

REPORT OF THE FINANCE COMMITTEE

FEBRUARY 1, 2023

A meeting of the Finance Committee was held on Wednesday, February 1, 2023, at 7:05 p.m. in the Aldermanic Chamber.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present: Mayor Jim Donchess
Alderman Patricia Klee, Vice Chair
Alderman-at-Large Ben Clemons
Alderwoman-at-Large Gloria Timmons
Alderman-at-Large Melbourne Moran, Jr.

Members not in Attendance: Alderman Alex Comeau
Alderman Tyler Gouveia
Alderman-at-Large Melbourne Moran, Jr.

Also in Attendance: Alderman-at-Large Lori Wilshire
Alderman Ernest A. Jette
Cheryl Lindner, Treasury Management Officer
Tim Cummings, Interim Administrative Services Director
Amy Girard, Purchasing Manager
Nick Miseirvitch, CIO
Brian Sojka, Supervisor Police Fleet
Bryan Conant, Park and Recreation Superintendent
David Boucher, Wastewater Superintendent
Mark Saunders, Senior Staff Engineer

PUBLIC COMMENT

DISCUSSION

- Community Power Coalition of New Hampshire vendor presentation

Mayor Donchess to recognize Energy Manager Doria Brown.

COMMUNICATIONS

From: Amy Girard, Purchasing Manager

Re: Contract for Professional Services related to the Nashua Downtown Riverfront Implementation Project in the amount of \$145,500 funded from 81700 Infrastructure Improvements/Bond

MOTION BY ALDERMAN KLEE TO APPROVE A CONTRACT FOR ELECTRICAL ENGINEERING AND LIGHTING DESIGN OF THE RIVERFRONT PROJECT WITH FITZMEYER & TOCCI ASSOCIATES, INC. IN THE AMOUNT OF \$145,000. FUNDING WILL BE THROUGH DEPARTMENT 183 ECONOMIC DEVELOPMENT; FUND: 81700 INFRASTRUCTURE IMPROVEMENTS/BOND

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Purchase of a Toro Workman UTZ in the amount of \$52,485.87 funded from 71000 Equipment/Escrow Account and Parking Trust Account

MOTION BY ALDERMAN KLEE TO APPROVE THE PURCHASE OF A TORO WORKMAN UDX UTILITY VEHICLE WITH A BOSS PLOW AND SPREADER FOR PARKING AND SNOW REMOVAL OPERATIONS FROM TURF PRODUCTS, LLC, IN THE AMOUNT OF \$52,485.87. FUNDING WILL BE THROUGH DEPARTMENT 166 PARKING; FUND: \$25,902.63 FROM 71000/VEHICLE ESCROW ACCOUNT AND \$26,583.23 FROM 71000/PARKING TRUST ACCOUNT

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: Structural Engineering Services for Elm and High St. Garages in the amount of \$260,500 funded from 55699 Other Contracted Services/Parking Expenditures ETF

**MOTION BY ALDERMAN KLEE TO APPROVE A CONTRACT FOR STRUCTURAL ENGINEERING SERVICES OF THE ELM AND HIGH STREET PARKING GARAGES WITH THORNTON TOMASETTI, INC., IN THE AMOUNT OF \$260,500. FUNDING WILL BE THROUGH DEPARTMENT 183 ECONOMIC DEVELOPMENT; FUND: 55699 OTHER CONTRACTED SERVICES/PARKING EXPENDITURES ETF
MOTION CARRIED**

From: Amy Girard, Purchasing Manager
Re: Annual Software Maintenance in the amount of \$310,487.68 funded from 54407 Software Maintenance

**MOTION BY ALDERMAN KLEE TO APPROVE THE INFOR ANNUAL RENEWAL SOFTWARE MAINTENANCE CONTRACT WITH INFOR, INC., IN THE AMOUNT OF \$310,487.68. FUNDING WILL BE THROUGH DEPARTMENT 122 INFORMATION TECHNOLOGY; FUND: 54407 SOFTWARE MAINTENANCE
MOTION CARRIED**

From: Amy Girard, Purchasing Manager
Re: Purchase of a 2023 Ford E-Transit Cargo Van in the amount of \$66,820.84 funded from 81500 Vehicles/CERF

**MOTION BY ALDERMAN KLEE TO APPROVE THE REPLACEMENT OF A 2015 CHEVROLET VAN WITH A 2023 FORD E TRANSIT CARGO VAN T-350 148” MED ROOF, LONG BODY VEHICLE FROM MHQ IN THE AMOUNT OF \$66,820.84. FUNDING WILL BE THROUGH DEPARTMENT 150 POLICE DEPARTMENT; FUND: 81500 VEHICLES/CERF
MOTION CARRIED**

