

SPECIAL BOARD OF ALDERMEN

OCTOBER 19, 2022

9:00 PM or immediately following Special Budget Review Committee

Aldermanic Chamber

---

PRESIDENT LORI WILSHIRE CALLS ASSEMBLY TO ORDER

PRAYER OFFERED BY CITY CLERK DAN HEALEY

PLEDGE TO THE FLAG LED BY ALDERMAN MICHAEL B. O'BRIEN, SR.

ROLL CALL

UNFINISHED BUSINESS – RESOLUTIONS

**R-22-063**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman Richard A. Dowd  
Alderman Patricia Klee  
Alderman-at-Large Melbourne Moran, Jr.  
Alderman Derek Thibeault

**RELATIVE TO THE RE-APPROPRIATION OF FISCAL YEAR FY2023 ESCROWS**

- Special Budget Review Committee with anticipated recommendation for final passage

ADJOURNMENT



## RESOLUTION

RELATIVE TO THE RE-APPROPRIATION OF FISCAL YEAR FY2023 ESCROWS

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty-Two*

**RESOLVED** by the Board of Aldermen of the City of Nashua that the sum of \$7,313,893.09 as outlined in the attached FY2023 Escrow Requests document be re-appropriated as FY2023 Escrows in compliance with procedures established in NRO 5-130 and recorded in a manner consistent with previously established accounting procedures. The sources of said escrows shall be FY2022 unexpended appropriations as follows:

<b>General Fund Operating Budgets – Unlike (Within Specific Departments)</b>	<b>\$ 964,877.05</b>
<b>General Fund Operating Budgets – Unlike (Other or Multiple Departments)</b>	<b><u>6,349,016.04</u></b>
<b>Total</b>	<b><u>\$ 7,313,893.09</u></b>

The approved funds will be utilized only for the purposes set forth in the attached FY2023 Escrow Requests document. Prior to final passage, if the final FY2022 departmental and/or line item balance is determined to be less than any individual escrow request, then the lesser amount will be the amount actually escrowed.

City of Nashua  
Fiscal Year 2023 Unlike Requests  
Requiring Board of Aldermen Approval

Line No.	Fund	Dept Number	Department Requesting the Escrow	From Department	Original Budgeted Purpose
<u>General Fund Operating Budgets - Funding within Specific Departments</u>					
1	1000	107	City Clerk	City Clerk	Salaries & Wages
2	1000	150	Police	Police	Supplies & Materials
3	1000	150	Police	Police	Equipment
4	1000	150	Police	Police	Equipment
5	1000	166	Parking Operations	Parking Operations	Salaries & Wages
6	1000	166	Parking Operations	Parking Operations	Property Services
7	1000	166	Parking Operations	Parking Operations	Other Services
8	1000	166	Parking Operations	Parking Operations	Supplies & Materials
9	1000	177	Parks & Recreation	Streets	Streets Operating
10	1000	177	Parks & Recreation	Streets	Streets Operating
11	1000	177	Parks & Recreation	Streets	Streets Operating
12	1000	177	Parks & Recreation	Streets	Streets Operating
13	1000	177	Streets	Streets	Streets Operating
14	1000	177	Streets	Streets	Streets Operating
15	1001	160	Admin/Engineering	Admin/Engineering	Taylor Falls & Veterans Bridge
16	1001	177	Parks & Recreation	Parks & Recreation	Crown Hill Pool Repair
17	1001	177	Parks & Recreation	Parks & Recreation	Rotary Pool Filter
18	1001	177	Parks & Recreation	Parks & Recreation	Ice Rink Roof Replacement
19	1010	177	Parks & Recreation	Parks & Recreation	Labine Park Improvements
20	1010	177	Parks & Recreation	Parks & Recreation	Stonehouse Roof Replacement
21	1010	177	Parks & Recreation	Parks & Recreation	Shady Lane Pickle Ball Courts
22	1010	177	Parks & Recreation	Parks & Recreation	Salem/Tolles Playground
23					
24			<b>Subtotal</b>		

9/7/2022

<u>Explanation for Escrow Request</u>	<u>Escrow Request Amount</u>
To fund the cost of temporary wages	\$ 22,500.00
To fund the cost of protective helmets	8,963.00
To fund the purchase of a laser designator illuminators	5,504.00
To fund the purchase of ballistic shields	3,927.00
To fund the cost of a temporary parking intern	5,828.69
To fund the cost of snow plowing equipment for snow plowing	8,550.85
To fund a portion of the cost of a utility vehicle	11,935.29
To fund a portion of the cost of a utility vehicle	5,416.49
To fund the cost of resurfacing courts at Lyons Park and adding hopscotch and four shuffleboard courts	11,000.00
To fund the cost of central irrigation - Main Dunstable	28,000.00
To fund the cost of Parks & Recreation Equipment to fund the cost of portable toilets	235,000.00
To fund the transfer to the Parks Rehabilitation ETF	15,000.00
To fund the cost of citywide infrastructure	100,000.00
To fund the cost of bridge rehabilitation	99,854.50
To fund the cost of citywide pool improvements	49,039.11
To fund the cost of citywide pool improvements	5,385.84
To fund the cost of citywide ballfield improvements	40,000.00
To fund the cost of citywide playground improvements	41,749.00
To fund the cost of stonehouse improvements	150,000.00
To fund the cost of citywide playground improvements	8,840.23
To fund the cost of citywide playground improvements	8,383.05
	<hr/>
	\$ 964,877.05

