

REPORT OF THE FINANCE COMMITTEE

JUNE 1, 2022

A meeting of the Finance Committee was held on Wednesday, June 1, 2022, at 7:00 p.m. in the Aldermanic Chamber and via Zoom. The meeting link information can be found on the agenda.

Alderman-at-Large Ben Clemons, Acting Chairman, presided.

Members of the Committee present: Alderman Alex Comeau
Alderman Tyler Gouveia
Alderman-at-Large Ben Clemons
Alderwoman-at-Large Gloria Timmons

Members not in Attendance: Mayor Jim Donchess
Alderman Patricia Klee, Vice Chair
Alderman-at-Large Melbourne Moran, Jr.

Also in Attendance: Kim Kleiner, Administrative Services Director
Kelly Parkinson, Purchasing Manager
Steve Buxton, Fire Chief
Robert Page, Police Captain
Joseph Fay, Deputy Police Chief
David L. Boucher, Superintendent of Wastewater
Jeffrey LaFleur, Superintendent of Solid Waste
Dan Hudson, City Engineer
Jon Ibarra, Superintendent of Streets

MOTION BY ALDERMAN COMEAU FOR ALERMAN CLEMONS TO CHAIR THE FINANCE MEETING MOTION CARRIED

PUBLIC COMMENT - None

COMMUNICATIONS

From: Kelly Parkinson, Purchasing Manager
Re: Copper Wire in the amount not to exceed \$130,000 funded from 81700 Infrastructure Improvements/Bond (Fire)

MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND AWARD THE CONTRACT FOR COPPER WIRE TO UPGRADE THE MUNICIPAL FIRE ALARM TO POWER & TELEPHONE IN AN AMOUNT NOT TO EXCEED \$130,000. FUNDING WILL BE THROUGH: DEPARTMENT: 152 FIRE RESCUE; FUND: 81700 INFRASTRUCTURE IMPROVEMENTS/BOND

ON THE QUESTION

Steve Buxton, Fire Chief

Good evening. Steve Buxton, Chief of Nashua Fire. So this is a result of the infrastructure program for the fire alarm system. The market as you can imagine for copper wire at this point in time is very volatile. We do have pricing to secure the materials for around \$90,000. The communication you have in front of you is not to exceed 130 because that's how volatile the market is at this point in time. So we're looking to place this order as expediently as possible so we can lock in our price.

Chairman Clemons

Anyone have any questions or concerns? If not, you've all heard the motion.

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager
Re: Lockers in the amount not to exceed \$189,854 funded from 81200 Buildings & Improvements/General Fund (Police)

MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND APPROVE THE PURCHASE AND INSTALLATION OF 142 LYON COLLEGIATE LOCKERS WITH DOORS TO MATERIAL HANDLING SALES, INC., IN AN AMOUNT NOT TO EXCEED \$189,854. FUNDING WILL BE THROUGH: DEPARTMENT: 150 POLICE DEPARTMENT; FUND: 81200 BUILDINGS & IMPROVEMENTS/GENERAL FUND

ON THE QUESTION

Chairman Clemons

I believe we have someone here from the Police to speak about that.

Rob Page, Police Captain

Yes how you doing? It's Rob Page. I'm Captain with the Police Department. I'll be speaking for the Police Department tonight and also number will be is Deputy Joe.

Chairman Clemons

Thank you so much gentlemen. Can you give us a brief overview of this?

Rob Page, Police Captain

Sure. The Police Department is seeking professional services to install Lyon collegiate lockers with doors. The bid is for 142 lockers which are over 40 years old and we'd be replacing the original lockers from 1979. Bid were received from (inaudible). You should all have a copy of those. There was two vendors. The first was Material Handling Sales and they paid \$189,854. The second day came in from Turnstone Corporation for \$353,320. The Police Department recommends the order to the Material Handling Sales, Inc. in the amount of \$189,854. Material Handling, Inc., is an authorized dealer of the Lyon brand lockers with partners plus pricing due to the vast quantity of lockers purchased on annual basis. Funding is available through the NP HVAC capital project. Thank you.

Chairman Clemons

Okay, thank you. Any Committee members have any questions or comments?

Alderwoman Timmons

Yes I just want to know what are you guys are gonna do with the old lockers?

Joe Faye, Deputy Police Chief

Part of the project is for removal and disposal of the old lockers. So it's part of the RFP that was sent out - part of the bid that was submitted today. They'll be responding, removing the old lockers, and disposing of them as part of the job.

