

BUDGET REVIEW COMMITTEE

AUGUST 28, 2023

7:15 or immediately after Special Board of Aldermen

Aldermanic Chamber

ROLL CALL

PUBLIC COMMENT

COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS – RESOLUTIONS

R-23-136

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Patricia Klee
Alderman Richard A. Dowd

RELATIVE TO THE TRANSFER OF \$95,000 FROM DEPARTMENT 122 "INFORMATION TECHNOLOGY" TO DEPARTMENT 120 "TECHNOLOGY MAINTENANCE"

R-23-137

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Patricia Klee
Alderman Thomas Lopez
Alderman-at-Large Melbourne Moran, Jr.
Alderman-at-Large Lori Wilshire

RELATIVE TO THE TRANSFER OF \$6,000 FROM DEPARTMENT 171 "COMMUNITY SERVICES" TO DEPARTMENT 173 "ENVIRONMENTAL HEALTH"

R-23-138

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Patricia Klee
Alderman-at-Large Melbourne Moran, Jr.
Alderman Thomas Lopez
Alderman Richard A. Dowd

RELATIVE TO THE TRANSFER OF \$220,000 FROM DEPARTMENT 194 "CONTINGENCY", ACCOUNT 70100 "GENERAL CONTINGENCY" TO DEPARTMENT 198 "INTERFUND TRANSFERS", ACCOUNT 89725 "TRANSFER TO CITY RETIREMENT TRUST FUND"

R-23-142

Endorsers: Mayor Jim Donchess
Alderman Patricia Klee
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman-at-Large Melbourne Moran, Jr.
Alderman-at-Large Gloria Timmons
Alderman-at-Large Ben Clemons
Alderman-at-Large Lori Wilshire

ESTABLISHING A CAPITAL RESERVE FUND FOR THE PURPOSE OF FUNDING MAJOR REPAIRS, REPLACING FURNITURE, FIXTURES, AND EQUIPMENT, AND MAKING CAPITAL IMPROVEMENTS TO THE NASHUA CENTER FOR THE ARTS FACILITY

R-23-148

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Patricia Klee
Alderman Richard A. Dowd

RELATIVE TO THE FY2023 TRANSFER OF \$150,000 FROM DEPARTMENT 132 "ASSESSING" TO DEPARTMENT 198 "INTERFUND TRANSFERS"

R-23-149

Endorsers: Alderman Alex Comeau
Alderman Patricia Klee
Alderman June M. Caron
Alderman John Sullivan
Alderman-at-Large Melbourne Moran, Jr.
Alderman Richard A. Dowd
Alderman Tyler Gouveia

AMENDING THE SCOPE OF THE PARK REHABILITATION EXPENDABLE TRUST FUND AND TRANSFERRING FUNDS INTO THE PARK REHABILITATION EXPANDABLE TRUST FUND FROM THE EAST SIDE RECREATIONAL FACILITIES EXPENDABLE TRUST FUND FOR THE PURPOSE OF MAKING INFRASTRUCTURE REPAIRS TO THE SARGENT AVENUE PARK AREA

NEW BUSINESS – ORDINANCES

TABLED IN COMMITTEE

R-23-118

Endorsers: Alderman-at-Large Melbourne Moran, Jr.
Alderman Thomas Lopez
Alderwoman-at-Large Gloria Timmons
Alderman-at-Large Michael B. O'Brien, Sr.

INCREASING THE MAXIMUM ALLOWABLE AMOUNT IN THE SNOW REMOVAL EXPENDABLE TRUST FUND AND EXPANDING ITS USE

- Amended and tabled at 5/24/23 meeting

O-23-056

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.

PERMITTING CERTAIN FUNDING TRANSFERS WITHIN THE PUBLIC WORKS DIVISION

- Amended and tabled at 7/24/23 meeting

GENERAL DISCUSSION

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

ADJOURNMENT



RESOLUTION

**RELATIVE TO THE TRANSFER OF \$95,000 FROM DEPARTMENT 122
"INFORMATION TECHNOLOGY" TO DEPARTMENT 120 "TECHNOLOGY
MAINTENANCE"**

CITY OF NASHUA

In the Year Two Thousand and Twenty-Three

RESOLVED by the Board of Aldermen of the City of Nashua that \$95,000 be transferred from Department 122 "Information Technology", Account Classification 54 "Property Services" to Department 120 "Technology Maintenance", Account Classification 55 "Other Services" for the purpose of funding telecommunication costs in excess of the FY2023 budget appropriation.

