

**CITY OF NASHUA
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
WEDNESDAY, FEBRUARY 2, 2022**

THE MEETING CAME TO ORDER AT 17:30 PM

MEMBERS PRESENT:

Kevin Burgess
Gary Lambert
Mary Ann Melizzi-Golja
John Steere

MEMBERS NOT PRESENT:

Paul Garant

STAFF PRESENT:

Chief Brian D. Rhodes
Assistant Chief Steve M. Buxton

STAFF NOT PRESENT:

OTHERS PRESENT:

Local 789 President Thomas Wholey
Deputy Fire Chief William Atkinson
Deputy Fire Chief James Kirk
Captain Jeffrey Allison
Captain Mark Wholey
Pvt. Albert Monaco
HR Manager Nancy Trask
FMO AA Karen Dukeshire

All stood as Commissioner Steere lead The Pledge of Allegiance.

A Moment of Silence was held for all those lost in the fire service.

Chief Rhodes introduced Karen Dukeshire, the Fire Marshal Administrative Assistant, to the Board of Fire Commissioners.

NON-PUBLIC SESSION

22 18 A

Motion by Commissioner Melizzi-Golja at 17:33 PM to request to go “Out of Order” and enter into a Non-Public session, by roll call, for the Deputy Fire Chief and Assistant Chief Promotional Interviews.

-) Deputy – candidates
 - o Captain Jeffrey Allison
 - o Captain Mark Wholey
-) Assistant Chief – candidate
 - o William Atkinson

Seconded by Commissioner Lambert

ROLL CALL

K Burgess - Yes

G Lambert - Yes

M Melizzi-Golja - Yes

J Steere - Yes

Vote: passed 4-yes – by roll call

Motion by Commissioner Melizzi-Golja that the Board comes out of non-public session **22 18 B**
by roll call at 19:12 PM

Seconded by Commissioner Lambert

ROLL CALL

K Burgess - Yes

G Lambert - Yes

M Melizzi-Golja - Yes

J Steere - Yes

Vote: passed 4-yes – by roll call

Motion by Commissioner Melizzi-Golja at 19:13 PM to seal the minutes of the Non-Public **22 18 C**
session of the Wednesday, 02/02/2022, BOFC Meeting until such time as the Board of Fire Commissioners vote that the minutes may be unsealed. The reason for sealing the minutes is to discuss personnel issues.

Seconded by Commissioner Steere

ROLL CALL

K Burgess - Yes

G Lambert - Yes

M Melizzi-Golja - Yes

J Steere - Yes

Vote: passed 4-yes – by roll call

PUBLIC COMMENT (RE: NFR AGENDA ITEMS)

N/A

CONSENT AGENDA

Approval of Minutes

Wednesday, January 12, 2022 Regular Meeting

22 19

Motion by Commissioner Lambert to accept as presented the meeting minutes and place on file
Seconded by Commissioner Steere
Vote: passed 4-yes

Communication(s):

Thank You(s) (2)

22 20, 21

Motion by Commissioner Lambert to accept as presented the Thank You(s) and place on file
Seconded by Commissioner Steere
Vote: passed 4-yes

Departmental Detail Expenditures Report

22 22

Motion by Commissioner Lambert to accept as presented the Departmental Detail Expenditures Report and place on file
Seconded by Commissioner Steere
Vote: passed 4-yes

Accident(s) (2)

22 23

Motion by Commissioner Lambert to accept as presented the Accident Report(s) and place on file
Seconded by Commissioner Steere
Vote: passed 4-yes

REGULAR AGENDA

Staff Reports

A. Chief Rhodes

22 24 A

Chief Rhodes discussed the following:

-) AMR Earn While You Learn Program
-) Recognized Deputy Fire Chief Kirk as the newest EFO graduate from the National Fire Academy.
-) Right to Know
-) Expressed his sincere thanks and gratitude to every member, past and present.
It was his honor to serve and looks forward to hearing about the great things NFR will continue to do in the future.

Motion by Commissioner Steere to accept Chief Rhodes' December report as presented and place on file
Seconded by Commissioner Lambert
Vote: passed 4-yes

B. Assistant Chief Buxton

22 24 B

Assistant Chief Buxton discussed the following:

-) Ladder 2 Inspection Trip
-) City of Nashua Outdoor Dining
-) Swearing-In Ceremony Procedure
-) Thanked Chief Rhodes for his guidance and mentorship

Motion by Commissioner Steere to accept Assistant Chief Buxton's December report as presented and place on file

Seconded by Commissioner Lambert

Vote: passed 4-yes

Discussions

Local 789

22 25

-) President Wholey discussed the following:
 - o IAFF Advanced Leadership Training Seminar
 - o Waiting for grievance responses
 - o Incident in Hudson
 - o Issues with City re: Workers Comp
 - o Operation Warmth: Arlington Street Community Center
 - Sneakers & Coats
 - o Meeting with Kim Kleiner regarding Open Enrollment
 - o Welcomed the newest commissioners and looks forward to working with them.
 - o On behalf of Local 789 thanked Chief Rhodes for his service, leadership and what he did for the organization over the years.