Alderwoman Timmons

Can you repurpose them at all?

Joe Faye, Deputy Police Chief

We cannot. We don't have a desire to. Like the Captain had mentioned, the lockers are from 1979. So they're extremely beat up. They're also rusting and so forth so the best option for us was to actually have them dispose up and removed from the location.

Alderwoman Timmons

Okay, thank

Joe Faye, Deputy Police Chief

You're welcome.

Chairman Clemons

Any further questions or comments? Seeing none.

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager
Re: Wastewater Chemicals Change Order #1: Polymer & Sodium Hypochlorite in the amount not to exceed \$67,000 funded from account 61156 Chemicals/Wastewater Fund (Wastewater)

MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND APPROVE CHANGE ORDER #1 FOR THE PURCHASE OF CHEMICAL SODIUM HYPOCHLORITE IN AN AMOUNT NOT TO EXCEED \$67,000.00 FROM BORDEN & REMINGTON OF FALL RIVER, MA. FUNDING WILL BE THROUGH: DEPARTMENT: 169 WASTEWATER; FUND: WASTEWATER; ACCOUNT CLASSIFICATION: 61 SUPPLIES & MATERIALS

ON THE QUESTION

Chairman Clemons

Thank you. Do we have someone here from Wastewater?

Dave Boucher, Superintendent of Wastewater

Yes, Dave Boucher, Wastewater Superintendent.

Chairman Clemons

Hi, Mr. Boucher. Can you go over this one for us?

Dave Boucher, Superintendent of Wastewater

Yes, thank you. This is for the purchase of two chemicals. One's a polymer. It helps separate the water from the sludge at the wastewater facility and sodium hypochlorite, which is a disinfectant which we use to treat the treated water before it goes to the river.

Initially at the beginning of the fiscal year we had budgeted an annual cost based off of historical data. Unfortunately, we had a heavy rains at the beginning of the fiscal year which caused us to use more sodium hypochlorite than expected. The polymer we had some supply chain issues. In order to get the polymer, we had to purchase smaller totes of polymers versus the larger truckloads which came at a higher expense, but it was in order for us not to run out. So this money being requested is for finishing off the fiscal year with these two chemicals - purchasing them for the rest of the fiscal year. I'd be happy to answer any questions.

Chairman Clemons

Any questions or comments? Okay, seeing none.

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager
Re: Single Stream Recycling – 3 year contract in the amount not to exceed \$1,200,000 funded from 55699 Other Contracted Services/Solid Waste Fund (Solid Waste)

MOTION BY ALDERMAN COMEAU TO APPROVE, PLACE ON FILE, AND AWARD A THREE YEAR CONTRACT FOR THE TRANSPORTATION AND PROCESSING OF THE CITY OF NASHUA'S SINGLE STREAM RECYCLABLES AT AN ANNUAL COST OF \$400,000, AND FOR A TOTAL AMOUNT NOT TO EXCEED \$1,200,000 FOR THE THREE YEARS, TO CASELLA RECYCLING, LLC, OF CHARLESTOWN, MA, PENDING APPROVAL OF THE FY23 OPERATING BUDGET AND SUBJECT TO ANNUAL BUDGET APPROVALS. THE TERM OF THIS CONTRACT WILL BE FROM JULY 1, 2022 THROUGH JUNE 30, 2025. FUNDING WILL BE THROUGH: DEPARTMENT: 168 SOLID WASTE; FUND: SOLID WASTE; ACCOUNT CLASSIFICATION: 55 OTHER CONTRACTED SERVICES

ON THE QUESTION

Chairman Clemons

Okay and Mr. LaFleur I think is here right for that?

Jeff LaFleur, Superintendent of Solid Waste

Jeff LaFleur, Superintendent of Solid Waste. This is for our single stream recycling we ship out every year. We went out to bid. We actually got three bidders. Casella has been doing our work for the past 12 to 15 years and they actually won the bid again this year. So we're happy to stay with them. They've been working phenomenal with the city.

Chairman Clemons

Okay. Anybody have any questions, comments?

Alderman Gouveia

Thank you, Mr. Chairman. Just one question. I see there was a bid that came in a little bit lower than Casella. Is there a reason we didn't go with them and we went with them instead?

Jeff LaFleur, Superintendent of Solid Waste

Yes, Sir. It's because of the trucking. They're all the way up in Portland, Maine and it would take so much in the trucking. Their trucking was like three times the cost. So it actually pushed them over the threshold.

