

REPORT OF THE FINANCE COMMITTEE

JANUARY 18, 2023

A meeting of the Finance Committee was held on Wednesday, January 18, 2023, at 7:00 p.m. in the Aldermanic Chamber.

Alderman Patricia Klee, Vice-Chairman, presided.

Members of the Committee present: Alderman Patricia Klee, Vice Chair  
Alderman Tyler Gouveia  
Alderman-at-Large Ben Clemons  
Alderwoman-at-Large Gloria Timmons  
Alderman-at-Large Melbourne Moran, Jr.

Members not in Attendance: Mayor Jim Donchess  
Alderman Alex Comeau

Also in Attendance: Cheryl Lindner, Treasury Management Officer  
Tim Cummings, Interim Administrative Services Director  
Amy Girard, Purchasing Manager  
Gary Connors, NSD Assistant Plant Operations Director  
Dan McMullen, IT Manager  
Matt Sullivan, Community Development Director

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PUBLIC COMMENT

COMMUNICATIONS

From: Amy Girard, Purchasing Manager  
Re: Purchase of Food Box Van in the amount of \$62,795.00 funded from 81500 Vehicles/CERF

**MOTION BY ALDERMAN GOUVEIA TO APPROVE THE PURCHASE OF A 2023 FORD E-450 CUTAWAY CHASSIS WITH DEJANA DURACUBE PRO ALUMINUM BODY TO REPLACE THE 2006 FOOD SERVICES DELIVERY TRUCK FOR THE NASHUA SCHOOL DISTRICT THROUGH GRAPPONE FORD IN THE AMOUNT OF \$62,795. FUNDING WILL BE THROUGH DEPARTMENT 191 SCHOOL; FUND: 81500 VEHICLES/CERF  
MOTION CARRIED**

**MOTION BY ALDERMAN GOUVEIA TO APPROVE THE PURCHASE OF A 2023 FORD E-450 CUTAWAY CHASSIS WITH DEJANA DURACUBE PRO ALUMINUM BODY TO REPLACE THE 2006 FOOD SERVICES DELIVERY TRUCK FOR THE NASHUA SCHOOL DISTRICT THROUGH GRAPPONE FORD IN THE AMOUNT OF \$66,217. FUNDING WILL BE THROUGH DEPARTMENT 191 SCHOOL; FUND: 81500 VEHICLES/CERF AND TO RESCIND THE PREVIOUS MOTION  
MOTION CARRIED**

From: Amy Girard, Purchasing Manager  
Re: Software Maintenance in the amount of \$25,572.49 funded from 54407 Software Maintenance/General Fund

**MOTION BY ALDERMAN GOUVEIA TO APPROVE THE RENEWAL CONTRACT FOR THE CONTINUED OPERATION OF MHC SOFTWARE SUPPORT SERVICES THROUGH MHC SOFTWARE IN THE AMOUNT OF \$25,572.49. FUNDING WILL BE THROUGH DEPARTMENT 122 INFORMATION TECHNOLOGY; FUND: 54407 SOFTWARE MAINTENANCE/GENERAL FUND  
MOTION CARRIED**

From: Amy Girard, Purchasing Manager  
Re: Contract Amendment #2 in the amount of \$32,975.93 funded from 54210 Construction Services/FTA Grant Funds

**MOTION BY ALDERMAN GOUVEIA TO APPROVE CONTRACT AMENDMENT #2 WITH GPI (GREENMAN-PEDERSON, INC.) AND A CONTRACT EXTENSION DATE FROM JUNE 30, 2022 TO MARCH 31, 2023 TO PROVIDE ASSISTANCE TO NTS FOR CONSTRUCTION PHASE SERVICES, RESIDENT ENGINEERING, ARCHITECTURAL SUPPORT, INSPECTION, AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE TRANSIT CENTER**

**RETROFIT PROJECT IN THE AMOUNT OF \$32,975.93. FUNDING WILL BE THROUGH DEPARTMENT 186 TRANSPORTATION; FUND: 54120 CONSTRUCTION SERVICES/FTA GRANT FUNDS  
MOTION CARRIED**

From: Mayor Jim Donchess  
Re Emergency PO Request – Sunbelt Bypass Pumping

*There being no objection, Chairman Klee accepted the communication and placed it on file.*

UNFINISHED BUSINESS - None

TABLED IN COMMITTEE - None

NEW BUSINESS – RESOLUTIONS

**R-23-081**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman Richard A. Dowd  
Alderman-at-Large Gloria Timmons  
Alderman-at-Large Lori Wilshire

**AUTHORIZING THE CITY OF NASHUA TO ENTER INTO A CONTRACT WITH ATA OUTDOOR MEDIA FOR TRANSIT ADVERTISING SERVICES**

**MOTION BY ALDERMAN GOUVEIA TO RECOMMEND FINAL PASSAGE  
MOTION CARRIED**

NEW BUSINESS – ORDINANCES - None

RECORD OF EXPENDITURES

**MOTION BY ALDERMAN GOUVEIA THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM DECEMBER 30, 2022 TO JANUARY 12, 2023  
MOTION CARRIED**

GENERAL DISCUSSION - None

PUBLIC COMMENT - None

REMARKS BY THE ALDERMEN - None

ADJOURNMENT

**MOTION BY ALDERMAN GOUVEIA TO ADJOURN  
MOTION CARRIED**

The Finance Committee meeting was adjourned at 7:24 p.m.

Alderman Tyler Gouveia  
Committee Clerk, Pro Tem