

HUMAN AFFAIRS COMMITTEE

OCTOBER 16, 2023

7:00 PM

Aldermanic Chamber

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PUBLIC COMMENT

PRESENTATION/DISCUSSION

- Gatehouse and Lotus House
- Sober Housing Resources in Nashua - intake and program guidelines, operations and City supports

COMMUNICATIONS

From: Julian Long, Urban Programs Manager  
Re: Community Development Block Grant CARES Act Reallocation – HVAC Projects

From: Julian Long, Urban Programs Manager  
Re: Urban Programs Department Updates – September 2023

UNFINISHED BUSINESS

NEW BUSINESS – RESOLUTIONS

**R-23-157**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman John Sullivan  
Alderman Patricia Klee  
Alderman-at-Large Melbourne Moran, Jr.  
Alderman Thomas Lopez  
Alderman Alex Comeau  
Alderman Richard A. Dowd  
Alderman Tyler Gouveia  
Alderman June M. Caron  
Alderman Derek Thibeault  
Alderman-at-Large Gloria Timmons  
Alderman-at-Large Shoshanna Kelly  
Alderman-at-Large Lori Wilshire

**RELATIVE TO THE ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$1,054,000 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES INTO VARIOUS PUBLIC HEALTH AND COMMUNITY SERVICES GRANT ACTIVITIES**

**R-23-158**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman John Sullivan  
Alderman Patricia Klee  
Alderman-at-Large Melbourne Moran, Jr.  
Alderman Thomas Lopez  
Alderman Alex Comeau  
Alderman Richard A. Dowd  
Alderman June M. Caron  
Alderman Derek Thibeault  
Alderman-at-Large Gloria Timmons  
Alderman-at-Large Lori Wilshire

**RELATIVE TO THE ACCEPTANCE OF \$331,539 FROM THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF TRANSPORTATION INTO TRANSIT GRANT ACTIVITY "FEDERAL TRANSIT AUTHORITY ("FTA") OPERATING GRANT"**

**R-23-159**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Michael B. O'Brien, Sr.  
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Alderman Patricia Klee  
Alderman-at-Large Melbourne Moran, Jr.  
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Alderman Alex Comeau  
Alderman Richard A. Dowd  
Alderman Tyler Gouveia  
Alderman June M. Caron  
Alderman Derek Thibeault  
Alderwoman-at-Large Gloria Timmons  
Alderman-at-Large Lori Wilshire

**RELATIVE TO THE ACCEPTANCE OF \$110,000 FROM THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE INTO POLICE GRANT ACTIVITY "FY2024 HAZARDOUS DEVICE UNIT EQUIPMENT GRANT"**

**R-23-161**

Endorsers: Mayor Jim Donchess  
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Alderman-at-Large Lori Wilshire

**RELATIVE TO THE ACCEPTANCE OF ADDITIONAL GRANT FUNDS PURSUANT TO CONTRACT AMENDMENT #4 OF THE FISCAL YEAR 2024 INFECTIOUS DISEASE CONTRACT IN THE AMOUNT OF \$10,000 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE PURCHASE OF VACCINES**

NEW BUSINESS – ORDINANCES

TABLED IN COMMITTEE

GENERAL DISCUSSION

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

ADJOURNMENT



**City of Nashua**  
**Community Development Division**  
City Hall, 229 Main Street, PO Box 2019  
Nashua, New Hampshire 03061-2019

Community Development 589-3095  
Planning and Zoning 589-3090  
Building Safety 589-3080  
Code Enforcement 589-3100  
Urban Programs 589-3085  
Economic Development 589-3070  
Conservation Commission 589-3105  
FAX 589-3398

# Memo

**To:** Human Affairs Committee  
**From:** Julian Long, Urban Programs Manager (x3087 or longj@nashuanh.gov)  
**Date:** October 10, 2023  
**Re:** Urban Programs Department Updates – September 2023

## Community Development Block Grant (CDBG) Updates

### FY 2025-2030 Consolidated Five-Year Plan

As a recipient of CDBG and HOME Investment Partnerships (HOME) program funds, the City of Nashua is required to draft and submit a consolidated plan that outlines program priorities and objectives for the upcoming five-year period. The Urban Programs Department began the process of consultations and public input in spring 2023 and has included in-person discussions and surveys at several summer festivals, including most recently the Multicultural Festival. The citizen survey is also available online at <https://form.jotform.com/231004746077048>. It is available in English, Spanish, Portuguese, French, and Swahili.