Alderman Gouveia

Thank you.

Chairman Clemons

Any other further questions, comments? Seeing none.

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Pavement Surveying Management Services in the amount not to exceed \$31,700 funded from 81704 Paving Bond/Bond (Engineering)

MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND APPROVE THE ENGINEERING CONTRACT FOR PAVEMENT MANAGEMENT SERVICES WITH STANTEC CONSULTING SERVICES, INC. OF BURLINGTON, MA, IN AN AMOUNT NOT TO EXCEED \$31,700. FUNDING WILL BE THROUGH DEPARTMENT: 160 ADMIN/ENGINEERING; FUND: BOND; ACTIVITY: PAVING

ON THE QUESTION

Chairman Clemons

Mr. Hudson I believe is here for that.

Dan Hudson, City Engineer

Yes, I am, Mr. Chair. Good evening, everyone. So this is as noted a contract with Stantec Consulting. This is to support our paving program. We just re-upped for five years more bonding authority and we need to continually assess the network. Under this contract, they will review one-third of the city. We do a third of the city each year. This year will be the southern third.

Chairman Clemons

Okay. Any questions or comments? Seeing none.

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager
Re: Engineering Consulting Change Order #1 in the amount not to exceed \$40,427 funded from 81700 Infrastructure Improvements/Wastewater Fund (Wastewater)

MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND APPROVE AMENDMENT 1 TO THE ENGINEERING SERVICES CONTRACT FOR TASKS REQUIRED BY THE EPA MS4 PERMIT WITH HAZEN AND SAWYER, PC, OF MANCHESTER, NH, IN AN AMOUNT NOT TO EXCEED \$40,427. FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: WASTEWATER; ACTIVITY: STORMWATER ABATEMENT

ON THE QUESTION

Dan Hudson, City Engineer

So again, Dan Hudson, City Engineer. This is part of permitting requirements. The municipal separated storm sewer system permitting issued by EPA requires that we go to our drainage outfalls and test them. The city has at least the 359 outfalls. We've tested a couple hundred of them but we have the rest to test. So these services will be provided under that arrangement. The effort is tested during dry weather. You wouldn't expect that much flow during dry weather and if you do, then you kind of have to chase that wire seeing that. So that's what this effort is and it's required by EPA permit.

Chairman Clemons

Okay. Any questions, comments from the Committee? Seeing none.

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager
Re: Engineering Consulting in the amount not to exceed \$75,000 funded from 81700 Infrastructure Improvements/Wastewater Fund (Wastewater)

MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND APPROVE THE ENGINEERING SERVICES CONTRACT WITH HAYNER/SWANSON, INC., OF NASHUA, NH, FOR SEWER AND DRAINAGE ANALYSIS AND DESIGN IN AN AMOUNT NOT TO EXCEED \$75,000. FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: WASTEWATER; ACTIVITY: CSO FLOODING & STORMWATER ABATEMENT

ON THE QUESTION

Dan Hudson, City Engineer

So again, Dan Hudson, City Engineer. We like to approach our projects as complete street type projects. We're currently working on a project called "Factory Street", a design of Factory Street. We have often need for design of stormwater separation from sewer and that sort of thing to support our other efforts. So that's what this contract does. This is with a local engineering firm. It'll be on an as needed basis to support us for those type of design efforts - stormwater and some sewer design efforts.

Chairman Clemons

Any questions from the Committee? All right, you've all heard the motion.

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager
Re: Engineering Consulting for Highway, Bridge, Traffic, and Bicycle/Pedestrian Infrastructure in the amount not to exceed \$59,980 funded from 53107 Architect & Engineering Services/NHDOT Grant & Prior Year Escrow

MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND APPROVE THE ENGINEERING SERVICES CONTRACT FOR THE SAFE TRANSPORTATION FOR EVERY PEDESTRIAN PROJECT WITH HOYLE, TANNER & ASSOCIATES, INC., OF MANCHESTER, NH, IN AN AMOUNT NOT TO EXCEED \$59,980. FUNDING WILL BE THROUGH DEPARTMENT: 160 ADMIN/ENGINEERING; FUND: GRANT & PRIOR YEAR ESCROW; ACTIVITY: RECTANGULAR RAPID FLASHING BEACONS STEP GRANT

ON THE QUESTION

Dan Hudson, City Engineer

So this project is one that we're going to do collaboratively with Hoyle, Tanner. Hoyle, Tanner was selected through an RFQ process which is "Request for Qualifications" for highway bridge traffic and bicycle pedestrian work. The city received a grant for the safe transportation for every pedestrian program which is a step program. The goal is to design and implement safer pedestrian crossings throughout the downtown area. The grant was for 20 specific locations and improvements will be included - better visibility signs, curb extensions, and installation of rectangular rapid flashing beacons. Again, this is something that the city analysis doing some of the design and portions of it. We're getting support from Hoyle, Tanner.

