

REPORT OF THE FINANCE COMMITTEE

OCTOBER 5, 2022

A meeting of the Finance Committee was held on Wednesday, October 5, 2022, at 7:00 p.m. in the Aldermanic Chamber.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present: Mayor Jim Donchess
Alderman Patricia Klee, Vice Chair
Alderman Tyler Gouveia
Alderman-at-Large Ben Clemons
Alderwoman-at-Large Gloria Timmons

Members not in Attendance: Alderman Alex Comeau
Alderman-at-Large Melbourne Moran, Jr.

Also in Attendance: Cheryl Lindner, Treasury Management Officer
Tim Cummings, Interim Administrative Services Director
Amy Girard, Purchasing Manager
Nick Miseirvitch, CIO, Information Technology
William Mansfield, Radio Systems Manager
Steve Buxton, Fire Chief
Jeff Lafleur, Superintendent of Solid Waste
David Boucher, Superintendent of Wastewater
Mark Saunders, Senior Staff Engineer
Robert Barrows, Deputy Fire Chief

PUBLIC COMMENT - None

COMMUNICATIONS

From: Amy Girard, Purchasing Manager
Re: T1 Service Migration in the amount of \$22,768.20 plus taxes and fees funded from 55109
Telecommunications Telephone: Voice/General Fund

MOTION BY ALDERMAN KLEE TO PLACE ON FILE AND AWARD A CONTRACT WITH COMCAST BUSINESS TO MIGRATE ITS TELEPHONE T1 LINES TO A FIBER OPTIC SERVICE IN THE AMOUNT OF \$22,768.20 PLUS TAXES AND FEES. FUNDING WILL BE THROUGH: DEPARTMENT: 122 INFORMATION TECHNOLOGY; FUND: 55109 TELECOMMUNICATIONS TELEPHONE: VOICE/GENERAL FUND

ON THE QUESTION

Nick Miseirvitch, Chief Information Officer

Thank you, Mr. Mayor. Nick Miseirvitch, Chief Information Officer for the City of Nashua. This item is to actually do what we attempted to do a year ago with the same project but the vendor that we went with a year ago was not able to get the circuit done in time which is not a total loss for the city because it kept our rates locked in and didn't allow the rates to increase. So here we are year later trying to do the same thing going through it a different vendor who gave us much better pricing. This is a three year option instead of a one year option and this will allow us to switch over to our phone lines to the DR site once that is up and running as well with this new technology.

Mayor Donchess

Alright, questions, comments?

Alderman Gouveia

Thank you, Mr. Mayor. Question through you. So you said we've tried this once before and it didn't go through as it should have. Do we feel confident this time it will be done correctly?

Nick Miseirvitch, Chief Information Officer

Yes because Comcast already has run the fiber line for this service.

Alderman Gouveia

Perfect.

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Edgewood Cemetery Data Line Upgrade in the amount of \$4,644 plus taxes and fees funded from 55109
Telecommunications Telephone: Voice/General Fund

MOTION BY ALDERMAN KLEE TO PLACE ON FILE, APPROVE, AND AWARD AN INCREASE IN BANDWIDTH FOR INTERNET SERVICE AT EDGEWOOD CEMETERY TO CONSOLIDATED COMMUNICATIONS IN THE AMOUNT OF \$4,644 (\$129/MONTH PLUS TAXES AND FEES). FUNDING WILL BE THROUGH: DEPARTMENT: 122 INFORMATION TECHNOLOGY; FUND: 55109 TELECOMMUNICATIONS TELEPHONE; VOICE/GENERAL FUND

ON THE QUESTION

Nick Miseirvitch, Chief Information Officer

Thank you, Mr. Mayor. This item is to increase the bandwidth for the Edgewood cemetery. They are one of the few locations in the city that does not have fiber optics tied back to the city's network. This is the most cost effective option at this time. The bandwidth is in the order of 15 Megs which is very low. It's an old DSL line, old technology. We will be increasing it to a 250 Meg line, which is an order of magnitude of 10. So it will definitely be seen. It'll allow those city employees to do their electronic work more efficiently.

