

**MEETING OF THE BOARD OF PUBLIC WORKS  
JANUARY 25, 2024  
MEETING MINUTES**

A meeting of the Board of Public Works was held on Thursday, January 25, 2024, at 4:00 p.m., at the Department of Public Works Administration Building in the Mine Falls Conference Room, 848 West Hollis Street, Nashua, New Hampshire 03060.

Chairman, James Donchess declared the meeting to order at 4:00 p.m. and called the roll.

**I. ROLL CALL**

Members Present:

Chairman, James Donchess, Mayor  
Clerk, Lisa Fauteux  
Commissioner, Paul Shea  
Commissioner, June Lemen  
Commissioner, Matthew Gregg  
Commissioner, Manny Espitia

Also Present:

Lisa Fauteux, Director, Division of Public Works  
Jonathan Vale, City of Nashua Resident/Gate City Bicycle Coop  
Michael Rush, Fleet Maintenance Manager, Street Department  
Dan Hudson, P.E., City Engineer  
Mark Saunders, P.E., Deputy City Engineer  
Brian Corveau, Owner/General Contractor, Pine Street Flats, LLC  
Senior Staff, Division of Public Works

**II. MOTION: TO APPROVE THE AGENDA AS SUBMITTED**

Chairman, James Donchess, Mayor

The first item is a motion to approve the agenda as submitted. Commissioner Shea.

**Motion by Commissioner Shea:** To Approve the Agenda as Submitted.

**MOTION CARRIED: Unanimously.**

**III. MOTION: To Approve the Minutes of the Board of Public Works Meeting of December 14, 2024.**

Chairman, James Donchess, Mayor

Next, is approving the minutes of the December 14<sup>th</sup> meeting. Commissioner Lemen.

**Motion by Commissioner Lemen:** To Approve the Minutes of the Board of Public Works Meeting of December 14, 2023.

**MOTION CARRIED: Unanimously.**

**IV. PUBLIC COMMENT**

Chairman, James Donchess, Mayor

Now we have public comment. Is there any member of the public who would like to address the Board of Public Works, and if so, just come to one of the chairs here with a microphone. I believe we do have someone. Go ahead. So, introduce yourself.

Jonathan Vale, City of Nashua Resident/Gate City Bicycle Coop

Yeah, sure. My name is Jonathan Vale.

Mayor Donchess

You're supposed to--there is a 3-minute time limit.

Mr. Vale

Okay, I just had--trying to make it brief here.

Mayor Donchess

Okay.

Mr. Vale

My name is Jonathan Vale. I'm a Nashua resident. I'm a rancher at the Gate City Bicycle Coop. I'm on the Board of Bike Walk Alliance of New Hampshire, and a cyclist here in the City. I appreciate all the wonderful things we have here in Nashua, and the Board.

I am coming today to see what we can do better about biking and walking in general. In particular, I think the new bike lane in Main Street, I believe putting it in the door zone of the cars, and stuck between active traffic and parked cars, right in the door zone where the cars open is very dangerous, and a step backward for safety, and biking in general. So, if I'm going to ask anything, I'd like to see that removed. Maybe go back to the share rows, which were the lane sharing signs that we used to have on Main Street, which are a poor substitute for a real bike lane, but at least they legitimize having bicycles being able to use the road. I think that's the short firm, and appreciate your time.

Mayor Donchess

All right. Thank you very much.

Mr. Vale

Thank you.

Mayor Donchess

Any other member of the public wish to address the Board of Public Works?

Unidentified Speaker

I have a hardship request that you don't have.

Mayor Donchess

If you're on the agenda you would come up when your item comes up.

Unidentified Speaker

Thanks.

Mayor Donchess

He's on the agenda, right?

Clerk, Lisa Fauteux

Yes.

Mayor Donchess

Okay.

**V. WASTEWATER DEPARTMENT**

**A. Motion: To Approve the User Warrants as Presented.**

Chairman, James Donchess, Mayor

All right, so we have Wastewater Department. Item A, Commissioner Gregg.

**Motion by Commissioner Gregg:** To Approve the User Warrants as Presented.

**MOTION CARRIED: Unanimously.**

**MOTION CARRIED: Unanimously.**

**VI. SOLID WASTE DEPARTMENT**

**A. Motion: To Approve the Purchase of two (2) Rear Load Packer Waste Collection Vehicles From McNeilus of Morgantown, Pennsylvania, In The Amount of \$363,870.00 Each, For A Total of \$727,740.00, Pursuant to the Sourcewell (Formerly NJPA) Contract No. 112014-MCN, Funding Will Be Through Department 168 Solid Waste; Fund: CERF, Activity: CERF.**

Chairman, James Donchess, Mayor

Next, we have Solid Waste. Item A, Commissioner Espitia.

**Motion by Commissioner Espitia:** To Approve the Purchase of two (2) Rear Load Packer Waste Collection Vehicles From McNeilus of Morgantown, Pennsylvania, In The Amount of \$363,870.00 Each, For A Total of \$727,740.00, Pursuant to the Sourcewell (Formerly NJPA) Contract No. 112014-MCN, Funding Will Be Through Department 168 Solid Waste; Fund: CERF, Activity: CERF.

Michael Rush, Fleet Maintenance Manager, Street Department

Good evening, Michael Rush, Fleet Maintenance Manager. This is a scheduled CERF purchase for the Solid Waste Department. It's going to replace two of our much-needed older rear load packers that are used for daily operations; yard waste, sometimes even recycling if need be. The price is a little bit lower than what was in the CERF, and it is a like-for-like purchase with the equipment that we currently have.

Mayor Donchess:

Any questions or comments?

**MOTION CARRIED: Unanimously**

**VII. ENGINEERING DEPARTMENT**

**A. Motion: To Approve The Sewer Service Permits And Fees As Submitted.**

Chairman, James Donchess, Mayor

Now, we're onto Engineering. Item A, Commissioner Shea.

**Motion by Commissioner Shea:** To Approve The Sewer Service Permits And Fees As Submitted.

**MOTION CARRIED: Unanimously.**

**B. Motion: To Approve Pole License Petitions As Listed In The Staff Report.**

Chairman, James Donchess, Mayor

Item B, Commissioner Lemen.

**Motion by Commissioner Lemen:** To Approve Pole License Petitions As Listed In The Staff Report.

**MOTION CARRIED: Unanimously.**

**C. Motion: To Approve Change Order No. 3 For The 2023 Paving Program – Contract 1 To Continental Paving, Inc. Of Londonderry, New Hampshire In An Amount Not To Exceed \$3,900,000.00. Funding Through Department: 160 Admin/Engineering Fund: Bond Activity: Paving.**

Chairman, James Donchess, Mayor

Item C, Commissioner Gregg.

