

DRAFT MINUTES
CITY OF NASHUA
CAPITAL IMPROVEMENTS COMMITTEE
January 22, 2018

The meeting was called to order at 5:30 PM by Dan Kelly.

Roll call by: Dan Kelly, Chair

Those Present:

Dan Kelly
Charlie Budris
Roger Houston
David Fredette (left at 7:00 pm)
Bob Canaway
Larry Szetela
John Griffin
Mary Ann Melizzi-Golja (Ald. Rep) (left at 7:30 pm)
Patricia Klee (Alternate Ald. Rep) (left at 6:20 pm)

Staff: Marcia Wilkins
Linda McGhee

Chairman Discussion

Mr. Kelly explained that the purpose of the business meeting was to review what we should be looking for in the project descriptions: Division/Department number 1 priority, justification for that priority, and how they expect the project to be paid for, a new requirement for this year. In addition, consideration should be given to the Mayors priorities. The Chair asked the CIC committee their opinion on how to deal with the lack of response from Economic Development, and lastly the Chairs confusion on how we handle Enterprise Fund projects and their ranking vs other projects.

Mr. Houston said even though they might give us their number one priority, we still have to rate all the projects.

After discussion, the committee decided that Mr. Kelly would talk to the Mayor in regards to the delay in the submittals from Economic Development.

Mr. Griffin explained the enterprise funds and how they work. Those projects are heavily regulated. To the extent we have to evaluate projects, you really can't rank them against the other projects.

Approval of Minutes

A motion was made by Mr. Fredette to approve the minutes of October 16, 2017 and seconded by Mr. Canaway. The motion was approved unanimously.

Presentations

The following departments gave their presentations for capital improvements project requests:

Airport Authority

This year's project is to purchase snow removal equipment (grader and wing plow); they are requesting 5% share from the City

Communications Division

The priority project for this year relates to the radio system antenna relocation of Kessler Farm Drive.

Nashua Fire Rescue

The replacement of the Lake Street Fire Station HVAC is the top project for this year

Police Department

The number one project is the replacement of the 38 year old HVAC equipment.

Community Development

The Master Plan update is the priority project for this year.

Public Works

Due to the weather, they will be making their presentation at the next meeting.

Motion to adjourn at 7:36 PM.

Dan Kelly, Chair

Date

Roger Houston, Secretary

Date