CAC Meeting January 31, 2019

Minutes Adopted 2/7/19

Present: Carrie Schena, Beth Todgham (by Skype), Betsy Houde, Mike Apfelberg, June Caron, Tricia Casey; Jenn Bishop

Absent: Jason Telersky

Start: 5:04 pm

End: 7:02 pm

Minutes by: Mike Apfelberg

Motion to adopt minutes from last meeting: Motion / Betsy / Mike; all in favor

Discussion item: Carrie update on document process; some files were corrupted and others have been corrected; pretty much everything has been updated on the Google drive at this point; Tricia observed that some files have strange budget totals

Discussion item: Several items were discussed that might not be needed next year, including resumes, position descriptions, and embedded budgets

Discussion item:

Review of Grant Proposals:

- Home Health and Hospice – Betsy
- Lamprey – Tricia
- Marguerites Place – Mike
- Adult Learning Center – June
- Nashua Children’s Home – Beth
- Nashua Soup Kitchen – Two applications – Jen
- The Caregivers -- Mike

Assignments for next meeting:

- See attached spreadsheet, updated with all remaining review assignments populated

Next meeting: 2/7 at 5 pm