

**The Public Minutes of the Board of Assessors
Meeting of January 4th, 2024**

A meeting of the Board of Assessors was held on Thursday, January 4th, 2024 in the 3rd Floor Auditorium at Nashua City Hall, located at 229 Main Street, Nashua, NH 03060. The meeting was called to order at 9:00 AM by Chairman Robert Earley.

Members Present:

Robert Earley & Jay Minkarah

Assessing Staff Present:

Jennifer Zins, Jessica Marchant, Kade Yankowski

Other City of Nashua Staff Present:

Attorney – Steve Bolton

Chairman Robert Earley

I'll call the meeting of the Nashua Board of Assessors to order at 9:00AM on Thursday, January 4th, 2024. Let the record show that present from the Board are Jay Minkarah and myself, Robert Earley.

MOTION BY Jay Minkarah to waive the reading of the Public minutes from the Board of Assessors meeting held on Thursday, December 7th, 2023, accept them and place them on file.

SECONDED BY Robert Earley

VOTE: All in favor

MOTION BY Jay Minkarah to waive the reading of the Non-Public minutes from the Board of Assessors meeting held on Thursday, December 7th, 2023, accept them and place them on file.

SECONDED BY Robert Earley

VOTE: All in favor

COMMUNICATIONS:

Jennifer Zins presented communication items as follows:

- The Assessing Dept is in our busy time – we are requalifying 800-1000 people which must be done by April 15th per RSAs.
- The Assessing Dept is preparing for new applicants as well, we make appointments and do allow drop in appointments for both new and requals
- The Assessing Dept is starting the 2023 Abatement period
- Our start up meeting with the DRA, Vision Government Solutions and a member of the Board will be meeting today
- The Assessing Dept is working on doing fly-overs with Eagleview
- CDM is assisting us with our GIS needs
- The Assessing Dept is interviewing to fill our vacancies within the department ‘
- Jessica has gone above and beyond working on all of the residential BTLA appeals

OLD BUSINESS:

- None

NEW BUSINESS:

- **Jennifer Zins presenting Administrative Abatements**

22 Cider Ln: Due to mistake and misfortune the resident failed to requalify for his All Veteran's Credit in the appropriate timeframe. The applicant has since filed the appropriate applications/requalifying paperwork.

MOTION BY Jay Minkarah to approve the administrative abatement for 22 Cider Ln.

SECONDED BY Robert Earley

VOTE: All in favor

321 Broad St: Property was purchased by a utility company, which does not pay State Education portion. Due to the timing of the purchase and tax bill period our CAMA System had not been updated to reflect the proper land line code. Our CAMA System has since been updated for 2024

MOTION BY Jay Minkarah to approve the administrative abatement for 321 Broad St.

SECONDED BY Robert Earley

VOTE: All in favor

- **Jessica Marchant presenting Abatements**

22 Preserve Dr: After making data corrections, an abatement is recommended.

MOTION BY Jay Minkarah to approve the 2022 & 2023 abatements for 22 Preserve Dr.

SECONDED BY Robert Earley

VOTE: All in favor

4 Whittemore PL: The applicant was granted a minimal abatement earlier this year due to small data corrections made to the property card after speaking with the applicant over the phone. After the applicant filed at the BTLA, an inspection of the property was done and additional data corrections were made.

MOTION BY Jay Minkarah to approve the 2022 & 2023 abatements for 4 Whittemore Pl.

SECONDED BY Robert Earley

VOTE: All in favor

21 Webster St: After making data corrections, an abatement is recommended.

MOTION BY Jay Minkarah to approve the 2022 & 2023 abatements for 21 Webster St.

SECONDED BY Robert Earley

VOTE: All in favor

PUBLIC COMMENT:

None

COMMENTS BY BOARD MEMBERS:

None

MOTION BY Jay Minkarah to go into non-public session for two reasons, first to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant, pursuant to RSA 91-A:3, II (C). Second, under 91-A:3, II (L), for the “consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.”

SECONDED BY Robert Earley

VOTE:

Mr. Minkarah - Yes

Mr. Earley - Yes

The Board entered Non-Public session at 9:22 AM

The Board resumed Public session at 9:28 AM

MOTION BY Jay Minkarah to seal the minutes of the Non-Public session because divulgence of the information likely would 1) affect adversely the reputation of any person other than a member of this public body, and 2) render the proposed action ineffective.

SECONDED BY Robert Earley

VOTE:

All in favor

MOTION BY Jay Minkarah to release the Non-Public minutes of December 7, 2023 as presented.

SECONDED BY Robert Earley

VOTE: All in favor

MOTION BY Jay Minkarah to adjourn.

SECONDED BY Robert Earley

VOTE: All in favor

The board adjourned at 9:30 AM

Respectfully submitted,
Kade Yankowski