Chairman Clemons

Any questions or comments?

Alderman Comeau

Yes thank you, Mr. Chair through you to Mr. Hudson. I didn't quite catch – you said there was a number of locations that this project was going to encompass. Do you know what locations those are? Where the work is going to be done?

Dan Hudson, City Engineer

So I don't have the full list here but they're throughout the downtown area. There's the existing crossings on Main Street will be looked at, although we've already made some improvements there. There's some crossings on West Hollis Street and some other locations. So it's a variety of locations. All pedestrian crossings that exist that we're seeking to make safer through this program.

Alderman Comeau

Okay, thank you.

Dan Hudson, City Engineer

Thank you.

Chairman Clemons

Further comments or questions? All right. You've all heard the motion.

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Garage Door Replacement Change Order #1 in the amount not to exceed \$61,615.70 funded from accounts 81200 Buildings & Improvements/ Escrow (Streets)

MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND APPROVE CHANGE ORDER NO. 1 TO THE FIMBEL GARAGE DOOR CONTRACT WITH FIMBEL GARAGE DOORS OF MERRIMACK, NH, IN AN AMOUNT NOT TO EXCEED \$61,615.70. FUNDING WILL BE THROUGH DEPARTMENT: 161 STEETS; FUND: ESCROW; ACTIVITY: GARAGE DOOR REPLACEMENT

ON THE QUESTION

Jon Ibarra, Superintendent of Streets

Good evening. Jon Ibarra, Street Superintendent.

Chairman Clemons

Hello, how are you?

Jon Ibarra, Superintendent of Streets

Good. How are you?

Chairman Clemons

Very good. Thank you for being here and if you could explain this, I'd appreciate it.

Jon Ibarra, Superintendent of Streets

Yes, Sir. So back in November of 21 we went out to bid to replace some of our overhead doors that are in poor condition due to the corrosive environment. We selected the worst 5 out of the 26 that we had not knowing where the bidding would land us. After the contract was awarded, we ended up having more money in escrow and we asked them if they would be willing to hold their price and quote more doors to fulfill the balance of what I had to invest in this project and they agreed to. So we're going to replace six more doors with this change order and I'm happy to answer any questions.

Chairman Clemons

Any questions or comments from the Committee?

I do have a question. What is the life expectancy of the new doors?

Jon Ibarra, Superintendent of Streets

That's a great question. I will have to look into it. We are replacing the original doors from the Street Department but I could not tell you...

Chairman Clemons

How old are those?

Jon Ibarra, Superintendent of Streets

1978 I believe they were installed.

Chairman Clemons

Okay. So yeah if we can get 30 years out of these, I think that would be a good thing especially because they held the price. I mean that in these days, that's kind of...

Alderwoman Timmons

Yeah I don't know if I'm going to be around 30 more years.

Jon Ibarra, Superintendent of Streets

Exactly. In this environment with the supply chain issues for them to agree to this is phenomenal. Same with my next change order, which we'll get to.

Chairman Clemons

Absolutely. Any other comments or questions?

Alderman Comeau

You actually made me think of it Mr. Chair but with the installation of the new doors is the company offering any warranty or any service plan?

Jon Ibarra, Superintendent of Streets

We're actually going to enlist them as our service contractor. We've been looking for a new one and they usually give a one year warranty on the installed product like any contractor would.

Alderman Comeau

Okay, excellent. Thank you.

Jon Ibarra, Superintendent of Streets

Thank you.

Chairman Clemons

Further questions, comments? If not.