Motion by Commissioner Lambert to accept and place on file discussion item 22 25

Seconded by Commissioner Steere

Vote: passed 4-yes

OLD BUSINESS

Informational Only – Strategic Plan

22 08

Chief Rhodes discussed the following:

-) He shared the Strategic Plan with Alderman Dowd and he reviewed it, was very impressed with it and looking forward to seeing the plan get implemented and offers his support.
-) Requested that if the Board has had a chance to review it and if they so desire to accept the Strategic Plan and adopt it as a board it will help start the process

Motion by Commissioner Lambert to accept the Strategic Plan as written and distributed as The Strategic Plan and should be implemented

Seconded by Commissioner Steere

Vote: passed 4-yes

Reschedule date for BOFC interviews for promotional candidates

22 10

-) Captains (6)
-) Lieutenants (8)

Motion by Commissioner Melizzi-Golja to schedule the interviews for six promotional candidates for captain and eight promotional candidates for lieutenant on Saturday, February 26th starting at 8am at the Lake Street Station

Seconded by Commissioner Lambert

Vote: passed 4-yes

NEW BUSINESS

Authorization for action: Personnel – effective 02/13/2022

22 26

Captain Robert Barrow’s promotion to Deputy Fire Chief

Motion by Commissioner Melizzi-Golja to authorize the promotion of Captain Barrows to Deputy effective Sunday, 02/13/2022

Seconded by Commissioner Lambert

Vote: passed 4-yes

Authorization for action: Personnel – effective 02/13/2022

22 27

Lt. Mark Haynes’s promotion to Captain

Motion by Commissioner Lambert to authorize the promotion of Lt. Haynes to Captain effective Sunday, 02/13/2022

Seconded by Commissioner Melizzi-Golja

Vote: passed 4-yes

Authorization for action: Personnel – effective 02/13/2022

22 28

Pvt. Michael McGovern’s promotion to Lieutenant

Motion by Commissioner Steere to authorize the promotion of Pvt. McGovern to Lieutenant effective Sunday, 02/13/2022

Seconded by Commissioner Lambert

Vote: passed 4-yes

Authorization for action: Personnel – effective 02/13/2022

22 29

Pvt. Justin Rioux’s promotion to Lieutenant

Motion by Commissioner Steere to authorize the promotion of Pvt. J Rioux to Lieutenant effective Sunday, 02/13/2022

Seconded by Commissioner Melizzi-Golja

Vote: passed 4-yes

Authorization for action: Personnel – effective 02/13/2022

22 30

Pvt. Michael McInnis’s promotion to Lieutenant

Motion by Commissioner Lambert to authorize the promotion of Pvt. McInnis to Lieutenant effective Sunday, 02/13/2022

Seconded by Commissioner Steere

Vote: passed 4-yes

02/17/2022 kmc

Authorization for action: Personnel – effective 02/27/2022

22 31

Captain Mark Wholey’s promotion to Deputy Fire Chief

Motion by Commissioner Lambert to authorize the promotion of Captain Wholey to Deputy effective Sunday, 02/27/2022

Seconded by Commissioner Melizzi-Golja

Vote: passed 4-yes

Authorization for action: Personnel – effective 02/27/2022

22 32

Lt. Eric Tremblay’s promotion to Captain

Motion by Commissioner Steere to authorize the promotion of Lt. Tremblay to Captain effective Sunday, 02/27/2022

Seconded by Commissioner Lambert

Vote: passed 4-yes

Authorization for action: Personnel – effective 03/06/2022

22 34

Deputy Fire Chief William Atkinson’s promotion to Assistant Chief

Motion by Commissioner Lambert to authorize the promotion of DFC Atkinson to Assistant Chief effective Sunday, 03/06/2022

Seconded by Commissioner Steere

Vote: passed 4-yes

REMARKS

N/A

REMARKS BY FIRE COMMISSION

Commissioner Burgess

) Recognized Chief Rhodes

- o On behalf of the board and the residents the board represents thanked him for his years of commitment and service to the city in all his varied capacities throughout his career.
- o Recognized his most recent focus on the Master Plan along with the Collaborative Strategic Plan will help guide future administrations as the department continues to evolve
- o It was an honor to work with him and his administration the last few years.
- o Wished him a long and healthy, well deserved retirement for him, his wife and family

Commissioner Lambert

) Recognized Chief Rhodes

- o Thanked him for being a great representative to the community, to the state and wished him the very best in his retirement

Commissioner Melizzi-Golja

) Recognized Chief Rhodes

- o Expressed that it was her pleasure working with him both when she was on the Board of Alderman, when she was the liaison and now as a commissioner.
- o She wished him and Mary the best

Commissioner Steere

) Recognized Chief Rhodes

- o It has been an honor and privilege to have worked with him.
- o Chief Rhodes' council is absolutely valuable and served the city so well
- o Appreciates every moment Chief Rhodes served the city

PUBLIC COMMENT (RE: NFR NON-AGENDA ITEMS)

N/A

PERSONNEL ITEMS

Personnel Item

22 33 A

Motion by Commissioner Melizzi-Golja to accept and place on file the sick/vacation report

Seconded by Commissioner Lambert

Vote: passed 4-yes

Personnel Item

22 33 B

Motion by Commissioner Lambert to accept, with regret, and place on file Pvt. Harrington's retirement letter

Seconded by Commissioner Steere

Vote: passed 4-yes

MOTION TO ADJOURN

Motion by Commissioner Lambert to adjourn the meeting at 19:39 PM

22 35

Seconded by Commissioner Steere

Vote: passed 4-yes

TIME AND LOCATION OF NEXT MEETING:

Regular Scheduled Board of Fire Commission Meeting

Wednesday, March 2, 2022, 17:30 pm

at 177 Lake Street, Classroom

Date and Location of other Events

Promotional Swearing-In

Sunday, February 13, 2022, 10:00 am

at 70 East Hollis Street

Interviews for Promotional Candidates

Captains (6)

Lieutenants (8)

Saturday, February 26, 2022, 08:00 am

at 177 Lake Street