

CAC Meeting January 24, 2019
DRAFT Minutes

Present: Carrie Schena, Jason Telerski, Beth Todgham (by Skype), Betsy Houde, Jenn Bishop, Mike Apfelberg

Absent: Tricia Casey; June Caron

Not in attendance: Alternate, Linda Harriott-Gathright

Start: 5:03 pm

End: 7:11 pm

Minutes by: Mike Apfelberg

Motion to adopt minutes from last meeting: Motion / Jenn; 2nd / Betsy; all in favor

Discussion item: missing documents; due to a combination of technological and process issues; we will flag missing documents for Carrie to chase down; agencies will be asked to double check their files on the google drive to make sure everything is there and opens properly; they will then email Carrie to make sure it's all in order

Discussion item: Comments: if you have comments you want included in the summary notes, then forward them to the reviewer; the reviewer will write up comments, including all of the above, and send them on to Jason

Discussion item:

Review of Grant Proposals:

- CASA-NH – Betsy to send in comments to Jason
- Family Promise – Jen to send in comments to Jason
- Girl Scouts – Mike to send in comments to Jason
- Girls Inc. – Jason will email his comments to himself
- Habitat for Humanity – Beth will send her comments to Jason
- Child Advocacy Center – Betsy will send her comments to Jason
- Senior Center – Jen to send her comments to Jason
- Nashua PAL – Mike to send his comments to Jason

Assignments for next meeting:

- Home Health and Hospice – Betsy
- Lamprey – Tricia
- Marguerites Place – Mike
- Adult Learning Center – June
- Nashua Children's Home – Beth
- Nashua Soup Kitchen – Two applications – Jen
- The Caregivers -- Mike

Next meeting: 1/31 at 5 pm