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Pavement Markings Program Change Order #2 in the amount of \$162,000 funded from accounts 54275 Signing & Striping Services (Streets)

MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND APPROVE CHANGE ORDER NO. 2 TO THE 2020 PAVEMENT MARKINGS CONTRACT WITH K5 CORPORATION OF ROCKLAND, MA, IN THE AMOUNT OF \$162,000. FUNDING FOR THIS CONTRACT IS THROUGH DEPARTMENT 161: STREETS; FUND: GENERAL; ACCOUNT CLASSIFICATION: 54 OTHER SERVICES

ON THE QUESTION

Jon Ibarra, Superintendent of Streets

Jon Ibarra, Superintendent of Street Department. So back in June, K5 was awarded the striping contract for the city. We contract with them to take on a big share of the striping within the city. They do our long lines, our thermoplastic letters and symbols. They assist with our crosswalks. We have city crews that also do crosswalks. But due to the volume, we've always had a contractor on board to help us out just so for the safety of the pedestrians, motor vehicle traffic. They also have agreed to hold their pricing, which again is phenomenal in this current climate and I'd like to award the money from our line in our operating budget to them to continue working with K5 and I'm happy to answer any questions you may have.

Chairman Clemons

Thank you. Any questions, comments? Okay, seeing none.

MOTION CARRIED

Jon Ibarra, Superintendent of Streets

Okay, thank you all very much.

From: Kelly Parkinson, Purchasing Manager

Re: Caterpillar Compactor Wheels & Teeth Replacement in the amount not to exceed \$63,525 funded from 54600 Vehicle Repairs & Maintenance/Solid Waste Fund (Solid Waste)

MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND APPROVE THE PURCHASE OF A SET OF 4 WHEELS AND TEETH FOR THE CATERPILLAR 826K COMPACTOR FROM CARON COMPACTOR COMPANY OF ESCALON, CA, IN AN AMOUNT NOT TO EXCEED \$63,525. FUNDING FOR THIS CONTRACT IS THROUGH DEPARTMENT 168: SOLID WASTE; FUND: SOLID WASTE; ACCOUNT CLASSIFICATION: 54 VEHICLE REPAIRS & MAINTENANCE

ON THE QUESTION

Jeff LaFleur, Superintendent of Solid Waste

Thank you so much. Jeff LaFleur, Superintendent of Solid Waste. Just like any vehicle that we purchased, the wheels need to be replaced from time to time. This vehicle is the one that is right in the back here you can see the big teeth on the wheel compactor. They're starting to get worn. They're not compacting the trash properly or they're not compacting as well as it could be. It's reached its life limit so it's time to purchase four new wheels. We actually went out looking through Karen Compactor, we have a very good relationship with them. We specifically bid out their wheels and their blades for their superiority. I went out to ask them for a weld on teeth and they gave me a bid of \$78,000 and then they came back - the owner actually called me back and said listen I got four wheels here that are already made for 63525. So we jumped on those right away saving \$13,000 - \$15,000 for the city is a lot better than having to purchase teeth at a little bit higher price and then having to have them welded on.

Chairman Clemons

Absolutely. Any questions or comments?

Alderman Gouveia

Thank you, Mr. Chairman. Question through you to Mr. LaFleur. So how long is like the life expectancy of these wheels and the last set that we had how often do we have to replace them I guess the real question?

Jeff LaFleur, Superintendent of Solid Waste

It depends on the materials that we're going over. We're not traveling as much on the dirt as we used to so we're getting a little bit longer life out of them. But as you can imagine, there's the sand, and the dirt, and the trash and just as a lot of abrasive materials in it. We get about three to five years on some teeth. Again depending on what's going on with the materials that we're crushing and going around. We've reached three years, three and a half, almost four years with these teeth right now. These wheels have already been redone once. So that's why it makes it really special for us to be able to pick up these wheels that are brand new or newish to us for us to replace.

Chairman Clemons

Further questions, comments? Seeing none.

MOTION CARRIED

From: Kelly Parkinson, Purchasing Manager

Re: Design Phase Services Change Order # in the amount not to exceed \$78,300 funded from Wastewater Fund (Wastewater)

MOTION BY ALDERMAN COMEAU TO PLACE ON FILE AND APPROVE AN AMENDMENT TO THE CONTRACT WITH WRIGHT PIERCE FOR THE PRELIMINARY DESIGN PLANS AND SPECIFICATIONS FOR THE DRY WELL VALVE AND PIPE REPLACEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$78,300. FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: WASTEWATER; ACTIVITIES: WASHPRESS UPGRADE AND SCREENING ODOR CONTROL

ON THE QUESTION

Chairman Clemons

Okay. Mr. Boucher are you here to speak on this?