LEGISLATIVE YEAR 2023

RESOLUTION:

R-23-136

PURPOSE:

Relative to the transfer of \$95,000 from Department 122 "Information Technology" to Department 120 "Technology Maintenance"

SPONSOR(S):

Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Patricia Klee
Alderman Richard A. Dowd

**COMMITTEE
ASSIGNMENT:**

Budget Review Committee

FISCAL NOTE:

Reduces FY2023 General Fund surplus.

ANALYSIS

This legislation authorizes the transfer of \$95,000 from Information Technology to Technology Maintenance for the purpose of funding telecommunication costs in excess of the original FY2023 Budget appropriation.

Charter Sec. 53 permits the Board of Aldermen to transfer any unencumbered appropriation balance or any portion thereof from one department, fund or agency to another.

NRO § 5-130, H provides that "when proposed legislation to transfer or reappropriate a particular appropriation or portion thereof has had its first reading, such funds shall not be expended or transferred while the legislation is pending".

**Approved as to account
structure, numbers,
and amount:**

Financial Services Division

By: 

Approved as to form:

Office of Corporation Counsel

By: /s/Dorothy Clarke

Date: August 2, 2023



RESOLUTION

**RELATIVE TO THE TRANSFER OF \$6,000 FROM DEPARTMENT 171
"COMMUNITY SERVICES" TO DEPARTMENT 173 "ENVIRONMENTAL HEALTH"**

CITY OF NASHUA

In the Year Two Thousand and Twenty-Three

RESOLVED by the Board of Aldermen of the City of Nashua that \$6,000 be transferred from Department 171 "Community Services", Account 51100 "Wages Full Time" to Department 173 "Environmental Health", Account 51300 "Overtime" for the purpose of funding salaries and wages costs in excess of the FY2023 Budget Appropriation.

LEGISLATIVE YEAR 2023

RESOLUTION: R-23-137

PURPOSE: Relative to the transfer of \$6,000 from Department 171
"Community Services" to Department 173 "Environmental
Health"

SPONSOR(S): Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Patricia Klee
Alderman Thomas Lopez
Alderman-at-Large Melbourne Moran, Jr.
Alderman-at-Large Lori Wilshire

COMMITTEE Budget Review Committee
ASSIGNMENT:

FISCAL NOTE: Reduces FY2023 General Fund surplus.

ANALYSIS

This legislation authorizes the transfer of \$6,000 from Community Services to Environmental Health for the purpose of funding salaries and wages costs in excess of the original FY2023 Budget appropriation.

Charter Sec. 53 permits the Board of Aldermen to transfer any unencumbered appropriation balance or any portion thereof from one department, fund or agency to another.

NRO § 5-130, H provides that "when proposed legislation to transfer or reappropriate a particular appropriation or portion thereof has had its first reading, such funds shall not be expended or transferred while the legislation is pending".

Approved as to account
structure, numbers,
and amount:

Financial Services Division

By: 

Approved as to form:

Office of Corporation Counsel

By: /s/Dorothy Clarke

Date: August 2, 2023



RESOLUTION

**RELATIVE TO THE TRANSFER OF \$220,000 FROM DEPARTMENT 194
"CONTINGENCY", ACCOUNT 70100 "GENERAL CONTINGENCY" TO
DEPARTMENT 198 "INTERFUND TRANSFERS", ACCOUNT 89725 "TRANSFER TO
CITY RETIREMENT TRUST FUND"**

CITY OF NASHUA

In the Year Two Thousand and Twenty-Three

RESOLVED by the Board of Aldermen of the City of Nashua that \$220,000 be transferred from Department 194 "Contingency", Account 70100 "General Contingency" to Department 198 "Interfund Transfers", Account 89725 "Transfer to City Retirement Trust Fund" for the purpose of adding funds to the City Retirement Trust Fund to cover FY2023 retirement related severance payments.

