
**JOINT SPECIAL SCHOOL BUILDING COMMITTEE
THURSDAY, JANUARY 28, 2021
VIA ZOOM (Teleconference)**

An online meeting of the JSSBC was held at via Zoom on **Thursday, January 28, 2021**. Alderman Dowd called the meeting to order at **7:00 p.m.**

Present: Alderman Dowd, Alderwoman Harriott-Gathright, Alderwoman Klee, Alderwoman Lu, Alderwoman Wilshire, Ms. Bishop (7:27), Ms. Brown, Ms. Giglio, Ms. Raymond

Also Present: Mr. Parker, Mr. Smith, Mr. Oullette, Mr. DuBois, Mr. Lemarier, Ms. Misco, Ms. McCarthy

Everyone present stated why they were participating remotely, where they were, and that they were alone.

*This meeting & Presentation can be can be watched in its entirety at:
<https://www.youtube.com/watch?v=Hkc4Ya6y4-w&t=180s>*

*Referenced documents can be viewed at:
<https://www.nashuanh.gov/AgendaCenter/Search/?term=&CIDs=37,&startDate=01/01/2021&endDate=01/30/2021&dateRange=1%20month&dateSelector=2>*

Alderman Dowd

As Chairman of the JSSBC, I find that due to the State of Emergency declared by the Governor as a result of the Covid-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means. To access Zoom, please refer to the agenda or the City's website for the meeting link. To join by phone dial: 1-929-205-6099; Meeting ID: 854 1554 2235; Password: 208223.

We previously gave notice to the public of the necessary information for accessing the meeting through public postings. Instructions have also been provided on the City of Nashua's website at www.nashuanh.gov and publicly noticed at City Hall and the Hunt Memorial Library. If anybody has a problem accessing the meeting via phone or Channel 99, please call 603-821-2049 and they will help you connect. In the event the public is unable to access the meeting via the methods mentioned above, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

PREVIOUS MEETING MINUTES APPROVAL – December 17, 2020

Alderman Dowd moved to waive the reading of the JSSBC meeting minutes of Thursday, **December 17, 2020**, accept them and place them on file. **So voted unanimously by roll call.**

REMARKS BY CHAIRMAN

Alderman Dowd

Okay, I hope everyone can see the resolution on my screen. We had to make a couple of changes to the resolution to be approved by the BOA. It's just a couple of minor changes, basically that we're no longer going to do the moving of the lot line on the northern piece of the road. That gets sort of convoluted with the number of lawyers involved, and had nothing to do with the land we were purchasing, per se. So I'll go down slowly through it all. It's the same as the one that was approved by the BOA, but it says it's been amended.

Alderman Dowd read through the changes, which can be seen at: <https://www.youtube.com/watch?v=Hkc4Ya6y4-w>

Alderwoman Klee

I don't think the one you sent here is this one. I don't have the red changes or the blue.

Alderman Dowd

I'll resend the one with the changes. There are a lot of similar documents. But we had a meeting with the attorneys and the owners this afternoon and came up with this approach. They're pretty simple changes.

Alderwoman Lu

Was this in the email that we received before the meeting tonight?

Alderman Dowd

Yes.

Alderwoman Lu

Oh, I didn't even look at that yet.

Alderman Dowd

This will be going to the BOA, and I'll find out either tomorrow or Monday if we need a special meeting to get this moving.

Alderwoman Lu

If we're going to vote on this tonight, could you just tell me succinctly? I know the date of the death of the husband. But we were going to change a lot line, now we're not going to. But changing of the lot line was because we were going to buy a small piece...

Alderman Dowd

No, no, no... we weren't buying anything. And they weren't buying anything. We're taking the whole piece of land that they own now at 36 Buckmeadow Road, and we said if there was land north of the road when we were through building the road, that we would transfer the lot line. And we're not voting on this tonight because it's a resolution for the BOA. I just wanted to make you all aware of it, so that if anyone had any concerns or questions they could bring them up.

Ms. Brown

So if the lot line discrepancy discussion happens after they break ground for the school, are we going to be a precarious situation for having to negotiate a purchase and sale agreement at that time? Or is the purchase and sale off the table? Is that what this basically is?

Alderman Dowd

The purchase and sale is off the table. There won't be a purchase and sale, all we'll do is move the lot lines. The Planning Board has to say yes or no, and it won't affect anything to do with the road or the school. Because the only land that we would surrender would be stuff that we don't need.

Ms. Brown

Use it all.

Alderman Dowd

Well, I think the last time I saw the actual description of the road, it didn't look like there was much of anything left. We're probably talking about a couple of feet here and there.

REMARKS BY SCHOOL ADMINISTRATION**Mr. Smith**

I just want to remind everybody that we scheduled a special JSSBC meeting for next Thursday evening, February 4th at 7:00 p.m. And that's because we're anticipating Harvey Construction will have the site bid results, and they'll want to get our approval of the low qualified bidder so they can start work as soon as possible.

