

**CITY OF NASHUA
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
JANUARY 7, 2019**

MEMBERS PRESENT:

Kevin Gage
Paul Garant
Ken Marquis
Anthony Patti

MEMBERS NOT PRESENT:

Kevin Burgess

STAFF PRESENT:

Chief Brian D. Rhodes
Assistant Chief George A. Walker

OTHERS PRESENT:

Deputy Fire Chief Steve Buxton
President of Local #789 - John McAllister
Several Members of Nashua Fire Rescue
Alderwoman Melizzi-Golja

THE MEETING CAME TO ORDER AT 5:30 PM

A Moment of Silence was held for all those lost and recent fire fighter deaths including one from NYC.

All stood as Commissioner Gage lead The Pledge of Allegiance.

PUBLIC COMMENT

No discussion

ORGANIZATIONAL MEETING

Elections **19 01**

Motion by Commissioner Gage to open the floor for nominations **19 01A**
Seconded by Commissioner Marquis
Vote: passed 4-yes

Motion by Commissioner Gage to nominate Commissioner Garant to continue as Chair **19 01B**
Seconded by Commissioner Marquis
Vote: passed 4-yes

Motion by Commissioner Marquis to nominate Commissioner Gage to continue as Vice Chair **19 01C**
Seconded by Commissioner Patti
Vote: passed 4-yes

Motion by Commissioner Gage to nominate Commissioner Patti to continue as Clerk **19 01D**
Seconded by Commissioner Marquis
Vote: passed 4-yes

Mission Statement **19 02**

Motion by Commissioner Gage to approve the Mission Statement of the Commission of NFR
Seconded by Commissioner Marquis
Vote: passed 4-yes

Dates of 2019 Meetings **19 03**

Motion by Commissioner Gage to approve the 2019 Meeting Schedule
Seconded by Commissioner Patti
Vote: passed 4-yes

CONSENT AGENDA

Approval of Minutes **December 3, 2018 Regular Meeting** **19 04**

Motion by Gage to accept meeting minutes and place on file
Seconded by Marquis
Vote: passed 4-yes

Communications – Thank You (\$) **19 05 - 08**

Thank You (4)

No discussion

Departmental Detail Expenditures Report **19 09**

No discussion

Accidents (1) **19 10**

No discussion

REGULAR AGENDA

Staff Reports

A. Chief Rhodes

19 11 A

Motion by Commissioner Marquis to accept Chief Rhodes' report as presented and place on file
Seconded by Commissioner Gage
Vote: passed 4-yes

B. Assistant Chief Walker

19 11 B

Motion by Commissioner Marquis to accept Assistant Chief Walker's report as presented and place on file
Seconded by Commissioner Gage
Vote: passed 4-yes

Discussions

Local 789

19 12

President John McAllister had nothing to report but requested to speak in Non-Public session.

OLD BUSINESS

Spit Brook Road/Station 3 Addition Update

16 56

The lighting issue in the new bay has been rectified; the lighting engineer corrected the programming. The test patch in the floor is holding up. All of this will be taken care of before the one year warranty period is reached.

Strategic Planning Committee Update

16 110

A Strategic Planning Committee meeting was held on Thursday, January 3, 2019. There were a lot of new members so an overview of what Strategic Planning should be was discussed. At the Board of Alderman level it should be major goals of the city and each department figures out how you meet the goals. They didn't discuss things like NFR should build another fire station within the next two years but that we should have a safe and healthy community and then NFR would determine what that means for NFR. When things are planned this way and that plan is used to drive budget, one year NFR, as well as all departments, might get more of a percentage than another year for budget. It is looked at as how do you address the needs knowing that every year everyone has different needs but using the same overarching goals. The last time the committee met, there were goals and objectives. This meeting they agreed the objectives would be taken out. The goals will be brought to the Mayor once approved by the Board of Alderman. The Mayor will look at how his goals dovetail with each other and then be presented to the Division Directors and Boards for budgeting purposes. The Strategic Planning Committee should meet every term and update the plan. Director Marchant and Alderwoman Melizzi-Golja will clean up some of the language and then it will go out to all members of the Strategic Planning committee for comments. If they need to meet again they will, if not it will go to the full Board for approval then to the Mayor and become part of the planning documents for the City.

NEW BUSINESS

**Authorization for Action: Expenditure – To purchase from:
Nash Construction LLC – Station 5 Kitchen Updates**

19 13

Motion by Commissioner Gage to authorize the Station 5 kitchen updates with Nash Construction LLC
Not to exceed \$8,105.11

Seconded by Commissioner Patti

Vote: Passed 4-yes

PERSONNEL ITEMS

Personnel Item

19 14 A

Motion by Commissioner Gage to accept and place on file

Seconded by Commissioner Patti

Vote: passed 4-yes

Personnel Item

19 14 B

Motion by Commissioner Gage to accept and place on file

Seconded by Commissioner Patti

Vote: passed 4-yes

Personnel Item

19 14 C

Motion by Commissioner Gage to accept and place on file

Seconded by Commissioner Marquis

Vote: passed 4-yes

NON-PUBLIC SESSION

19 15

Motion by Commissioner Patti at 5:52 PM to enter into non-public session in accordance pursuant to N.H. RSA 91-A:3, subsection 2C by roll call, which is required, to discuss matters which, if discussed in public, could adversely affect the reputation of any person other than a member of this public body itself, unless that person requests an open meeting.

Seconded by Commissioner Marquis

Vote: passed 4-yes – by roll call

Motion by Commissioner Gage that the Board comes out of non-public session at 6:45 PM

Seconded by Commissioner Marquis

Vote: passed 4-yes

MOTION Extend Time for Grievance

19 15 A

Motion by Commissioner Gage to request from Local 789 extended time for additional research for grievance discussed in Non-Public session to fairly and accurately review the situation for the member before a decision is made. The administration should send a letter to Local 789 with the request.

Seconded by Commissioner Marquis

Vote: passed 4-yes

MOTION Seal Minutes of Non-Public Session

19 15 B

Motion by Commissioner Gage to seal the minutes of the Non-Public session until such time the board decides to unseal them. The reason for sealing the minutes is that divulgence of this information could adversely affect the reputation of a person other than a member of the board.

Seconded by Commissioner Marquis

Vote: passed 4-yes

MOTION TO ADJOURN

19 16

Motion by Commissioner Gage to adjourn the meeting at 6:47 PM

Seconded by Commissioner Marquis

Vote: passed 4-yes

TIME AND LOCATION OF NEXT MEETING:

**Monday February 4, 2019, 5:30 pm
at 177 Lake Street, Classroom**

Dates and Locations of Other Events/Meetings:

ITEMS NOT ON AGENDA – Introduced at Meeting