LEGISLATIVE YEAR 2023

RESOLUTION:

R-23-138

PURPOSE:

Relative to the transfer of \$220,000 from Department 194 “Contingency”, Account 70100 “General Contingency” to Department 198 “Interfund Transfers”, Account 89725 “Transfer to City Retirement Trust Fund”

SPONSOR(S):

**Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Patricia Klee
Alderman-at-Large Melbourne Moran, Jr.
Alderman Thomas Lopez
Alderman Richard A. Dowd**

**COMMITTEE
ASSIGNMENT:**

Budget Review Committee

FISCAL NOTE:

Reduces FY2023 General Fund surplus and increases resources available in the City Retirement Trust Fund to cover certain FY2023 retirement related severance payments in excess of the original \$500,000 FY2023 budget appropriation for this purpose. The current balance in the City Retirement Trust Fund is \$41,424.88.

ANALYSIS

This legislation authorizes the transfer of \$220,000 from funds available in the General contingency account to the City Retirement Trust Fund for the purpose of covering certain FY2023 retirement related severance payments in excess of the original FY2023 Budget appropriation for this purpose.

Charter Sec. 53 permits the Board of Aldermen to transfer any unencumbered appropriation balance or any portion thereof from one department, fund or agency to another.

NRO § 5-130, H provides that “when proposed legislation to transfer or reappropriate a particular appropriation or portion thereof has had its first reading, such funds shall not be expended or transferred while the legislation is pending”.

**Approved as to account
structure, numbers,
and amount:**

Financial Services Division

By:



Approved as to form:

Office of Corporation Counsel

By: /s/Dorothy Clarke

Date: August 2, 2023



RESOLUTION

ESTABLISHING A CAPITAL RESERVE FUND FOR THE PURPOSE OF FUNDING MAJOR REPAIRS, REPLACING FURNITURE, FIXTURES, AND EQUIPMENT, AND MAKING CAPITAL IMPROVEMENTS TO THE NASHUA CENTER FOR THE ARTS FACILITY

CITY OF NASHUA

In the Year Two Thousand and Twenty-Three

RESOLVED by the Board of Aldermen of the City of Nashua that pursuant to NH RSA Chapter 34, a capital reserve fund is established and maintained in a dedicated interest bearing account. This capital reserve fund shall be for major repairs, replacing furniture, fixtures, and equipment, and making capital improvements to the Nashua Center for the Arts facility.

The Chief Financial Officer shall be the agent to expend from this capital reserve fund. Any balance remaining in this capital reserve fund at each fiscal year end will not lapse or be closed out to the General Fund, but will remain in this capital reserve fund. The maintenance and investment of the fund will be overseen by the trustees of trust funds.

This capital reserve fund will be funded by the appropriation of monies received from Spectacle Management during the prior calendar year as part of the ensuing year's annual budget process.

LEGISLATIVE YEAR 2023

RESOLUTION: R-23-142

PURPOSE: Establishing a capital reserve fund for major repairs, replacing furniture, fixtures, and equipment, and making capital improvements to the Nashua Center for the Arts facility

SPONSOR(S): Mayor Jim Donchess
Alderman Patricia Klee
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman-at-Large Melbourne Moran, Jr.
Alderman-at-Large Gloria Timmons
Alderman-at-Large Ben Clemons
Alderman-at-Large Lori Wilshire

COMMITTEE ASSIGNMENT: Budget Review Committee

FISCAL NOTE: Establishes a restricted fund to account for the receipt of appropriations designated for a specific purpose.

ANALYSIS

This resolution establishes a new capital reserve fund for the purpose of funding major repairs, replacing furniture, fixtures, and equipment, and making capital improvements to Nashua Center for the Arts facility. Per the terms of the Operator and Management Agreement between the City of Nashua and Spectacle Management, Inc., certain revenues as identified in the Agreement will be remitted to the City. These amounts will be considered general fund revenue. The amount of such revenues received in the prior calendar year will be included as a transfer appropriation into this capital reserve fund as part of next fiscal year's proposed budget.

RSA 34:2 requires a public hearing on this legislation and the public notice of said hearing shall include a statement distinctly stating the purposes for which such reserve is to be established. RSA 31:19-a, I requires an annual accounting and report of the activities of the fund.

