

PERSONNEL/ADMINISTRATIVE AFFAIRS COMMITTEE

SEPTEMBER 10, 2020

7:00 PM

Join Zoom Meeting:

<https://us02web.zoom.us/j/87392597426?pwd=NENkK2ZrSW1HWFPZdFEvOU5pSHNXUT09>

Meeting ID: 873 9259 7426

Passcode: 829831

Join by telephone: 1-929-205-6099

Meeting ID: 873 9259 7426

Passcode: 829831

If anybody has a problem accessing the meeting via phone or Channel 16, please call 603-821-2049 and they will help you connect.

ROLL CALL

COMMUNICATIONS

INTERVIEWS

Master Plan Committee

Mary Ann Melizzi-Golja (New Appointment)

2 Amble Road

Nashua, NH 03062

Homa Jaferey (New Appointment)

5 Poliquin Drive

Nashua, NH 03062

Gloria McCarthy (New Appointment)

65 Musket Drive

Nashua, NH 03062

Peter Schaefer (New Appointment)

15 E Street

Nashua, NH 03060

Gene Porter (New Appointment)

77 Concord Street

Nashua, NH 03064

Jonathan Spira-Savett (New Appointment)

39 Coburn Avenue

Nashua, NH 03063

Marjorie Bollinger (New Appointment)