**Motion by Commissioner Gregg:** To Approve Change Order No. 3 For The 2023 Paving Program – Contract 1 To Continental Paving, Inc. Of Londonderry, New Hampshire In An Amount Not To Exceed \$3,900,000.00. Funding Through Department: 160 Admin/Engineering Fund: Bond Activity: Paving.

Mayor Donchess

Mr. Hudson

Dan Hudson, P.E., City Engineer

Thank you. Good evening, and welcome to the board members. I'm Dan Hudson, City Engineering. With me tonight is Deputy City Engineer Mark Saunders. The City is engaged in a 10-year paving program. We are in the second half of that program. That program is about \$7.5 Million worth of paving each year. This last year we bid out two paving contracts, Contract 1, and Contract 2. Contract 1 as noted here was awarded to Continental Paving; it was for arterial roadways, and the highlight of that program last year was paving Main Street. We are seeking to extend Continental's contract for paving in 2024, it would be hold their pricing. The list of streets that we intend to pave under this contract is listed under Item M, which is an informational item on the agenda, the full list is there. It includes portions of Amherst Street, East Dunstable Road, additional paving on Main Street, Manchester Street, Pine Street, Spitbrook Road, and West Hollis Street. I'd be happy to address any questions.

**Discussion:**

Mayor Donchess

Anyone? Commissioner Shea.

Commissioner, Paul Shea

I imagine if you're seeking to continue with Continental, you're happy with how it's been to work with them.

Mr. Hudson

Ah, yes, absolutely. They did a very professional job on Main Street. That was a very challenging job. They are a big outfit, they have all the equipment, and capability to take on the arterial paving in an aggressive manner. We are really happy with how that job turned out. For that reason, we're looking to continue with them to do some additional arterial roadways hopefully, with the same result.

Commissioner Shea

And, I think we've talked about this some time ago, if I may--

Mayor Donchess

--yes.

Commissioner Shea

Do we do some review of the quality of work? Can you talk about that?

Mr. Hudson

Absolutely. We do engage an engineering company to assist us in daily oversight, as well as a testing firm to actually test the pavement to make sure that the mix design is what we specified, to make sure the compaction is as specified, just to ensure that we're getting the quality product that we specify. The engineering company that is a couple down in the agenda here, that's Hayner/Swanson of Nashua; so it's a local firm, we've worked with them for a number of years, and they're very familiar with our requirements, and help us ensure that we get what we're paying for.

Commissioner Shea

Good. I appreciate that.

Mayor Donchess

And, we're still inspecting at the plant, the production plant, right?

Mr. Hudson

Yeah, the testing firm does. They grab samples at the testing plant. That's the mix design portion to make sure it has the right amount of asphalt and the various gradation of the aggregates. But then, also you're right, we also look at in the field, both just observing the work, and doing that additional testing.

Mayor Donchess

Okay. All right, any other comments, questions?

**MOTION CARRIED: Unanimously.**

**D. Motion: To Approve Change Order 3 For The 2023 Paving Program – Contract 2 To Sunshine Paving Corporation Of Hudson, New Hampshire In An Amount Not To Exceed \$5,200,000.00. Funding Through Department: 160 Admin/Engineering Fund: Bond Activity: Paving.**

Chairman, James Donchess, Mayor

Next, we have Item D, Commissioner Espitia.

**Motion by Commissioner Espitia:** To Approve Change Order 3 For The 2023 Paving Program – Contract 2 To Sunshine Paving Corporation Of Hudson, New Hampshire In An Amount Not To Exceed \$5,200,000.00. Funding Through Department: 160 Admin/Engineering Fund: Bond Activity: Paving.

Dan Hudson, P.E., City Engineer

Again, Dan Hudson, City Engineer. The second contract that was awarded last year was to Sunshine Paving. They operate out of a neighboring community. They've worked with us I think since 2019, every year we've bid out they've won the contract through competitive bidding. We're seeking to extend their contract into 2024, similar to Continental. We've reviewed pricing with them, they need to increase some of their pricing just due to changes in market conditions. They're not as big as Continental they don't have their own milling machine and things like that, so some of the work that they require subcontractor support where they've needed to increase the pricing. Where they've increased pricing it's alignment with the other companies that bid last year. Again, we've worked with Sunshine for a number of years so we have a good working relationship with them. Have been satisfied with the work, and so we're seeking to extend their contract similar to Continental's contract. Be happy to address any questions.

Mayor Donchess

Questions or comments?

**MOTION CARRIED: Unanimously.**

**E. Motion: To Approve The Engineering Services Contract With Hayner/Swanson, Inc. Of Nashua, New Hampshire In The Amount Of \$400,000.00 For The Management And Construction Administration Of The Paving Program. Funding Through Department: 160 Admin/Engineering Fund: Bond Activity: Paving.**

Chairman, James Donchess, Mayor

Next, is Item E, Commissioner Shea.

**Motion by Commissioner Shea:** To Approve The Engineering Services Contract With Hayner/Swanson, Inc. Of Nashua, New Hampshire In The Amount Of \$400,000.00 For The Management And Construction Administration Of The Paving Program. Funding Through Department: 160 Admin/Engineering Fund: Bond Activity: Paving.

Dan Hudson, P.E., City Engineer

Again, Dan Hudson, City Engineer. This is the contract I spoke of earlier, the engineering support. This is a large paving program we run and it's not possible for us to be everywhere we would need to be with our staffing, so we do contract with Hayner/Swanson to provide that support. They have one or two in the field people all summer watching the paving, coordinating with us, helping administer the contract, and assisting with the testing and whatnot. Again, we've worked with them for a number of years. We'd like to continue working with them and we're seeking approval of this contract to continue that relationship. They also do a lot of work with us with the sewer program, that also helps in coordination between the various work that we have going on in the city. I'd be happy to address any questions.

**Discussion:**

Mayor Donchess

Anyone? Oops, Commissioner Shea.

Commissioner, Paul Shea

You almost lost out.

*[Laughter]*

Commissioner Shea

For the \$400,000.00, that's like a 10% markup on the cost of just the Continental portion of the paving, right.

Mr. Hudson

Yes.

Commissioner Shea

And, so my question to you is do you see that as a good value for us? Do you see that as necessary, and on the long run does it present a potential opportunity for savings just by virtue of not having to redo stuff?

Mr. Hudson

Yes, I do. The amount of this contract although, it appears large, when you have somebody in the field all the time or multiple people in the field all the time it does add up quickly. For us, the City and in the engineering department we have two inspectors that inspect all the other work that is going on in the City, all the utility cuts, all the private development construction work, and then in the engineering staff we just don't have the capacity to provide that in the field support. Construction/engineering is on the order of 10% typically for contracts, between the Continental and the Sunshine, which they're overseeing both those contracts for us or helping us with it the pricing is very reasonable for the service they provide.

Commissioner Shea

Thank you.