Dave Boucher, Superintendent of Solid Waste

Yes, I am. Thank you. Dave Boucher, Wastewater Superintendent. Wright Pierce is the engineering firm that was hired to do the preliminary designs of our drywell valve and pipe replacement. That's replacing two stories of 32 inch steel pipe along with some associated valves in our main building that receives all the wastewater from the city. In this area, it also includes removing all the screenings from the wastewater, sending it up to ground level, and storing it in a what we call the "rag cam" but it's a big dumpster until it can be hauled away. While we were doing this project, the preliminary design, we have two smaller capital improvement projects that came up that were previously approved for funding that's in the same area and it involves the screening removals. One is that screening garage that has that big dumpster in it doesn't have any - it has a little bit of ventilation but it has no odor control so the building which are Administrations can often smell pretty horrible.

The other part is when the screening comes up to ground levels, it has to be washed, squeezed before it gets sent to the next room. There's a flaw in the design of once it leaves this wash press and goes into the next room, there's 290 degree elbows and it goes up towards the ceiling of our building before it goes over and often jams and gets clogged so we have to tear it all apart. So one of the projects is adding an odor control system to that screening room and the other one is modifying the discharge of the rags that go into that room to a lower level whether screenings won't clog up. We want to hire Wright Pierce to do this at the same time to be more cost effective. It's in the same vicinity and also included in the construction work as one project, which would help save money on when we put it out to bid having that one contractor for these three projects. I can answer any questions if you have any.

Chairman Clemons

Any questions, comments?

Alderman Comeau

Those both sound like very good ideas.

Dave Boucher, Superintendent of Solid Waste

Absolutely.

Chairman Clemons

Seeing none.

MOTION CARRIED

UNFINISHED BUSINESS - None

TABLED IN COMMITTEE - None

NEW BUSINESS – RESOLUTIONS - None

NEW BUSINESS – ORDINANCES - None

RECORD OF EXPENDITURES

MOTION BY ALDERMAN COMEAU THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM MAY 13, 2022 TO MAY 26, 2022

MOTION CARRIED

GENERAL DISCUSSION - None

PUBLIC COMMENT

Laurie Ortolano

Good evening. Laurie Orlando, 41 Berkeley Street. I just have a question that's finance related but not to what you cover tonight. At one point in one of your Aldermen meetings Ernie Jette asked about having a review regarding the tax, the spending cap because the State law had changed. The ruling from the court was Nashua was fine, then the legislature overturn that and created their own version right or wrong. I mean I do think local control is what it was about but the State did what they did. That's fine. Now we had the changes made at the State and Ernie asked in the meeting if somebody could give an overview on what's covered in that cap and Rick Dowd said that he would provide that during the budget meetings. He would provide an overview of that.

I've written several emails to him and have asked when if he's going to do that and when he's going to do it. I'm primarily interested because I don't fully understand that cap. I know the city says one thing and I know there's another side that says something else. I'm trying to figure out what it really is and what it really means, particularly when it comes to grant money. I heard that challenge before and I don't know why no one's responding to me. I don't know if I asked some hot potato question that legal has said you know what, we're not going to talk about it publicly. We're going to do whatever

we want to do and the public doesn't get to know. I object to that. On the record, I object to that. I think the public has a right to understand it. I want to understand it and I want to be able to formulate an opinion if I think that that cap is being used correctly. So I'm hoping somebody can find out from Mr. Dowd or the Administration if they plan to allow that discussion to take place because I want it to happen. I want to hear it and I want to understand it. So that's my input for tonight. Thank you.

Chairman Clemons

Thank you. Is there anyone else? Anyone online? Okay, seeing none, we will move on to Remarks by Aldermen.

REMARKS BY THE ALDERMEN

Alderman Comeau

I only have one brief one. If you're not doing anything tomorrow afternoon, two o'clock Homan Stadium first round of the high school baseball playoffs. First time in history North has faced South in the playoffs. South is the three seed I believe in North is the 14th seed. So go out to Holman and check out those two high schools playing each other in the playoffs tomorrow. It should be a great game. Last time they played, it was a one nothing game that went nine innings, I believe. Super exciting game. So check that out if you're not busy tomorrow at 2.

Chairman Clemons

All right, sounds good. Anyone else?

Alderman Timmons

Hopefully I'll be will be able to live stream it because I won't be here. Not because I'm just exhausted to be honest with you. I gotta unpack so I would love to go to the baseball game and that seemed to be pretty excited. I'm just exhausted.

