

**JOINT SPECIAL SCHOOL BUILDING COMMITTEE
MEETING VIA ZOOM
THURSDAY, DECEMBER 17, 2020
7:00 PM**

AGENDA (AMENDED)

Due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

To Join Zoom Meeting:

<https://us02web.zoom.us/j/89382899155?pwd=dDAxeUt3YmNIUEpwTGFrblBxcWNEZz09>

Meeting ID: 893 8289 9155

Passcode: 993338

One tap mobile

1-929-205-6099

Meeting ID: 893 8289 9155

Passcode: 993338

If there is a problem with the audio, please dial 603-821-2049 to advise

COMMITTEE MEMBERS: Ald. Dowd, Ald. Harriott-Gathright, Ald. Klee, Ald. Lu, Ald. Wilshire,
Ms. Bishop, Ms. Brown, Ms. Giglio, Mr. Guarino, Ms. Raymond.

CALL TO ORDER

ROLL CALL

PREVIOUS MEETING MINUTES APPROVAL – *November 19, 2020*

REMARKS BY CHAIRMAN

REMARKS BY SCHOOL ADMINISTRATION (if requested)

ITEMS FOR DISCUSSION AND APPROVAL OF INVOICES

[Link to Agenda Items and Attachments](#)

1. Architect's Report - Harriman
2. Construction Manager's Report – Harvey
3. Invoice Approval – [View Invoices](#)
 - a. Allied Invoice
 - i. #920048610, \$17,766.57 -- FMS
 - b. Harvey Invoices, Total \$871,150.14
 - i. 2020-003, App. #5, \$762,508.28 -- FMS
 - ii. 2020-004, App. #5, \$108,641.86 – PMS
 - c. John Turner Consulting Invoices, Total \$2,958.00
 - i. #2007114-02, \$1,593.00 – FMS
 - ii. #2007114-03, \$1,365.00 --FMS
 - d. Page St Invoice
 - i. #223076, \$190.00 – FMS

- e. Telephone & Network Technologies
 - i. #80930, \$4452.00 -- FMS
- f. Vanasse & Associates Invoice
 - i. #38440, \$6,123.73 – PMS
- g. Williams Scotsman Invoices, Total \$7,985.00
 - i. #8293301, \$4,034.00 - FMS
 - ii. #8314308, \$3,951.00 – FMS

COMMENTS BY COMMITTEE MEMBERS

NON-PUBLIC SESSION, IF NEEDED

ADJOURNMENT

Upcoming meeting: Thursday, January 28, 2021

JOINT SPECIAL SCHOOL BUILDING COMMITTEE
THURSDAY, NOVEMBER 19, 2020
VIA ZOOM (Teleconference)

An online meeting of the JSSBC was held at via Zoom on **Thursday, November 19, 2020**. Alderman Dowd called the meeting to order at **7:00 p.m.**

Present: Alderman Dowd, Alderwoman Harriott-Gathright, Alderwoman Klee, Alderwoman Lu, Alderwoman Wilshire, Ms. Bishop, Ms. Brown, Ms. Giglio, Mr. Guarino, Ms. Raymond

Also Present: Mr. Parker, Mr. Smith, Mr. Oullette, Mr. DuBois, Mr. Lemarier

Everyone present stated why they were participating remotely, where they were, and that they were alone.

This meeting & Presentation can be can be watched in its entirety at:
<https://www.youtube.com/watch?v=E9gT0JygD6g&t=369s>

Referenced documents can be viewed at:
<https://www.nashuanh.gov/AgendaCenter/Search/?term=&CIDs=37,&startDate=11/12/2020&endDate=11/22/2020&dateRange=1%20month&dateSelector=2>

Alderman Dowd

As Chairman of the JSSBC, I find that due to the State of Emergency declared by the Governor as a result of the Covid-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means. To access Zoom, please refer to the agenda or the City's website for the meeting link. To join by phone dial: 1-929-205-6099; Meeting ID: 818 1720 6410; Password: 367641.