**MOTION CARRIED: Unanimously**

**F. Motion: To Approve The Engineering Services Contract With CMA Engineers, Inc. Of Manchester, New Hampshire In The Amount Not To Exceed \$137,246.00. For The Engineering Study And Management Of The Lock Street And Whitney Street Pedestrian And Bicycle Improvements Project. Funding Through Department: 181 Community Development; Fund: Grant And Capital; Activity: Lock Street And Whitney Street.**



Chairman, James Donchess, Mayor

Next item, F. Commissioner Lemen.

**Motion by Commissioner Lemen:** To Approve The Engineering Services Contract With CMA Engineers, Inc. Of Manchester, New Hampshire In The Amount Not To Exceed \$137,246.00. For The Engineering Study And Management Of The Lock Street And Whitney Street Pedestrian And Bicycle Improvements Project. Funding Through Department: 181 Community Development; Fund: Grant And Capital; Activity: Lock Street And Whitney Street.

Dan Hudson, P.E., City Engineer

Again, Dan Hudson, City Engineer. This is a contract that we are excited to get going. It's been a very long time coming. This is in the State's program of projects, it's a local project administered project, so in other words the City of Nashua is the one that administers the contract in accordance with all the State requirements with their oversight. It has taken a while to get this launched there was some confusion about the scope and DOT held us up for about a year on this, but we finally reached a point that we've negotiated an engineering study phase of the project and we're ready to get going with design. The project as envisioned will make Lock and Whitney Streets one way, and it will add a bike lane, fully reconstruct the sidewalk on one side of the road and the other side of the road the access to the sidewalk will be improved. That's the scope of the project, and we look forward to getting going with it upon everyone's approval.

Mayor Donchess

The underlying problem, which this seeks to address is that the Lock Street sidewalks are not really pedestrian accessible for anyone with a disability at all because there are just too many obstacles, light poles, people's stairways coming down into the sidewalk, so the sidewalk will be expanded (widened) and that will mean the street needs to be narrowed, which means it can really only be one way, so Whitney Street with is parallel will be made one-way the other way. So, it will be a one-way pair, and Lock Street serves at least for the time being Mount Pleasant, and walk-in school there are a lot of walkers in the area to the school and otherwise, so this is designed to improve pedestrian and bike traffic. Yes, Commissioner Lemen.

Commissioner, June Lemen

Does this incorporate, I know there is a grant from --

Mayor Donchess

--yes.

Commissioner Lemen

--so that's part of this project? Okay

Mayor Donchess

Yes. This is grant fund--well there's a matching component to it, but this is principally grant money through what Seamack, right? Congestion mitigation?

Mr. Hudson

I'm sad to say I forget, but I believe you're correct because it has been a while, but yeah, I believe it's 80/20 with the City on the hook for 20% of the cost, and the State for 80% of the cost, so good value to the City to improve the infrastructure, but you do have to follow their rules and go through their program, and that's what we'll do.

Commissioner Lemen

I believe that this is also, part of the grant Safe Path to Schools?

Mayor Donchess

I think this is something separate.

Commissioner Lemen

Okay, because that's also, there's also grant money there.

Mayor Donchess

Right, right.

Commissioner Lemen

Okay.

Mayor Donchess

Commissioner Espitia.

Commissioner, Manny Espitia

Thank you. And, have you engaged residents and heard feedback from them about the idea?

Mr. Hudson

Good question. In the lead-up to making the grant application with the State, there were some neighborhood meetings and they coalesced around what this concept would be, so there's a lot of background there that Community Development had worked on. We'll have to do that, kind of go through the same process again to a degree. They'll be a number of public meetings where we solicit input. The first one is usually a local concerns meaning you go and you gather all people's complains/concerns, whatever and then we'll go back we'll do some design, and we'll come back with some alternatives and select the preferred alternative. It definitely will be a public--public input will be a large part of this project, and so hopefully, when we come out the other end of this design and moving into construction it's a project that the community is happy with and meets the needs that are expressed.

Commissioner Espitia

Thank you.

Mayor Donchess

Commissioner Shea.

Commissioner Paul Shea

I am very enthused about this project. This is like one of the things that the City has been considering for some time that I am just super excited about. The visioning for this project goes way back to like the visualized Nashua days, and at the time James Baio had reached out to Plan New Hampshire. They will do a planning exercise for a community. They'll come down, do the meetings, and kind of work through the troubles of the neighborhood and the opportunities to improve upon those things, and I think Mayor we stood in Foster Square what was it 2016, maybe 2017--

Mayor Donchess

I don't know. It's been a long time.

Commissioner Shea

To share the news about that grant, and I know that the 10-year is one of those things that takes time, it's 10 years, right? Some of the kind of beat-up parts of the road in French Hill go back to Tiger Grant days from the American Recovery Reinvestment Act and the utilities, some of the oldest infrastructure in the city they have just been in there ever year, every summer working on all of that stuff. It's really great that we've got the underwork done for this. I think that it presents a lot of opportunities for the neighborhood and quality of life. The project or at least the vision that the community came up with way back when called for lots of great things like bike lanes, bump outs, traffic calming measures, and addressing the issue of traffic through the neighborhood from BAE, and it's really an excellent thing that we've continued to focus on this and see it through. This project would not exist, I don't believe, I could be wrong, but if not for the perseverance and continued enthusiasm from Alderman, Patricia Klee from Ward 3 and all of her work at the State to advocate for this, and it's really a great thing. I don't have any questions, I just wanted to share on that, and I will support this.

Mayor Donchess

Anyone else?

**MOTION CARRIED: Unanimously.**

**G. Motion: To Approve The Award Of The Construction Contract For The Nashua High School South Pedestrian Bridge Project To Evroks Corporation Of Tilton, New Hampshire In The Amount Of \$735,695.00. Funding Will Be Through Department: 160 Admin/Engineering And 177 Park Recreation; Fund: Capital And Trust; Activity: Bridge Rehab.**

Chairman, James Donchess, Mayor

We're onto Item G. Commissioner Gregg.

**Motion by Commissioner Gregg:** Motion: To Approve The Award Of The Construction Contract For The Nashua High School South Pedestrian Bridge Project To Evroks Corporation Of Tilton, New Hampshire In The Amount Of \$735,695.00. Funding Will Be Through Department: 160 Admin/Engineering And 177 Park Recreation; Fund: Capital And Trust; Activity: Bridge Rehab.

Dan Hudson, P.E., City Engineer

Again, Dan Hudson, City Engineer. This is a pedestrian bridge in Mine Falls adjacent to Nashua High School South. We became aware of a significant issue with the bridge back in April 2022, we had to urgently close the bridge for public safety. We secured a temporary bridge, which was placed nearby to continue pedestrian passage across the Nashua Canal. We have since gone through a design process and we bid out for construction of a replacement bridge, and we're seeking to award that through this item. We bid it out, we received five bids Evroks Corporation of Tilton, New Hampshire was the low bidder. We did have a bid alternate that we were considering, which was relocating that temporary bridge over to Rotary Park, but the disposition of the dam over there, which Pennichuck owns is in question that it might need to be removed or rehabbed or something, so really the time wasn't right to put a bridge, so for that reason we're recommending awarding the base bid and ultimately, we'll have to find out or decide what to do with that temporary bridge, either relocate it to a different location or sell it or those sorts of things, but for now we're recommending moving forward with the base bid award, and I'd be happy to address any questions.

