

MBK Advisory Board Minutes:

Jan 4, 2019 8:30 AM

Arlington St. Community Center

Attendance: Robert Cioppa, Joe Boston, Allison Joseph, Jennifer McCormack, Joe Manzoli, Carol Baldwin, Mike Apfelberg, Kurt Norris, Shaun Nelson, Kim Kleiner, Paul Janampa, Bobbie Bagley, Linda Gathright, Michael Carignan, Gloria Timmons, Jamila Scales, Irving Scales Jr., Jordan Thompson

- Ms. Martinez called the meeting to order at 8:30 AM
- Ms. Baldwin moved that the October 4, 2018 Advisory Board minutes be approved, Mr. Nelson seconded the motion and the motion passed.
- Mr. Manzoli moved that the minutes of the November 16 advisory board meeting be approved, Mr. Nelson seconded the motion. The motion passed with Mr. Apfelberg abstaining
- The Mayor's office provided an update:
 - The mayor's office continues to have regular contact with the MBK Alliance and with the launch of the new MBK network will have access to more resources and sharing of ideas.
 - Jordan Thompson has submitted an application for a grant to attend the MBK Rising conference, the Mayor's office will send other representatives as well.
 - Ms. Kleiner communicated to the group that the Mayor's office would like to reinstate the earlier structure of focus groups to facilitate quicker action on important initiatives. She asked the group to consider the most efficient way for the Mayor's office to communicate with the Advisory board and launch time-sensitive or urgent MBK initiatives. Ms. Kleiner stressed the need for decisions to be made about what projects would be prioritized before the City's budget process gets started.
 - Several members had suggestions for improving the pace of communication, including more frequent Advisory Board meetings to using the focus groups for quicker communication and action or hosting monthly phone meetings. Ms. Martinez asked that this conversation be continued during the breakout sessions later in the meeting and included in those notes.
 - Ms. Kleiner reminded the group to read the attachments to her email dated 12/31/18 which included important information and updates
 - Ms. Kleiner notified the Board that the Diversity and Cultural Competency trainers are hosting a state-wide meeting of DCC trainers on January 31.
 - Ms. Kleiner talked to the group about the Springboard initiative that the Mayor would like included in the work of Focus Group 2, this initiative has been delayed while the ASCC was being developed.
- Ms. Timmons updated the Board on plans for the MLK Jr. Breakfast planned for Monday, January 21 and offered information regarding advertising opportunities for the event. She distributed a flyer for the breakfast which is attached to these minutes.
- Mr. Thompson updated the Board on his plans for a 2 day Black History Month celebration planned at the Arlington St. Community Center on Feb 16th and 17th. He is recruiting many

speakers on a variety of topics and is planning to show 2 films (titles TBA). More information will be shared with the Board as it becomes available.

- Ms. Martinez distributed a spreadsheet outlining ongoing and proposed initiatives of the MBK Board, which focus group they came out of and including other community engagement projects that were special Mayor's initiatives. The spreadsheet is attached to these minutes. She asked that the Board divide themselves into the 3 focus groups to do some strategic planning: either the group they were on initially or the one that is most relevant now.
- There was a discussion among the members about the focus group structure and a required change to the by-laws that might also include dissolving the ASCC committee since a director has been hired. There was general agreement that returning to the focus group structure was beneficial and it is supported by the Mayor's office: the discussion of bylaw changes will be postponed to a future meeting.
- The group then divided into focus groups to work on completing the attached worksheet. Each group was asked to schedule another meeting before the end of the month and brainstorm other members and partner agencies that could be invited to participate on the focus group. The notes from these focus group breakouts are attached to these notes.
- Ms. Martinez closed the meeting by expressing her gratitude for all of the work that the Advisory Board members have done and recognizing the many contributions of members.
- The next Advisory Board meeting is scheduled for Friday, April 12 8:30- 10 AM in the Auditorium at City Hall.