We previously gave notice to the public of the necessary information for accessing the meeting through public postings. Instructions have also been provided on the City of Nashua's website at www.nashuanh.gov and publicly noticed at City Hall and the Hunt Memorial Library. If anybody has a problem accessing the meeting via phone or Channel 99, please call 603-821-2049 and they will help you connect. In the event the public is unable to access the meeting via the methods mentioned above, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

PREVIOUS MEETING MINUTES APPROVAL – October 22, 2020

Alderman Dowd moved to waive the reading of the JSSBC meeting minutes of **Thursday, October 22, 2020**, accept them and place them on file. **So voted unanimously by roll call.**

REMARKS BY CHAIRMAN

Alderman Dowd

Today we did a walk through with Harriman of FMS and PMS, and made sure that we were catching everything that we needed to get done. FMS is coming along very, very well and it looks like no one will be in the school before, at a minimum, until January 19th. Also Marcia Bagley was with us today to discuss the special needs students attending FMS, making sure that everything was in line for what those students need.

REMARKS BY SCHOOL ADMINISTRATION

None

ITEMS FOR DISCUSSION

Architect's Report - Harriman

Mr. Oullette

I'm going to go ahead and pull up the Presentation for you this evening.

Began Harriman PowerPoint Presentation at: <https://www.youtube.com/watch?v=E9gT0JygD6g&t=369s>

Alderman Dowd

Thank you Jamie, now we'll have the Construction Manager's report from Harvey.

Construction Manager's Report – Harvey

Mr. Lemarier, Harvey Construction

Jamie did a great job running through the design side and how he's helping us manage the construction at FMS and PMS. Our presentation will show you a brief update on what's going on this month at both schools.

Began Harvey PowerPoint Presentation at: <https://www.youtube.com/watch?v=E9gT0JygD6g&t=369s>

Alderman Dowd

Okay, do you want to present the Change Order?

Mr. Lemarier

This is a potential change order. I know that we throw out a lot of acronyms, and this is called a PCO, which is Potential Change Order. This is PCO-012 for FMS and has not been approved until I present it here, and you approve it. This is for the upgrade to the fire alarm control panel. This gives us a dual purpose monitoring for smoke and carbon monoxide, which is actually a requirement by the Nashua Fire Department. The system that was purchased with the job, only carries smoke detection. So there were two options that were presented. One was to use the current system for roughly \$84,000, and the system that's being presented and recommended is \$51,086.90. And that will give us the dual monitoring for carbon monoxide and smoke detection.

Alderman Dowd

Do you need to have that approved before the December meeting? Because my authorization stops at \$50,000. We can get authorization tonight to allow this work, not to exceed \$52,000 if you want.

Mr. Lemarier

That would be preferred. And this is a firm price, not to exceed.

ALDERWOMAN HARRIET-GATHWRIGHT MOVED TO APPROVE CHANGE ORDER PCO-012 FMS, FOR THE FIRE ALARM CONTROL PANEL, IN AN AMOUNT NOT TO EXCEED \$52,000.

SO VOTED BY ROLL CALL.

Alderman Dowd

Is there anything else from Harvey tonight?

Mr. Lemarier

Yes, there is actually another Change Order that is just kind of a bookkeeping thing. This is a PCCO, which is Prime Contract Change Order. So this is really just to finalize things for billing for next month. So PCCO #3 is comprised of PR #14, which is some of the exterior site work items that were already approved last month by the group. And this was for additional paving and island revisions. And the amount that was approved by the group was \$42,188.08. And the second item which is more of an accounting item for the Harvey end, was PCO #11 which was the mock sink that Jamie referred to earlier. And this is a zero dollar change order, and is just to authorize Harvey Construction for use of the construction contingency. So the total value of PCCO #3 that we're presenting for approval, is \$42,188.08.

