PAC Steering Committee  
City Hall Room 208  
Wednesday January 9th, 2019  
5:00 PM Room 208  

Draft – Unapproved Minutes  

Present: R. Lannan, J. Carlson, L. Rinaldi, M.A. Melizzi-Golja, M. Blaisdell, T. Klee, B. Laws, L. Wilshire,  

Staff: Tim Cummings  

No action was taken on anything  

General discussion based on the agenda  

1. **Meeting was called to Order** by Rich Lannan at 5 P.M.  

2. **Update on Capital Campaign Committee** by Rich Lannan/Marylou Blaisdell/Judy Carlson  
   - The Capital Campaign Committee has been doing training sessions and working together as a team to refine the messaging and develop strategies prior to going into solicitation mode, which they should be transitioning to by the end of January.  

3. **Overview of New Market Tax Credit Program** by Tim Cummings  
   - T. Cummings went through how the NMTC program works in detail using the presentation given at the Special Board of Aldermen Meeting on Dec. 20th, 2018.  

4. **Review of Design Preliminary Questions** by Tim Cummings  
   - The group wanted to hear Peter Lally’s opinion on the preliminary questions (T. Cummings indicated he would reach out to P. Lally and have a conversation and report back)  
   - There was general consensus that the strategic document and other relevant materials developed still applied  

5. **Other Business**  
   - T. Cummings made a point to outline the needed to possibly have every Wednesday night type meetings. It would be better to schedule them and then cancel if necessary.  

The Meeting concluded by 8:15 PM. Motion to adjourn M.A. Melizzi-Golja and 2nded by T. Klee – Vote was unanimous.