

BUDGET REVIEW COMMITTEE

DECEMBER 28, 2020

7:00 PM

To access Zoom: <https://us02web.zoom.us/j/84153861095?pwd=bDdGNHO4OHNVsS3F2YU1ya0xa0h5UT09>
Meeting ID: 841 5386 1095 Passcode: 190910

To join by phone: 1-929-205-6099
Meeting ID: 841 5386 1095
Passcode: 190910

If for some reason you cannot connect to Zoom or by telephone, please contact us at (603) 821-2049 and they will help you with connectivity. The public may also view the meeting via Channel 16.

ROLL CALL

PUBLIC COMMENT

COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS – RESOLUTIONS

R-20-100

Endorsers: Mayor Jim Donchess
Alderman Richard A. Dowd
Alderman-at-Large Michael B. O'Brien, Sr.

RELATIVE TO THE RESCINDING OF AUTHORIZED UNISSUED DEBT

R-20-103

Endorsers: Mayor Jim Donchess
Alderman Linda Harriott-Gathright
Alderman Richard A. Dowd
Alderman Patricia Klee
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Thomas Lopez
Alderman Jan Schmidt
Alderman Skip Cleaver

RELATIVE TO THE TRANSFER OF \$250,000 FROM PRIOR YEAR ESCROW FUNDS, DEPARTMENT #194 "CONTINGENCY, ACCOUNT #70122 "OPERATING EXPENSE CONTINGENCY" INTO THE "GOVERNOR'S OFFICE FOR EMERGENCY RELIEF AND RECOVERY (GOFERR) GRANT"

R-20-104

Endorsers: Mayor Jim Donchess
Alderman Linda Harriott-Gathright
Alderman June M. Caron
Alderman Richard A. Dowd
Alderman Patricia Klee
Alderman Skip Cleaver
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Thomas Lopez
Alderman Jan Schmidt
Alderman-at-Large Lori Wilshire

RELATIVE TO THE TRANSFER OF \$998,132 FROM DEPARTMENT #150 "POLICE", ACCOUNT #90530 "EXPENSE TRANSFER TO GRANT FUNDS" INTO THE "GOVERNOR'S OFFICE FOR EMERGENCY RELIEF AND RECOVERY (GOFERR) GRANT"

NEW BUSINESS – ORDINANCES

O-20-042

Endorsers: Mayor Jim Donchess
Alderman-at-Large Ben Clemons
Alderman Patricia Klee
Alderman-at-Large David C. Tencza
Alderman-at-Large Lori Wilshire

AMENDING THE ORDINANCE ON MAINTAINING ADEQUATE UNASSIGNED GENERAL FUND BALANCE

TABLED IN COMMITTEE

R-20-016

Endorsers: Mayor Jim Donchess
Alderman Linda Harriott-Gathright
Alderman Thomas Lopez
Alderman-at-Large Michael B. O'Brien, Sr.

AMENDING THE PURPOSE OF A FISCAL YEAR 2020 UNLIKE ESCROW FOR THE COMMUNITY DEVELOPMENT DIVISION

(tabled at 4-20-20 mtg)

R-20-017

Endorsers: Mayor Jim Donchess
Alderman Thomas Lopez
Alderman Richard A. Dowd
Alderman-at-Large David C. Tencza
Alderman Patricia Klee
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Linda Harriott-Gathright
Alderman Skip Cleaver
Alderman Jan Schmidt
Alderman-at-Large Lori Wilshire

RELATIVE TO THE SUPPLEMENTAL APPROPRIATION OF \$50,000 TO FUND A FEASIBILITY STUDY FOR THE FUTURE REUSE OF THE ELM STREET MIDDLE SCHOOL BUILDING

- requires a Public Hearing which has not yet been scheduled

R-20-028

Endorsers: Mayor Jim Donchess
Alderman-at-large Michael B. O'Brien, Sr.
Alderman-at-large David C. Tencza
Alderman Richard A. Dowd
Alderman Linda Harriott-Gathright
Alderman Patricia Klee

AUTHORIZING THE CITY OF NASHUA TO ENTER INTO A MASTER DEVELOPMENT AGREEMENT WITH LANSINGMELBOURNE GROUP, LLC.

(re-tabled at 8-12-20 mtg)

GENERAL DISCUSSION

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

POSSIBLE NON-PUBLIC SESSION

ADJOURNMENT



RESOLUTION

RELATIVE TO THE RESCINDING OF AUTHORIZED UNISSUED DEBT

CITY OF NASHUA

In the Year Two Thousand and Twenty

RESOLVED by the Board of Aldermen of the City of Nashua that the authorized portions of debt not issued granted by the following resolutions be rescinded as no further issuance will be required.