MS. RAYMOND MOVED TO APPROVE PCCO #3 IN THE AMOUNT OF \$42,188.08.

SO VOTED BY ROLL CALL.

APPROVAL OF INVOICES

Mr. Smith

I'll read off the invoices, which are all listed on your agenda:

Allied Invoice, \$16,703.51 – FMS

Harriman Invoices, \$443,348.58 Total

\$15,087.72 – FMS

\$94,680.36 – PMS

\$333,580.50 – NMS

Harvey Invoices, \$966,183.88 Total

\$844,791.94 – FMS

\$121,391.94 – PMS

John Turner Consulting, \$440.00 – FMS

Pennichuck Water Works

\$300.00 – NMS

William Scotsman Invoices, \$8,535.15 – Total
\$4,034.00 – FMS
\$4,501.15 – FMS

Alderman Dowd

Okay, I'm looking for a motion.

ALDERWOMAN WHILSHIRE MOVED TO APPROVE THE FOLLOWING INVOICES, TO: ALLIED FOR \$16,703.51; HARRIMAN A&E FOR \$443,348.58; HARVEY CONSTRUCTION FOR \$966,183.88; JOHN TURNER CONSULTING FOR \$440.00; PENNICHUCK WATER WORKS FOR \$300.00; WILLIAM SCOTSMAN FOR \$8,535.15, FOR A TOTAL OF \$1,435,511.12.

SO VOTED UNANIMOUSLY BY ROLL CALL.

Alderman Dowd

I will tell you that the \$300 to Pennichuck Water was for testing the water pressure down by the new school, and it came out perfect for us. So we now know we'll have good water pressure there, and won't need any pumps. So that was good news.

COMMENTS BY COMMITTEE MEMBERS

Aldermoman Klee

I took an incredible tour of FMS and was quite impressed. The common area was just beautiful, and I think the students are going to find getting around the school so nice and so spacious. I could really see the difference in this and I was really impressed with all the work being done. It feels like it's all been gutted... it was quite amazing. And I recommend everybody take a tour and get to see it. Thank you.

Mr. Smith

Alderman Dowd, did you want to talk about the meeting we had with the State about the School Building Aid? I could give a brief synopsis. We submitted forms for this aid back in July, and we're hopeful they'll be some aid this year. At the meeting Jamie Oullette gave a great presentation. The upshot is that any construction that's done before approval, is not eligible for State aid. So the FMS Project is off the books and we will not get anything for that. They asked us a series of questions, and there were a handful of small things we had to redo. And once they receive that information over the coming months, they're going to rank all the projects. I think there are about 15 or 16 projects the entire State. And depending on how that goes with the State Legislature and the Governor, then the projects will be funded in the order of that priority. So Nashua could receive up to 40% of the construction cost for this project. So that's pretty significant for the new middle school, but also for PMS. We hope to get all that paperwork up to them before Thanksgiving, and we should be good to go.

Alderman Dowd

There are still a lot of hoops we have to jump through before we could get any of that money, and it may not be 40%. So if we get it later downstream, it would be good. The potential if we do get any substantial money, is that we might be able to move into renovating Birch Hill and Main Dunstable, which have multiple issues... security, air quality, etc. Shawn's filling out like 14 books worth of paperwork to send to the State, and the woman that does all this evaluation is a team of one. So we'll keep you posted if we hear anything else on that.

Alderman Harriott-Gathright

I want a tour before it's completely finished, and I'm sure there are others who want to as well.

Alderman Dowd

Yeah, anybody can just send me an email and we'll set it up... not a problem. You'll be amazed, and I'm also going to be sending out some pictures that we took today. If you ever went into that school before, you will be absolutely amazed. It is turning into a real middle school, from the old junior high days. They have a lot more space to conduct education and I think the kids will love it. And that's what we're doing this for. Even if you drive by the school, you'll see a whole bunch of changes... it's going really well.