ITEMS FOR DISCUSSION***Architect's Report - Harriman*****Mr. Oullette**

I'll give you an update on each of the schools tonight. I know Harvey has another excellent presentation for you showing the progress, so I won't steal their thunder. I do want to recognize the great work that they've performed over the last couple of weeks to get the school partially open, and receiving a temporary Certificate of Occupancy to get students in their last week. I hear from the Principals that that went quite smoothly and everything went very well. So again, I want to congratulate Harvey; that was a great effort on their end.

More recently we've had some meetings between Harvey, Harriman and the school district. We had some meeting this week for the furniture package, and the Principal is starting to look at other needs for the school. In the meantime Harvey is starting to do an inventory of the spaces and creating a spreadsheet of the furniture. Then we'll drive together with the Principal's findings. We also had a nice meeting this week on signage inside of the building, and room numbering which will stay in sequence with what's there. And we're finalizing the colors and fine tuning in the gym with the Athletic Director to make sure that whole space comes out primo.

Alderman Dowd

Jamie, I approved the extra padding in the gym... so we don't have anybody crashing into the walls and causing issues. And all the colors are green.

Ms. Oullette

It was decided that all the colors will remain green, but it will all be freshly done. The suggestion was to replace all the existing padding and then improve the locations of the existing wall padding. So those will all be nice new pads to go with the rest of the space. Everything's getting upgraded in there.

Alderman Dowd

And the existing pads will be used in other schools, we're not throwing them away.

Mr. Oullette

Right, because they're still in pretty good shape as I recall.

Alderman Dowd

Decent.

Mr. Oullette

And then PMS is currently in the bidding process right now, and that Special JSSBC meeting next week is to get some of that bidding stuff moving, so they can get on site. We've issued a couple of changes to the construction documents that went, and so Harvey is working on those. And we, in conjunction with Harvey got a submission for the City construction permitting. We're issuing documents to the State Fire Marshall, and we've have set up with the Principal, a meeting with teachers and staff the week prior to February break. So we'll do what we did at FMS, where Harriman and Harvey are there and Harriman will talk about scope and field questions. And Harvey will present their phasing and scheduling, and also field questions to help people understand the process. And then on the new middle school we continue to make project refinements, and work towards construction document sets. That's coming up in the next couple of months, and we're having meetings on planning and zoning next week. We've had some discussions with the Athletic Director on site, and I have plans to start meeting with user groups to refine certain areas, such as the Nurses area. And I think that's all I had.

Alderman Dowd

Just on the new school, the meeting that we're having is with Director Marchant and a lot of her staff. Because we have a number of things that need to be done, and we want to make sure we do them in the sequence that works best for the phasing of the project, plus the City side. And the athletic fields are going to touch on the adjacent piece of property, which is owned by the City. So we have to go to a special Planning Board meeting just to let them know, and get approval. And Director Marchant is working that piece. And one other thing, there is going to be a fee payable to the State for the wetlands, and it's several thousand dollars. But, Director Marchant has got the agreement with the State Department of Environmental Services, to have that money come back to the City of Nashua for use. So we won't lose it, as long as long as it's used for wetlands somewhere.

Mr. Oullette

This project is a little complex, because we do touch some wetlands and some adjacent property, the access road being purchased here... that all makes it a little bit complex for permitting, planning and zoning and conservation commission. So that's why we're having a meeting, make sure that all the t's are crossed and the i's are dotted.

Construction Manager's Report – Harvey**Mr. Lemarier**

Hi, this is Ken Lemarier with Harvey. Again, I just want to thank Jamie for mentioning the temporary COO that we received a couple of weeks ago, to turn over FMS for the Special Needs students. His team's been a big help in answering any questions and turning over quick answers to us, to make sure we turn the school over on time. We've got a long way to go, but we'll get there... we've got a good team. So I'll start presentation now on FMS & PMS.

Began Harvey PowerPoint Presentation at: <https://www.youtube.com/watch?v=Hkc4Ya6y4-w&t=1427s>

Alderwoman Klee

I have a question, but I think it's more for Harriman. I just wanted to know the status of the PMS bus drop off, and the in and out. Has that been rectified, the sinking of the lights and so on? Or is that still up in the air.

Mr. Oullette

So the decision was to move forward with a lighted intersection. And the consensus was to have a light in the property too. So there's a light there that will control the bus access leaving, where the parents and busses would be out together. So there will be a signal there that will be timed properly to get on that main road. I know the traffic engineer is about 25% complete. At that point they admit to the entities that need to review it at the City level, and maybe even the NH Department of Transportation. And there's a feedback time, and another design. So there are 3 or 4 submissions that they have to make, that won't be finalized until June or July. We all recognize that that doesn't really work with setting a budget. So I believe Harvey is going to set an allowance aside to cover the scope for that traffic intersection. And once the design is finalized, they'll be able to confirm the price.