Alderman Comeau

I'll get some pictures for you.

Alderman Timmons

They should live stream it. Is it not?

Alderman Comeau

Oh, I'm sure it'll be on Channel 16.

Alderman Timmons

All right. Anything else?

Alderman Gouveia

I believe I just heard channel 99 from our friends down the hall.

Jeff Poehnert, PEG Manager

Yes it will be on tomorrow.

Chairman Clemons

All right.

Alderman Timmons

Will you be there Jeff?

Jeff Poehnert, PEG Manager

I'll be part of it. You're right.

ADJOURNMENT

**MOTION BY ALDERMAN GOUVEIA TO ADJOURN
MOTION CARRIED**

The Finance Committee meeting was adjourned at 7:32 p.m.

Alderman Alex Comeau
Committee Clerk



City of Nashua
Purchasing Department
Administrative Services Division
229 Main Street - Nashua, NH 03060

(603) 589-3330
Fax (603) 594-3233

May 31, 2022
Memo #22-284

TO: Mayor Donchess
Finance Committee

SUBJECT: Engineering Consulting Change Order #1 in the amount not to exceed \$40,427 funded from 81700 Infrastructure Improvements/Wastewater Fund

Please see attached communications from Daniel Hudson, City Engineer, dated May 25, 2022 for project specific details related to this purchase. Below please find a summary of the purchase approval request:

Item: Engineering Consulting for Stormwater Screening & Analysis for EPA Permitting

Value: Amendment #1: not to exceed \$40,427
To Date: Finance Memo 21-077: \$184,550 (approved 2/17/21)

Vendor: Hazen and Sawyer
Department: 169 Wastewater
Source Fund: 81700 Infrastructure Improvements/ Wastewater Fund

Ordinance: Pursuant to NRO § 5-83 Professional Services (A) In the purchase of accounting, architectural, auditing, engineering, legal, medical and ambulance services and purchases of independent professional consultant services for personnel, data processing, actuarial, planning, management and other comparable purchases competitive bidding shall not be required.

The Board of Public Works (5/25/2022 BPW meeting), Division of Public Works: Wastewater, and the Purchasing Department respectfully request your approval of this contract.

Regards,

Kelly Parkinson
Purchasing Manager

Cc: D Hudson
C O'Connor

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: May 25, 2022

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Amendment 1 for Municipal Separated Storm Sewer System (MS4) Assistance

E. Motion: To approve Amendment 1 to the engineering services contract for tasks required by the EPA MS4 Permit with Hazen and Sawyer, PC of Manchester, NH in an amount of \$40,427. Funding will be through Department: 169 Wastewater; Fund: Wastewater; Activity: Stormwater Abatement.

Discussion: The 2017 Municipal Separated Storm Sewer System (MS4) Permit, as issued by the EPA, allows the City to discharge stormwater runoff to waterways in the City. The EPA requires many documents to be generated, City properties to be investigated, stormwater outfalls sampled and annual reporting provided as examples of elements to be completed to comply with the City-wide permit. Hazen and Sawyer, PC (Hazen) was hired in 2021 to assist the City in completing these tasks, including the development of the Annual Report.

The City has at least 359 publicly-owned stormwater outfalls that are required to be screened during dry weather, and should discharge be occurring, the flow is to be sampled and tested in an effort to identify illicit discharges connected to the storm drain system. During 2021, 260 outfalls were screened. This amendment is to provide funding to complete the screening of the remaining outfalls. Additional funding is also needed to provide the screening results and analysis in the Annual Report which is due in September 2022.



Hazen and Sawyer
1750 Elm Street, Suite 402
Manchester, NH 03101 • 603.657.2581

May 16, 2022

Ms. Amy Prouty Gill
Sr. Staff Engineer
Engineering Department
Division of Public Works
9 Riverside Street
Nashua, NH, 03062

Re: Amendment for EPA Municipal Separated Storm Sewer System (MS4) Permit Assistance

Dear Ms. Prouty Gill:

Hazen and Sawyer (Hazen) is pleased to submit an amendment to the MS4 Permit Assistance project. The enclosed amendment modifies the scope and budget of the original study contract, dated February 18, 2021 (attached as reference). The amendment consists of a second phase of dry weather outfall screening and sampling as well as supplementing the budget for a second annual report. A detailed budget estimate for the additional work is enclosed.

Please contact me with any questions at (603) 657-2588.