Ms. Giglio moved to adjourn. **So voted at 8:06 p.m.**

Submitted by Jacki Waters

**Nashua Joint Special School Building Committee
FINANCIAL REPORT**

Middle School Construction and Renovation Project

For Period Ending November 30, 2020

Project # 1175.91.19.30, 31, 32 & 33

Description	Proposed Budget	Expended to Date	Invoices for Approval	Total	Remaining Balance
Construction Manager	\$95,252,411.22	\$2,947,405.56	\$871,150.14	\$3,818,555.70	\$91,433,855.52
Architect & Engineering Fees	\$6,184,351.46	\$2,336,457.72	\$0.00	\$2,336,457.72	\$3,847,893.74
Geotechnical Services	\$135,640.00	\$30,840.00	\$0.00	\$30,840.00	\$104,800.00
Surveying Services	\$152,281.02	\$83,834.47	\$0.00	\$83,834.47	\$68,446.55
Industrial Hygienist	\$114,200.00	\$39,571.25	\$0.00	\$39,571.25	\$74,628.75
Traffic Study & Engineering	\$114,000.00	\$24,000.00	\$6,123.73	\$30,123.73	\$83,876.27
EMS Structural Slab Investigation	\$14,000.00	\$14,000.00	\$0.00	\$14,000.00	\$0.00
Testing Services	\$200,000.00	\$740.00	\$2,958.00	\$3,698.00	\$196,302.00
Relocation Expenses	\$1,650,000.00	\$83,167.98	\$8,175.00	\$91,342.98	\$1,558,657.02
Commissioning Services	\$385,000.00	\$15,400.00	\$0.00	\$15,400.00	\$369,600.00
FF&E	\$5,142,821.00	\$0.00	\$0.00	\$0.00	\$5,142,821.00
IT Infrastructure	\$2,743,478.00	\$0.00	\$4,452.00	\$4,452.00	\$2,739,026.00
Security & Projection Systems	\$600,000.00	\$20,291.40	\$17,766.57	\$38,057.97	\$561,942.03
Energy Efficiency Rebates	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Property Assessment & Acquisition	\$371,850.00	\$1,850.00	\$0.00	\$1,850.00	\$370,000.00
Owner & Architect Contingency	\$7,239,967.30	\$0.00	\$0.00	\$0.00	\$7,239,967.30
Adding totals by project descriptions	\$120,300,000.00	\$5,597,558.38	\$910,625.44	\$6,508,183.82	\$113,791,816.18

	Expended to Date	Invoices for Approval	Total
Harvey Construction	\$2,947,405.56	\$871,150.14	\$3,818,555.70
Harriman A&E	\$2,336,457.72	\$0.00	\$2,336,457.72
Hayner-Swanson	\$83,834.47	\$0.00	\$83,834.47
Vanasse & Associates	\$24,000.00	\$6,123.73	\$30,123.73
Milone & MacBroom	\$30,840.00	\$0.00	\$30,840.00
NDT Corporation	\$14,000.00	\$0.00	\$14,000.00
RPF Environmental	\$37,486.25	\$0.00	\$37,486.25
Turner Building Science	\$15,400.00	\$0.00	\$15,400.00
Page Street Rentals	\$1,330.00	\$190.00	\$1,520.00
Desmairs Environmental	\$2,085.00	\$0.00	\$2,085.00
Horizon Associates	\$1,850.00	\$0.00	\$1,850.00
Williams Scotsman	\$81,837.98	\$7,985.00	\$89,822.98
Allied Universal	\$20,291.40	\$17,766.57	\$38,057.97
Pennichuck Water Works	\$300.00	\$0.00	\$300.00
John Turner Consulting	\$440.00	\$2,958.00	\$3,398.00
Telephone & Network Tech	\$0.00	\$4,452.00	\$4,452.00
	\$5,597,558.38	\$910,625.44	\$6,508,183.82

