

REPORT OF THE FINANCE COMMITTEE

JANUARY 3, 2024

A meeting of the Finance Committee was held on Wednesday, January 3, 2024, at 7:00 p.m. in the Aldermanic Chamber.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present: Mayor Jim Donchess
Alderman Patricia Klee, Vice Chair
Alderman Tyler Gouveia
Alderwoman-at-Large Gloria Timmons
Alderman-at-Large Melbourne Moran, Jr.
Alderman-at-Large Ben Clemons

Members not in Attendance: Alderman Alex Comeau

Also in Attendance: John Griffin, CFO/Treasurer/Tax Collector
Amy Girard, Purchasing Manager
Emily Martuscello, Emergency Management Director

PUBLIC COMMENT - None

COMMUNICATIONS

From: Amy Girard, Purchasing Manager
Re: Contract for Google Workspace in the amount of \$8,100 funded from 55620 Software Subscription Services

MOTION BY ALDERMAN KLEE TO APPROVE A THREE-YEAR CONTRACT TO UPGRADE OUR BACK-UP CLOUD-BASED INFORMATION SHARING AND STORAGE SYSTEMS FOR GOOGLE WORKSPACE SOFTWARE SUBSCRIPTION SERVICE WITH SADA SYSTEMS, INC., IN THE AMOUNT OF \$8,100 TOTAL (\$2,700 PER YEAR). FUNDING WILL BE THROUGH DEPARTMENT: 156 EMERGENCY MANAGEMENT; FUND: 55620 SOFTWARE SUBSCRIPTION SERVICES

ON THE QUESTION

Mayor Donchess

Miss Martuscello is here.

Emily Martuscello, Emergency Management Director

Yes, good evening everyone. Emily Martuscello, Director of Emergency Management. I'll keep it simple but what we're doing is we're taking our current Google Workspace which we use for our emergency operations center but also as our back-up should something happen to our city infrastructure and we're upgrading it to just a different version that gives us better cybersecurity controls and specifically meets the cybersecurity controls required for the Police Department, which I won't get into the details but you know if you have criminal information, you have to have extra special control. So this is within our existing budget. We were able to move some things around. We already have Google Workspace just moving to an upgraded version, again, so we have special controls that meet their CJIS requirement which is part of their accreditation.

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Contract for Subscription Services in the amount of \$29,760 funded from 55620 Software Subscription Services

MOTION BY ALDERMAN KLEE TO APPROVE A THREE-YEAR BUDGET SOFTWARE SUBSCRIPTION WITH CLEARGOV IN THE AMOUNT OF \$29,760 (\$29,760 FIRST YEAR COST INCLUDING A ONE-TIME ONBOARDING FEE OF \$5,400; \$24,360 SUBJECT TO 3% INCREASES FOR YEARS TWO AND THREE). FUNDING WILL BE THROUGH DEPARTMENT: 120 TECHNOLOGY MAINTENANCE DEPARTMENT; FUND: 55620 SOFTWARE SUBSCRIPTION SERVICES

ON THE QUESTION

John Griffin, CFO/Treasurer/Tax Collector

Good evening, Mayor and members of the Committee. I guess this is the last meeting but many more to come. John Griffin, CFO/Treasurer/Tax Collector. This particular software is a cloud-based - once again, cloud-based software. We already use two of the modules - capital budgeting as well as what you saw last year the digital budget book from Cleargov. What this does is add additional modules for operational budgeting as well as personnel. We've been working with this particular company for three years now and we're confident that we can use this to expand our offerings, etc., with regard to budgeting. If there's any questions, I'd be happy to answer them. Thank you.

MOTION CARRIED

UNFINISHED BUSINESS - None

TABLED IN COMMITTEE - None

NEW BUSINESS – RESOLUTIONS - None

NEW BUSINESS – ORDINANCES – None

RECORD OF EXPENDITURES

MOTION BY ALDERMAN KLEE THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORDS OF EXPENDITURES FOR THE PERIOD OF DECEMBER 15, 2023 TO DECEMBER 29, 2023

MOTION CARRIED

GENERAL DISCUSSION - None

PUBLIC COMMENT - None

REMARKS BY THE ALDERMEN

Mayor Donchess

Well I will then take the opportunity to thank you all for your diligent service over the last two years. I haven't seen the committee list. I mean you're all obviously coming back on the Board of Aldermen. I'm not sure who's on the Finance Committee. I guess I'll find that out.

Alderman Klee

I am.

Mayor Donchess

But you've all done a great job I think here and I look forward in general to serving with you all for the next two years and I will see you at the Inauguration except Melbourne is going to some - aren't you going to?

Alderman Moran

I'm going to be seeing Pete Davidson at Foxwoods.

Mayor Donchess

Yes, right exactly. Well I will see most of you at the Inauguration on Sunday.

Alderman Klee

And we will all be on this Committee and including the newest member Alderman elect Thibodeau.

Mayor Donchess

Okay. Alright well we'll be back together then in the middle of the month. Anyone else?

ADJOURNMENT

**MOTION BY ALDERMAN KLEE TO ADJOURN
MOTION CARRIED**

The Finance Committee meeting was adjourned at 7:06 p.m.

Alderman Patricia S. Klee
Committee Clerk Pro Tem