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Motorola Service & System Upgrade in the amount of \$260,607.44 funded from 54435
Communications Equipment Maintenance/General Fund

MOTION BY ALDERMAN KLEE TO PLACE ON FILE AND APPROVE THE PURCHASE MAINTENANCE SERVICES ALONG WITH THE SYSTEM UPGRADE AGREEMENT (SUA II) WITH MOTOROLA SOLUTIONS, INC. IN THE AMOUNT OF \$260,607.44. FUNDING WILL BE THROUGH: DEPARTMENT: 157 CITYWIDE COMMUNICATIONS; FUND: 54435 COMMUNICATIONS EQUIPMENT MAINTENANCE/GENERAL FUND

ON THE QUESTION

Bill Mansfield, Radio Systems Manager

Thank you, Mr. Mayor. Bill Mansfield, Radio Systems Manager for the city. Basically, I'm responsible for all the radio communications within the city and the equipment that is utilized by all public safety as well as non-public safety here on the city.

This evening I'm before you to ask for your approval of system upgrade agreement. These agreements come up every year. The system upgrade agreement is to allow that our radio system be updated every two years and brought up to the current standards of today. When they do this type of update or upgrade, they replace all the hardware and software necessary to ensure that the system does run smoothly and it has been for quite some time. The next date of an upgrade is scheduled for April of 2023. So it's just around the corner. With the approval of this, this will just follow through like we do every year and continue with the upgrades on the radio system so that nothing is falling behind with that technology. That's the main one which is \$219,000.

Also along with that, there's a second contract in this package which is for a security upgrade services. On a bi-weekly basis, we receive software upgrades for all of the Windows products that we have in the radio system not only in any infrastructure but also police and fire dispatch consoles as well. So every two weeks, those are upgraded by Motorola remotely. We then go in and ensure that the upgrade goes through properly and by rebooting the equipment to make sure there's no failures and then we move on from there. So that is done remotely.

The other one is a preventive maintenance contract that is in here. That is for \$8,900 and some change. This preventive maintenance contract is for system technologists for Motorola to come in and do a survey and analysis on all of our equipment to ensure that it's functioning the way that it should be, especially at our radio sites. They test all the antennas, all the lines, and ensure that the base stations are working properly. We don't have the equipment for that to do that. It would be too costly for the city to purchase that equipment so that's why we have that in there. So they come in here once a year and do that maintenance.

The next one down is the Astro technical support. So basically it allows myself and my partner, Mr. Peter Cinfo, to call Motorola to assist us in troubleshooting any issues that we have with the radio system. It just basically it's an on call. We dial in, talk to them, we tell them what the issue is, and then they talk us through to help us to troubleshoot and find out what the problem is. I think that is the last one on there.

Mayor Donchess

And the radios we're talking about are Police, Fire, Public Works.

Bill Mansfield, Radio Systems Manager

Any of the 12 to 1,500 radios that we have within the city yes.

Mayor Donchess

All right. Any questions or comments?

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Fire Apparatus Replacement in the amount of \$867,367 funded from 81500 Vehicles/Bond - Pending Approval

MOTION BY ALDERMAN KLEE TO PLACE ON FILE AND APPROVE THE REPLACEMENT OF A PIERCE ARROW XT PUMPER DESIGNATED ENGINE 2 AND HOUSED AT THE LAKE STREET FIRE STATION WITH ALLEGIANCE FIRE AND RESCUE OF WALPOLE, MASSACHUSETTS, IN THE AMOUNT OF \$867,367 (CONTINGENT UPON BOARD OF ALDERMEN APPROVAL). FUNDING WILL BE THROUGH: DEPARTMENT: 152 FIRE RESCUE; FUND: 81500 VEHICLES/BOND – PENDING APPROVAL

ON THE QUESTION

Steve Buxton, Fire Chief

Good evening. Steve Buxton, Nashua Fire. So she just read through the entire packet we have in front of you. So you have most of the details on the purchase. This is in line with the CERF program that our Board of Fire Commission supports. This is a regular purchase for our apparatus replacement program. The Resolution R-22-064 is the funding mechanism for this and it was heard first reading at the Board of Aldermen the other night. Public hearing on that will be next Thursday, I believe. We're under a little bit of a time constraint with this. That's why we're trying to move the contract forward at the same time. Fire apparatus market right now is very volatile. Normally, they have a single price increase in a year. To this point in time throughout the year, they've had three price increases and they're expecting another one November 1st so we're trying to get this deal in place before that next price increase.

