

REPORT OF THE FINANCE COMMITTEE

JANUARY 5, 2022

A meeting of the Finance Committee was held on Wednesday, January 5, 2022, at 7:03 p.m. in the Aldermanic Chamber and via Zoom. The meeting link information can be found on the agenda.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present: Mayor Jim Donchess
Alderman Patricia Klee, Vice Chair
Alderman-at-Large Michael B. O'Brien
Alderman-at-Large Shoshanna Kelly
Alderman-at-Large Brandon Michael Laws
Alderman-at-Large Elizabeth Lu
Alderman Linda Harriott-Gathright

Also in Attendance: John Griffin, CFO/Comptroller
Kim Kleiner, Administrative Services Director
Kelly Parkinson, Purchasing Manager
David Boucher, Superintendent of Wastewater
Jeff Lefleur, Superintendent of Solid Waste

PUBLIC COMMENT - None

COMMUNICATIONS

From: Kelly Parkinson, Purchasing Manager
Re: Design Phase Services in the amount not to exceed \$105,800 funded from 81300 Machinery & Equipment/Wastewater Fund

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO ACCEPT, PLACE ON FILE AND APPROVE A CONTRACT WITH WRIGHT PIERCE TO PROVIDE PRELIMINARY DESIGN PLANS AND SPECIFICATIONS FOR THE DRY WELL VALVE AND PIPE REPLACEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$105,800. FUNDING THROUGH DEPARTMENT: 169 WASTEWATER; FUND: WASTEWATER; ACTIVITY: WW PLANT DRY WELL VALVE REPLACEMENT

ON THE QUESTION

David Boucher, Superintendent of Wastewater

Thank you Mr. Mayor. Dave Boucher, Wastewater Superintendent. So this is the hired service of Wright Pierce to do the preliminary design plans for our dry well valve and pipe replacement project. This project entails replacing all the main piping in our main building. The piping size is around 36 inches. It's the piping that is used to collect all the sewerage in the city and pump it from a low level in the city up two stories for further treatment at the wastewater plant.

It's a rather large project because this piping on an average day has around 11 million gallons flowing through it and if we have a storm, I can go up to 50 million gallons. So the tricky part is bypassing this piping so that the work can be done so that we can replace it. I can answer any questions if there are any.

Mayor Donchess

All right. Are there any questions, comments?

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager
Re: Digester Heat Exchanger in the amount not to exceed \$57,000 funded from 81300 Machinery & Equipment/WERF (Wastewater)

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO ACCEPT, PLACE ON FILE AND APPROVE THE PURCHASE OF ONE DIGESTER SLUDGE HEAT EXCHANGER (ASSET ID: PDSHX) IN THE AMOUNT OF \$57,000 FROM ALFA

LAVAL, INC. OF RICHMOND, VA, FOR THE PRIMARY DIGESTER. FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: WERF; ACCOUNT CLASSIFICATION: 81 CAPITAL EQUIPMENT

ON THE QUESTION

David Boucher, Superintendent of Wastewater

Dave Boucher, Wastewater Superintendent. This is a major piece of equipment. It's a heat exchanger. It's used to heat the sledge in our primary digester, which is a 1.3 million gallon sledge holding tank. This piece of equipment has reached its useful life. It is in our wastewater equipment replacement fund program. This company is the only one that makes it for this digester. I can answer any questions.

Mayor Donchess

Anyone?

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Design & Permitting Services for Phase IV Landfill Change Order #1 in the amount not to exceed \$210,000 funded from 54210 Construction Services/Bond

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO ACCEPT, PLACE ON FILE AND APPROVE A CHANGE ORDER TO THE CONTRACT WITH SANBORN HEAD AND ASSOCIATES, INC. TO COMPLETE THE PROCESS OF PERMITTING THE PHASE IV LINED LANDFILL WITH NHDES, PEPAPE CONSTRUCTION PLANS, SPECIFICATIONS, AND BID DOCUMENTS, AND PERFORM BID PHASE SERVICES IN THE AMOUNT NOT TO EXCEED \$210,000. FUNDING WILL BE THROUGH DEPARTMENT: 168 SOLID WASTE; FUND: BOND; ACTIVITY: LANDFILL EXPANSION PHASE III & IV

ON THE QUESTION

Jeff Lafleur, Superintendent of Solid Waste

Yes thank you Mr. Mayor. This requests is to like it says to complete the permitting process for the Phase IV landfill which will give us 30 plus years of air space much needed for the city. There's a bunch of items that is entailed into this process. It's a completeness review of a letter that we have to submit to DES. Design review letters, alteration of terrain – we have to send a letter into that. This would include all the support and meetings that are need for all of this.

Mayor Donchess

All right, anyone?

Alderman O'Brien

Thank you. Mr. Lafleur you did say this will increase the life expectancy 30 years?

Jeff Lafleur, Superintendent of Solid Waste

Yes, Sir. This is the fill between the two valleys – the valley filled between the two hills. This is the one we're trying to get permitted before any big changes at DES happen.

Alderman O'Brien

Well done. I thought that window was getting very shorter over the years. I'm glad you're looking into this because we would be in a mess if we didn't. Thank you.

