

HUMAN AFFAIRS COMMITTEE

NOVEMBER 20, 2023

7:00 PM or immediately after Pennichuck Water Special Committee

Aldermanic Chamber

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PUBLIC COMMENT

PRESENTATION/DISCUSSION

- NH Coalition of Recovery Residences

COMMUNICATIONS

From: Julian Long, Urban Programs Manager  
Re: Urban Programs Department Updates – October 2023

UNFINISHED BUSINESS

NEW BUSINESS – RESOLUTIONS

**R-23-169**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman Patricia Klee  
Alderman Thomas Lopez  
Alderman-at-Large Shoshanna Kelly  
Alderman Alex Comeau  
Alderman Richard A. Dowd  
Alderman Tyler Gouveia  
Alderman June M. Caron  
Alderman Derek Thibeault  
Alderman-at-Large Gloria Timmons  
Alderman-at-Large Lori Wilshire

**RELATIVE TO THE ACCEPTANCE OF \$90,000 FROM THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, INTO POLICE GRANT ACTIVITY-“FY2024 HAZARDOUS DEVICE UNIT RESPONSE VEHICLE”**

**R-23-170**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman John Sullivan  
Alderman Patricia Klee  
Alderman Thomas Lopez  
Alderman-at-Large Shoshanna Kelly  
Alderman Alex Comeau  
Alderman Richard A. Dowd  
Alderman Tyler Gouveia  
Alderman June M. Caron  
Alderman Derek Thibeault  
Alderman-at-Large Gloria Timmons  
Alderman-at-Large Lori Wilshire

**RELATIVE TO THE ACCEPTANCE OF \$43,117 FROM THE UNITED STATES DEPARTMENT OF JUSTICE INTO POLICE GRANT ACTIVITY-“2023 JUSTICE ASSISTANCE GRANT (MULTI-JURISDICTIONAL)”**

**R-23-173**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman Patricia Klee  
Alderman Richard A. Dowd  
Alderman Derek Thibeault

Alderman-at-Large Melbourne Moran, Jr.

**RELATIVE TO THE ACCEPTANCE OF \$17,499.75 FROM THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY AND THE NEW HAMPSHIRE DEPARTMENT OF SAFETY INTO EMERGENCY MANAGEMENT GRANT ACTIVITY “2023 BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES (BRIC) PROGRAM”**

**R-23-174**

Endorsers: Mayor Jim Donchess  
Alderman Michael B. O'Brien, Sr.  
Alderman John Sullivan  
Alderman Patricia Klee  
Alderman-at-Large Melbourne Moran, Jr.  
Alderman Richard A. Dowd  
Alderman Tyler Gouveia  
Alderman Derek Thibeault  
Alderman-at-Large Lori Wilshire

**RELATIVE TO THE ACCEPTANCE OF \$16,800 FROM THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY AND THE NEW HAMPSHIRE DEPARTMENT OF SAFETY INTO FIRE DEPARTMENT GRANT ACTIVITY “2023 HOMELAND SECURITY GRANT PROGRAM - BALLISTIC WARM ZONE VESTS”**

**R-23-175**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman John Sullivan  
Alderman Patricia Klee  
Alderman Richard A. Dowd  
Alderman-at-Large Melbourne Moran, Jr.  
Alderman Tyler Gouveia  
Alderman Derek Thibeault  
Alderman-at-Large Gloria Timmons  
Alderman-at-Large Lori Wilshire

**RELATIVE TO THE ACCEPTANCE OF \$142,000 FROM THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY AND THE NEW HAMPSHIRE DEPARTMENT OF SAFETY INTO FIRE DEPARTMENT GRANT ACTIVITY “2023 HOMELAND SECURITY GRANT PROGRAM – QUICK RESPONSE UTILITY VEHICLES”**

NEW BUSINESS – ORDINANCES

TABLED IN COMMITTEE

GENERAL DISCUSSION

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

ADJOURNMENT



**City of Nashua**  
**Community Development Division**  
City Hall, 229 Main Street, PO Box 2019  
Nashua, New Hampshire 03061-2019

|                         |          |
|-------------------------|----------|
| Community Development   | 589-3095 |
| Planning and Zoning     | 589-3090 |
| Building Safety         | 589-3080 |
| Code Enforcement        | 589-3100 |
| Urban Programs          | 589-3085 |
| Economic Development    | 589-3070 |
| Conservation Commission | 589-3105 |
| FAX                     | 589-3398 |

# Memo

**To:** Human Affairs Committee  
**From:** Julian Long, Urban Programs Manager (x3087 or longj@nashuanh.gov)  
**Date:** November 14, 2023  
**Re:** Urban Programs Department Updates – October 2023

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## Community Development Block Grant (CDBG) Updates

### Fair Housing Planning

The City of Nashua has continued to meet with the Nashua Regional Planning Commission (NRPC) to coordinate on drafting the City's fair housing plan update, due in May 2024. A newer, more comprehensive fair housing survey has been drafted by NRPC staff and reviewed by the Urban Programs Department, and this survey was made available later in October in English, Spanish, and Portuguese. To date, the survey has received over 390 responses.