Resolution Number	Date Authorized	Purpose	Amount Authorized	Amount Issued	Debt not Issued
R-09-176	04/28/2009	Wet Weather Facility & Disinfection Facility	\$51,325,000	\$45,328,715	\$5,996,285
R-09-203	07/14/2009	Enterprise Resource Planning System	\$7,500,000	\$7,301,000	\$198,300
R-13-109	05/17/2013	Refund all State Revolving Loan Funds in order to achieve interest cost and other savings	\$30,000,000	\$25,922,940	\$4,077,060
R-11-167	01/02/2012	Storage Tank Facility, Aeration Blower and Sludge Dewatering upgrades	\$15,492,453	\$13,954,000	\$1,538,453
R-15-140 R-16-010	05/28/2015 03/22/2016	Amherst Street road and traffic improvements	\$1,004,000	\$944,600	\$59,400
R-15-152	07/15/2015	Headworks upgrades	\$3,800,000	\$3,542,312	\$257,688
R-15-154	07/15/2015	Roof improvements at Sunset Heights Elementary School	\$1,300,000	\$1,81,000	\$119,000

RESOLUTION**R-20-100**

Resolution Number	Date Authorized	Purpose	Amount Authorized	Amount Issued	Debt not Issued
R-15-173	09/22/2015	Acquisition of 141-143 Burke Street property	\$4,200,000	\$3,887,900	\$312,100
R-15-189	12/08/2015	Purchase of Mine Falls Park Hydroelectric Facility	\$4,200,000	\$4,191,000	\$9,000
R-15-190	12/09/2015	Purchase of a new Pumper Fire Truck	\$550,000	\$464,600	\$85,400
R-15-191	12/08/2015	Purchase and installation of LED street lights	\$2,200,000	\$1,959,000	\$241,000
R-16-028	04/26/2016	Refund all or portion of outstanding bonds in order to achieve interest cost and other savings	\$30,000,000	\$24,255,000	\$5,745,000
R-16-033	06/17/2016	Citywide Telecommunication upgrades	\$2,200,000	\$2,137,500	\$62,500
R-16-040	07/13/2016	Spit Brook Road Fire Station renovations	\$1,650,000	\$1,617,000	\$33,000
R-16-047	08/10/2016	Four Hills Landfill improvements including Soil Walls, Gas System and Landfill expansion	\$1,000,000	\$982,000	\$18,000
R-17-097	05/30/2017	Roof improvements at Fairground Middle School	\$1,200,000	\$1,132,000	\$68,000
R-18-003	03/02/2018	Purchase of six refuse trucks, Four Hills Landfill soil walls, and gas system improvements	\$2,575,000	\$2,402,000	\$173,000
R-18-022	05/14/2018	2018 Sewer Infrastructure improvements	\$2,500,000	\$2,358,000	\$142,000
			<hr/>		
			TOTAL: <u>\$19,135,186</u>		

LEGISLATIVE YEAR 2020

RESOLUTION:

R-20-100

PURPOSE:

Relative to the rescinding of authorized unissued debt

SPONSOR(S):

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

FISCAL NOTE:

This resolution is a housekeeping (maintenance) item to rescind debt authorizations which will not be issued. In accordance with Generally Accepted Accounting Principles (“GAAP”), these amounts are required to be disclosed in the footnotes of the City’s audited financial statements - Comprehensive Annual Financial Report (“CAFR”), and debt issuance or rescission is required in order to exclude them from future footnote disclosures.

ANALYSIS

This resolution rescinds portions of previously authorized debt that were not issued. The reasons for balances are various (premium, project cost lower, principal forgiveness).

**Approved as to
account number and/or
structure, and amount:**

Financial Services Division

By: _____

Approved as to form:

Office of Corporation Counsel

By: _____

Date: _____



RESOLUTION

RELATIVE TO THE TRANSFER OF \$250,000 FROM PRIOR YEAR ESCROW FUNDS, DEPARTMENT #194 "CONTINGENCY, ACCOUNT #70122 "OPERATING EXPENSE CONTINGENCY" INTO THE "GOVERNOR'S OFFICE FOR EMERGENCY RELIEF AND RECOVERY (GOFERR) GRANT"

CITY OF NASHUA

In the Year Two Thousand and Twenty

RESOLVED by the Board of Aldermen of the City of Nashua that \$250,000 be transferred from Prior Year Escrow, Department #194 "Contingency", Account #70122 "Operating Expense Contingency" into the "Governor's Office for Emergency Relief and Recovery (GOFERR) grant" for the purpose of funding COVID-19 related costs not funded by the GOFERR grant.

LEGISLATIVE YEAR 2020

RESOLUTION: R-20-103

PURPOSE: Relative to the transfer of \$250,000 from Prior Year Escrow funds, Department #194 “Contingency”, Account #70122 “Operating Expense Contingency” into the “Governor’s Office for Emergency Relief and Recovery (GOFERR) grant”

ENDORSER(S): Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

FISCAL NOTE: Reduces the amount available in the Prior Year Escrow account #70122. The current balance in this account is \$250,000. There will be zero funds remaining upon passage of this resolution.

