

CABLE TELEVISION ADVISORY BOARD

FEBRUARY 12, 2016 MINUTES

A meeting of the Cable Television Advisory Board was held Friday, February 12, 2016 at 8:30 a.m. in the Aldermanic Chamber.

Members of Committee present: Andrew Cernota
Bruce Codagnone, IT
Steven Gallipeau, Fire Chief
Sally Hyland
Paul Johnson, Citizen Representative
Ed Lecius
Jennifer McCormack
Alderman David Schoneman

Members of the Committee absent: Larry Artz, Citizen Representative
Dorothy Clarke, Esquire
Rick Farrenkopf
Brian Geraghty
Alderman Dan Moriarty

Also present: Jeff Poehnert
Pete Johnson

ACCEPTANCE OF MINUTES

Andrew Cernota

First is there a motion with regards to the minutes from the previous meetings?

Jeff Poehnert

Last month's I don't have. I didn't realize that Donna was on vacation. She finally got in touch in with me that she's not here so I'll have that next week. This would be for the January one so there is no minutes.

WRITTEN COMMUNICATIONS

Andrew Cernota

We have a letter from Mr. Poehnert with his report. Do we have a report from Nashua Access?

Jeff Poehnert

No we don't today.

PEG MANAGER'S REPORT

FINANCIAL STATEMENTS

Jeff Poehnert

Our current balance of our operating account 2505 is \$394,527.21. Our expenses for January of 2016, including salaries and facility operations, totaled \$16,176.21. We do have a couple of financial requests for approval today. As we discussed in last month's meeting, we have a critical need to replace one of our storage servers. We are following the IT Department protocol for purchase and request CTAB's approval in an amount not to exceed \$5,000 for this server replacement. We also had budgeted for Pete to be going to the National Association of Broadcasters Convention in Las Vegas in April where they will have every new product available for television production, hardware, software, and storage on display and for demo. For this we ask an amount not to exceed \$1,700 and we'll refer approval by CTAB.

We had 1,019 cablecasts total in January 2016. Live events we had 17 and of this Education 99 was 7 and Government 16 was 10. We had 273 unique shows and of this Public was 94, Education was 157, and Government was 221. We had 1,019 playbacks and of this 446 were Public, Education 99 had 362, and the Government Channel 16 211.

Pete Johnson

Just listening to those, I think those were reversed. The Public and the Government were reversed on that.

COMMITTEE REPORTS

- Education Channel 99

Pete Johnson

On the Education channel side, we had for accomplishments for January we recorded a Nashua Public Library program on Nepal on the 7th. The 10th we did live coverage of the City of Nashua's inauguration. The 11th we recorded Seniors Count program beating the winter blahs. On the 12th we did the Pinkerton at Nashua South unified basketball game. Also on the 12th we had Bishop Guertin and South girls' and boys' basketball from Nashua South. On the 18th we recorded a new Eye on Education program with guest Cam Rodgers who is a graduate of Nashua South and won a contest to go and represent college students at the college football championships as an announcer. He's announced for us a number of times since he was a senior in high school and continued to do so last summer when he was back in Nashua. It was nice to see him get a little recognition for the good work that he does.

On the 20th we recorded Nashua South at North wrestling. That was part of the Battle of the Bridge. On the 23rd we did Nashua Junior High girls basketball championships and the boys' basketball championships. Those were held at Nashua South. That was a new tournament with all four junior highs in the city represented coming down to championships. Nashua Catholic won both the boys and girls championship in the first outing so it was nice. On the 30th we recorded Concord at Bishop Guertin girls' hockey at Skate 3 and also on the 30th we did Alvirne/Pelham

versus Bishop Guertin boys' hockey. So that was a double header there that afternoon. That's my report.

**MOTION BY ED LECIUS, SECONDED BY UNIDENTIFIED MALE SPEAKER, TO ACCEPT AND PLACE ON FILE THE PEG MANAGER'S REPORT
MOTION CARRIED**

- Access Nashua

Andrew Cernota

Mr. Gagnon is not here and has not sent a report. Do you mind following up with him.

Pete Johnson

He's been sick for the last 3 days and has not been in. That's part of the issue with that.

Jeff Poehnert

And I will send out that when I have the report in hand.

Andrew Cernota

Mr. Lecius do you have anything to report?

Ed Lecius

Nothing to report.

NEW BUSINESS

MOTION BY ED LECIUS, SECONDED BY UNIDENTIFIED MALE SEPAKER, THAT WE APPROVE THE REQUEST FOR THE SERVER REPLACEMENT FOR THE STORAGE SERVER IN THE AMOUNT NOT TO EXCEED \$5,000 AND TO APPROVE THE CONVENTION TRAVEL REQUEST TO THE NHAB CONVENTION NOT TO EXCEED \$1,700

ON THE QUESTION

Alderman Schoneman

Thank you Mr. Chairman. I just have a question. Are both of these amounts in the budget or are they outside the budget anyway?

Jeff Poehnert

No both these are in the budget.

Pete Johnson

I would say the server is part of our – we don't have a large equipment budget but we have a capital budget which is our sort of bank account that carries forward year to year and all those capital purchases come out of that line item. It's not a budgeted equipment purchase but it is a capital purchase. So it may work a little differently than some other departments in the city since we have our own sort of line item budget. The funds are there.

Alderman Schoneman

Can you tell me what the balance of that account is right now? Is that on this sheet?

Pete Johnson

Yes.

Andrew Cernota

Any other discussion? Seeing none, all those in favor. All those opposed. The motion passes.

MOTION CARRIED

PUBLIC COMMENT

Andrew Cernota

There are no members from the public present so we'll move on to remarks by members.

REMARKS BY MEMBERS

Andrew Cernota

If there are no remarks by members, I would like to welcome Alderman Schoneman as our new alternate liaison. Actually I think he might be the first liaison to have attended a meeting in living memory.

Alderman Schoneman

Glad to be here. Thank you.

Andrew Cernota

We appreciate you being here. All right if there's nothing else, is there a final motion.

**MOTION BY ED LECIUS TO ADJOURN
MOTION CARRIED**

The meeting was adjourned at 8:40 a.m.

Committee Clerk