

MINUTES
Board of Registrars' Meeting
January 9, 2020
10:00 a.m.
City Hall – City Clerk's Conference Room

Present: Gwen Mikailov and Susan Waye. Also Present City Clerk Susan K. Lovering

1. S. Waye, Acting Clerk called the meeting to order at 10:04 a.m.
2. City Clerk Lovering stated Adriana Lopera was appointed to replace Patricia Lucier on the Board of Registrars effective December 23, 2019. The Board of Registrars thanked Ms. Lucier for her service on the Board of Registrars and her many years in the City Clerk's Office. Her knowledge, dedication and expertise will be missed.
3. S. Waye motioned to appoint Gwen Mikailov as Clerk. Seconded by G. Mikailov. Motion passed.
4. G. Mikailov motioned to accept the minutes of Board of Registrars' meeting of October 31, 2018. Seconded by S. Waye. Motion passed.
5. City Clerk S. Lovering provided the Board with the voter registration summary at the close of the checklist as well as the certification page for the alpha voter checklist she needed the Board to sign. G. Mikailov motioned to accept the deletions, additions and corrections to the checklist. Seconded by S. Waye. Motion passed.
6. Approval of City Clerk Staff ElectionNet Roles

City Clerk S. Lovering announced that Heather Cathey, Vital Records Clerk, tendered her resignation effective January 17, 2020. After conducting first and second interviews, Ms. Tara King was selected for her replacement effective January 21, 2020. G. Mikailov motioned to approve the removal of Heather Cathey from ElectionNet effective January 17, 2020 and approve the permission for Tara King to be set up as a role 400 and be provided access to ElectionNet Live and Playground. Seconded by S. Waye. Motion Carried

S. Lovering to notify the Secretary of State's Office, HAVA Division, and forward Ms. King's RAE.

7. Other business (if any).

S. Lovering distributed flyers for the extended hours for Voter Registration on January 18, 2020. The Cultural Connections Committee, in coordination with the City Clerk's Office, would be offering voter registration from 9:00 a.m. to noon, with translation assistance for Afrikaans, Portuguese, Spanish and Indian languages. G. Mikailov requested the flyer be forwarded electronically for distribution on social media. Clerk Lovering to forward to all Board of Registrars.

Discussion ensued regarding the high school registration drives. G. Mikailov summarized a conversation with a member of the Mayor's Office regarding these events. She expressed concern that the employee had referred to them as "Mayor Initiatives." S. Way recalled the City Clerk's Office going to the high school to register eligible students since the late 1990. She noted there had been times when the high school was not interested in hosting such an event and over the years it slowly fizzled out. S. Lovering to speak to the employee in the Mayor's Office to clarify that it has been the longstanding practice of the Board of Registrar to host voting registration at the high school and ask that they refer to it as such going forward.

Discussion then turned to the status of the Board of Education's policy regarding the voter registration days at the high schools. S. Lovering reported she had not heard anything from the School District since she last inquired and was informed a policy would be drafted and presented to the Board of Education at its meeting in January. G. Mikailov felt the policy should identify the Social Studies Department Heads as the coordinators of the event. This would allow for the event to continue without interruption should the school employee overseeing the event leave the school district. G. Mikailov to contact the school district regarding the status of the policy and request that the Board of Registrar and City Clerk have input on any policy prior to it being presented to the Board of Education for consideration and adoption.

Discussion ensued regarding Interstate Voter Registration Crosscheck, commonly referred to as Crosscheck. S. Way recalled this was one of her responsibilities while employed in the City Clerk's Office. She would manually run a report and send to each of the Secretary of State Offices that had names of voters she pulled in. S. Lovering believed this was still the process of the office. Although the system will notify her of voters that register in another town or city in the State of New Hampshire, she receives paper copies via mail from other states when a Nashua voter registers in that state. Everyone agreed it would be much more efficient and accurate if New Hampshire implemented a system that interacted with other states.

Next Meeting. Extended Hours will be offered on Saturday, January 25, from 9 a.m. to noon, for voter registration purposes only. Wednesday, January 29, 2020, is the last day that the City Clerk may accept voter registration applications or make name or address corrections to the checklist prior to the Presidential Primary on February 11, 2020. New voters may also register at the polls on Election Day. Board of

Registrar will meet on Thursday, January 30, 2020, at 4:00 p.m. in the City Clerk's Conference Room to certify the checklist for the Presidential Primary and conduct any other business as may come before it.

8. There being no further business before the Board, S. Wayne motioned to adjourn. Seconded by G. Mikailov. Motion passed. Adjourned at 10:40 am.