Mayor Donchess

Questions, comments?

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: FY23 Casting Purchase in the amount of \$316,125 funded from 81700 Sewer Infrastructure Improvements/Wastewater

MOTION BY ALDERMAN KLEE TO PLACE ON FILE AND APPROVE THE PURCHASE OF MANHOLE AND CATCH BASIN FRAMES AND GRATES FROM CONCORD WINWATER CO., OF CONCORD, NH, IN THE AMOUNT OF

\$316,125. FUNDING WILL BE THROUGH: DEPARTMENT: 164 WASTEWATER; FUND: WASTEWATER; ACTIVITY: SEWER STRUCTURES

ON THE QUESTION

Mark Saunders, Engineer

Thank you Mr. Mayor. Mark Saunders, DPW Engineer and Senior Staff Engineer. I'm here to speak to the FY23 casting purchase. This casting purchase will be in support of the paving program. The paving program replaces all broken and nonstandard manholes, the catch basin castings that it encounters. This purchase is for 300 catch basin frame grades and 650 manhole frame and grades. The purchase was advertised for bids on August 3rd and two vendors submitted bids with Concord Winwater of Concord, New Hampshire, being the qualified low bidder with a bid of \$316,125. Concord Winwater has supplied the city with castings for the past several years. I'm happy to take any questions.

Mayor Donchess

Anybody have questions or comments? All right, thank you.

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Change Order #1 in the amount of \$33,871 funded from 54210 Construction Services/Bond

MOTION BY ALDERMAN KLEE TO PLACE ON FILE AND APPROVE CHANGE ORDER #1 TO THE CONTRACT WITH CLEARSPAN FABRIC STRUCTURES OF GLASTONBURY, CT, IN THE AMOUNT OF \$33,871. FUNDING WILL BE THROUGH: DEPARTMENT: 168 SOLID WASTE; FUND: BOND; ACTIVITY: SW EQUIPMENT COVERAGE/STORAGE

ON THE QUESTION

Jeff LaFleur, Superintendent Solid Waste

Yes, Sir. Jeff LaFleur, Superintendent of Solid Waste. I came to you guys some months ago for approval for our equipment at the landfill to keep that out of the weather. When going through the building permit process, I ended up finding out that anything over 5,000 square feet would need a sprinkler system. Well in the area that we plan on putting this cover it, a sprinkler system wouldn't work. It would freeze in the middle of the winter. So we took it upon ourselves to cost out to have three separate building that would equal up to the same amount of square footage just under the 5,000 square foot threshold for a sprinkler system. This change order would be to add a single truss to each one of those buildings and the installation.

Mayor Donchess

Questions?

Alderman Clemons

I just want to thank you on your creativity there for getting around the requirement for the sprinkler system. It's a little outrageous to me that that we would care, I mean, in that particular situation but thank you.

Jeff LaFleur, Superintendent of Solid Waste

Thank you so much.

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Rental of Grinder in the amount of \$40,500 funded from 55699 Other Contracted Services/General Fund

MOTION BY ALDERMAN KLEE TO PLACE ON FILE AND APPROVE A CONTRACT WITH SIMPLICITY EQUIPMENT AND SERVICES OF WESTFIELD, MA, IN THE AMOUNT OF \$40,500. FUNDING WILL BE THROUGH:

DEPARTMENT: 168 SOLID WASTE; FUND: SOLID WASTE; ACCOUNT CLASSIFICATION: 55699 OTHER CONTRACTED SERVICES/GENERAL FUND

ON THE QUESTION

Jeff LaFleur, Superintendent of Solid Waste

Thanks again. Jeff LaFleur, Superintendent of Solid Waste. This is a rental agreement for a grinder as it states. We're going to try to grind up all of our construction and demolition material up at the landfill. Studies show that construction and demolition in the landfill takes up 20% more air space in the landfill. By grinding it up, we'll be able to compact it a lot tighter and save a lot more airspace with the landfill.