67 Cannongate III Road

Nashua, NH 03063

Amber Logue (New Appointment)
20 Lock Street
Nashua, NH 03064

APPLICATION TO LICENSE HAWKER'S, PEDDLER'S, ITINERANT VENDOR'S LICENSE

APPOINTMENTS BY THE MAYOR

Business and Industrial Development Authority

Jack Tulley (Reappointment)
P.O. Box 600
Nashua, NH 03061

Term to Expire: September 13, 2023

Mark Prolman (Reappointment)
70 Crestwood Drive
Hollis, NH 03049

Term to Expire: April 30, 2023

Energy and Environment Committee

Anita Ardencala (Reappointment)
15 Taylor Street
Nashua, NH 03060

Term to Expire: March 31, 2023

Master Plan Committee

Mary Ann Melizzi-Golja (New Appointment)
2 Amble Road
Nashua, NH 03062

Homa Jaferey (New Appointment)
5 Poliquin Drive
Nashua, NH 03062

Gloria McCarthy (New Appointment)
65 Musket Drive
Nashua, NH 03062

Peter Schaefer (New Appointment)
15 E Street
Nashua, NH 03060

Gene Porter (New Appointment)
77 Concord Street
Nashua, NH 03064

John Spira-Savett (New Appointment)
39 Coburn Avenue
Nashua, NH 03063

Marjorie Bollinger (New Appointment)
67 Cannongate III Road
Nashua, NH 03063

Amber Logue (New Appointment)
20 Lock Street
Nashua, NH 03064

Mine Falls Park Advisory Committee

Greg Andruskevich (Reappointment)
3 Caraway Lane
Nashua, NH 03063

Term to Expire: June 30, 2023

Nashua Airport Authority

David Heath (Reappointment)
7 Casey Circle
Nashua, NH 03063

Term to Expire: August 31, 2025

Nashua Arts Commission

Paul LaFlamme (Reappointment)
28 Lutheran Drive
Nashua, NH 03063

Term to Expire: April 1, 2022

Judith Carlson (Reappointment)
15 Manchester Street
Nashua, NH 03064

Term to Expire: April 1, 2023

Nashua Planning Board

Michael Pedersen (Reappointment)
11 Delaware Road
Nashua, NH 03062

Term to Expire: January 1, 2024

Scott LeClair (Reappointment)
10 Daylily Drive
Nashua, NH 03062

Term to Expire: March 31, 2022

Lawrence Hirsch (Reappointment)
12 Salmon Brook Drive
Nashua, NH 03062

Term to Expire: March 31, 2023

Maggie Harper (Reappointment)
3 Taft Street
Nashua, NH 03060

Term to Expire: March 31, 2023

Tax Increment Financing Advisory Board

Sarah Marchant (Reappointment)
229 Main Street
Nashua, NH 03061

Term to Expire: September 30, 2021

Chris Lewis (Reappointment)
670 North Commercial Street
Manchester, NH 03101

Term to Expire: September 30, 2021

David Fredette (Reappointment)
229 Main Street
Nashua, NH 03061

Term to Expire: September 30, 2021

Eric Drouart (Reappointment)
57 Main Street #206
Nashua, NH 03060

Term to Expire: September 30, 2021

Tim Cummings (Reappointment)
229 Main Street
Nashua, NH 03061

Term to Expire: September 30, 2021

Michael Cerato (Reappointment)
4 Water Street
Nashua, NH 03060

Term to Expire: September 30, 2021

Tia Phillips (Reappointment)
2 Clocktower Place
Nashua, NH 03060

Term to Expire: September 30, 2021

UNFINISHED BUSINESS

NEW BUSINESS – RESOLUTIONS

R-20-064

Endorsers: Mayor Jim Donchess
Alderman Patricia Klee
Alderman Richard A. Dowd
Alderman Linda Harriott-Gathright
Alderman Thomas Lopez
Alderman-at-Large Lori Wilshire

RELATIVE TO THE APPROPRIATION OF \$99,800 FROM DEPARTMENT #194, "CONTINGENCY, ACCOUNT #70100 "GENERAL CONTINGENCY" INTO VARIOUS ACCOUNTS IN DEPARTMENT #103, "LEGAL"

NEW BUSINESS – ORDINANCES

O-20-029

Endorsers: Mayor Jim Donchess
Alderman Patricia Klee
Alderman Richard A. Dowd
Alderman Linda Harriott-Gathright
Alderman Thomas Lopez
Alderman June M. Caron
Alderman Jan Schmidt
Alderman Skip Cleaver
Alderman-at-Large Brandon Michael Laws
Alderman-at-Large Lori Wilshire

SUPPLEMENTAL REQUIREMENTS RELATIVE TO FACE COVERINGS

TABLED IN COMMITTEE

R-20-021

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien
Alderman Patricia Klee
Alderman Thomas Lopez
Alderman-at-Large David C. Tencza
Alderman Jan Schmidt
Alderman Skip Cleaver
Alderwoman Linda Harriott-Gathright

ESTABLISHING AN INFORMATION TECHNOLOGY STUDY COMMITTEE

(tabled at 6-1-20 mtg)

O-20-008

Endorsers: Alderman-at-Large Ben Clemons
Alderman Patricia Klee
Alderman-at-Large Michael B. O'Brien
Alderman Thomas Lopez

CHANGING THE STARTING TIME OF THE OVERNIGHT PARKING TIME LIMIT RESTRICTION IN CERTAIN LOCATIONS

(tabled at 3-2-20 mtg)

O-20-009, AMENDED

Endorsers: Alderman-at-Large Richard A. Dowd
Alderman-at-Large Ben Clemons
Alderwoman Linda Harriott-Gathright
Alderman Patricia Klee

RELATIVE TO PUBLIC COMMENT

(tabled at 3-2-20 mtg)

O-20-010

Endorsers: Alderman-at-Large David C. Tencza
Alderman Thomas Lopez
Alderman Patricia Klee
Alderman-at-Large Lori Wilshire

CLARIFYING THAT COIN DEALERS ARE NOT SECONDHAND DEALERS

(tabled at 3-2-20 mtg)

GENERAL DISCUSSION

REMARKS BY THE ALDERMEN

POSSIBLE NON-PUBLIC SESSION

ADJOURNMENT



RESOLUTION

RELATIVE TO THE APPROPRIATION OF \$99,800 FROM DEPARTMENT #194, "CONTINGENCY, ACCOUNT #70100 "GENERAL CONTINGENCY" INTO VARIOUS ACCOUNTS IN DEPARTMENT #103, "LEGAL"

CITY OF NASHUA

In the Year Two Thousand and Twenty

RESOLVED by the Board of Aldermen of the City of Nashua that \$99,800 be transferred from Department #194, "Contingency", Account 70100 "General Contingency" and appropriated into the following accounting classification codes within Department #103 "Legal" for the purpose of funding a Right to Know/Records Management position.

ACCOUNTING CLASSIFICATION	AMOUNT
"51" – Salaries & Wages	\$72,000
"52" – Fringe Benefits	27,200
"55" – Other Services	600
TOTAL:	\$99,800

LEGISLATIVE YEAR 2020

RESOLUTION: R-20-064

PURPOSE: Relative to the appropriation of \$99,800 from Department #194, "Contingency", account #70100 "General Contingency" into various accounts in Department #103, "Legal".