**Discussion:**

Mayor Donchess

Anyone? Commission Lemen.

Commissioner June Lemen

Am I right? Did we see a proposed design of it? Is there a final design all ready or not?

Mr. Hudson

Yes, there is, and I think we're going to have a workshop and we'll bring you the details of that. It's going to be a truss bridge. Steel with a concrete deck, which will ease maintenance. The bridge that fell into disrepair had grooved laminate beams, and they rotted along the center of the beam, so basically one of the arches kind of split in half. This bridge will meet 10 ton loading, which will enable us to cross it with emergency equipment and maintenance equipment, and hopefully be durable for a long period of time and easily maintainable for the City. It is attractive too.

Commissioner Lemen

Oh, okay, that's one of the things.

Mr. Hudson

Yeah.

Commissioner Lemen

I know this is a silly question--when we needed a temporary bridge we were fortunate to find one. Is there like a market for temporary bridges? Can we put it in a warehouse someplace and just hold onto it? I have no idea. It's pretty big.

Mr. Hudson

Yeah, it's a very long narrow bridge, which is a little interesting and it's a little bit flexy sort of speak if you're running across it. No, we'll definitely--will have utilization to us in another location or to another community. We purchased the bridge as it was coming off another construction project in Peterborough—

Commissioner Lemen

--that's right, I remember that—

Mr. Hudson

--when they were done with it, so I'm sure we could do the same here, and we'll have to make those decisions in the future. This will at least, awarding this, and it's going to take a while, awarding this will enable the bridge contractor to order the bridge, which will take about a year to get here unfortunately, so we're looking at construction in 2025. At any rate, this will allow us to move forward with the replacement.

Commissioner Lemen

Thank you.

Mayor Donchess

Next item is Item H.

Mr. Hudson

We need a motion.

Mayor Donchess

Oh, did we do a motion? We didn't do a motion.

Mr. Hudson

We need a motion.

Mayor Donchess

We haven't voted. Okay, sorry.

**MOTION CARRIED: Unanimously.**

**H. Motion: To Approve The Award Of The Construction Engineering Services Contract For The Nashua High School South Pedestrian Bridge Project To Hoyle, Tanner, And Associates Of Manchester, New Hampshire In The Amount Of \$99,403.00. Funding Will Be Through Department: 160 Admin/Engineering; Fund: Capital; Activity: Bridge Rehab.**

Chairman, James Donchess, Mayor

Next item is Item H. Commissioner Espitia.

**Motion by Commissioner Espitia:** To Approve The Award Of The Construction Engineering Services Contract For The Nashua High School South Pedestrian Bridge Project To Hoyle, Tanner, And Associates Of Manchester, New Hampshire In The Amount Of \$99,403.00. Funding Will Be Through Department: 160 Admin/Engineering; Fund: Capital; Activity: Bridge Rehab.

Dan Hudson, P.E., City Engineer

Again, Dan Hudson, City Engineer. This is the construction engineering for the bridge construction. Hoyle, Tanner is the bridge engineer that design it and they'll be the one that will help us oversee construction. I didn't mention on the other one, but these construction phase contracts are all time-based, so they're going to bill us for the actual time that they work on the project, not more. These contracts in the final disposition may come under the amounts that we had specified. Given what they foresee is needed for work, and our review of that as well this is the proposal for their support.

Mayor Donchess

All right, any comments, questions?

**MOTION CARRIED: Unanimously**

**I. Motion: To Approve The Engineering Services Contract For Tasks Required By The EPA MS4 Permit With Hazen And Sawyer, PC Of Manchester, Massachusetts In An Amount Of \$187,441.00. Funding Will Be Through Department: 169 Wastewater; Fund: Wastewater; Activity: Stormwater Abatement.**

Chairman, James Donchess, Mayor

Next is Item A, Commissioner Shea. Sorry, Item I, Commissioner Shea. I don't know where A came from.

**Motion by Commissioner Shea:** To Approve The Engineering Services Contract For Tasks Required By The EPA MS4 Permit With Hazen And Sawyer, PC Of Manchester, Massachusetts In An Amount Of \$187,441.00. Funding Will Be Through Department: 169 Wastewater; Fund: Wastewater; Activity: Stormwater Abatement.

Dan Hudson, P.E., City Engineer

Again, Dan Hudson, City Engineer. The City is under a stormwater permit with the EPA, Municipal Separate Store Sewer System Permit as it's called or MS4. That allows us to

discharge stormwater to the waters of the U.S. In order to be in compliance with the permit, we need to file an annual report, but also we need to do stormwater testing, and chase illicit discharges and those sorts of things all in the interest of stormwater quality and treatment. The City has at least 359 outfalls. We have to go to each one, assess it, test it, and that sort of thing. Hazen was hired in 2021, they've assisted us since then with complying with this permit. This contract here will take us through the next 2 years of permitting requirement, and allow us to stay in compliance. Happy to address any questions.

Mayor Donchess

Comments anyone? Questions?

**MOTION CARRIED: Unanimously.**

**J. Motion: To Consider The Hardship Request From Mr. Kourosh Ghamary Of 24 Lafrance Avenue To Excavate In Lafrance Avenue To Install A Gas Service.**

Chairman, James Donchess, Mayor

Item J. Commissioner Lemen.

**Motion by Commissioner Lemen:** To Consider The Hardship Request From Mr. Kourosh Ghamary Of 24 Lafrance Avenue To Excavate In Lafrance Avenue To Install A Gas Service.

Mayor Donchess

So is--just come up.

Dan Hudson, P.E., City Engineer

I'll briefly introduce it and then Kourosh can speak to it. Kourosh is requesting waiver from a hardship. The City has a paving program as I mentioned before. When a road gets paved it goes into moratorium for a 5-year period. Cuts to the roadway can only happen under emergency situations like a gas leak that sort of thing or those that are approved by the Board should you find that they meet a certain level of hardship need. This is one that Kourosh has a failing oil heating system. He wants to move to natural gas. This is probably one we wouldn't bring forward except for the extenuating circumstances in this case. A sewer service was previously replaced and cut the road. That was an emergency. The City also came and received Board approval to do some drainage work across the street, so the road was cut for that as well. There's been a few different issues in this area where this had been cut all ready. The City hasn't yet gone and done the moratorium restoration, which requires milling and repaving 20 feet beyond any excavated trench. And so, we intend to do that, so it seems like this would be the time, with the Board's approval to allow this occur, allow this gas service to be provided, and then we will restore the area and all those trenches that were cut for emergency reasons will be restored. Anything to add to that?