Alderman Gouveia

Thank you, Mr. Chairman. Question through you to Director LaFleur. Just a quick question that I came up with while looking at this. So it's \$40,500 for a month of a rental. How much is the piece of equipment if you were just outright buy it? And then on top of that, how often is this done? How often are we renting this equipment for a month? Is this something that happens multiple times a year or is this just kind of a one-time thing?

Jeff LaFleur, Superintendent of Solid Waste

Great questions. So the first answer for the machine itself is around a million dollars, which would not be feasible right now. We're actually - this is the first time I've ever tried grinding up the construction and demolition. I had them come out and do a demo. I liked the process. I liked the way it did it. My plan is to do it two or three times a year depending on the amount of volume that comes in providing we like the machine and like way it works. I would rather rent it and have the maintenance on the company instead of trying to purchase one right now where actually where there's a lot of unknowns.

Alderwoman Timmons

Well, thank you Alderman Gouveia. You took my question. I was going to ask that same question – would it have been cheaper to buy versus rent and you answered that question and you also answered the fact that you do it just two or three times a year. But is that two or three times every year for how long have you been doing this because that do add up even if it's two or three times a year?

Jeff LaFleur, Superintendent of Solid Waste

As I stated, this is the first time we're actually going to grind up the demo. We used to have companies that would take it for a charge. I went out to bid in January this year for companies that would take our C and D and try to recycle some of it, and use some of it, and I got zero bids back. So now I'm just trying to save as much airspace for the City of Nashua as possible by grinding this up and using it in our landfill.

Alderwoman Timmons

Could I have a follow up question?

Mayor Donchess

Yes.

Alderwoman Timmons

Would it be possible to think about buying it in the future if this is going to be an ongoing event? Would it be cheaper for us overall to just go ahead and purchase it?

Jeff LaFleur, Superintendent of Solid Waste

Absolutely. We could look into purchasing it. I'm looking at other options of other materials that we could grind up landfill like furniture, and brush, and stuff like that. I want to make sure that this is the right piece of equipment to do everything that the city needs. I needed a good idea of how much fuel it uses and what kind of maintenance there is because the teeth on the machine will need to be hard faced. I'm just not sure the process of it and how much it would cost the city right now.

Alderman Klee

Thank you, Mr. Mayor and thank you Mr. LaFleur. I have a couple questions here. One is first off, let me thank you for thinking about doing this to try to create as much there. Landfill space is becoming quite controversial these days as it's spreading out more and more, especially in New Hampshire with a lot of the different things happening up north.

But as far as like construction, demolition, we don't allow just those that are doing construction to just dump in our dump here. This is for residential, correct here in Nashua at our landfill?

Jeff LaFleur, Superintendent of Solid Waste

Yes. There are commercial contractors that do come in. Everyone pays the same amount - \$300 a ton but it has to be from Nashua. So it's residents in the City of Nashua. If I see big, big loads coming in like tractor trailer loads of demo, I turn them away as soon as possible or any big projects. We've stopped taking in any hotels that do renovations or if there's any buildings that are being torn down, we don't take that material here at the landfill. We just can't service it. It would just eat up too much airspace for us.

Alderman Klee

And I truly appreciate that. Thank you very much for that type of thing. Yes, I would be interested in future as to whether or not we could use something like this to create smaller piles of our landfill as we do know, eventually, we are going to run out of space. So the more that we can do the better off we are. Thank you so much.

Jeff LaFleur, Superintendent of Solid Waste

Thank you.

Alderman Clemons

I'm and you can tell me if I'm off topic here but I was curious to see - I know that we raised the rates for demo. Have you seen less people coming in to the landfill? Has that worked well?

Jeff LaFleur, Superintendent of Solid Waste

Absolutely. Great question. Yes the amount of materials that we've taken in this year are about a third or half of what's been brought in in future years. We've been doing a year over year analysis and that's what we're showing. We're well below half of what's usually coming in.