ENDORSER(S):

Mayor Jim Donchess
Alderman Patricia Klee
Alderman Richard A. Dowd

Alderman Linda Harriott-Gathright
Alderman Thomas Lopez
Alderman-at-Large Lori Wilshire

**COMMITTEE
ASSIGNMENT:**

Personnel/Administrative Affairs Committee

FISCAL NOTE:

Reduces the amount available in General Contingency. The current balance in General Contingency is \$495,000. There will be \$395,200 of funds remaining upon passage of this resolution.

ANALYSIS

This resolution authorizes the transfer of \$99,800 from Account 70100 "General Contingency" into Legal's Operating Budget for the purpose of funding a Right to Know/Records Management position.

Charter Sec. 53 permits the Board of Aldermen to transfer any unencumbered appropriation balance or any portion from one department, fund or agency to another.

NRO 5-130, H provides that "when proposed legislation to transfer or re-appropriate a particular appropriation or purpose thereof has had its first reading, such funds shall not be expended or transferred while the legislation is pending".

**Approved as to account
structure, numbers and
amount:**

Financial Services Division

By: John L. Griffin

Approved as to form:

Office of Corporation Counsel

By: Steven A. Bolton

Date: August 6, 2020



ORDINANCE

SUPPLEMENTAL REQUIREMENTS RELATIVE TO FACE COVERINGS

CITY OF NASHUA

In the Year Two Thousand and Twenty

The City of Nashua ordains that the following supplemental regulations are in addition to the requirements of Ordinance O-20-018 and do not supersede them. Exceptions contained in O-20-018 apply to these requirements as well. For convenience the numbering sequence continues from that in O-20-018.

10. All businesses open to the public, including restaurants, retail stores, service providers, and places of amusement and recreation, and residential and commercial buildings of greater than two (2) units shall post at each public entrance a notice stating "FACE COVERINGS REQUIRED."
11. No business and no employee of any business shall provide goods or services to any person not complying with face covering requirements of this ordinance, O-20-018, or any other face covering requirements now in force or hereafter adopted. No business and no employee of any business shall permit a person to remain on its premises in violation of these requirements.
12. Persons engaged in utilizing cardio, strength training, and other gymnasium equipment may remove the mask during the actual use of such equipment provided a distance of six (6) feet from any other person is maintained.
13. Persons at places of amusement, including bingo halls, bowling alleys, charitable gaming facilities, and similar places where food and drink is served secondarily to the main activity may remove face covering while actually engaged in eating or drinking and not at other times.
14. Section 3 of O-20-018 shall apply to indoor dining as well as outdoor dining.
15. Persons receiving personal care services including hair cutting and other hair treatment, facials, tattooing, piercing, and similar services, may remove face covering during any limited period during which the face covering actually interferes with the performing of the service.

Ordinance O-20-029

16. For purposes of this ordinance, O-20-018, and any other face covering requirements now in force or hereafter adopted the following words shall have the indicated meanings:

“Business” means any manager or supervisor on the premises when a violation occurs and any owner of the business.

“Owner” means any one or more of the natural persons owning a business; in the case of a business owned by a partnership “owner” means the partnership and all general and limited partners; in the case of a business owned by a limited liability company “owner” means the company and all managers and members thereof; in the case of a business owned by a corporation “owner” means the corporation and all officers, and directors, thereof; and in the case of a business owned by a corporation having fewer than ten (10) shareholders “owner” means all shareholders.

This ordinance shall be effective immediately and shall continue in effect until rescinded by action of the Board of Aldermen.

The City Clerk is directed not to codify this ordinance in the Nashua Revised Ordinances but to designate it as **Covid-19 Emergency Measure No. _____** (City Clerk to assign appropriate number upon passage) and publish it and any subsequent emergency measures on the city website.

LEGISLATIVE YEAR 2020

ORDINANCE: O-20-029

PURPOSE: Relative to face coverings

ENDORSERS: Mayor Jim Donchess
Alderman Patricia Klee
Alderman Richard A. Dowd
Alderman Linda Harriott-Gathright
Alderman Thomas Lopez
Alderman June M. Caron
Alderman Jan Schmidt
Alderman Skip Cleaver
Alderman-at-Large Brandon Michael Laws
Alderman-at-Large Lori Wilshire

**COMMITTEE
ASSIGNMENT:** Personnel/Administrative Affairs Committee

FISCAL NOTE: None.

ANALYSIS

This legislation supplements the face covering requirements of O-20-018.

Approved as to form: Office of Corporation Counsel

By: /s/ Steven A. Bolton

Date: August 5, 2020