The first of two required public hearings for the fair housing plan is scheduled for the December 18<sup>th</sup> Human Affairs Committee meeting.

### Prior Year Projects

The bid invitation documents for the Ash St. futsal court lighting project are in review with the Purchasing Department. The Los Amigos playground project is under development for spring 2024 construction.

### FY 2024 Projects

Work has been contracted for the Mary Sweeney Home, Nashua Children's Home, and Nashua PAL projects. The Front Door Agency project has been put out to bid, with contractor walkthrough scheduled for November 30<sup>th</sup>. No bids were received for the Marguerite's Place project, so the project has been sent back out for a second round of bids.

The Stepping Stones transitional housing project has been delayed as the agency has not been able to negotiate a lease for the proposed project site at the former Daniel Webster College campus. The Urban Programs Department has requested regular updates from Stepping Stones and has provided suggestions and guidance on project alternatives. The First Church of Nashua/Family Promise permanent supportive housing project is awaiting the securement of gap funding.

## FY 2025 Annual Action Plan

The Urban Programs Manager has started the process of consultations and public input for the FY 2025 annual action plan for the CDBG and HOME programs. The first of two required public hearings for the annual action plan is scheduled for the December 18<sup>th</sup> Human Affairs Committee meeting.

## **HOME Investment Partnerships (HOME) Program Updates**

### NeighborWorks of Southern NH - 249 Main Street

Urban Programs staff conducted a walkthrough of the 249 Main St. project in mid-November. The project is on schedule, and staff noted a number of current building best practices in use.

### Greater Nashua Habitat for Humanity – 14 Granite Street

Foundation and walls have been completed for the home.

### Potential Projects

Urban Programs staff have met recently with both Nashua Housing and Redevelopment Authority (NHRA) and Marguerite's Place regarding potential HOME program proposals. NHRA is interested in HOME funds for its Maynard Homes redevelopment project, and Marguerite's Place is interested in HOME funds for a transitional housing project using a recently purchased property adjacent to its current offices.

## **Lead Remediation Program Updates**

The lead program coordinator position remains vacant. Interviews with applicants continue to be held to fill the position.

The Urban Programs Manager and Lead Program Project Administrator will be attending the 2023 National Lead and Healthy Housing Conference in Philadelphia, PA, from October 18<sup>th</sup> through October 20<sup>th</sup>. During the conference, Urban Programs staff connected with New Hampshire state personnel and private contractors to discuss collaboration opportunities.

Remediation work has started on the approved a 32-unit building project located at 28-36 Chestnut Street.



## RESOLUTION

**RELATIVE TO THE ACCEPTANCE OF \$90,000 FROM THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, INTO POLICE GRANT ACTIVITY--“FY2024 HAZARDOUS DEVICE UNIT RESPONSE VEHICLE”**

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty Three*

**RESOLVED** by the Board of Aldermen of the City of Nashua that the City of Nashua and the Nashua Police Department are authorized to accept \$90,000 from the United States Department of Justice, Bureau of Justice Assistance, into Police Grant Activity “FY2024 Hazardous Device Unit Small Platform Response Vehicle” for the purpose of acquiring a F-350 style pickup truck for the Nashua Police Department Hazardous Device Unit.

This funding shall be in effect through June 30, 2024. No local match is required. The Mayor is authorized to enter into any grant agreement or other document necessary to further the purposes hereof.

**LEGISLATIVE YEAR 2023**

**RESOLUTION:** R-23-169

**PURPOSE:** Relative to the acceptance of \$90,000 from the United States Department of Justice, Bureau of Justice Assistance, into Police Grant Activity "FY2024 Hazardous Device Unit Response Vehicle"

**SPONSOR(S):** Mayor Jim Donchess

**COMMITTEE ASSIGNMENT:** Human Affairs Committee

**FISCAL NOTE:** The Fiscal impact is a \$90,000 grant to the City to be used for a specific purpose.

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**ANALYSIS**

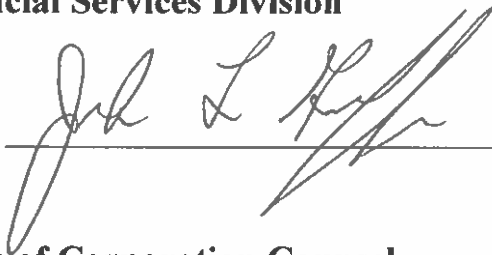
This resolution authorizes the City of Nashua and the Nashua Police Department to accept \$90,000 from the United States Department of Justice, Bureau of Justice Assistance for the purpose of acquiring a F-350 style pickup truck for the Nashua Police Department Hazardous Device Unit. This funding shall be in effect through June 30, 2024. No local match is required.