Approved as to account number and/or structure, and amount:

Financial Services Division

By: 

Approved as to form:

Office of Corporation Counsel

By: /s/Dorothy Clarke

Date: August 2, 2023



RESOLUTION

**RELATIVE TO THE FY2023 TRANSFER OF \$150,000 FROM DEPARTMENT 132
"ASSESSING" TO DEPARTMENT 198 "INTERFUND TRANSFERS"**

CITY OF NASHUA

In the Year Two Thousand and Twenty-Three

RESOLVED by the Board of Aldermen of the City of Nashua that \$150,000 be transferred from Department 132 "Assessing", Account 51100 "Salaries and Wages" to Department 198 "Interfund Transfers", Account 89500 "Transfer to Capital Projects Fund" for the purpose of funding the purchase and implementation of Vision assessing software.

LEGISLATIVE YEAR 2023

RESOLUTION: R-23-148

PURPOSE: Relative to the FY2023 transfer of \$150,000 from Department 132 "Assessing" to Department 198 "Interfund Transfers"

SPONSOR(S): Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Patricia Klee
Alderman Richard A. Dowd

COMMITTEE ASSIGNMENT: Budget Review Committee

FISCAL NOTE: Reduces FY2023 General Fund surplus

ANALYSIS

This legislation authorizes the transfer of \$150,000 from FY2023 Assessing Department salaries & wages to an existing capital project fund that accounts for the implementation of Citywide Enterprise Resource Planning Systems (ERP) systems, to fund the purchase and implementation of Vision assessing software.

Charter Sec. 53 permits the Board of Aldermen to transfer any unencumbered appropriation balance or any portion thereof from one department, fund or agency to another.

NRO § 5-130, H provides that "when proposed legislation to transfer or reappropriate a particular appropriation or portion thereof has had its first reading, such funds shall not be expended or transferred while the legislation is pending".

Approved as to account structure, numbers, and amount:

Financial Services Division

By: /s/John F. Griffin

Approved as to form:

Office of Corporation Counsel

By: /s/Dorothy Clark

Date: August 3, 2023



RESOLUTION

AMENDING THE SCOPE OF THE PARK REHABILITATION EXPENDABLE TRUST FUND AND TRANSFERRING FUNDS INTO THE PARK REHABILITATION EXPANDABLE TRUST FUND FROM THE EAST SIDE RECREATIONAL FACILITIES EXPENDABLE TRUST FUND FOR THE PURPOSE OF MAKING INFRASTRUCTURE REPAIRS TO THE SARGENT AVENUE PARK AREA

CITY OF NASHUA

In the Year Two Thousand and Twenty-Three

RESOLVED by the Board of Alderman of the City of Nashua that the purpose of Expendable Trust Fund #7058, Park Rehabilitation, be expanded by deleting the struck-through language and by adding the new underlined language as follows:

“Funding the park rehabilitation at the following ~~11 parks: Erion Field, Rotary Pool, Crown Hill Pool, Labine, Artillery Lane, Bulova, Greeley Playground, St. Andrews, Thorton Road, Navajo and Mass Ave,~~ any park or playground for which the City of Nashua has jurisdiction to maintain or repair...”

FURTHER RESOLVED by the Board of Alderman of the City of Nashua that the amount of \$210,000 be transferred from Expendable Trust Fund #7057, East Side Recreational Facilities, to Expendable Trust Fund #7058, Park Rehabilitation.

LEGISLATIVE YEAR 2023

RESOLUTION:

R-23-149

PURPOSE:

Amending the scope of the park rehabilitation expendable trust fund and transferring funds into the park rehabilitation expendable trust fund from the East Side recreational facilities expendable trust fund for the purpose of making infrastructure repairs to the Sargent Avenue park area

SPONSOR(S):

**Alderman Alex Comeau
Alderman Patricia Klee
Alderman June M. Caron
Alderman John Sullivan
Alderman-at-Large Melbourne Moran, Jr.
Alderman Richard A. Dowd
Alderman Tyler Gouveia**

**COMMITTEE
ASSIGNMENT:**

Budget Review Committee

FISCAL NOTE:

Amends purpose of existing restricted fund and transfers funds from one existing restricted fund to another.