R-19-191	\$118,000,000.00
Prior Authorizations	\$2,300,000.00
Total - MS Project	\$120,300,000.00

Harvey Construction GMP	\$8,437,919
Change Orders	\$107,575
Total Harvey Construction Contract	\$8,545,494.14

New MS

New Middle School Construction Project

For Period Ending November 30, 2020

Project # 1175.91.19.33

Description	Proposed Budget	Expended to Date	Invoices for Approval	Total	Remaining Balance
Construction Manager	\$67,257,500.00	\$0.00	\$0.00	\$0.00	\$67,257,500.00
Architect & Engineering Fees	\$3,972,323.00	\$1,020,425.10	\$0.00	\$1,020,425.10	\$2,951,897.90
Geotechnical Services	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00
Surveying Services	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00
FF&E	\$3,760,710.00	\$0.00	\$0.00	\$0.00	\$3,760,710.00
IT Infrastructure	\$1,896,211.00	\$0.00	\$0.00	\$0.00	\$1,896,211.00
Testing Services	\$100,000.00	\$300.00	\$0.00	\$300.00	\$99,700.00
Relocation Expenses	\$600,000.00	\$0.00	\$0.00	\$0.00	\$600,000.00
Commissioning Services	\$200,000.00	\$2,200.00	\$0.00	\$2,200.00	\$197,800.00
Energy Efficiency Rebates	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Property Assessment & Acquisition	\$371,850.00	\$1,850.00	\$0.00	\$1,850.00	\$370,000.00
Owner & Architect Contingency	\$4,954,685.52	\$0.00	\$0.00	\$0.00	\$4,954,685.52
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	\$83,213,279.52	\$1,024,775.10	\$0.00	\$1,024,775.10	\$82,188,504.42

	Expended to Date	Invoices for Approval	Total
Harvey Construction	\$0.00	\$0.00	\$0.00
Harriman A&E	\$1,020,425.10	\$0.00	\$1,020,425.10
Hayner Swanson	\$0.00	\$0.00	\$0.00
Horizon Associates	\$1,850.00	\$0.00	\$1,850.00
Turner Building Sci.	\$2,200.00	\$0.00	\$2,200.00
Pennichuck WW	\$300.00	\$0.00	\$300.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
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	\$1,024,775.10	\$0.00	\$1,024,775.10
Harvey Construction GMP		\$0	
		\$0	
Total Harvey Construction Contract		\$0.00	

Pennichuck Middle School Construction Project

For Period Ending November 30, 2020

Project # 1175.91.19.31

Description	Proposed Budget	Expended to Date	Invoices for Approval	Total	Remaining Balance
Construction Manager	\$19,374,729	\$563,302.53	\$108,641.86	\$671,944.39	\$18,702,784.61
Architect & Engineering Fees	\$1,410,591	\$675,310.90	\$0.00	\$675,310.90	\$735,280.10
Geotechnical Services	\$35,000	\$0.00	\$0.00	\$0.00	\$35,000.00
Surveying Services	\$15,000	\$247.00	\$0.00	\$247.00	\$14,753.00
Industrial Hygienist	\$50,000	\$0.00	\$0.00	\$0.00	\$50,000.00
Traffic Study & Engineering	\$90,000	\$0.00	\$6,123.73	\$6,123.73	\$83,876.27
FF&E	\$953,736	\$0.00	\$0.00	\$0.00	\$953,736.00
IT Infrastructure	\$581,242	\$0.00	\$0.00	\$0.00	\$581,242.00
Testing Services	\$50,000	\$0.00	\$0.00	\$0.00	\$50,000.00
Relocation Expenses	\$300,000	\$0.00	\$0.00	\$0.00	\$300,000.00
Commissioning Services	\$125,000	\$4,400.00	\$0.00	\$4,400.00	\$120,600.00
Security & Projection Systems	\$300,000	\$0.00	\$0.00	\$0.00	\$300,000.00
Energy Efficiency Rebates	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Owner & Architect Contingency	\$1,359,572	\$0.00	\$0.00	\$0.00	\$1,359,572.00
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	\$24,644,870	\$1,243,260.43	\$114,765.59	\$1,358,026.02	\$23,286,843.98