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**Approved as to  
account number  
and/or structure, and  
amount:**

**Financial Services Division**

**By:**



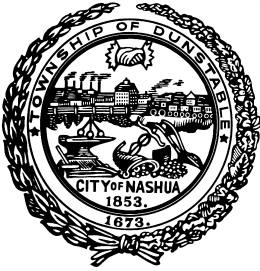
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**Approved as to form:**

**Office of Corporation Counsel**

**By: /s/Celia K. Leonard**

**Date: October 18, 2023**



## RESOLUTION

**RELATIVE TO THE ACCEPTANCE OF \$43,117 FROM THE UNITED STATES  
DEPARTMENT OF JUSTICE INTO POLICE GRANT ACTIVITY - "2023 JUSTICE  
ASSISTANCE GRANT (MULTI-JURISDICTIONAL)"**

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty Three*

**RESOLVED** by the Board of Aldermen of the City of Nashua that the City of Nashua and the Nashua Police Department are authorized to accept \$43,117 from the United States Department of Justice into Police Grant Activity - "2023 Justice Assistance Grant (Multi-Jurisdictional)" for the purpose of purchasing equipment, training and/or funding overtime. The grant period is from October 1, 2023 through September 30, 2026.

**LEGISLATIVE YEAR 2023**

**RESOLUTION:** R-23-170

**PURPOSE:** Relative to the acceptance of \$43,227 from the United States Department of Justice into Police Grant Activity - "2022 Justice Assistance Grant (Multi-Jurisdictional)"

**SPONSOR(S):** Mayor Jim Donchess

**COMMITTEE ASSIGNMENT:** Human Affairs Committee

**FISCAL NOTE:** Fiscal impact is a \$43,117 grant to the City to be used for a specific purpose. This grant does not cover the City's cost of the wage driven benefits (i.e. pension costs social security, and Medicare) associated with overtime costs. The wage driven benefits will be funded through the Police Department's operating budget.

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**ANALYSIS**

This resolution authorizes the City of Nashua and the Nashua Police Department to accept \$43,117 from the United States Department of Justice into Police Grant Activity "2023 Justice Assistance Grant (Multi-Jurisdictional)" for the purpose of purchasing equipment, training and/or funding overtime.

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**Approved as to account number and/or structure, and amount:**

**Financial Services Division**

By:  \_\_\_\_\_

**Approved as to form:**

**Office of Corporation Counsel**

By: /s/Celia K. Leonard \_\_\_\_\_

Date: October 18, 2023 \_\_\_\_\_





## RESOLUTION

**RELATIVE TO THE ACCEPTANCE OF \$17,499.75 FROM THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY AND THE NEW HAMPSHIRE DEPARTMENT OF SAFETY INTO EMERGENCY MANAGEMENT GRANT ACTIVITY “2023 BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES (BRIC) PROGRAM”**

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty-Three*

**RESOLVED** by the Board of Aldermen of the City of Nashua that the City of Nashua is authorized to accept \$17,499.75 from the United States Department of Homeland Security and the New Hampshire Department of Safety into Emergency Management Grant Activity “2023 Building Resilient Infrastructure and Communities (BRIC) Program” for the purpose of updating the City’s Hazard Mitigation Plan.

The total project cost is \$23,333. The grant funding of \$17,499.75 will be dedicated to part-time staff support. A 25% local match of \$5,833.25 is required, which will be provided as an in-kind contribution of the Emergency Management Director’s time spent on the project. The City accepts the BRIC grant agreement terms as presented and authorizes the Mayor to execute all understandings, assurances, and agreements as required. This funding shall be in effect through August 4, 2025.

**LEGISLATIVE YEAR 2023**

**RESOLUTION:**

**R-23-173**

**PURPOSE:**

**Relative to the acceptance of \$17,499.75 from the United States Department of Homeland Security and the New Hampshire Department of Safety into Emergency Management Grant Activity “2023 Building Resilient Infrastructure and Communities (BRIC) Program”**

**SPONSOR(S):**

**Mayor Jim Donchess**

**COMMITTEE  
ASSIGNMENT:**

Human Affairs Committee

**FISCAL NOTE:**

Fiscal impact is a \$17,499.75 grant to be used for a specific purpose.