ANALYSIS

This resolution authorizes the transfer of \$250,000 from Prior Year Escrow funds, “Operating Expense Contingency” into the Governor’s Office for Emergency Relief and Recovery (GOFERR) grant for the purpose of funding COVID-19 related costs not funded by the GOFERR grant. Any unused funds remaining will be transferred back to the prior year escrow account.

Charter Sec. 53 permits the Board of Aldermen to transfer any unencumbered appropriation balance or any portion from one department, fund or agency to another.

NRO 5-130, H provides that “when proposed legislation to transfer or re-appropriate a particular appropriation or purpose thereof has had its first reading, such funds shall not be expended or transferred while the legislation is pending”.

**Approved as to account
structure, numbers and
amount:**

Financial Services Division

By: _____

Approved as to form:

Office of Corporation Counsel

By: _____

Date: _____



RESOLUTION

**RELATIVE TO THE TRANSFER OF \$998,132 FROM DEPARTMENT #150 "POLICE",
ACCOUNT #90530 "EXPENSE TRANSFER TO GRANT FUNDS" INTO THE
"GOVERNOR'S OFFICE FOR EMERGENCY RELIEF AND RECOVERY (GOFERR)
GRANT"**

CITY OF NASHUA

In the Year Two Thousand and Twenty

RESOLVED by the Board of Aldermen of the City of Nashua that \$998,132 be transferred from Department #150, "Police", Account #90530 "Expense Transfer to Grant Funds" into the "Governor's Office for Emergency Relief and Recovery (GOFERR) grant" for the purpose of funding costs related to COVID-19.

LEGISLATIVE YEAR 2020

RESOLUTION: R-20-104

PURPOSE: Relative to the transfer of \$998,132 from Department #150 “Police”, Account #90530 “Expense Transfer to Grant Funds” into the “Governor’s Office for Emergency Relief and Recovery (GOFERR) grant”

ENDORSER(S): Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

FISCAL NOTE: Transfer of \$998,132 from the Police Department Operating Budget to the GOFERR grant. See analysis below.

ANALYSIS

This resolution authorizes the transfer of \$998,132 from the Police Department’s General Fund Operating Budget into the Governor’s Office for Emergency Relief and Recovery (GOFERR) Grant. Due to strict timelines associated with submitting expenses to GOFERR for reimbursement and that GOFERR would only reimburse “paid” expenses, Public Safety budgeted payroll paid was identified as reimbursable, thus the Police Payroll was submitted to ensure that the City received the full grant award in the amount of \$2,092,948.

This transfer is strictly a mechanism to move the reimbursed amount of \$998,132 into the GOFERR grant as a funding source to pay for the COVID-19 remaining costs that were encumbered at the time of the City’s final reimbursement request.

Charter Sec. 53 permits the Board of Aldermen to transfer any unencumbered appropriation balance or any portion from one department, fund or agency to another.

NRO 5-130, H provides that “when proposed legislation to transfer or re-appropriate a particular appropriation or purpose thereof has had its first reading, such funds shall not be expended or transferred while the legislation is pending”.

**Approved as to account
structure, numbers and
amount:**

Financial Services Division

By: _____

Approved as to form:

Office of Corporation Counsel

By: _____

Date: _____



ORDINANCE

AMENDING THE ORDINANCE ON MAINTAINING ADEQUATE UNASSIGNED GENERAL FUND BALANCE

CITY OF NASHUA

In the Year Two Thousand and Twenty

The City of Nashua ordains that Part I “Administrative Legislation”, Chapter 5 “Administration of Government”, Part 7 “Taxation and Finance”, Article XXVI “Accounts and Warrants”, Section 5-135 “Maintaining adequate undesignated general fund balance” of the Nashua Revised Ordinances, as amended, be and hereby is further amended by deleting the struck-through language and adding the new underlined language as follows:

“§ 5-135. Maintaining adequate ~~undesignated~~ unassigned general fund balance.

- A. It is the policy of the Board of Aldermen to maintain an ~~undesignated~~ unassigned general fund balance as of each June 30 of each year equal to a minimum of 10% of the municipality’s fiscal year general fund appropriations, ~~plus the statewide enhanced education amount, the local school net tax commitment, and the county appropriation.~~

...”

This legislation shall take effect following its passage.

LEGISLATIVE YEAR 2020

ORDINANCE:

O-20-042

PURPOSE:

Amending the ordinance on maintaining adequate unassigned general fund balance

ENDORSERS:

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

FISCAL NOTE:

None.

ANALYSIS

This legislation amends and clarifies the ordinance on maintaining an adequate unassigned general fund balance.

Approved as to form:

Office of Corporation Counsel

By: _____

Date: _____