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Solid Waste Equipment Storage Structure in the amount not to exceed \$352,375 funded from 54210 Construction Services/Bond

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO ACCEPT, PLACE ON FILE AND APPROVE A CONTRACT WITH CLEARSPAN FABRIC STRUCTURES INTERNATIONAL OF GLASTONBURY, CT, IN THE AMOUNT OF \$352,375.00 TO CONSTRUCT A 65' WIDE BY 220' LONG TRUSS BUILDING TO PARK THE SOLID WASTE DEPARTMENT'S COLLECTION TRUCKS UNDER. PRICING IS THROUGH SOURCEWELL CONTRACT #091319-CSS. FUNDING WILL BE THROUGH DEPARTMENT: 168 SOLID WASTE; FUND: BOND; ACTIVITY: SW EQUIPMENT COVERAGE/STORAGE

ON THE QUESTION

Jeff Lafleur, Superintendent of Solid Waste

Thank you. Jeff Lefleur, Superintendent of Solid Waste. As you all know, this has been a big project that we've been trying to do over the past ten years since I've been Superintendent trying to get all of our collection equipment vehicles underneath a canopy to help prolong the life of the vehicles instead of having them out in the weather. This is also to help keep the snow off the tops of the roofs of the trucks. We have a very hard time cleaning off the tops of the trucks with snow brushes after a big snowstorm. So this would help alleviate any of that making us more safe out on the roads.

Alderwoman Klee

Thank you and thank you Mr. Lefleur for bringing this forward. I think that's really important. We have a law in New Hampshire but I know your trucks would be excluded because it would be difficult to get to them. A lot of people have lost their lives from snow coming off the tops of the trucks. Thank you putting this through.

Jeff Lafleur, Superintendent of Solid Waste

Thank you so much.

Alderman O'Brien

Yes, I just wondered which facility is this going to be built at. Is this going to be part of the phasing as we look at the solid waste landfill or is this going in the current location of Stadium Drive?

Jeff Lafleur, Superintendent of Solid Waste

Great question. This is going over at the landfill. It's going to be kind of behind where the new DPW building is being built. The good thing about with this clearspan structure is if it ever has to be moved, it's able to be disassembled and moved. That was one of the big deciding factors in purchasing this.

Alderman O'Brien

Brilliant because that would go hand in hand with the new administration building that hopefully will be built at that facility, correct?

Jeff Lafleur, Superintendent of Solid Waste

Yes, Sir.

Alderman O'Brien

Outstanding. Thank you.

Mayor Donchess

Anyone have comments, questions?

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Design & Permitting Services for Phase III, Stage 2 Landfill Change Order #1 in the amount not to exceed \$91,000 funded from 81650 Land Improvements/ 81100 Capital Improvements /Bond

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT TO ACCEPT, PLACE ON FILE AND APPROVE A CHANGE ORDER TO THE CONTRACT WITH SANDBORN HEAD AND ASSOCIATES, INC. TO PREPARE AND SUBMIT A NHDES TYPE II PERMIT MODIFICATION, PREPARE PLANS, SPECIFICATIONS AND BID DOCUMENTS, AND PERFORM BID-PHASE SERVICES FOR THE CONSTRUCTION OF THE PHASE III, STAGE 2 LINED LANDFILL EXPANSION IN THE AMOUNT NOT TO EXCEED \$91,000. FUNDING WILL BE THROUGH DEPARTMENT: 168 SOLID WASTE; FUND: BOND; ACTIVITY: LANDFILL EXPANSION PHASE III & IV

ON THE QUESTION

Jeff Lafleur, Superintendent of Solid Waste

Thank you. Jeff Lafleur, Superintendent of Solid Waste. When we opened up our new landfill in the Phase III, we knew that there was going to be a second phase to this. With the length of time that has taken DES to approve permits and everything, we need to get this moving to gain some more air space. We'll gain probably another three or four more years of air space in the Phase III landfill by doing this design. It's called a "zig zag". It's designed to gain more air space for the city. So this is the application being submitted and Sanborn Head taking care of all of the paperwork just like for Phase IV.

Mayor Donchess

Anyone?

MOTION CARRIED

UNFINISHED BUSINESS - None

NEW BUSINESS – RESOLUTIONS - None

NEW BUSINESS – ORDINANCES - None

RECORD OF EXPENDITURES

MOTION BY ALDERMAN HARRIOTT-GATHRIGHT THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM DECEMBER 10, 2021 TO DECEMBER 31, 2021 AND APPROVE IT

MOTION CARRIED

GENERAL DISCUSSION - None

PUBLIC COMMENT - None

REMARKS BY THE ALDERMEN

Alderman Klee

Thank you. I'd just like to say goodbye to Alderman Harriott-Gathright and Alderman Brandon Laws. It's been great working with you and I hope to be doing it soon maybe in another two years or ... I'm sorry and Alderwoman Lu. I apologize. I forgot that that entire row with the exception of Alderman Jette. It's been a pleasure serving with you on this Committee. I hope to see you soon, maybe in two years. Thank you.

Mayor Donchess

I'm sure you're speaking for all of us.

Alderman Laws

You know we like to hear it.

Alderman O'Brien

Mr. Mayor, I would have remembered Alderman Lu.

Mayor Donchess

Alderman Laws, Alderwoman Lu – thank you for serving the city and serving on the Finance Committee for the last two years. Would you like me to add more?

Alderman Laws

You can give a shout out to Sophia how beautiful she is. That's it. You can say that too.

Mayor Donchess

All right, anyone else?

NON-PUBLIC SESSION - None

ADJOURNMENT

MOTION BY ALDERMAN KLEE TO ADJOURN, BY ROLL CALL

A viva voce roll call was taken which resulted as follows:

Yea: Alderman Klee, Alderwoman Lu, Alderman Harriott-Gathright,
Alderwoman Kelly, Alderman Laws, Alderman O'Brien, Mayor Donchess 7

Nay: 0

MOTION CARRIED

The Finance Committee meeting was adjourned at 7:16 p.m.

Alderman Linda Harriott-Gathright,
Committee Clerk