

**The Public Minutes of the Board of Assessors  
Meeting of June 2, 2022**

A meeting of the Board of Assessors was held on Thursday, June 2, 2022 in the 3<sup>rd</sup> Floor Auditorium at Nashua City Hall, located at 229 Main Street, Nashua, NH 03060. The meeting was called to order at 9:00 AM by Chairman Daniel Hansberry

**Members Present:**

Daniel Hansberry      Robert Earley      Paul Bergeron

**Assessing Staff Present:**

Doug Dame (via Zoom)      Jackie Marsh      Jennifer Zins

**Other City of Nashua Staff Present:**

Kim Kleiner      Diane Veino (via Zoom)

**Chairman Daniel Hansberry**

I'll call the meeting of the Nashua Board of Assessors to order at 9 AM on Thursday, June 2, 2022. Let the record show that present from the Board are Robert Earley, Paul Bergeron and myself, Daniel Hansberry.

**MOTION BY** Robert Earley to waive the reading of the public minutes from the Board of Assessors meeting held on Thursday, May 19, 2022, accept them and place them on file.

**SECONDED BY** Paul Bergeron

**VOTE: All in favor**

**MOTION BY** Robert Earley to waive the reading of the non-public minutes from the Board of Assessors meeting held on May 19, 2022, accept them and place them on file.

**SECONDED BY** Paul Bergeron

**VOTE: All in favor**

**COMMUNICATIONS:**

Vision Government Solutions – Update on the reval. Mike Tarello & June Perry via Zoom

- They are in the final phase of the data collection process
- They will be wrapping up this month
- Commercial & industrial field review, inspections & drive by's are complete, and data is being entered into the system
- Ready to enter Income & Expense forms

- Able to work in live files
- Will be starting to set the commercial rates by the end of the month
- Detail reviewing of secondary data
- Residential sales analysis is set up to 100%
- Final analysis should be complete by the end of July
- Ready to send out letters for informal hearings in August
- Residential inspections almost complete – finishing up in wards 7, 8, & 9 – should be complete by the end of the month

Kim Kleiner – Previous BOA meeting information update.

- Provided answers to questions submitted on 5/19/22 to the Board regarding
  - Sales date
  - Release of final values
  - EYB (Effective Year Built)
  - Timeline for final values
- Updated the board on a proposed extension in Vision’s revaluation timeline
- Amendment to Vision contract sent to DRA for approval
- ARCGIS Hub, Equitable Property and Revaluation Solution Configuration Support project is on schedule
- Data and connections supplied to ESRI consultants to assist the City of Nashua
- Assessors Property Record Portal is live – link is on the City website
  - 414,000+ files have been uploaded for review and release
  - Inception is continuing to upload files as they are scanned

**NEW BUSINESS:**

None

**UNFINISHED BUSINESS:**

**MOTION BY** Robert Earley to reconsider the abatement list of 2021 denials (from the May 19, 2022 BOA meeting) that consisted of 26 properties.

**SECONDED BY** Paul Bergeron

**VOTE:** All in favor.

**MOTION BY** Robert Earley to amend the main motion to delete the following properties from the approved list.

**SECONDED BY** Paul Bergeron

- **32476 230 Amherst St Wina Realty LLC**
- **43800 310 DW Hwy Dayton Hudson Corp**
- **7202 600 Amherst St Target Corp**
- **43797 310 DW Hwy CTL Propco I LLC**
- **43802 310 DW Hwy Pheasant Lane Mall FB LLC**

**VOTE:** All in favor

Comment by Laurie Ortolano – 41 Berkeley: Why are they being removed?

Mr. Hansberry: They are in litigation.

**MOTION BY** Robert Earley to approve the main motion as amended.

**SECONDED BY** Paul Bergeron

**VOTE:** All in favor

## **PUBLIC COMMENT**

**Laura Colquhoun – 30 Greenwood Dr**

- Inquiring as to where Vision stands on doing an audit on Current Land Use

**Laurie Ortolano – 41 Berkeley St**

- Asked about legislation for New Hampshire to require the Income & Expense report to be filled out – right now it's optional
- How many Income & Expense reports have been returned to Vision
- Opposed to extension sent to DRA for possible approval
- Will the preliminary database be available when the letters are sent out for the informal hearings
- Feels public should be able to ask questions to Vision's update on the reval
- Feels she is not getting answers to her questions
- Feels abatements cannot be discussed in non-public session – they are not legal matters per RSA 91:A
- Suspect of the City's legal team

**COMMENTS BY BOARD MEMBERS:**

NONE

**Chairman Daniel Hansberry**

Is there a motion to go into non-public session for two reasons, first to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting? This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant, pursuant to RSA 91-A:3, II(c). Second, under 91-A: 3, II (L), for the “consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.”

**MOTION BY** Robert Earley to enter non-public session

**SECONDED BY** Paul Bergeron

**VOTE:**

**Mr. Earley-Yes**

**Mr. Bergeron- Yes**

**Mr. Hansberry- Yes**

(The Board entered non-public session at 9:42 AM)

(The Board resumed public session at 9:50 AM)

**Chairman Daniel Hansberry**

Is there a motion to seal the minutes of the non-public session because divulgence of the information likely would 1) affect adversely the reputation of any person other than a member of this public body, and 2) render the proposed action ineffective?

**MOTION BY** Robert Earley to seal the non-public minutes.

**SECONDED BY** Paul Bergeron

**VOTE:**

**Mr. Earley – Yes**

**Mr. Bergeron – Yes**

**Mr. Hansberry - Yes**

**MOTION BY** Robert Earley to adjourn.  
**SECONDED BY** Paul Bergeron

**VOTE: All in favor**

The board adjourned at 9:51 AM

Respectfully submitted,  
Jackie Marsh