Kourosh Ghamary, City of Nashua Resident

No, that summed it up way better than I could have.

Mr. Hudson

Sorry to steal your thunder, but I didn't want to share the extended circumstances.

Mayor Donchess

Any questions or comments? Commissioner Shea.

Commissioner, Paul Shea

Is this the property that had the sand washing in front of the driveway or is this a different--

Mr. Ghamary

I believe across the street from that.

Commissioner Shea

You're across the street from that.

Mr. Ghamary

That's my neighbor's house.

Commissioner Shea

Oh, Okay.

Mr. Hudson

Across the street must have been the drainage, the drain repair. I think we put in an infiltration structure and maybe some other piping, so I think that may be what you're speaking to.

Commissioner Shea

If you were affected by the drainage issues, thanks to you and your neighbor for your patience as we worked to resolve the issue. And, that's all I really have to say. I don't have any questions other than that, thank you.

**MOTION CARRIED: Unanimously.**

**K. Motion: To Consider The Hardship Request From Pine Street Flats, LLC To Excavate In Lake Street To Install Signal Equipment Conduit.**

Chairman, James Donchess, Mayor

Next, thank you, Item K. Commissioner Gregg.

**Motion by Commissioner Gregg:** To Consider The Hardship Request From Pine Street Flats, LLC To Excavate In Lake Street To Install Signal Equipment Conduit.

Dan Hudson, P.E., City Engineer



This one I'll let the applicant speak to. A trench was cut across the road, I think maybe due to a miscommunication or whatever, this is sort of an after-the-fact approval that's being requested. I'll turn it over so you can speak to it.

Brian Corveau, Owner/General Contractor, Pine Street Flats, LLC

Brian Corveau, Owner/General Contractor for the project. It is a 20-unit apartment building on the corner of Pine and Lake. Part of our approval was we have a parking lot that's across the street, so the unit owners have to cross Lake Street to get to their apartments. Part of our approval was to improve the sidewalk in that area. We did the sidewalks on three corners, and we had to do signaling as well because there was no crosswalk going across Lake Street on the west side of Pine Street. Part of the approval was to put in a pedestrian signal and crosswalk there. As the project started there was a company doing work on the other side of Pine Street, it was a light company and they had the sidewalk dug up and they're redoing the lights on the other side of the street so we approached them about our situation, eventually contracted with them. They knew Lake Street was under moratorium. They said they had alternatives, sent us some brochures for solar units. As it turns out when they showed up I wasn't on site, I think my brother had shown up while they were there while they were mobilizing, and they said that you know they've had to get some conduit across somehow to the other side. This company obviously was doing work in the right-of-way across the street, we assumed they knew the proper protocol. My brother gave him the inspector for the project, Bob gave him his name and number and said that's the inspector contact him and you know because whatever if they had to go across Pine Street to get across there's way they could have done it. I guess we showed up a couple days later and the trench is right across Lake Street. So, here we are asking for an after-the-fact. Obviously, it falls on us as the developer/owner we'll probably have our issues with them later, but I have to ask for the after-the-fact approval for this, and we'll mill the road. It's 20 feet on either side, and fix it how it should be, and deal with Electric Light at a later point.

**Discussion:**

Mayor Donchess

When do you think the units are going to be occupied? Or are they all ready--

Mr. Corveau

--they are occupied.

Mayor Donchess

All of them? You filled it up?

Mr. Corveau

Not quite, but I'd say probably by February 1<sup>st</sup> probably half.

Mayor Donchess

When did you first make them available?

Mr. Corveau

January--

Mayor Donchess

--has really nothing to do with the hardship, I'm just--

Mr. Corveau

--January 15<sup>th</sup> or so I think we got our temporary CO.

Mayor Donchess

Okay. All right any questions, comments Commissioner Shea.

Commissioner, Paul Shea

It seems like an honest mistake on your part, maybe not exactly an honest mistake more so like a not minding the rules on the part of the other company. Regardless, appreciate you coming to us and bringing it to our attention, and appreciate you bringing more housing to Nashua. It's really important.

Mr. Corveau

Thank you.

Commissioner Shea

I will support this, and thank you also for the pedestrian improvements. I know that that tacks on a cost to the project and you may or may not have been compelled to do it by virtue of approval, but regardless anything that we can do as part of these projects to improve safety and access for the neighborhood is great, so thank you for that, and I will support it.

Mayor Donchess

Anyone else?

**MOTION CARRIED: Unanimously.**

**L. Informational: Street Opening Permits Issued For Streets In Moratorium**

Chairman, James Donchess, Mayor

Thank you very much. All right the next three items are Street. Items L, M, and N are informational items. Does anybody have any questions or comments regarding any of those three information items? If not, we'll go to Administration. Yes.

Lisa Fauteux, Director, Division of Public Works

(Inaudible) Would it be okay if we call--senior staff is here it would be nice if they could introduce themselves.

Mayor Donchess

So that sounds good.

Ms. Fauteux

(inaudible) okay?

Mayor Donchess

Yes, of course.

***[Senior Staff Introductions]***

**VIII. ADMINISTRATION DEPARTMENT**

**A. Motion: To Approve The Proposed 2024 Regular Meeting Dates For The Board of Public Works.**

Chairman, James Donchess, Mayor

All right, Item A is to, well you see Item A. Commissioner Espitia.

**Motion by Commissioner Espitia:** To Approve The Proposed 2024 Regular Meeting Dates For The Board of Public Works.

**MOTION CARRIED: Unanimously.**

**B. Motion: Nomination And Vote For Vice-Chairman To The Board.**

Chairman, James Donchess, Mayor

Item B is the election of the Vice-Chair of the Board. Is there anyone who would like to nominate a vice-chair? Commissioner Lemen.

Commissioner, June Lemen

I would like to nominate Paul Shea as the Vice-Chair of the Board of Public Works.

Mayor Donchess

All right, any other nominations? If not, I will declare the nominations closed, and we will go take a vote.

**MOTION CARRIED: Unanimously.**

Mayor Donchess

Congratulations, Commissioner Shea, you are now the Vice-Chair of the Board.

Commissioner Shea

Big shoes to fill--

Mayor Donchess

--yes--

Commissioner Shea

--thank you, and thank you.

**C. Motion: Chair's Appointment to The Board of Public Works Pension Board.**

Chairman, James Donchess, Mayor

Now, the next item is C. A member of the Board of Public Works served on the BPW Pension Fund. This is the only city-run pension, and this is for Board of Public Works employees. All other employees are in the State pension system. Is there anyone who would like to volunteer to serve on the Pension Board?

Commissioner, June Lemen

Can I ask a question first?

Mayor Donchess

Yes.

Commissioner Lemen

How much time is involved?

Mayor Donchess

They meet once a month, maybe?

