

## CAC Meeting February 21, 2019

Present: Jason Telersky, Betsy Houde, Mike Apfelberg, June Caron, Jenn Bishop, Beth Todgham (via Skype), Carrie Schena, Trisha Casey

Absent:

Start: 5:12 pm

End: 7:59 pm

Minutes by: Mike Apfelberg

Motion to adopt minutes from last meeting: Motion / Betsy; Second / June; all in favor

Discussion item: All agencies were reviewed, ranked, and funding recommendations were arrived at

Discussion item: Process for making the decision was discussed

Discussion item: If dollars are added, then we will add that proportionately up to full funding; if dollars are taken away, then that will be also done proportionately excluding those which are at \$5000 minimum threshold; those with zero funding will not be changed regardless; if change amount exceeds \$10,000 then the Commission will reconvene for discussions

Discussion item: During discussions of funding recommendations, Commissioners with conflicts of interest abstained from recommending funding allocations

**Motion** to approve recommended funding levels made by Betsy, seconded by Jenn; all in favor; no abstentions and no nay's

**Motion** to approve procedure for additions and reductions made by Trisha, seconded by June; all in favor; no abstentions or nay's

Discussion: Jason will be drafting a "process letter" for posting describing our process so that agencies will understand how we decided to make funding recommendations. Letter will be sent out to commissioners for one on one electronic feedback to Jason

Next meeting: 4/18 at 5 pm – Process review and recommendations for changes for next year