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## **Board of Assessor Meeting for December 2, 2021 Agenda**

**A meeting of the Board of Assessors is scheduled for Thursday December 2, 2021 at 9:00AM  
At the Nashua City Hall, 3<sup>rd</sup> Floor Auditorium, 229 Main Street, Nashua, NH 03060.**

**You may also join online via Zoom:**

<https://us02web.zoom.us/j/89746744167?pwd=bWpQOEJvZjVETTTJ1QXFWQ1VBWUdFUT09>

**Meeting ID: 897 4674 4167 Passcode: 328688  
Join Zoom Meeting by telephone: 1-929-205-6099**

**This meeting will also be broadcast on Comcast Channel 16.  
If anybody has a problem accessing the meeting or Channel 16, please call 603-589-3026 and  
they will help you connect.**

- **Twentieth Meeting of 2021.**
- **Motion:**
  - **To approve the minutes of the public and non-public sessions of the  
Board of Assessors meetings on Thursday, November 18, 2021**
- **Communications:**
  - **Rick Vincent— Department update**
- **New Business Items:**
  - **None**
- **Unfinished Business**
  - **None**
- **Public Comment**
- **Comments by Members of the Board**
- **Non-Public Session**

# **City of Nashua**

## **Assessing Department**



**Board of Assessors**  
**Meeting**  
**December 2, 2021**



# THE CITY OF NASHUA

"The Gate City"

Administrative Services Division

Assessing Department

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## Board of Assessor Meeting for December 2, 2021 Agenda

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- Twentieth Meeting of 2021.
- Motion:
  - To approve the minutes of the public and non-public sessions of the Board of Assessors meetings on Thursday, November 18, 2021
- Communications:
  - Rick Vincent— Department update
- New Business Items:
  - None
- Unfinished Business
  - None
- Public Comment
- Comments by Members of the Board
- Non-Public Session

**Public Minutes of the Board of Assessors  
Meeting of November 18, 2021**

A meeting of the Board of Assessors was held on Thursday, November 18, 2021 in the 3<sup>rd</sup>-Floor Auditorium at Nashua City Hall, located at 229 Main Street, Nashua, NH 03060. The meeting was called to order at 9:00 AM by Chairman Daniel Hansberry

**Members Present:**

Daniel Hansberry      Robert Earley      Paul Bergeron

**Assessing Staff Present:**

Richard Vincent      Doug Dame      Lindsay Monaghan

Jennifer Zins      Greg Turgiss

**Other City of Nashua Staff Present:**

Administrative Services Director Kimberly Kleiner

**Chairman Dan Hansberry**

I'll call the meeting of the Nashua Board of Assessors to order at 9 AM on Thursday, November 18, 2021. Let the record show that present from the Board are Robert Earley, Paul Bergeron, and myself, Daniel Hansberry.

**MOTION BY** Robert Earley to waive the reading of the public minutes from the Board of Assessors meeting held on October 21, 2021, accept them and place them on file

**SECONDED BY** Paul Bergeron

**VOTE:** Motion passed on a voice vote

**MOTION BY** Robert Earley to waive the reading of the non-public minutes from the Board of Assessors meeting held on October 21, 2021, accept them and place them on file

**SECONDED BY** Paul Bergeron

**VOTE:** Motion passed on a voice vote

**NEW BUSINESS:**

- Chief Assessor Rick Vincent with a department update-- Chief Vincent presented the quarterly report submitted to the BTLA. Chairman Hansberry followed up on a question posed during a recent Board of Alderman meeting concerning the rate of errors found during the revaluation process. Chief Vincent explained that errors are hard to quantify, as inconsistencies can occur for any number of reasons beyond assessor error (for example, the owner did not pull required building permits and therefore updates to a property were not captured appropriately). He went on to explain that the Department of Revenue periodically inspects a random sampling of properties and uses a scorecard to track incorrect data.
- Greg Turgiss presenting prorated assessments for damaged buildings

**MOTION BY** Robert Earley to approve the late filing due to accident, mistake or misfortune for the property located at 8 Tomolonis Drive

**SECONDED BY** Paul Bergeron

**VOTE:** Motion passed on a voice vote

**MOTION BY** Robert Earley to approve the prorated assessment for the property located at 8 Tomolonis Drive

**SECONDED BY** Paul Bergeron

**VOTE:** Motion passed on a voice vote

**MOTION BY** Robert Earley to approve the in-house correction for the property located at 8 Tomolonis Drive

**SECONDED BY** Paul Bergeron

**VOTE:** Motion passed on a voice vote

**MOTION BY** Robert Earley to approve the late filing due to accident, mistake or misfortune for the property located at 58 Conant Road

**SECONDED BY** Paul Bergeron

**VOTE:** Motion passed on a voice vote

**MOTION BY** Robert Earley to approve the prorated assessment for the property located at 58 Conant Road

**SECONDED BY** Paul Bergeron

**VOTE:** Motion passed on a voice vote

**MOTION BY** Robert Earley to approve the in-house correction for the property located at 58 Conant Road

**SECONDED BY** Paul Bergeron

**VOTE:** Motion passed on a voice vote

**UNFINISHED BUSINESS:** None

**PUBLIC COMMENT:**

- Ms. Laurie Ortolano, 41 Berkeley Street—Ms. Ortolano requested that the policy manual be updated to state that the Board of Assessors do not review abatement applications.
- Ms. Laura Colquhoun, 30 Greenwood Drive (via Zoom)—Ms. Colquhoun expressed concerns about whether Vision Government Solutions is conducting sales verifications during the revaluation process.

**Chairman Daniel Hansberry**

Is there a motion to go into non-public session for two reasons, first to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting? This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant, pursuant to RSA 91-A:3, II(c). Second, under 91-A: 3, II (L), for the “consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.”

**MOTION BY** Robert Earley to enter non-public session

**SECONDED BY** Paul Bergeron

**VOTE:**

**Mr. Earley-Yes**

**Mr. Bergeron- Yes**

**Mr. Hansberry- Yes**

(The Board entered non-public session at 9:19 AM)

(The Board resumed public session at 10:09 AM)

**Chairman Dan Hansberry**

Is there a motion to seal the minutes of the non-public session because divulgence of the information likely would 1) affect adversely the reputation of any person other than a member of this public body, and 2) render the proposed action ineffective?

**MOTION BY** Robert Earley to seal the non-public minutes.

**SECONDED BY** Paul Bergeron

**VOTE:**

**Mr. Earley-Yes**

**Mr. Bergeron-Yes**

**Mr. Hansberry-Yes**

**MOTION BY** Robert Earley to adjourn.  
**SECONDED BY** Paul Bergeron  
**VOTE:** Motion passed on a voice vote.

DRAFT