From: Amy Girard, Purchasing Manager
Re: Crown Hill Pool Deck Repair in the amount of \$48,995.45 funded from 81100 Capital Improvements/Prior Year Escrow

**MOTION BY ALDERMAN KLEE TO APPROVE THE CONTRACT FOR THE CROWN HILL CONCRETE DECKING REPAIR WITH ERICKSON FOUNDATION SOLUTIONS IN THE AMOUNT OF \$48,995.45. FUNDING WILL BE THROUGH DEPARTMENT 177 PARK AND RECREATION; FUND: 81100 CAPITAL IMPROVEMENTS/PRIOR YEAR ESCROW
MOTION CARRIED**

From: Amy Girard, Purchasing Manager
Re: Purchase of a Steel Green Spreader/Sprayer in the amount of \$41,296.00 funded from 81300 Machinery & Equipment/Prior Year Escrow

**MOTION BY ALDERMAN KLEE TO APPROVE THE PURCHASE OF A 2023 STEEL GREEN SGXL WITH VALLEY GREEN IN THE AMOUNT OF \$41,296. FUNDING WILL BE THROUGH DEPARTMENT 177 PARKS AND RECREATION; FUND: 81300 MACHINERY & EQUIPMENT/PRIOR YEAR ESCROW
MOTION CARRIED**

From: Amy Girard, Purchasing Manager
Re: Purchase of Polymer in the amount of \$362,000 funded from 61156 Chemicals

**MOTION BY ALDERMAN KLEE TO APPROVE THE LAST SIX MONTHS OF FY23 FOR THE PURCHASE OF POLYMER FROM POLYDYNE, INC., IN THE AMOUNT OF \$362,000. FUNDING WILL BE THROUGH DEPARTMENT 169 WASTEWATER; FUND: 61156 CHEMICALS
MOTION CARRIED**

From: Amy Girard, Purchasing Manager
Re: Contract for Pavement Management Engineering Services in the amount of \$300,000 funded from 53107 Architect & Engineering Services/Bond

MOTION BY ALDERMAN KLEE TO APPROVE THE ENGINEERING SERVICES CONTRACT FOR THE MANAGEMENT AND CONSTRUCTION ADMINISTRATION OF THE PAVING PROGRAM WITH HAYNER/SWANSON, INC., IN THE AMOUNT OF \$300,000. FUNDING WILL BE THROUGH DEPARTMENT 160 ADMIN/ENGINEERING; FUND: 53107 ARCHITECT & ENGINEERING SERVICES/BOND

MOTION CARRIED

From: Amy Girard, Purchasing Manager

Re: 2023 Paving Program in the amount of \$1,684,994.00 funded from 54210 Construction Services/Bond

MOTION BY ALDERMAN KLEE TO APPROVE THE AWARD OF THE CONSTRUCTION CONTRACT FOR THE 2023 PAVING PROGRAM – CONTRACT 1 TO CONTINENTAL PAVING, INC., IN THE AMOUNT OF \$1,684,994. FUNDING WILL BE THROUGH DEPARTMENT: 160 ADMIN/ENGINEERING; FUND: \$1,473,244 ACCOUNT 54210/PAVING BOND, \$52,500 ACCOUNT 54210/STORMWATER, AND \$159,250 ACCOUNT 54210/SEWER REHAB BOND
MOTION CARRIED

UNFINISHED BUSINESS - None

TABLED IN COMMITTEE - None

NEW BUSINESS – RESOLUTIONS

R-23-082

Endorsers: Alderman-at-Large Lori Wilshire
Alderman-at-Large Shoshanna Kelly
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Patricia Klee
Alderman Thomas Lopez
Alderman-at-Large Ben Clemons
Alderman Richard A. Dowd
Alderman Derek Thibeault

AUTHORIZING THE MAYOR TO ENTER INTO A COST SHARING AGREEMENT WITH COMMUNITY POWER COALITION OF NEW HAMPSHIRE

MOTION BY ALDERMAN KLEE TO RECOMMEND FINAL PASSAGE
MOTION CARRIED

NEW BUSINESS – ORDINANCES - None

RECORD OF EXPENDITURES

MOTION BY ALDERMAN KLEE THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM JANUARY 13, 2023 TO JANUARY 26, 2023
MOTION CARRIED

GENERAL DISCUSSION

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

ADJOURNMENT

MOTION BY ALDERMAN KLEE TO ADJOURN
MOTION CARRIED

The Finance Committee meeting was adjourned at 10:14 p.m.

Alderman Patricia Klee
Committee Clerk, Pro Tem