Mr. DuBois

That's correct, Jamie. And we'll modify that allowance in the final GMP. And when the drawings are finally complete, we'll put that final signal work out to bid and secure the numbers. The bulk of that work will commence in the summer of 2021.

Alderwoman Klee

Will the light that will be on the street, be on 24/7? Or only when the school is in session?

Alderman Dowd

There are a lot of people associated with that traffic light, and it will be designed to meet everyone's requirements. The current design we have has been approved by the Planning Board. There was concern that if you only have it operating during school hours, people don't get used to it being there. So it may be a trip thing, where if there's no traffic it's not going to be changed... it will stay green. But that's up the guys who get paid the big bucks to do the traffic design.

Alderwoman Klee

Thank you.

Alderman Dowd

Okay, Shawn do you want to pay some bills?

Mr. Smith

First we have a Change Order that Harvey needs to present.

Change Order PCCO #005: Miscellaneous Approved PCO's FMS

Mr. Lemarier

This Change Order #5 is comprised of a credit, which is a give back to the construction budget. So this is purchasing clean up item that I found, which I had bought twice. So the total for this change order is a negative value of \$2,088,00 as a credit back to the project.

MS. RAYMOND MOVED TO AUTHORIZE SIGNING CHANGE ORDER PCCO #5, AS PRESENTED.

SO VOTED UNANIMOUSLY BY ROLL CALL.

Mr. Lemarier

That's all I have. Thank you everyone.

APPROVAL OF INVOICES

Mr. Smith

We have a lot of invoices tonight, which are all in front of you. *Read through the following invoices:*

Harriman Invoices, \$646,463.75 – Total
\$251,597.40 and \$131,165.00 – NMS
\$15,125.45 and \$15,110.00 - FMS
\$93,145.71 and \$140,320.19 - PMS

Harvey Invoice
\$774,444.20 – FMS

Hayner Swanson Inc.
\$8,484.66 – NMS

John Turner Consulting, \$1,759.00 – Total
\$770.00 – FMS
\$989.00 – FMS

Page Street Rentals, \$380.00 – Total
\$190.00 – FMS
\$190.00 – FMS

RPF Environmental
\$21,270.00 – FMS

Telephone & Network Technologies
\$2,138.00 – FMS

Turner Building Science
\$2,200.00 – FMS

Vanasse & Associates, \$3,733.57 – Total
\$2,222.31 – PMS
\$1,511.26 – PMS

William Scotsman, \$12,019.00 – Total
\$4,034.00 – FMS
\$3,951.00 – FMS
\$4,034.00 – FMS

Alderman Dowd

Okay, I'm looking for a motion.

**ALDERWOMAN WILSHIRE MOVED TO APPROVE THE FOLLOWING INVOICES, TO:
HARRIMAN A&E FOR \$646,463.75; HARVEY CONSTRUCTION FOR \$774,444.20; HAYNER
SWANSON FOR \$8,484.66; JOHN TURNER CONSULTING FOR \$1,759.00; PAGE STREET
RENTALS FOR \$380.00; RPF ENVIRONMENTAL FOR \$21,270.00; TELEPHONE &
NETWORK TECHNOLOGIES FOR \$2,138.00; TURNER BUILDING SCIENCE FOR \$2,200.00;
VANASSE & ASSOCIATES FOR \$3,733.57; WILLIAM SCOTSMAN FOR \$12,019.00, FOR A
TOTAL OF \$1,472,892.18.**

SO VOTED UNANIMOUSLY BY ROLL CALL.

COMMENTS BY COMMITTEE MEMBERS

None

Alderman Dowd

By the way, I understand we're in day 1 of 14, is that correct?

Ms. Raymond

Yes, I believe tomorrow will be day 2. I took a peek at the metrics before the meeting, and it was moderate or less in 2 categories, so tomorrow will be day 2. So, keep wearing masks, and social distancing, and washing hands, and hopefully we can get our kids back in their classes.

Alderman Dowd

It could change any day, but right now the countdown has begun. Let me see if we have anything else... we have that other quick meeting on the 4th...

Mr. Smith

You need a new Clerk.

Alderman Dowd

I'll work with people in-between meeting on that, unless somebody wants to volunteer right now?

Alderman Alderwoman Harriott-Gathright

I don't have a problem clerking when he's not there, so I'll talk to him.

Alderman Dowd

Well Mr. Guarino is no longer on the JSSBC, so I'll accept your offer to be Clerk.

Alderman Harriott-Gathright

Okay.

Ms. Raymond moved to adjourn. **So voted at 8:08 p.m.**

Submitted by Jacki Waters