### Fair Housing Planning

The City of Nashua has continued to meet with the Nashua Regional Planning Commission (NRPC) to coordinate on drafting the City's fair housing plan update, due in May 2024. The Urban Programs Department has reached out to both the New Hampshire Human Rights Commission and New Hampshire Legal Assistance for recent housing complaint data for the City of Nashua in order to analyze trends since 2020.

A newer, more comprehensive fair housing survey has been drafted by NRPC staff and reviewed by the Urban Programs Department, and this survey should be made available later in October. The survey will be made available in English and Spanish, at minimum.

### FY 2024 Projects

The bids for the Nashua Children's Home project were due October 5<sup>th</sup>. The bids for the Mary Sweeney Home project and Nashua PAL project were due October 6<sup>th</sup>. The contractor walkthroughs for the Front Door Agency project and Marguerite's Place project are both scheduled for October 19<sup>th</sup>.

### Prior Year Projects

The Pine Street pedestrian crossing project, Ash Street futsal court lighting project, and Los Amigos playground project have resumed, as the U.S. Department of Housing and Urban Development (HUD) has approved the City of Nashua's substantial amendment to the FY24 Annual Action Plan for these projects.

### **HOME Investment Partnerships (HOME) Program Updates**

#### HOME American Rescue Plan (HOME-ARP) Allocation Plan

The Urban Programs Department has continued to meet with the HUD-contracted technical assistance provider to help with the implementation of the city's HOME-ARP program. Review of documents, including grant application materials, is ongoing. The Urban Programs Manager presented on the HOME-ARP program at the October general meeting of the Greater Nashua Continuum of Care.

#### **Lead Remediation Program Updates**

The lead program coordinator position remains vacant. Interviews with applicants continue to be held to fill the position.

The City of Nashua's HUD representative has just approved a 32-unit building project (28-36 Chestnut St.) to be put out to bid for lead remediation.

The Urban Programs Manager and Lead Program Project Administrator will be attending the 2023 National Lead and Healthy Housing Conference in Philadelphia, PA, from October 18<sup>th</sup> through October 20<sup>th</sup>.



## RESOLUTION

**RELATIVE TO THE ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$1,054,000 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES INTO VARIOUS PUBLIC HEALTH AND COMMUNITY SERVICES GRANT ACTIVITIES**

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty-Three*

**RESOLVED** by the Board of Aldermen of the City of Nashua that the City of Nashua and the Division of Public Health and Community Services are authorized to accept grant funds in the amount of \$1,054,000 from the State of New Hampshire Department of Health and Human Services into the following Public Health and Community Services Grant Activities for the purpose of supporting staffing capacity and operations for Infectious Disease and Prevention Services in the Greater Nashua Public Health Region.

State Fiscal Year/Date	NH Immunization	STD Prevention	HIV Prevention	TB	Lead Poisoning Prevention Fund	Immunization COVID-19	SFY Total Amounts
SFY24 (1/1/24 – 6/30/24)	\$40,000	\$8,000	\$50,000	\$17,500	\$15,000	\$10,000	\$130,500
SFY25 (7/1/24 – 6/30/25)	\$80,000	\$16,000	\$100,000	\$35,000	\$30,000		\$261,000
SFY26 (7/1/25 – 6/30/26)	\$80,000	\$16,000	\$100,000	\$35,000	\$30,000		\$261,000
SFY27 (7/1/26 – 6/30/27)	\$80,000	\$16,000	\$100,000	\$35,000	\$30,000		\$261,000
SFY28 (7/1/27 – 12/31/27)	\$40,000	\$8,000	\$50,000	\$17,500	\$15,000		\$130,500
Total Amounts:	\$320,000	\$64,000	\$400,000	\$140,000	\$120,000	\$10,000	\$1,054,000

This funding will remain in effect through December 31, 2027.