	Expended to Date	Invoices for Approval	Total
Harvey Construction	\$563,302.53	\$108,641.86	\$671,944.39
Harriman A&E	\$675,310.90	\$0.00	\$675,310.90
Hayner Swanson	\$247.00	\$0.00	\$247.00
Turner Building Sci.	\$4,400.00	\$0.00	\$4,400.00
Vanesse & Associates	\$0.00	\$6,123.73	\$6,123.73
Pennichuck Water Works	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
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	\$1,243,260.43	\$114,765.59	\$1,358,026.02
Harvey Construction GMP		\$0	
		\$0	
Total Harvey Construction Contract		\$0.00	

Fairgrounds Middle School Construction Project

For Period Ending November 30, 2020

Project # 1175.91.19.32

Description	Proposed Budget	Expended to Date	Invoices for Approval	Total	Remaining Balance
Construction Manager	\$8,587,682	\$2,351,603.03	\$762,508.28	\$3,114,111.31	\$5,473,570.91
Architect & Engineering Fees	\$653,980	\$493,264.26	\$0.00	\$493,264.26	\$160,715.74
Geotechnical Services	\$30,000	\$10,200.00	\$0.00	\$10,200.00	\$19,800.00
Surveying Services	\$20,000	\$16,306.45	\$0.00	\$16,306.45	\$3,693.55
Industrial Hygienist	\$50,000	\$25,371.25	\$0.00	\$25,371.25	\$24,628.75
FF&E	\$428,375	\$0.00	\$0.00	\$0.00	\$428,375.00
IT Infrastructure	\$266,025	\$0.00	\$4,452.00	\$4,452.00	\$261,573.00
Testing Services	\$50,000	\$440.00	\$2,958.00	\$3,398.00	\$46,602.00
Relocation Expenses	\$750,000	\$83,167.98	\$8,175.00	\$91,342.98	\$658,657.02
Commissioning Services	\$60,000	\$8,800.00	\$0.00	\$8,800.00	\$51,200.00
Security & Projection Systems	\$300,000	\$20,291.40	\$17,766.57	\$38,057.97	\$261,942.03
Energy Efficiency Rebates	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Owner & Architect Contingency	\$925,710	\$0.00		\$0.00	\$925,709.78
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	\$12,121,772	\$3,009,444.37	\$795,859.85	\$3,805,304.22	\$8,316,467.78

	Expended to Date	Invoices for Approval	Total
Harvey Construction	\$2,351,603.03	\$762,508.28	\$3,114,111.31
Harriman A&E	\$493,264.26	\$0.00	\$493,264.26
Hayner Swanson	\$16,306.45	\$0.00	\$16,306.45
Milone & Macbroom	\$10,200.00	\$0.00	\$10,200.00
Williams Scotsman	\$81,837.98	\$7,985.00	\$89,822.98
Turner Building Science	\$8,800.00	\$0.00	\$8,800.00
Page Street Rentals	\$1,330.00	\$190.00	\$1,520.00
RPF Environmental	\$25,371.25	\$0.00	\$25,371.25
Allied Universal	\$20,291.40	\$17,766.57	\$38,057.97
John Turner Consulting	\$440.00	\$2,958.00	\$3,398.00
Telephone & Network Tech.	\$0.00	\$4,452.00	\$4,452.00
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	\$3,009,444.37	\$795,859.85	\$3,805,304.22

Harvey Construction GMP	\$8,437,919
Change Order #1	\$24,894
Change Order #2	\$82,681
Change Order #3	\$42,188
Total Harvey Construction Contract	\$8,587,682.22