Alderman Clemons

Okay, thank you.

Mayor Donchess

Anyone else?

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Amendment 2 to Dry Well Valve and Pipe replacement in the amount of \$448,500 funded from SFR Loan/Wastewater Fund

MOTION BY ALDERMAN KLEE TO PLACE ON FILE AND APPROVE AMENDMENT 2 TO THE CONTRACT WITH WRIGHT PIERCE FOR THE FINAL DESIGN PLANS AND SPECIFICATIONS FOR THE DRY WELL VALVE AND PIPE REPLACEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$448,500. FUNDING WILL BE THROUGH: DEPARTMENT 169 WASTEWATER; FUND: SRF LOAN; ACTIVITY: WW PLANT DRY WELL VALVE REPLACEMENT

ON THE QUESTION

David Boucher, Superintendent of Wastewater

Thank you Mr. Mayor. Dave Boucher, Wastewater Superintendent. So this (inaudible) of replacing three stories of 36 inches pipe that has seen some wear and tear over its many years in service - over 60 years in service. These are the main pipes that carry all the wastewater that comes in from the city from the lowest point in the city to ground level for the treatment. Wright Pierce is the engineering firm that did the preliminary work on this project which involves replacing the pipe, also bypassing wastewater facility - the main part of the facility so this job can be done. We'd like to use them to do the final design on this project and also oversee the bidding construction project. I can answer any questions.

Mayor Donchess

Anybody.

MOTION CARRIED

UNFINISHED BUSINESS - None

TABLED IN COMMITTEE - None

NEW BUSINESS – RESOLUTIONS - None

NEW BUSINESS – ORDINANCES - None

RECORD OF EXPENDITURES

MOTION BY ALDERMAN KLEE THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM SEPTEMBER 16, 2022 TO SEPTEMBER 29, 2022

MOTION CARRIED

GENERAL DISCUSSION – None

PUBLIC COMMENT - None

REMARKS BY THE ALDERMEN

Alderman Klee

Thank you, Mr. Mayor. I'd like to make an announcement. Next week for Ward 3 is going to be quite a busy week. They're going to start the French Hill Crime Watch again and that will be on October 12th. They are calling it "the French Hill Crime Watch". I'm asking people to come regardless. It will be held at the Hunt building at 7 p.m. I think it's a good time for the neighbors within that area whether they're at Franklin or in French Hill to speak to the police that will be there and bring up the issues that they're finding in their neighborhood.

Also on October 13th, I'm holding a Ward 3 meeting. It's going to be jam packed with fun. We're going to have our Grant Writer there. We're going to have the Energy Manager there. Director Cummings will be there. Director Sullivan will be there and Mike Reinke from the Nashua Soup Kitchen will be there to talk about different things like that. I am promising to keep people in line and it will not go two hours like the last one did. Hoping to keep it under 90 minutes. I think it will go over 60. That's my real goal but I hope to do that.

On October 15th, there are two really exciting things happening. The Rotary Club is having their Duck Derby and that will be at Renaissance Park. Myself and Alderman Lopez will be holding the first ever Ward 3 River Fest. That will be on the opposite side. It will be held in the Greeley house parking lot. Loft 34 has been kind enough to allow us to use that. We're not going to be providing parking for anybody that comes. You'll have to kind of find parking on your own and there'll be plenty of parking in the High Street parking garage and various other places. So you can come and enjoy both of them. We're going to have a marshmallow stuffing contest. So how many marshmallows can you get in your mouth? We'll have a hots contest and we will be talking about what made Nashville Nashville. Tom and I have - he's taking the side of the south and I'm taking the side of the north. So we'll see how that goes. I hope that people will join us. Thank you.

Mayor Donchess

All right. Any other aldermanic comments by Aldermen? Remarks by Aldermen?

ADJOURNMENT

**MOTION BY ALDERMAN KLEE TO ADJOURN
MOTION CARRIED**

The Finance Committee meeting was adjourned at 7:29 p.m.

Alderman Patricia Klee
Committee Clerk, Pro Tem