

**The Public Minutes of the Board of Assessors
Meeting of February 1st, 2024**

A meeting of the Board of Assessors was held on Thursday, February 1st, 2024 in the 3rd Floor Auditorium at Nashua City Hall, located at 229 Main Street, Nashua, NH 03060. The meeting was called to order at 9:00 AM by Chairman Robert Earley.

Members Present:

Robert Earley & Jay Minkarah

Assessing Staff Present:

Jennifer Zins, Kade Yankowski

Other City of Nashua Staff Present:

Attorney – Celia Leonard

Chairman Robert Earley

I'll call the meeting of the Nashua Board of Assessors to order at 9:00AM on Thursday, February 1st, 2024. Let the record show that present from the Board are Jay Minkarah and myself, Robert Earley.

MOTION BY Jay Minkarah to waive the reading of the Public minutes from the Board of Assessors meeting held on Thursday, January 4th, 2023, accept them and place them on file.

SECONDED BY Robert Earley

VOTE: All in favor

MOTION BY Jay Minkarah to waive the reading of the Non-Public minutes from the Board of Assessors meeting held on Thursday, January 4th, 2023, accept them and place them on file.

SECONDED BY Robert Earley

VOTE: All in favor

COMMUNICATIONS:

Jennifer Zins presented communication items as follows:

- We have been able to settle a good majority of the residential Abetment Appeals. 5 are going to the BLTA. Jessica has gone above and beyond to make sure the resident is confident and comfortable with their assessments.
- We have a potential new hire for the Admin position
- A lot of new Exemptions and Credits are coming soon.

OLD BUSINESS:

- None

NEW BUSINESS:

- **Jennifer L Zins presenting an Abatement on behalf of Jessica Marchant**

19 White Plains DR: After making data corrections, an abatement is recommended.

MOTION BY Jay Minkarah to approve the 2022 & 2023 abatements for 19 White Plains DR.

SECONDED BY Robert Earley

VOTE: All in favor

201 Millwright DR: This property was City owned for the July, 2023 billing; but, then purchased back by previous owner. This is administrative abatement is for the July, 2023 bill.

MOTION BY Jay Minkarah to approve the administrative abatement for 201 Millwright DR.

SECONDED BY Robert Earley

VOTE: All in favor

PUBLIC COMMENT:

None

COMMENTS BY BOARD MEMBERS:

None

MOTION BY Jay Minkarah to go into non-public session for two reasons, first to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant, pursuant to RSA 91-A:3, II (C). Second, under 91-A:3, II (L), for the “consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.”

SECONDED BY Robert Earley

VOTE:

Mr. Minkarah - Yes

Mr. Earley - Yes

The Board entered Non-Public session at 9:12 AM

The Board resumed Public session at 9:35 AM

MOTION BY Jay Minkarah to seal the minutes of the Non-Public session because divulgence of the information likely would 1) affect adversely the reputation of any person other than a member of this public body, and 2) render the proposed action ineffective.

SECONDED BY Robert Earley

VOTE:

All in favor

MOTION BY Jay Minkarah to release the Non-Public minutes of January 4th, 2023 as presented.
SECONDED BY Robert Earley
VOTE: All in favor

MOTION BY Jay Minkarah to adjourn.
SECONDED BY Robert Earley
VOTE: All in favor

The board adjourned at 9:36 AM

Respectfully submitted,
Kade Yankowski

DRAFT