City of Nashua  
 Fiscal Year 2023 Unlike Requests  
 Requiring Board of Aldermen Approval

Line No.	Fund	Dept Number	Department Requesting the Escrow	From Department	Original Budgeted Purpose
<u>General Fund Operating Budgets - Funding from Other or Multiple Departments</u>					
1	1000	106	Administrative Services	Human Resources	Prof & Tech Services
2	1000	106	Administrative Services	Human Resources	Prof & Tech Services
3	1000	106	Administrative Services	Human Resources	Prior Year HR Escrows
4	1000	106	Administrative Services	Human Resources	Prior Year HR Escrows
5	1000	106	Administrative Services	Human Resources	Prior Year HR Escrows
6	1000	122	IT	IT	Hardware Maintenance
7	1000	122	IT	IT	Technology Operations
8	1000	126	Financial Services	Various	Multiple Purposes
9	1000	126	Financial Services	Debt Service	Debt Service
10	1000	128	Risk Management	Various	Multiple Purposes
11	1000	129	City Buildings	City Buildings	14 Court Street Roof Replacement
12	1000	129	Police	Various	Multiple Purposes
13	1000	156	Emergency Management	Various	Multiple Purposes
14	1000	159	Hydrant Fees	Debt Service	Debt Service
15	1000	170	Hydroelectric	Debt Service	Debt Service
16	1000	181	Community Development	Debt Service	Debt Service
17	1000	181	Community Development	Debt Service	Debt Service
18	1000	183	Economic Development	Various	Multiple Purposes
19	1000	183	Economic Development	Various	Multiple Purposes
20	1000	183	Economic Development	Various	Multiple Purposes
21	1000	185	Sustainability	Planning and Zoning	Multiple Purposes
22	1000	191	School	School	Multiple Purposes
23	1000	191	School	School	Multiple Purposes
24	1000	191	School	School	Multiple Purposes
25	1000	191	School	School	Multiple Purposes
26	1000	191	School	School	Multiple Purposes
27	1000	191	School	School	Multiple Purposes
28	1000	191	School	School	Multiple Purposes
29					
30			<b>Subtotal</b>		
31					
32			<b>Total Proposed Unlike Escrows</b>		

9/7/2022

<u>Explanation for Escrow Request</u>	<u>Escrow Request Amount</u>
To fund the cost of consulting services	\$ 10,000.00
To fund the cost of employee training & certifications	13,000.00
To fund the cost of consulting services	28,640.10
To fund the cost of employee training & certifications	9,000.00
To fund the cost of employee training & certifications	10,679.00
To fund the cost of computer equipment	15,155.10
To fund the cost of computer equipment	7,003.00
To transfer funds to CERF	3,000,000.00
To fund the costs associated with budgeting and planning software	110,000.00
To fund the costs associated with legal fees	300,000.00
To transfer funds into the City Buildings Trust Fund	350,000.00
To fund the cost of salaries and benefits to hire up to 1 to 2 officers	185,000.00
To fund the cost of salaries and benefits to hire for an Emergency Management Director	140,000.00
To fund additional costs related to hydrant fees	200,000.00
To transfer funds to the Hydroelectric Trust Fund	200,000.00
To fund the cost of FY2023 Your Voice, Your Choice	60,000.00
To fund the cost of the Veteran's Memorial Parkway Bridge Lighting	15,000.00
To fund the cost of a Part Time Administrative Assistant	40,000.00
To fund the cost of an Elm Street Middle School Project	50,000.00
To fund the cost of outdoor dining	74,416.84
To fund the cost of the Sustainability Master Plan	50,000.00
To fund the cost of a security improvements for Central Office	25,000.00
To fund the cost of improvements to Franklin Street School pre-school playground	25,000.00
To fund School District Deferred Maintenance	250,000.00
To fund the cost of School Central Office Upgrades	25,000.00
To fund the cost of improvements to the Nashua North Boardroom	50,000.00
To fund the cost of air quality improvements at several elementary schools	600,000.00
To fund the cost of the final invoice and retainage on the high school EEI energy projects	529,122.00
	<u>\$ 6,349,016.04</u>
	<u>\$ 7,313,893.09</u>

**LEGISLATIVE YEAR 2022**

**RESOLUTION:** R-22-063  
**PURPOSE:** Relative to the re-appropriation of Fiscal Year 2023 escrows  
**SPONSOR(S):** Mayor Jim Donchess

**COMMITTEE  
ASSIGNMENT:**

**FISCAL NOTE:** The escrows shown on the attached worksheet are department requests for unlike purposes. Note that any approved escrows decrease surplus at fiscal year's end.

---

**ANALYSIS**

This resolution authorizes the re-appropriation of FY2023 escrows for the stated amounts and purposes, in compliance with procedures established in NRO Sec. 5-130. The sources of said escrows are FY2022 unexpended appropriations. The approved funds will be utilized only for the purposes set forth in the attached FY2023 Escrow Request document. If, prior to final passage, the final FY2022 departmental and/or line item balance is determined to be less than any individual escrow request, then the lesser amount will be the amount actually escrowed.

Charter Sec. 53 permits specific non-budget, supplementary appropriations. There should be notice and a public hearing. A two-thirds vote is required under Charter Sec. 56-b for an item or amount not in the mayor's budget. A roll call is required under Charter Sec. 49.

---

**Approved as to account  
structure, numbers,  
and amount:**

**Financial Services Division**

By: /s/John L. Griffen

**Approved as to form:**

**Office of Corporation Counsel**

By: Dorothy Clarke

Date: September 7, 2022