**LEGISLATIVE YEAR 2023**

**RESOLUTION:**

**R-23-157**

**PURPOSE:**

**Relative to the acceptance of grant funds in the amount of \$1,054,000 from the State of New Hampshire Department of Health and Human Services into various Public Health and Community Services Grant Activities**

**SPONSOR(S):**

**Mayor Jim Donchess**

Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman John Sullivan  
Alderman Patricia Klee  
Alderman-at-Large Melbourne Moran, Jr.  
Alderman Thomas Lopez  
Alderman Alex Comeau  
Alderman Richard A. Dowd  
Alderman Tyler Gouveia  
Alderman June M. Caron  
Alderman Derek Thibeault  
Alderman-at-Large Lori Wilshire

**COMMITTEE  
ASSIGNMENT:**

Human Affairs Committee

**FISCAL NOTE:**

The fiscal impact is \$1,054,000 of grant funds to be used for specific purposes.

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**ANALYSIS**

This resolution authorizes the City to accept grant funds from the State of New Hampshire Department of Health and Human Services for the purpose of supporting staffing capacity and operations for infectious disease and prevention services in the Greater Nashua Public Health Region. This funding shall be in effect through December 31, 2027.

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**Approved as to account  
structure, numbers,  
and amount:**

**Financial Services Division**

By: 

**Approved as to form:**

**Office of Corporation Counsel**

By: 

Date: 19 September 2023



## RESOLUTION

**RELATIVE TO THE ACCEPTANCE OF \$331,539 FROM THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF TRANSPORTATION INTO TRANSIT GRANT ACTIVITY "FEDERAL TRANSIT AUTHORITY ("FTA") OPERATING GRANT"**

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty-Three*

**RESOLVED** by the Board of Aldermen of the City of Nashua that the City of Nashua and the Division of Community Development are authorized to accept \$331,539 from the State of New Hampshire, Department of Transportation into Transit Grant Activity "Federal Transit Authority ("FTA") Operating Grant" for the purpose of providing a portion of the non-Federal funds required to match Federal Transit Administration (FTA) operating funds for transit operations. This funding shall be in effect through June 30, 2025.

**LEGISLATIVE YEAR 2023**

**RESOLUTION:**

R-23-158

**PURPOSE:**

Relative to the acceptance of \$331,539 from the State of New Hampshire, Department of Transportation into Transit Grant Activity "Federal Transit Authority ("FTA") Operating Grant"

**SPONSOR(S):**

**Mayor Jim Donchess**

Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman John Sullivan  
Alderman Patricia Klee  
Alderman-at-Large Melbourne Moran, Jr.  
Alderman Thomas Lopez  
Alderman Alex Comeau  
Alderman Richard A. Dowd  
Alderman June M. Caron  
Alderman Derek Thibeault  
Alderwoman-at-Large Gloria Timmons  
Alderman-at-Large Lori Wilshire

**COMMITTEE  
ASSIGNMENT:**

Human Affairs Committee

**FISCAL NOTE:**

Fiscal impact is a \$331,539 grant to be used for a specific purpose.

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**ANALYSIS**

This resolution authorizes the city to accept and appropriate funds from the State of New Hampshire, Department of Transportation for the purpose of providing a portion of the non-Federal funds required to match Federal Transit Administration (FTA) operating funds for transit operations. This funding shall be in effect through June 30, 2025.

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**Approved as to account  
structure, numbers,  
and amount:**

**Financial Services Division**

By:  \_\_\_\_\_

**Approved as to form:**

**Office of Corporation Counsel**

By:  \_\_\_\_\_

Date: 19 September 2023





## RESOLUTION

**RELATIVE TO THE ACCEPTANCE OF \$110,000 FROM THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE INTO POLICE GRANT ACTIVITY "FY2024 HAZARDOUS DEVICE UNIT EQUIPMENT GRANT"**

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty-Three*

**RESOLVED** by the Board of Aldermen of the City of Nashua that the City of Nashua and the Nashua Police Department are authorized to accept \$110,000 from the United States Department of Justice, Bureau of Justice Assistance into Police Grant Activity "FY2024 Hazardous Device Unit Equipment Grant" for the purpose of acquiring three MED-ENG EOD-10 bomb suits and two MED-ENG EOD-10 helmets with visors for the Nashua Police Department Hazardous Device Unit.

