

PAC Steering Committee

Regularly Scheduled Meeting City Hall

Wednesday, February 06, 2019
5:00 PM – Room 208

Draft – Unapproved Minutes

Present: L. Wilshire, J. Carlson, M.A. Melizzi-Golja, R. Lannan, T. Klee, T. Hall (arrived late), L. Rinaldi, M. Thayer, and J. Donchess

Staff: Tim Cummings

Guests: P. Lally & B. Caron of Spectacle Management

No Action was taken on anything

General discussion based on the agenda

1. **Meeting was called to Order** by R. Lannan at 5:05 P.M.
 - Handed over to Tim for discussion on 1/30 presentation
2. **Tim Cummings – Went over the 1/30 Presentation**
 - Reviewing the 1/30 presentation the group went through each slide and discussed their thoughts and raised questions that will help better inform the design as it progresses. The specific issues that arose:
 - What's the cost of a trap room? Maybe something to consider. Depends on cost. Especially if there is ample storage. The majority of folks think this is an unnecessary expense or amenity that is not expected in a venue such as ours. (More important is there direct access to the basement?) (Can we maybe have a lift for the Piano if we store it in the basement? (Need to ensure Basement is Good/Clean/Dry space)
 - Direct Access to Basement from behind stage is necessary (shown as part of the plan already)
 - Shell – Not Necessary especially sense we have an acquisitionist the sound should be good
 - Thrust – Yes. But only if it can be broken-down (not permanent)
 - In basement need to add the word “gallery” when talking about the event space
 - 2 Bays would be nice if possible (but bus parking along Garden Street next to Elm Street Garage may work)
 - Storage is preferred to be next to stage – consider moving dressing room 2 up to the next floor
 - Another point of egress to the outside behind stage that exists on to West Pearl Street (Maybe use the stairwell and have a door that exits out from there)

- The Conference Room and Administrative Office maybe consider being all together on the 4th floor
- One of the biggest topics discussed is the placement of the catering support/kitchen – Prefer not to take up frontage (window space) on Main Street – Consider making it more centrally located in the building.
- Does the Mechanical/Electrical Room need to carry on up through each floor? Does it need to be on the Main floor at 400 sq/ft? Seem like a lot of space that could be used differently (i.e. catering kitchen)
- Walk-in Fridge in Basement should be explored
- Move the production office space to stage level
- Try to keep the lobby open as much as possible the amount of space given is adequate, but it will be tight. Having the open air concept will help
- Try using outdoor space where possible, i.e. window maybe on the outside as well?
- Marquee should be placed on corner above box-office
- Can we see a plan for tables and chairs? On the main floor. The idea of distinctive seating options makes sense...
- Want to make sure we get prices for Chairs/Tables (the preference is to own) – need storage space to accommodate
- Wrap around seating on the balcony level should be discussed so seating is not just in 1 place in the rear, but on the sides? Is this possible? Is there a cost to it? Was there a reason this was not considered?
- The group liked the idea of the Parterre (Maybe even keep it open w/ no seating and just a Bar rail?) – Good for ADA compliance if you can put folks in wheelchairs along this area too
- On the 3rd level w/ the roof top terrace – why not wrap it around to the sides? Why limit it?
- The question of how much does it cost to add a bathroom on to the 3rd floor? Maybe be nice if this is going to be a bar area – need to figure out some uses for programmed space maybe vip lounge/multipurpose room/conference room.
- Is there a connection not going through the audience chamber along Pearl Street from the lobby to the back of the house?
- Is there an ADA accommodation (i.e. ramp) for people in the back of the house to the front of the house?

3. Discussion with Pete Lally

-Tim Cummings gave an overview of the origin of the operator selection and outlined next steps. Pete Lally joined the conversation to have a dialog and answer questions.

4. Adjourn

- The Meeting concluded by 7:00 PM with a unanimous vote for adjournment made by M. A. Melliz-Golja and 2nded by T. Klee.