Lisa Fauteux, Director, Division of Public Works

Usually once a month, and it's during the day that's the only challenge. It's usually at 11:30 a.m., on a Tuesday I think it is. Yes.

Commissioner, Matthew Gregg

Does it have to be in person?

Ms. Fauteux

At the moment, yes.

Commissioner Gregg

Okay.

Commissioner, Paul Shea

If I may--

Mayor Donchess

--yes, go ahead.

Commissioner Shea

I've served on this board for the last 2 years. It's been very interesting. It's kind of regular administrative business where you will approve disbursement to retirees, death benefits god forbid, and approvals for the payments to the companies that do the work of administering the portfolio. There is very little, there's a mild amount of direction that the group does in terms of the fund itself, but that is really all administered by the financial professionals, and the Board kind of oversees their work. It gets regular updates, so that was one of the most interesting things for me during time is market insights, and perspectives on the economy, and areas of risk from the companies that we work with. It's been good and interesting, and but, I would be glad if anybody else would like to take the opportunity to be a part of it.

Commission, June Lemen

I'll volunteer. I mean, but if you want it--

Commissioner Gregg

I actually would love to--

Commissioner Lemen

--go for it--

Commissioner Gregg

--but I want to make sure that—

Commissioner Lemen

--no, I was just thinking that would be a good way for me to get out of some meetings a work, but that's really--

*[Laughter]*

--all yours.

Mayor Donchess

All right, so we will appoint Commission Gregg as the BPW Pension Board representative.

**D. Discussion: Design Department of Public Works Garage.**

Chairman, James Donchess, Mayor

Next is the discussion of the garage, DPW garage, and I assume that's Director Fauteux.

Lisa Fauteux, Director, Division of Public Works

This is really, that is really Phase II of this project. We built this great building and it is serving us very well. It is exactly really what we needed, but we're still having challenges with trying to operate out of this building without a garage. We have the snow equipment, of course, needs to be stored inside, so Park and Rec is still at Greeley Park unfortunately, and Streets is still at Stadium Drive. It's been really challenging to try to operate out of two different buildings. We have 400 pieces of equipment, which equates to about \$40 million worth.

Mayor Donchess

Forty million?

Ms. Fauteux

Forty million.

Mayor Donchess

Because we were going to get that number.

Ms. Fauteux

Most of which is stored outside, which isn't great. It's snow-covered, the sun fades causing dry rot on harnesses and tires. There's a lot of maintenance issues. Rodents get inside and destroy wiring, I'm sure I could go on and on. There's lots of working hours cleaning off snow, also trying to warm up the equipment, frozen airlines and brake lines, we have inadequate break rooms for staff, we have beautiful break rooms here. I've had staff ask why can't we run snow operations out of the new building. We can't really because of the maintenance garage is at Stadium Drive, as well as the covered storage. We're hoping to begin the design phase of the garage. We have \$2.3 million left over from this building, and we'd like to—that would need to be repurposed by the Board of Aldermen, and we would really love to have a positive recommendation to the Board of Aldermen from the Board of Public Works for this project, and for the legislation that will be going in to repurpose the funds.

The next step, if you're interested in next steps would be to—the first thing is repurposing the money through legislation, which I think the Mayor and Alderman Dowd, and Alderman O'Brien as our liaisons will be sponsoring, and then we'll send out an RFQ for architects, and then we have joint, Commissioner Shea and Lemon are familiar with this, we have a joint infrastructure

and board of public works committee that meets, and we will ask to reconvene that group, and then move forward.

Commissioner, June Lemen

Assuming it would be here. Where would you put this garage? I mean I would assume it would have to be very big.

Ms. Fauteux

Yes. We have a limited amount (unintelligible) we'll see what we can build, but it's right behind this building. So, this building was designed with the idea that a garage--

Commissioner Lemen

--a garage would be there--

Ms. Fauteux

Yeah, so the Solid Waste building that's here would be torn down to make room for it.

Commissioner, Manny Espitia

Two questions. One, would the fill up, like where they fill up gas, diesel all the stuff still stay over there or and not come with the garage?

Ms. Fauteux

That's a good question. That's the plan. The plan is that the fuel pumps because everybody uses them. PD, Fire, City Hall Departments, and ambulance, they all use that. (Unintelligible).

Commissioner Espitia

And then, we don't have an idea of cost yet, do we?

Ms. Fauteux

We don't. We'll have a better idea once we go through the design phase.

Commissioner, Paul Shea

What departments would operate out of this building?

Ms. Fauteux

(unintelligible)

Commissioner Shea

All the divisions.

Ms. Fauteux

All Public Works Departments with the exception of Waste Water. So, Solid Waste, Parks and Rec, Streets, administration, engineering.

Commissioner Lemen

Well I would definitely support this having toured the garages in the winter and had a bird fly into my face, and I also know, I mean my father was a snow guy for the board of public works in Massachusetts how frustrating it is when you don't have everybody in the division in the same place. At least at the beginning of the shift, and everyone knows where to go back to and it's not fair to our workers, they deserve some equity. I mean, they're doing a hard job as it is and then come into the building and it's--it looked like my high school locker room, the break room, so I would be in favor of this.

Ms. Fauteux

Thank you. The other thing I didn't mention and I will mention on behalf of our fleet managers, if we were a private company (Inaudible/unintelligible).

Commissioner Lemen

Yeah, you would not be allowed to have that no, no.

Ms. Fauteux

Commissioner, Matthew Gregg

I was just going to add that having toured the City and seeing where we're placing vehicles wherever we can possibly put them I think that definitely the design phase needs to--we need to go through the entire design phase, and then at that point, we need to just a make a decision to potentially figure out how we can bring the fleet together. Especially, because we are looking at converting some of our vehicles to electric and you can't really leave electric vehicles outside for the longevity of the battery. So, now we know that we're kind of heading in that direction for many of our vehicles.

Mayor Donchess

Anything, anyone else?

Ms. Fauteux

Motion?

Mayor Donchess

Okay. You want to do a motion now--



Ms. Fauteux

To the Board of Aldermen. It would be a positive recommendation to the Board of Aldermen to repurpose--

Mayor Donchess

--now the legislation will come here as well, I assume we'll hear that here. So the motion Director Fauteux is asking for is to approve the idea of proceeding with the design using the funds that are remaining from the construction of the office building.

Commissioner Shea

I do have a question.

Mayor Donchess

but is there that motion first, did someone make that motion? All right it's made by Commissioner Lemen. Commissioner Shea.

Commissioner Shea

For Parks and Recreation would there be a presence maintained at Greeley? What do you-- what's your vision for that?

Ms. Fauteux

Yes, there definitely would be. Most of those building would be probably torn down, but there would still be a building remaining, the stone building that's behind the office building I'm thinking would stay, so yes we still would have a presence there. There would still be an employee there--

Commissioner Shea

--tractors--

Ms. Fauteux

--and equipment there to maintain the park, yes.

