

**Minutes of the Board of Assessors  
Meeting of February 23, 2021**

An online meeting of the Board of Assessors was held via Zoom on Tuesday, February 23, 2021. The meeting was called to order at 9:00 AM by Chair Daniel Hansberry

**Members Present:**

Daniel Hansberry

Robert Earley

Paul Bergeron

**Assessing Staff Present:**

Greg Turgiss

Michael Mandile

Amanda Mazerolle

Doug Dame

Richard Vincent

**Other City of Nashua Staff Present:**

Administrative Services Director Kimberly Kleiner,

**Mr. Hansberry**

I'll call the meeting of the Nashua Board of Assessors to order at 9:00 AM on Tuesday, February 23, 2021. I would ask that everyone bear with me because I'm obliged to read a fairly lengthy opening statement.

Good morning and welcome to the February 23, 2021 Board of Assessors Meeting. As Chair of the Board of Assessors, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Zoom through the City's IT Department for this electronic meeting. All members of the Board of Assessors have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen in to this meeting through dialing the following number 929-205-6099, once again that number is 929-205-6099 and using meeting ID number 897 4674 4167. Once again the ID number is 897 4674

4167 and password of 328688. The password once again is 328688. The Public may also view this meeting on Comcast Channel 16.

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, through Public Postings. Instructions have also been provided on the City of Nashua's website at [nashuanh.gov](http://nashuanh.gov) and publicly noticed at Nashua City Hall and the Nashua Public Library.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem accessing the meeting via phone or Channel 16, please call 603-821-2049. Once again, that number to call is 603-821-2049 and they will help you connect.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting via the methods mentioned above, the meeting will be adjourned and rescheduled. Please note that all the votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, the reason they're not able to attend the meeting in person, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-To-Know Law. So I will begin by taking the roll. Mr. Earley?

Mr. Earley

This is Robert Earley, a member of the Board of Assessors. I am following the Governor's executive order and joining the meeting remotely from home; there is no one here in the room with me.

Mr. HANSBERRY

Mr. Bergeron?

MR. BERGERON

This is Paul Bergeron, a member of the Board of Assessors. I'm following the Governor's executive order and joining the meeting remotely from home; there's nobody in the room with me.

MR. HANSBERRY

And I'm Daniel Hansberry, a member of the Board of Assessors. I'm following the Governor's order and I'm joining the meeting remotely from home. Okay, the first item of business would be

the minutes from the prior meeting. Is there a motion to approve the minutes of the public session of the Board of Assessor's meeting which was held on December 17, 2020, accept them and place them on file?

Mr. Earley

So moved.

Mr. Hansberry

Is there a second?

Mr. Bergeron

I'll second that.

Mr. Hansberry

Are there any errors or corrections? Seeing none, I will call the roll. Mr. Earley?

Mr. Earley

Yes.

Mr. Hansberry

Mr. Bergeron?

Mr. Bergeron

Yes.

Mr. Hansberry

Mr. Hansberry, yes. Minutes are accepted and placed on file as presented. Is there a motion to waive the reading of the non-public minutes of the Board of Assessors meeting which was held December 17, 2020, accept them and place them on file?

Mr. Earley

So moved.

Mr. Hansberry

Is there a second?

Mr. Bergeron

I'll second that.

Mr. Hansberry

Are there any errors or corrections? Seeing none, I'll call the roll to accept the non-public session minutes and place them on file. Mr. Earley?

Mr. Earley

Yes.

Mr. Hansberry

Mr. Bergeron?

Mr. Bergeron

Yes.

Mr. Hansberry

Mr. Hansberry, yes. Minutes are accepted and placed on file. Communications—at this time I would like to welcome to the department Richard Vincent, who is our new department head, and he has a division update for us. So at this point I will turn the floor over to Mr. Vincent.