ANALYSIS

This resolution expands the scope of the existing park rehabilitation expendable trust fund to include all parks and playgrounds. It also transfers \$210,000 from the existing East Side recreational facilities trust fund into the revised park rehabilitation expendable trust fund with the intended purpose of funding infrastructure repairs to the Sargent Avenue park area.

RSA 31:19-a, I provides for an annual accounting and report of the activities of the trust. RSA 31:19-a, III provides that any trust fund created under that section shall be subject to the same provisions concerning a change of purpose as non-capital reserve funds established under RSA 34:1-a. RSA 34:11 states that no change in purpose may be made without a favorable vote of three-fourths of all members of the board of aldermen, and only after a public hearing.

**Approved as to account
structure, numbers,
and amount:**

Financial Services Division

By: /s/John F. Griffin

Approved as to form:

Office of Corporation Counsel

By: /s/Dorothy Clarke

Date: August 3, 2023



RESOLUTION

INCREASING THE MAXIMUM ALLOWABLE AMOUNT IN THE SNOW REMOVAL EXPENDABLE TRUST FUND AND EXPANDING ITS USE

CITY OF NASHUA

In the Year Two Thousand Twenty-Three

WHEREAS, R-98-106, "Relative to the establishment of a non-capital reserve fund in the amount of \$300,000 from FY98 unanticipated excess revenues to cover emergency snow removal costs in excess of yearly budgeted snow removal costs", passed by the Board of Aldermen on September 22, 1998, established an expendable trust fund to cover emergency snow removal costs in excess of yearly budgeted snow removal costs;

WHEREAS, R-98-106 also stated that the fund shall not exceed \$300,000; and

WHEREAS, R-08-041, "Increasing the maximum allowable amount in the snow removal expendable trust fund", passed by the Board of Aldermen on May 27, 2008, increased the maximum allowable amount in the snow removal expendable trust fund to \$350,000.

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Nashua that the snow removal expendable trust fund shall not exceed ~~\$1,500,000~~ \$700,000, and that the word "emergency" be struck from the purpose of the fund so that the fund may cover snow removal costs in excess of yearly budgeted snow removal costs. All other provisions of R-98-106 shall remain the same.



RESOLUTION

INCREASING THE MAXIMUM ALLOWABLE AMOUNT IN THE SNOW REMOVAL EXPENDABLE TRUST FUND AND EXPANDING ITS USE

CITY OF NASHUA

In the Year Two Thousand Twenty-Three

WHEREAS, R-98-106, “Relative to the establishment of a non-capital reserve fund in the amount of \$300,000 from FY98 unanticipated excess revenues to cover emergency snow removal costs in excess of yearly budgeted snow removal costs”, passed by the Board of Aldermen on September 22, 1998, established an expendable trust fund to cover emergency snow removal costs in excess of yearly budgeted snow removal costs;

WHEREAS, R-98-106 also stated that the fund shall not exceed \$300,000; and

WHEREAS, R-08-041, “Increasing the maximum allowable amount in the snow removal expendable trust fund”, passed by the Board of Aldermen on May 27, 2008, increased the maximum allowable amount in the snow removal expendable trust fund to \$350,000.

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Nashua that the snow removal expendable trust fund shall not exceed \$1,500,000, and that the word “emergency” be struck from the purpose of the fund so that the fund may cover snow removal costs in excess of yearly budgeted snow removal costs. All other provisions of R-98-106 shall remain the same.

LEGISLATIVE YEAR 2023

RESOLUTION:

R-23-118

PURPOSE:

Increasing the maximum allowable amount in the snow removal expendable trust fund and expanding its use

SPONSOR(S):

**Alderman-at-Large Melbourne Moran, Jr.
Alderman Thomas Lopez
Alderswoman-at-Large Gloria Timmons
Alderman-at-Large Michael B. O'Brien, Sr.**

**COMMITTEE
ASSIGNMENT:**

Budget Review Committee

FISCAL NOTE:

None.

ANALYSIS

This legislation amends the snow removal expendable trust fund (established by R-98-106 and amended by R-08-041) by increasing the maximum amount allowed in the fund from \$350,000 to \$1,500,000 and removing the word "emergency" from the purpose of the fund so it could be used for any snow removal costs in excess of yearly budgeted snow removal costs.