Commissioner Lemen

I will not be sad to see some of those buildings go, I mean if Park is--'m sure you'll be heartbroken.

*[Laughter]*

Mayor Donchess

All right any other discussion? So the motion is to approve the idea of using the remaining money for design.

**MOTION CARRIED: Unanimously.**

**E. Informational:**

**i. Director's Report.**

Chairman, James Donchess, Mayor

We next have the Director's Report.

Lisa Fauteux, Director, Division of Public Works

There are, I think Claire said she sent to you all an email regarding the Walnut Street Oval meeting that we'll be having. This is just really a kick-off meeting to obtain input from constituents, so hopefully you can attend. It will be at City Hall on January 30 at 6:00 p.m.

We also have another—we don't have a file yet for it, but we have another meeting coming up for the West Hollis Street Corridor. This is something that has been on our radar for a while, I'm glad this is finally happening. It's really tough for folks who live off of West Hollis Street to get in and out, so we will be hosting a meeting to obtain input on February 6 at 6:00 p.m., and that meeting will be here in our DPW building.

This is a picture of a foster court sewer replacement that was done on October 17<sup>th</sup>.

On December 22, RWC constructed a new double grate catch basis on Pinehurst Ave. to capture stormwater runoff that has historically caused icing in the Pinehurst Ave. and Timberland Drive intersection.

Registration will open for Babe Ruth softball and baseball on February 1<sup>st</sup>, and you can access that Rec Desk off of our website.

We have skating currently at Roby Park. Unfortunately, we have not been able to make ice at Four Corners and Labine yet because of the weather, but we do have ice at Roby, and I would ask that people please adhere to the rules. We've had a lot of problems. There are times when you can ice skate and times when you can play hockey. We've had issues with people playing hockey the entire time, and people are getting hurt. Please adhere to the rules, which are very well posted.

There is fresh snow at Greeley Park right now. This picture show a family enjoying sledding down the hill in front of the band show.

We done some Holman Stadium winter work. The Park and Rec staff put down some winter turf covers at Holman Stadium. This is done to accelerate green growth in the spring by increasing soil temperatures.

This is the Park and Rec Department has a lot of tree work. This is a picture of them taking down some trees at the police department near our old building that they now occupy.

This is an ADA tip-down repair at the intersection of Concord and Courtland Streets.

The Street Department crews installed a new rapid flashing beacon at the crosswalk located at 67 Amherst Street, which is near Holman Stadium.

On a regular basis when we know we're having heavy rains we're constantly unclogging catch basins. This is an example at 8 Royal Crest Drive.

There is a brick wall next to the concession at Holman Stadium, and it was cracked and tilted. In mid-December our Street Department crews demolished the existing wall and are reconstructing a brand new wall.

We had a door replacement project at the Waste Water Treatment Plant, which is a big deal it's a very corrosive environment, they're very heavy metal doors, and they're finally complete. We finally completed that and we believe that we'll have a huge energy saving with the new doors.

The Wastewater facility had a second heat exchanger installed to provide heat to the primary digester. For 24 years our facility has only had the one heat exchanger, which is part of a very important digest infrastructure, so without it we can't produce our Class B. biosolids. It was really important to have that redundancy.

This is the control room at the Wastewater facility with outdated lighting. We put in some new drop ceilings and updated LED lighting, which has made a huge difference.

The Four Hills Landfill and Nashua Recycling Center will be closed on Monday, February 19 in observance of Presidents Day. All collections will be delayed by one day that week.

And, with snow upon us, we want to remind residents, to please put your carts out at the curb and not on snow banks. We can't collect them if they're buried in snow or on snow banks, and the carts should be at least 3 feet away from other objects, and 10 feet away from any parked car.

And that's it. Happy to answer any questions.

Mayor Donchess

Anyone?

ii. **City Projects Workshop.**

All right, I think Director Fauteux was also going to talk about the City projects workshop that needs to be scheduled.

Lisa Fauteux, Director, Division of Public Works

Yes. Thank you, Mayor. We have several projects that we are involved in. Some are being run by Public Works. Some run by other departments, but nonetheless Public Works. We'd love to have a workshop where could update you on all these projects. It's really too much to do at a meeting. Wanted to see, ask the commissioners is there any dates or days or times that might work better so we can try to get this scheduled?

Commissioner, June Lemen

For me, the worst day of the week is Tuesday. It is like back-to-back soup kitchen meetings and hunger meetings, so other than that I can be flexible.

Commissioner, Manny Espitia

Friday are pretty good for me. I mean I'm pretty flexible in general. I think the worst days are Mondays.

Ms. Fauteux

Okay.

Commissioner, Paul Shea

I feel like for the last 6 weeks I've had a kid out of school for one day every week. Other than that, I'm pretty flexible on weekdays.

Commissioner Espitia

What are you thinking? Around what time?

Ms. Fauteux

Can we do during the day? That was the other question I was going to ask.

Commissioner Lemen

Yes, I can do during the day.

Commissioner, Espitia

We got to have notice.

Ms. Fauteux

Mornings or afternoons?

Commissioner Lemen

Doesn't matter, as long as it's not Tuesday.

Ms. Fauteux

Okay, so why don't we shoot for Fridays. That seems like--

Commissioner Lemen

That works fine.

Ms. Fauteux

--that works for everybody, and I will find the time, and I also want to include Directors Cummings and Sullivan in this meeting. Thank you.

Mayor Donchess

All right--

Commissioner Espitia

--one last thing--

Mayor Donchess

--we'll let you know about that. Commissioner Espitia.

Commissioner Espitia

Probably be post the 9<sup>th</sup> of February? For my own personal reasons, my wife's due date is the 8<sup>th</sup>, so any time after that.

Ms. Fauteux

After February 9<sup>th</sup>.

Commissioner Lemen

Oh, well I think that's pretty reasonable.

Ms. Fauteux

Yes.

Mayor Donchess

All right, after the 9<sup>th</sup> of February. Well maybe we should push that a little bit more because you never know what's going to happen there.

## **IX. COMMISSIONER'S COMMENTS**

Chairman, James Donchess, Mayor

All right. Commissioner's Comments. Any commissioner have comments?

Commissioner, June Lemen

Oh, I did want to mention to you Lisa, there's been some Facebook activity about people bringing firewood to homeless people, and it's all done by social media organizing. I think it's probably in Mine Falls, so you might—it looks like Mine Falls to me from the very small picture they had. I was going to bring it up at the homeless encampment meeting, but we didn't have

one because it was canceled due to snow. And we know it's happening because people are showing up at our station covered in soot. Absolutely covered in soot. I assume it's there because I think that's probably the only place you could get away with having that big a fire without people seeing it.

Lisa Fauteux, Director, Division of Public Works

That's really dangerous.

Commissioner Lemen

it is incredibly dangerous.

Ms. Fauteux

We'll take a look at that, thank you for bringing that to my attention.

