

# NASHUA ARTS COMMISSION

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## MINUTES OF A MEETING OF THE NASHUA ARTS COMMISSION

January 14, 2020

City Hall Auditorium

**Members in attendance:** Lindsay Rinaldi, Jennifer Annand, Sara Caesar, Judy Carlson, John Egan, Paul LaFlamme,

**Absent:** Tina Cassidy, Alison Isaksen, Rachel Rendina, Marc Thayer

**Also present:** Amy DeRoche NAC Admin, Elizabeth Lu Aldermanic Liaison

Called to order: 8:02 am

1. Minutes: Motion was made by John and seconded by Judy to approve the November minutes. Motion carries
2. Communication: None
3. Grants: (see attached report) Amy reported that there were 12 applications and the total amount requested this year was \$54,700. Judy reported that the applications have been sent to the evaluation committee. Lindsay requests that the committee's recommendations be sent to her before the February NAC meeting so they can be voted on.
4. Working Group Reports:
  - Policy & Procedure: (see attached report) The group didn't meet and has created a list of items to discuss. Lindsay requests that the reports that are in good standing be sent to her
  - PAC: (see attached report). The NAC would like to see the potential budget at the next meeting.
  - Workshops: Sara reported that there are 2 workshops this spring. Gini Lupi will be speaking about Arts Advocacy and there will be the yearly calendar workshop in June
5. Public Comment: None
6. New Business: Keefe Center for the Arts: Paul raised concerns that once the new middle school is built, and Elm St School will close, the theater's future is unsure. There are many logistical issues to address if the theater is to remain open. To separate it from the school it will need new HVAC, electrical, bathrooms, green room space etc. The cost would be very high to renovate the building. There is also concern about who would run the theater as a separate entity. When the PAV feasibility study was completed it assumed the Keefe would remain open. Closing the theater would impact several arts organizations. Paul would like to see a meeting held to discuss the future of the theater. There are no current solutions at the present time. There is great concern among all the NAC members about this situation. Paul will contact Tim Cummings to get

clarification on timelines and also projected use from the current organizations who use the facility. He will report back at the Feb. meeting.

- New NAC Members. Jenn asked about the status of new NAC members. Lindsay is trying to meet with the Mayor. There have been 3 meetings canceled so far. There are 5 people who have been put forward.

- Judy requests that reports for the working groups be due 10 days before the monthly meeting instead of 2 weeks. Lindsay has no issue with that as long as the group chairs are responsible for submitting the reports on time.

- Tina is doing a fantastic job posting on Facebook!

Motion to adjourn made by Paul and seconded by John. Motion carries 9:09am

## **NASHUA ARTS COMMISSION DECEMBER 2019 REPORTS**

### **GRANTS WORKGROUP**

- OCTOBER 20 GRANTS MATERIALS ON WEBSITE (AMY)
- OCTOBER 21 NOTICE OF GRANT CYCLE EMAILED TO ALL NASHUA ARTS NONPROFITS
- DECEMBER 31 DEADLINE FOR APPLICATIONS AND REPORTS
- DECEMBER 16 REMINDER OF DEC 31 GRANTS DEADLINE SENT TO ALL NASHUA ARTS NONPROFITS
- ALL REPORTS AND APPLICATIONS SCHEDULED TO BE IN ONLINE FOLDER BY JAN 8 (AMY)
- DATE OF GRANTS REVIEW SET FOR JANUARY 27 WITH SNOW DATE JANUARY 28
- REVIEW PANEL RECRUITED:
  - GINNIE LUPI, CHAIR NH STATE COUNCIL ON THE ARTS
  - STEVE RUDDOCK, RIVERWALK CAFÉ
  - JUDITH CARLSON
  - TINA CASSIDY
  - TIM CUMMINGS
- RESULTS OF REVIEW SESSION AND RECOMMENDATION TO COMMISSION FOR FEBRUARY MEETING
- WILL SCHEDULE WORKGROUP MEETING TO REVIEW MATERIALS AND PROCESS FOR ANY ADDITIONAL IMPROVEMENTS AND/OR CHANGES.

### **MARKETING WORKGROUP**

- WORKGROUP UNABLE TO MEET DUE TO STROLL AND HOLIDAY SCHEDULES
- WILL SCHEDULE MEETING AFTER FIRST OF THE YEAR

### **PERFORMING ARTS CENTER**

- FINAL DESIGN PLANS SUBMITTED TO STEERING COMMITTEE AND APPROVED
- REPORT FROM CONSTRUCTION MANAGER ON COSTING THE PROJECT AT JAN 3 STEERING COMMITTEE MEETING
- CAPITAL CAMPAIGN CONTINUING QUITE PERIOD SOLICITATIONS
- NASHUA COMMUNITY ARTS FORMED AND WILL HOLD SECOND ORGANIZING MEETING IN JAN

To: Nashua Arts Commission Chair Lindsay Rinaldi  
From: Policy and Procedure Committee chair, Jennifer Annand of Great American  
Downtown,  
On Behalf of: Judy Carlson and John Eagan

Dec 18<sup>th</sup>, 2019

In review of the materials forwarded by Judy Carlson on 12/18/19, the sub committee agrees to meet in January to discuss the following for discussion at February 2020 Commission meeting:

- 1) Call for Artists Guidelines:  
Was a sample contract ever created?  
If not, should that be included?  
Should these guidelines be published as-is and listed with members of prior committee, or edited to include new members?
- 2) Create a city policy pertaining to maintenance of the art that the city owns
- 3) Public Art Policy form- ~~Tim Cummings had written this~~- should it be approved by new members or altered in some way before publishing?
- 4) Definitions for Public Art- to determine criteria- ~~Major Jim Donchess had written this~~- again should this be approved by new members or altered in some way before publishing?

# NASHUA ARTS COMMISSION

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Performing Arts Center Report  
1/14/20

**Operating Committee:** No updates

## **Design:**

Architect update: Ned Collier

- Oct 2019 exploratory demo began
- 11/1/19-ICON submitted plans to Harvey for cost estimates
- Go out to bid phase May 2020, construction phase (15 months) to start Fall 2020, approximate finish Fall 2021
- Exploratory demo revealed some good columns that will remain exposed in the lobby, and some weird stuff, nothing crazy or increased cost emergencies
- Construction could start 3 months after the New Market Tax Credit allocation
- AV & stage equipment current anticipated cost: 2.3M schematic v. design phase estimate: 2.1M (trying to get this to 1.6M)
- Final Design plans submitted to Steering Committee and approved 11/20/19
- 1/2/20: Harvey Construction & ICON Architecture presented the budget with full cost estimates.
  - Raw Budget shows hard costs at 15.1M,
  - Total project Cost at 23M
  - Still trying to close a 1.3M gap + consideration of alternate improvements
- Feb 20th-deadline, 2yrs from when the BOA approved the 4M raised privately then the mayor could approve the 15.5M bond, seeking extension to continue (RsA162G)

## **Fundraising:**

- Nashua Community Arts Board: new nonprofit 501c3 board collecting the money and overseeing the <sup>Spectre</sup>Spectrum Management, oversee the endowment (separate from the city), will hold second meeting in January
- ~~(Friends group)~~ <sup>Volny</sup> Members: Rich Lannan, Deb, Mary Lou Blaisedell, Lisa Bissonnette, Dave Grabowski, Andrew Curioso,
- Money <sup>will be</sup> had been transferred from city arts nashua to this new account. <sup>Judy Carlson</sup>
- Capital campaign is still in the quiet phase right now, but it's doing well. Meeting weekly. Possible "walk of game-like stars for donor recognition", architects are working with the committee to provide multiple naming opportunities