Mr. Vincent

Thank you. This will be brief; at the next meeting, I should have more information for you. At this point, what I've got is some information on the revaluation that the—the update from Vision Government Solutions. So as of – this report I got from them, the update, was dated February 11 and I received it on February 18, I believe. So for residential properties, the total parcel count is 25,605 parcels. They've inspected roughly 18,500 of those parcels for a percentage of 72% inspected. For commercial properties, there are 1964 parcels total. They've looked at approximately 770 properties for a 38% completion rate. I'll have more information at the next meeting for you. They will be starting their inspections in Ward 8 in a couple of weeks; I think it's the second or third week of March they plan on starting Ward 8. That's it for the Vision update. As you know, we have two open positions in the department and those have been posted. I've received some applications and I will start the interview process on Thursday morning. I hope to have a decision within a few weeks on the candidates and get those positions filled as quickly as possible. And that's all I have for now. Any questions?

Mr. Hansberry

Thank you. Any questions for Mr. Vincent?

Mr. Bergeron

No, thank you.

Mr. Hansberry

Mr. Vincent, when will residents in Ward 8 be receiving the letter notifying them that Vision will be in the neighborhood?

Mr. Vincent

Those will be going out the first week in March, I think that's next week. They're scheduled to go out I think it's March 4 or March 5<sup>th</sup>, which is Thursday or Friday of next week.

Mr. Hansberry

All right, thank you.

Mr. Vincent

So they'll have a week to two weeks' notice before Vision starts doing their inspections in that ward.

Mr. Hansberry

Is there anything to be brought up under new business? Unfinished business? Okay, we're in the portion of the meeting for public comment. As far as the policies and procedures we operate under, each speaker is limited to speaking once per public comment period and is limited to 5 minutes. And just one other thing. Remarks shall be civil; rude or profane remarks are prohibited. So those are a couple of the guidelines for public comment. Is there anyone who is registered to address the Board during the public comment period?

Mr. Vincent

I don't have anyone registered.

Mr. Hansberry

Okay. All right. So are there any comments by Board members?

Mr. Earley

I don't have anything.

Mr. Bergeron

Neither do I.

Mr. Hansberry

Nor do I. All right, so is there a motion to go into non-public for two reasons, first to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant, pursuant RSA 91-A:3, II(c). Second, under 91-A:3, II(1), for the “consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.”

Mr. Earley

So moved.

Mr. Hansberry

Is there a second?

Mr. Bergeron

I'll second that.

Mr. Hansberry

Okay. Mr. Earley?

Mr. Earley

Yes.

Mr. Hansberry

Mr. Bergeron?

Mr. Bergeron

Yes.

Mr. Hansberry

Mr. Hansberry, yes. So we are in non-public session at 9:10 AM.

THE BOARD EXITED NON-PUBLIC SESSION AT 9:34 AM

Is there a motion to seal the minutes of the non-public session because divulgence of the information likely would one affect adversely the reputation of any person other than a member of this public body and two render the proposed action ineffective?

Mr. Earley

So moved.

Mr. Hansberry

Is there a second?

Mr. Bergeron

I'll second that.

Mr. Hansberry

I will call the roll. Mr. Earley?

Mr. Earley

Yes.

Mr. Hansberry

Mr. Bergeron?

Mr. Bergeron

Yes.

Mr. Hansberry

Mr. Hansberry? Yes. Motion is adopted. Are we still planning, Mr. Vincent, to meet a week from Thursday?

Mr. Vincent

Yes, that's the plan.

Mr. Hansberry

All right. Is there anything else to come before the board? I just want to thank everyone, and once again, I want to thank the IT for their help. Is there a motion to adjourn?

Mr. Earley

So moved.

Mr. Hansberry

Is there a second?

Mr. Bergeron

I will second that.

Mr. Hansberry

I will call the roll. Mr. Earley?

Mr. Earley

Yes.

Mr. Hansberry

Mr. Bergeron?

Mr. Bergeron

Yes.

Mr. Hansberry

Mr. Hansberry, yes. Let the record show that the meeting is adjourned at 9:35 AM. Once again, thank you, everybody.