Mayor Donchess

Commissioner Shea.

Commissioner, Paul Shea

I just want to say how enthused I am to work with Commissioners Espitia and Gregg just the enthusiasm for a lot of like the complete streets ideas, and pedestrian safety, and infrastructure during the campaign was impressive, and I think we're going to get a lot of good things done. So, appreciate you stepping up and looking forward to working with you.

Mayor Donchess

One thing we should add to our workshop is we are seeking a raise grant to make Main Street more pedestrian friendly, but we haven't gotten a grant—

Commissioner Lemen

--right—

Mayor Donchess

--we were declined, but apparently came very close, and so there's going to be a reapplication, but we could get somebody, probably Matt or somebody to come in and talk about that.

Ms. Fauteux

Yes.

Mayor Donchess

--is that on the list?

Ms. Fauteux

It is. Yes.

Mayor Donchess

Yeah, okay good. Go ahead.

Commissioner Shea

I had another thought and I lost it and you reminded me. For Main Street Mr. Vale came in tonight and talked about the bike lanes. I am in agreement with him that share rows in the far right lane would be a far superior situation for Nashua. Even if that's in the near term, and looking to do like a more substantial set of improvements as a result of this grant and exercise. I don't know if that's something that we have the capacity to do ourselves? I would imagine it is, kind of its aligning project. You're familiar with this whole share row?

Ms. Fauteux

Yes, I am.

Commissioner Shea

Commissioner Espitia, are you familiar? Everybody familiar.

Commissioner Espitia

A little bit.

Commissioner Shea

Yeah, and so, for the public really a share row is one of those things where it's an image of a bike, and then you have a couple of chevrons, which are the pointing the arrows on top of it, and it's a reminder because it is the law to share the road with bicycles, but it's a visual reminder in an area that is congested and people may have an increased amount of anxiety as they work through the traffic of downtown. It's a friendly reminder, and a reminder to bicyclists to choose that right lane so that cars can get by on the left. If that's something that we can deploy out of the Department I think that that would be worth evaluating and considering.

Ms. Fauteux

We certainly look into that. Bikes on Main Street right now it's tough. It's going to be very difficult to try to figure that safely, but we'll certainly look at it.

Commissioner Shea

Well, yeah--

Ms. Fauteux

-- we certainly, we can look at it more when (unintelligible).

Commissioner Shea

And the bike lane I know that he advocated for it to be removed, but I do think that it creates a sense of space where the cars should be and increase the safety for people opening their doors. I forget who it was, but somebody was joking at one point that it's not a bike lane, it's an open your car door lane. I wouldn't say that that ought to be removed really the share rows, and whether or not bicycles are on the street, and whether or not people are riding them safely or cars are being safe when they're driving, that's an individual responsibility issue. On our end what we can do to improve safety is to do a deployment like that. It's a little sticky sometimes downtown with the scooters, and with the bicycle and I steadfastly will ride a scooter up Main Street and they don't carry me too quickly when you're going uphill, and it's—to create that sense of ownership among two-wheeled vehicles of the road that they are entitled to I think is an important part of our work.

Mayor Donchess

Commissioner Espitia.

Commissioner Espitia

I would just like to thank both Commissioner Shea and Commissioner Lemen for welcoming myself and Commissioner Gregg to the Board. We're very excited to be helpful in this process, and also want to make sure that we can help our pedestrian friends and folks who decided being two-wheeled vehicles. Also, very excited about the Walnut Street Oval reconstruction. I know somebody former represented this area in the legislator just pedestrian safety and infrastructure in the area is so important, so making sure that folks feel like they can a) walk around it safely, but also the intricate dance that everyone has to play within the yields, and what is a yield, what's not, what is a stop sign, and so making sure that we can clean up that and calm traffic as people get into Main Street will be and/or onto the Broad Street Parkway or Veterans Parkway is going to be so helpful. So, excited to be there on Monday.

Mayor Donchess

Okay, great.

**X. PERSONNEL**

**A. Motion: To Approve And Unseal The Non-Public Minutes For Personnel From The Board Of Public Works Meeting Of December 14, 2023.**

Chairman, James Donchess, Mayor

Now, we'll go onto Personnel. Item A. Commissioner Shea.

**Motion by Commissioner Shea:** To Approve And Unseal The Non-Public Minutes For Personnel From The Board Of Public Works Meeting Of December 14, 2023.

**MOTION CARRIED: Unanimously.**

**B. Motion: To Accept The Resignation of Joseph Santin, Mechanic I, effective January 20, 2024.**



Chairman, James Donchess, Mayor

Item B. Commissioner Lemen.

**Motion by Commissioner Lemen:** To Accept The Resignation of Joseph Santin, Mechanic I, effective January 20, 2024.

**MOTION CARRIED: Unanimously.**

**C. Motion: To Accept The Resignation of Michael Valeras, Truck Driver, Effective February 2, 2024.**

Chairman, James Donchess, Mayor

Item C. Commissioner Espitia.

**Motion by Commissioner Espitia:** To Accept The Resignation of Michael Valeras, Truck Driver, Effective February 2, 2024

**MOTION CARRIED: Unanimously.**

**D. Non-Public Session - Pursuant To R.S.A. 91-A:3, II (B) The Hiring Of Any Person As A Public Employee.**

Chairman, James Donchess, Mayor

Now, we have the Non-Public motion. Commissioner Shea

**Motion by Commissioner Shea:** To Move By Roll Call That The Board Go Into a Non-Public Session Pursuant R.S.A. 91-A:3, II (b), The Hiring of Any Person As A Public Employee.

Mayor Donchess

Could you call the roll, please.

**Viva Voce Roll Call:**

**4-Yea (Shea, Lemen, Espitia, Donchess) – 0 Nay**

**MOTION CARRIED. Unanimously.**

The Board entered into a Non-Public Session at 5:00 p.m. and reconvened at 5:11 p.m.

**XI. MOTION: TO MOVE BY ROLL CALL TO SEAL THE MINUTES OF THE BOARD OF PUBLIC WORKS PERSONNEL NON-PUBLIC MEETING OF December 14, 2023, UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED.**

**Motion by Commissioner Shea:** To Move By Roll Call To Seal The Minutes of The Board of Public Works Personnel Non-Public Meeting Of January 25, 2024, Until Such Time As The Majority Of The Board Votes That The Purpose Of The Confidentiality Would No Longer Be Served.

**Viva Voce Roll Call:**

**4-Yea (Shea, Lemen, Espitia, Donchess) – 0 Nay**

**MOTION CARRIED. Unanimously.**

**XII. ADJOURNMENT**

Chairman, James Donchess, Mayor

That's the last item on our agenda. Commissioner Lemen.

**Motion by Commissioner Lemen:** To Adjourn.

**MOTION CARRIED. Unanimously.**

The meeting of the Board of Public Works of January 25, 2024, adjourned at 5:12 p.m.