The meeting was called to order at 6:00 PM by Scott LeClair.

**Those Present:**

Scott LeClair  
Charlie Budris  
David Fredette  
Larry Szetela  
John Griffin  
Jan Schmidt (Alt. Ald. Rep)

Staff: Marcia Wilkins  
Linda McGhee

Absent: Bob Canaway  
Ald. David Tencza

**Approval of Minutes**

A motion was made by Mr. Fredette to approve the minutes of October 22, 2019 and seconded by Mr. Budris. The motion was approved unanimously.

**Presentations**

The following departments gave their presentations for their priority capital improvements project requests:

**Airport Authority**

This year’s projects are for the Airport Phase II Taxi Lane Reconstruction and the design only of Taxiway A Reconstruction/Relocation. These projects will be completed utilizing 90% FAA grant share, 5% NH DOT Share and 5% city share.
Communications Division

The Fire and Police portable radio equipment will become obsolete as of December 31, 2023. The priority project is to replace the portable radios for public safety at this time.

Division of Public Works

Solid Waste

Number one priority is a permit driven Landfill Gas Expansion. The number two priority is equipment cover/storage for the construction equipment at the landfill.

Park and Recreation

The city pools are in need of repairs and upgrades and are the top priority. Tennis, basketball and pickleball throughout the city need to be rehabilitated. Improvements to Greeley Park and city-wide ball park and playground improvements are also top priorities.

Engineering

Annual paving program, safe routes to school and the West Hollis Street Corridor Improvements are the priorities this year.

Street Department

Infrastructure Improvements, traffic upgrades, and a truck wash bay are the important projects for this year.

Wastewater Department

Top projects include the Class A bio solids upgrade; wash press tube upgrades, a plant vehicle garage, fire system upgrade, and dry well valve replacement.

Police Department

The number one project is for a security fence and gate with a security camera system upgrades. Other projects include parking lot repaving, locker room renovation, and specialty vehicle garage and emergency operations center.

Risk Department

Phase II Roof replacement at 14 Court Street is the priority for this year.
Conant Road Fire Station roof remains a top priority. Security has been an issue as well as the municipal fire alarm system. Kitchen and painting at Station 2, an addition to the Pine Hill Station, Municipal Fire Alarm and Fiber Optic System, security system for stations, Station 7, and deferred maintenance are the other projects.

Motion to adjourn by Mr. Griffin at 7:10 PM.

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Scott LeClair, Chair                        Date