

BUDGET REVIEW COMMITTEE

OCTOBER 19, 2023

7:15 or immediately after Special Board of Aldermen

Aldermanic Chamber

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ROLL CALL

PUBLIC COMMENT

COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS – RESOLUTIONS

**R-23-160**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman John Sullivan  
Alderman Patricia Klee  
Alderman Richard A. Dowd  
Alderman Derek Thibeault  
Alderwoman-at-Large Shoshanna Kelly

**RELATIVE TO THE TRANSFER OF \$150,000 FROM DEPARTMENT #194 "CONTINGENCY", ACCOUNT #70125 "CONTINGENCY CYBERSECURITY" INTO VARIOUS ACCOUNTS IN DEPARTMENT #122 "INFORMATION TECHNOLOGY" AND DEPARTMENT #191 "EDUCATION"**

**R-23-162**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman Patricia Klee  
Alderman Alex Comeau  
Alderman Richard A. Dowd  
Alderman Derek Thibeault  
Alderman-at-Large Lori Wilshire

**RELATIVE TO THE RE-APPROPRIATION OF FISCAL YEAR 2024 ESCROWS**

NEW BUSINESS – ORDINANCES

TABLED IN COMMITTEE

**R-23-118**

Endorsers: Alderman-at-Large Melbourne Moran, Jr.  
Alderman Thomas Lopez  
Alderwoman-at-Large Gloria Timmons  
Alderman-at-Large Michael B. O'Brien, Sr.

**INCREASING THE MAXIMUM ALLOWABLE AMOUNT IN THE SNOW REMOVAL EXPENDABLE TRUST FUND AND EXPANDING ITS USE**

- Amended and tabled at 5/24/23 meeting

**O-23-056**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.

**PERMITTING CERTAIN FUNDING TRANSFERS WITHIN THE PUBLIC WORKS DIVISION**

- Amended and tabled at 7/24/23 meeting

GENERAL DISCUSSION

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

ADJOURNMENT



## RESOLUTION

**RELATIVE TO THE TRANSFER OF \$150,000 FROM DEPARTMENT #194  
“CONTINGENCY”, ACCOUNT #70125 “CONTINGENCY CYBERSECURITY” INTO  
VARIOUS ACCOUNTS IN DEPARTMENT #122 “INFORMATION TECHNOLOGY”  
AND DEPARTMENT #191 “EDUCATION”**

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty-Three*

**RESOLVED** by the Board of Aldermen of the City of Nashua that \$150,000 be transferred from Department #194 “Contingency”, Account #70125 “Contingency Cybersecurity” into the following accounting classification codes within Department #122 “Information Technology” and Department #191 “Education” for the purpose of funding a Network Engineer position:

#### Department #122 “Information Technology” (City)

Accounting Classification	Amount
51 - Salaries and Wages	\$60,000
52 - Benefits	<u>\$15,000</u>
Total Information Technology (City)	<b><u>\$75,000</u></b>

#### Department #191 “Education”

Accounting Classification	Amount
51 - Salaries and Wages	\$60,000
52 - Benefits	<u>\$15,000</u>
Total Education	<b><u>\$75,000</u></b>
<b>TOTAL</b>	<b><u>\$150,000</u></b>

**LEGISLATIVE YEAR 2023**

**RESOLUTION:**

**R-23-160**

**PURPOSE:**

**Relative to the transfer of \$150,000 from Department #194 “Contingency”, Account #70125 “Contingency Cybersecurity” into various accounts in Department #122 “Information Technology” and Department #191 “Education”**

**ENDORSER(S):**

**Mayor Jim Donchess**

**COMMITTEE  
ASSIGNMENT:**

Budget Review Committee

**FISCAL NOTE:**

**Reduces the amount available in Contingency Cybersecurity. The current balance in Contingency Cybersecurity is \$300,000. There will be \$150,000 of funds remaining upon passage of this resolution.**

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**ANALYSIS**

This resolution authorizes the transfer of \$150,000 from “Contingency Cybersecurity” equally into the Information Technology and the Education Operating Budgets for the purpose of funding a Network Engineer position.

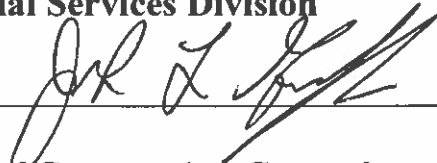
Charter Sec. 53 permits the Board of Aldermen to transfer any unencumbered appropriation balance or any portion from one department, fund or agency to another. NRO 5-130, H provides that “when proposed legislation to transfer or re-appropriate a particular appropriation or purpose thereof has had its first reading, such funds shall not be expended or transferred while the legislation is pending”.