Very truly yours,

Alberto Angles, Jr., PE

Senior Associate

Enclosure

CLIENT: City of Nashua
CONSULTANT Hazen and Sawyer
PROJECT: EPA Municipal Separate Storm Sewer System (MS4) Support Services

AGREEMENT FOR PROFESSIONAL SERVICES

AMENDMENT No 1

This Amendment dated the _____ day of _____, 20____ to the Agreement for Professional Services ("the "Agreement") dated the 18th day of February, 2021 is made and entered into between City of Nashua ("**CLIENT**") and Hazen and Sawyer ("**CONSULTANT**"), collectively, "the Parties."

WHEREAS, the Parties desire to amend "**Exhibit B--Hazen and Sawyer Scope of Service Proposal, dated January 21, 2021**" and paragraph 4 "**COMPENSATION**" of the Agreement

NOW THEREFORE, in consideration of the mutual promises herein contained, **CLIENT** and **HAZEN** agree to modify the following paragraphs of the Agreement.

Exhibit B--Hazen and Sawyer Scope of Service Proposal, dated January 21, 2021

The Scope of Services currently authorized to be performed by **HAZEN** in accordance with the Agreement, and previous Amendments, if any, is modified as follows:

Task 1 – Dry Weather Outfall Screening and Sampling
Addition of 100 outfalls to be screened and sampled, project management, and QA/QC of second summary memorandum.

Task 7 – Annual Reports
Additional labor for second year annual report.

COMPENSATION

For the Additional and/or Changed Services to services set forth above, **CLIENT** shall pay **HAZEN** the following additional compensation:

Task 1 – Dry Weather Outfall Screening and Sampling	\$28,575
Task 7 – Annual Reports	\$11,852

Amendment 1 increases the current Contract Agreement Maximum Amount from **\$187,550** by **\$40,427** to a revised Maximum Amount of **\$227,977**. The cost of the additional services shall not exceed **\$40,427**

CLIENT and **HAZEN** hereby agree to modify the Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

This Amendment may be executed in counterparts, each of which shall be deemed to be an original.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment to be executed by their duly authorized officers or partners, and is made effective the latest date and year written below:

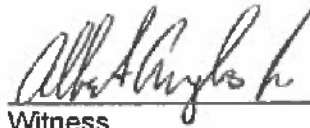
City of Nashua

Hazen and Sawyer

By: _____
James W. Donchess Date
Mayor

By:  _____ May 16, 2022
Frank J. Kotte, PE Date
Associate Vice President

Witness Date

 _____ May 16, 2022
Witness Date

COST BACKUP

SUMMARY OF LABOR AND COSTS - DRAFT
CITY OF NASHUA, NH
CONTINUED STORMWATER PROGRAM ASSISTANCE
HAZEN AND SAWYER TEAM BUDGET FOR AMENDMENT NO. 1

Task	Description	Program Manager	Project Manager	Sr. Associate	Associate	Sr. Principal Engineer	Principal Engineer	Sr. Designer	Asst. Engineer	Technician	TOTAL HOURS	TOTAL LABOR DOLLARS	TOTAL INDIRECT COSTS	TOTAL LABOR & INDIRECT DOLLARS	OTHER DIRECT COSTS	FIXED FEE	TOTAL DOLLARS
	Rates	\$82.00	\$72.00	\$72.00	\$65.00	\$52.00	\$45.00	\$47.00	\$40.00	\$37.00		OH	179.0%		Profit	10.0%	
1.0	DW Oudall Screening oversight	2	10	0	0	0	14	0	32	0	58	\$2,794	\$5,001	\$7,795	\$0	\$780	\$8,575
2.0	O & M Programs ¹	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0	\$0
3.0	SWPPPs ²	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0	\$0
4.0	Street and Parking Lot Guideline Assessment	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0	\$0
6.0	Local Regulations Assessment	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0	\$0
6.0	Inventory of Potential BMP Retrofits	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0	\$0	\$0	\$0
7.0	Draft and Final Annual Reports (two)	8	10	8	4		10		30		112	\$3,862	\$6,913	\$10,775	\$0	\$1,077	\$11,852
Totals		10	20	8	4	0	24	0	62	0	170	\$6,656	\$11,914	\$18,570	\$0	\$1,857.02	\$20,427

1. for parks, open space, bldgs, facilities vehicles and equipment
2. for maintenance garages, public works yards

ODCs	\$	-
Subs	\$	20,000
Total	\$	40,427
Total less sub	\$	20,427