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**ANALYSIS**

This resolution authorizes the City to accept funds from the U.S. Department of Homeland Security and the State of New Hampshire Department of Safety for the purpose of updating the City’s Hazard Mitigation Plan. This funding shall be in effect through August 4, 2025.

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**Approved as to account  
structure, numbers,  
and amount:**

**Financial Services Division**

By: 

**Approved as to form:**

**Office of Corporation Counsel**

By: 

Date: 



## RESOLUTION

**RELATIVE TO THE ACCEPTANCE OF \$16,800 FROM THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY AND THE NEW HAMPSHIRE DEPARTMENT OF SAFETY INTO FIRE DEPARTMENT GRANT ACTIVITY “2023 HOMELAND SECURITY GRANT PROGRAM - BALLISTIC WARM ZONE VESTS”**

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty-Three*

**RESOLVED** by the Board of Aldermen of the City of Nashua that the City of Nashua and the Nashua Fire Department are authorized to accept \$16,800 from the United States Department of Homeland Security and the New Hampshire Department of Safety into Fire Department Grant Activity “2023 Homeland Security Grant Program - Ballistic Warm-Zone Vests” for the purpose of purchasing protective equipment for Fire Department personnel.

This funding shall be in effect through August 31, 2026. The total project cost is \$16,800. No local match is required. The City accepts the grant agreement terms as presented and authorizes the Mayor to execute all understandings, assurances, and agreements as required.

**LEGISLATIVE YEAR 2023**

**RESOLUTION:** R-23-174

**PURPOSE:** Relative to the acceptance of \$16,800 from the United States Department of Homeland Security and the New Hampshire Department of Safety into Fire Department Grant Activity “2023 Homeland Security Grant Program –Ballistic Warm Zone Vests”

**SPONSOR(S):** Mayor Jim Donchess

**COMMITTEE ASSIGNMENT:** Human Affairs Committee

**FISCAL NOTE:** Fiscal impact is a \$16,800 grant to be used for a specific purpose.

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**ANALYSIS**

This resolution authorizes the City to accept \$16,800 from the United States Department of Homeland Security and the New Hampshire Department of Safety for the purpose of purchasing protective equipment for Fire Department personnel.

This funding shall be in effect through August 31, 2026. No local match is required.

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**Approved as to account structure, numbers, and amount:** Financial Services Division  
By: /s/John L. Griffin

**Approved as to form:** Office of Corporation Counsel  
By: /s/Dorothy Clarke

**Date:** November 9, 2023



## RESOLUTION

**RELATIVE TO THE ACCEPTANCE OF \$142,000 FROM THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY AND THE NEW HAMPSHIRE DEPARTMENT OF SAFETY INTO FIRE DEPARTMENT GRANT ACTIVITY “2023 HOMELAND SECURITY GRANT PROGRAM – QUICK RESPONSE UTILITY VEHICLES”**

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty-Three*

**RESOLVED** by the Board of Aldermen of the City of Nashua that the City of Nashua and the Nashua Fire Department are authorized to accept \$142,000 from the United States Department of Homeland Security and the New Hampshire Department of Safety into Fire Department Grant Activity “2023 Homeland Security Grant Program – Quick Response Utility Vehicles” for the purpose of purchasing two utility vehicles to support Fire Department emergency response operations.

This funding shall be in effect through August 31, 2026. The total project cost is \$142,000. No local match is required. The City accepts the grant agreement terms as presented and authorizes the Mayor to execute all understandings, assurances, and agreements as required.

**LEGISLATIVE YEAR 2023**

**RESOLUTION:**

R-23-175

**PURPOSE:**

Relative to the acceptance of \$142,000 from the United States Department of Homeland Security and the New Hampshire Department of Safety into Fire Department Grant Activity “2023 Homeland Security Grant Program –Quick Response Utility Vehicles”

**SPONSOR(S):**

Mayor Jim Donchess

**COMMITTEE  
ASSIGNMENT:**

Human Affairs Committee

**FISCAL NOTE:**

Fiscal impact is a \$142,000 grant to be used for a specific purpose.

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**ANALYSIS**

This resolution authorizes the City to accept \$142,000 from the United States Department of Homeland Security and the New Hampshire Department of Safety for the purpose of purchasing two utility vehicles to support Fire Department emergency response operations.

This funding shall be in effect through August 31, 2026. No local match is required.

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**Approved as to account  
structure, numbers,  
and amount:**

**Financial Services Division**

**By: /s/John L. Griffin**

**Approved as to form:**

**Office of Corporation Counsel**

**By: /s/Dorothy Clarke**

**Date: November 7, 2023**