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**Approved as to account  
structure, numbers and  
amount:**

**Financial Services Division**

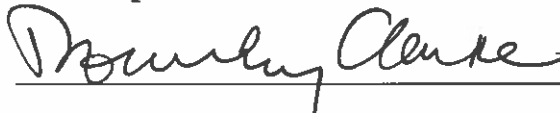
**By:**



**Approved as to form:**

**Office of Corporation Counsel**

**By:**



**Date:**

**19 September 2023**



## RESOLUTION

RELATIVE TO THE RE-APPROPRIATION OF FISCAL YEAR 2024 ESCROWS

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty-Three*

**RESOLVED** by the Board of Aldermen of the City of Nashua that the sum of \$1,815,000 as outlined in the attached FY2024 Escrow Requests document be re-appropriated as FY2024 Escrows in compliance with procedures established in NRO §5-130 and recorded in a manner consistent with previously established accounting procedures. The source of said escrows shall be FY2023 unexpended appropriations.

The approved funds will be utilized only for the purposes set forth in the attached FY2024 Escrow Requests document. Prior to final passage, if the final FY2023 departmental and/or line item balance is determined to be less than any individual escrow request, then the lesser amount will be the amount actually escrowed.

**LEGISLATIVE YEAR 2023**

**RESOLUTION:** R-23-162  
**PURPOSE:** Relative to the re-appropriation of Fiscal Year 2024 escrows  
**SPONSOR(S):** Mayor Jim Donchess

**COMMITTEE ASSIGNMENT:** Budget Review Committee

**FISCAL NOTE:** The escrows shown on the attached worksheet are department requests for unlike purposes. Note that any approved escrows decrease surplus at fiscal year's end.

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**ANALYSIS**

This resolution authorizes the re-appropriation of FY2024 escrows for the stated amounts and purposes, in compliance with procedures established in NRO §5-130. The sources of said escrows are FY2023 unexpended appropriations. The approved funds will be utilized only for the purposes set forth in the attached FY2024 Escrow Request document. If, prior to final passage, the final FY2023 departmental and/or line item balance is determined to be less than any individual escrow request, then the lesser amount will be the amount actually escrowed.

Charter Sec. 53 permits specific non-budget, supplementary appropriations. There should be notice and a public hearing. A two-thirds vote is required under Charter Sec. 56-b for an item or amount not in the mayor's budget. A roll call is required under Charter Sec. 49.

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**Approved as to account structure, numbers, and amount:**

**Financial Services Division**

By: 

**Approved as to form:**

**Office of Corporation Counsel**

By: 

Date: 19 September 2023

**City of Nashua**  
**Fiscal Year 2024 Unlike Requests**  
**Requiring Board of Aldermen Approval**

Date 9/18/2023

<u>Line No.</u>	<u>Fund</u>	<u>Dept Number</u>	<u>Department Requesting the Escrow</u>	<u>From Department</u>	<u>Original Budgeted Purpose</u>	<u>Explanation for Escrow Request</u>	<u>Escrow Request Amount</u>
1	1000	129	City Buildings	Streets	Salaries & Wages	To transfer funds into the City Buildings ETF (Fire \$210,000, Police \$200,000, City \$90,000)	\$ 500,000
2	1000	150	Police	Police	Salaries & Wages	To fund the cost of prosecution case management software	70,000
3	1000	150	Police	Police	Salaries & Wages	To fund the cost of information technology servers	30,000
4	1000	170	Hydroelectric	Streets	Salaries & Wages	To transfer funds into the Hydro Expendable Trust Fund	300,000
5	1000	183	Economic Development	Debt Service	Debt Service	To fund the cost of the BAE/NCC Chips Act Match	200,000
6	1000	183	Economic Development	Debt Service	Debt Service	To fund the cost of the Phase 1 Rail Study	75,000
7	1000	186	Transit	Debt Service	Debt Service	To transfer funds into an FTA Grant for a Transit Technology Project	61,000
8	1000	186	Transit	Debt Service	Debt Service	To transfer funds into FTA Grants for the match of various Transit Capital Projects	79,000
9	1000	191	School	School	Salaries & Wages	To fund School District Deferred Maintenance	500,000
10						<b>Total Unlike Escrows</b>	<b>\$ 1,815,000</b>