This funding shall be in effect through June 30, 2024. No local match is required. The Mayor is authorized to enter into any grant agreement or other document necessary to further the purposes hereof.

**LEGISLATIVE YEAR 2023**

**RESOLUTION:**

**R-23-159**

**PURPOSE:**

**Relative to the acceptance of \$110,000 from the United States Department of Justice, Bureau of Justice Assistance into Police Grant Activity "FY2024 Hazardous Device Unit Equipment Grant"**

**SPONSOR(S):**

**Mayor Jim Donchess**  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman John Sullivan  
Alderman Patricia Klee  
Alderman-at-Large Melbourne Moran, Jr.  
Alderman Thomas Lopez  
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Alderman Derek Thibeault  
Alderdwoman-at-Large Gloria Timmons  
Alderman-at-Large Lori Wilshire

**COMMITTEE  
ASSIGNMENT:**

Human Affairs Committee

**FISCAL NOTE:**

The fiscal impact is \$110,000 in grant funds to be used for a specific purpose.

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**ANALYSIS**

This resolution authorizes the City to accept \$110,000 from the United States Department of Justice, Bureau of Justice Assistance for the purpose of acquiring three MED-ENG EOD-10 bomb suits and two MED-ENG EOD-10 helmets with visors for the Nashua Police Department Hazardous Device Unit. This funding shall be in effect through June 30, 2024. No local match is required.

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**Approved as to  
account number and/or  
structure, and amount:**

**Financial Services Division**

By:   
\_\_\_\_\_

**Approved as to form:**

**Office of Corporation Counsel**

By:   
\_\_\_\_\_

Date: 19 September 2023



## RESOLUTION

**RELATIVE TO THE ACCEPTANCE OF ADDITIONAL GRANT FUNDS PURSUANT TO CONTRACT AMENDMENT #4 OF THE FISCAL YEAR 2024 INFECTIOUS DISEASE CONTRACT IN THE AMOUNT OF \$10,000 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE PURCHASE OF VACCINES**

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty-Three*

**RESOLVED** by the Board of Aldermen of the City of Nashua that the City of Nashua and the Division of Public Health and Community Services are authorized to accept additional grant funds in the amount of \$10,000 pursuant to Contract Amendment #4 of the Infectious Disease Prevention Services contract for Fiscal Year 2024 from the State of New Hampshire Department of Health and Human Services for the purchase of vaccines. This funding will remain in effect through December 31, 2023.

**LEGISLATIVE YEAR 2023**

**RESOLUTION:**

**R-23-161**

**PURPOSE:**

**Relative to the acceptance of additional grant funds pursuant to Contract Amendment #4 of the Fiscal Year 2024 Infectious Disease contract in the amount of \$10,000 from the State of New Hampshire Department of Health and Human Services for the purchase of vaccines**

**SPONSOR(S):**

**Mayor Jim Donchess**

Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman Patricia Klee  
Alderman-at-Large Melbourne Moran, Jr.  
Alderman Thomas Lopez  
Alderman Richard A. Dowd  
Alderman June M. Caron  
Alderman Derek Thibeault  
Alderman-at-Large Gloria Timmons  
Alderman-at-Large Lori Wilshire

**COMMITTEE  
ASSIGNMENT:**

Human Affairs Committee

**FISCAL NOTE:**

The fiscal impact is an additional amount of \$10,000 in grant funds to be used for a specific purpose.

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**ANALYSIS**

This resolution authorizes the City to accept \$10,000 of additional grant funds from the State of New Hampshire Department of Health and Human Services for the purpose of purchasing vaccines. This funding shall remain in effect through December 31, 2023.

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**Approved as to account  
structure, numbers,  
and amount:**

**Financial Services Division**

By: 

**Approved as to form:**

**Office of Corporation Counsel**

By: 

Date: 19 September 2023