**Approved as to account number
and/or structure, and amount:**

Financial Services Division

By: 

Approved as to form:

Office of Corporation Counsel

By: 

Date: 18 April 2023



ORDINANCE

PERMITTING CERTAIN FUNDING TRANSFERS WITHIN THE PUBLIC WORKS DIVISION

CITY OF NASHUA

In the Year Two Thousand and Twenty-Three

The City of Nashua ordains that Part I “Administrative Legislation”, Chapter 5 “Administration of Government” Article XXVI “Accounts and Warrants”, Section 5-130 “Appropriation accounts; loans to City”, subsection C be amended by adding the new underlined language as shown:

“§ 5-130. Appropriation accounts; loans to City.

...

- C. No account or claim shall be chargeable to any appropriation which has been expended, and unless authorized by special action of the Board of Aldermen, no funds from an appropriation or money raised by loan for a specific purpose shall be diverted to and used for another purpose except by an authorized transfer of funds. Except as otherwise provided, the Board of Aldermen may transfer any unencumbered appropriation balance or any portion thereof from one department, fund or agency to another. Except as otherwise provided, the Chief Financial Officer is authorized to transfer any unencumbered appropriation balance or any portion thereof from one object of expenditure appropriation account to another within the same department or fund. For purposes of this exception only, the Public Works Administration and Engineering Department, the Streets Department, and the Parks and Recreation Department shall be treated as a single department, to permit the Mayor and Chief Financial Officer to jointly authorize transfers between Public Works Administration and Engineering, Streets, and Parks and Recreation general fund operating accounts.”



ORDINANCE

PERMITTING CERTAIN FUNDING TRANSFERS WITHIN THE PUBLIC WORKS DIVISION

CITY OF NASHUA

In the Year Two Thousand and Twenty-Three

The City of Nashua ordains that Part I “Administrative Legislation”, Chapter 5 “Administration of Government” Article XXVI “Accounts and Warrants”, Section 5-130 “Appropriation accounts; loans to City”, subsection C be amended by adding the new underlined language as shown:

“§ 5-130. **Appropriation accounts; loans to City.**

...

- C. No account or claim shall be chargeable to any appropriation which has been expended, and unless authorized by special action of the Board of Aldermen, no funds from an appropriation or money raised by loan for a specific purpose shall be diverted to and used for another purpose except by an authorized transfer of funds. Except as otherwise provided, the Board of Aldermen may transfer any unencumbered appropriation balance or any portion thereof from one department, fund or agency to another. Except as otherwise provided, the Chief Financial Officer is authorized to transfer any unencumbered appropriation balance or any portion thereof from one object of expenditure appropriation account to another within the same department or fund. For purposes of this exception only, the Public Works Administration and Engineering Department, the Streets Department, and the Parks and Recreation Department shall be treated as a single department, to permit the Mayor and Chief Financial Officer to jointly authorize transfers between Public Works Administration and Engineering, Streets, and Parks and Recreation general fund accounts.”

LEGISLATIVE YEAR 2023

ORDINANCE:

O-23-056

PURPOSE:

Permitting certain funding transfers within the Public Works Division

SPONSOR(S):

Mayor Jim Donchess

Alderman-at-Large Michael B. O'Brien, Sr.

**COMMITTEE
ASSIGNMENT:**

Budget Review Committee

FISCAL NOTE:

None.

ANALYSIS

The ordinances currently provide that the Board of Aldermen may transfer any unencumbered appropriation balance or any portion thereof from one department, fund or agency to another. This legislation creates a limited exception to that rule, by allowing transfers between the Public Works Administration and Engineering Department, the Streets Department, and the Parks and Recreation Department, upon joint approval by the Mayor and the Chief Financial Officer. Any transfers from non-payroll accounts into payroll accounts will still require the approval of the Board of Aldermen, pursuant to NRO §5-130, D.

**Approved as to
account number and/or
structure, and amount:**

Financial Services Division

By: /s/ John L. Griffin

Approved as to form:

Office of Corporation Counsel

By: Dorothy Clarke

Date: 15 June 2023