

SPECIAL BOARD OF ALDERMEN

AUGUST 23, 2021

7:00 PM

Aldermanic Chamber and via Zoom

Join Zoom Meeting: <https://us02web.zoom.us/j/84067820533?pwd=VFc5djhRcm85dW1GRElUTmY1aUFmdz09>

Meeting ID: 840 6782 0533

Passcode: 246802

Join by telephone: 1-929-205-6099

Meeting ID: 840 6782 0533

Passcode: 246802

If anybody has a problem accessing the meeting via phone or Channel 16, please call 603-589-3329 and they will help you connect.

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PRESIDENT LORI WILSHIRE CALLS ASSEMBLY TO ORDER

PRAYER OFFERED BY CITY CLERK SUSAN K. LOVERING

PLEDGE TO THE FLAG LED BY ALDERWOMAN-AT-LARGE SHOSHANNA KELLY

ROLL CALL

**PUBLIC HEARINGS**

**R-21-158**

**ESTABLISHING AN EXPENDABLE TRUST FUND FOR RECREATION FACILITIES FOR EAST SIDE OF NASHUA, FUNDED BY APPROPRIATIONS, AND MAKING A SUPPLEMENTAL APPROPRIATION OF \$750,000 INTO THE EXPENDABLE TRUST FUND**

Testimony in Favor

Testimony in Opposition

Testimony in Favor

Testimony in Opposition

**R-21-160**

**RELATIVE TO THE SUPPLEMENTAL APPROPRIATION OF \$250,000 INTO EXPENDABLE TRUST FUND ESTABLISHED FOR THE BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY**

Testimony in Favor

Testimony in Opposition

Testimony in Favor

Testimony in Opposition

**R-21-162**  
**RELATIVE TO THE RE-APPROPRIATION OF FISCAL YEAR FY2022 ESCROWS**

Testimony in Favor

Testimony in Opposition

Testimony in Favor

Testimony in Opposition

ADJOURNMENT



## RESOLUTION

### ESTABLISHING AN EXPENDABLE TRUST FUND FOR RECREATION FACILITIES FOR EAST SIDE OF NASHUA, FUNDED BY APPROPRIATIONS, AND MAKING A SUPPLEMENTAL APPROPRIATION OF \$750,000 INTO THE EXPENDABLE TRUST FUND

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty-One*

**RESOLVED** by the Board of Aldermen of the City of Nashua that pursuant to RSA 31:19-a, the City of Nashua hereby establishes an expendable trust fund for recreation facilities for the East side of Nashua, funded by appropriations, and appoints the Mayor as the agent to expend. Any balance remaining in the expendable trust fund at each fiscal year end will not lapse or be closed out to the General Fund, but will remain in this expendable trust fund. For purposes of this legislation and the expendable trust fund it is creating, the "East side" of Nashua is defined as the area bordered by the Nashua River to the North, Main Street to the West, Salmon Brook to the South and Merrimack River to the East.

**FURTHERMORE, BE IT RESOLVED** by the Board of Aldermen of the City of Nashua to appropriate \$750,000 from Unanticipated Revenue - Department # "118 Other General Government", Account #45103 – Sale of City Owned Land/Buildings."

**LEGISLATIVE YEAR 2021**

**RESOLUTION:**

R-21-158

**PURPOSE:**

Establishing an expendable trust fund, funded by appropriations, and making a supplemental appropriation of \$750,000 into the expendable trust fund

**SPONSOR(S):**

Mayor Jim Donchess

**COMMITTEE  
ASSIGNMENT:**

**FISCAL NOTE:**

Establishes a restricted fund to account for appropriations designated for a specific purpose. Proposed current year appropriation reduces year end general fund surplus. Future appropriations to this fund are through the annual budget process.

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**ANALYSIS**

This legislation establishes a non-lapsing expendable trust fund. RSA 31:19-a, I provides for an annual accounting and report of the activities of the trust.

This legislation also appropriates \$750,000 into the new expendable trust fund. The funds are part of the proceeds from the sale of City land on Bridge and Sanders Streets (see R-19-148). There should be notice and a public hearing. A two-thirds vote is required under Charter Sec. 56-b for an item or amount not in the mayor's budget. A roll call is required under Charter Sec. 49.

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**Approved as to account  
structure, numbers,  
and amount:**

**Financial Services Division**

By: /s/ John Griffin

**Approved as to form:**

**Office of Corporation Counsel**

By: /s/ Celia K. Leonard

Date: August 3, 2021



## RESOLUTION

### RELATIVE TO THE SUPPLEMENTAL APPROPRIATION OF \$250,000 INTO EXPENDABLE TRUST FUND ESTABLISHED FOR THE BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY

*In the Year Two Thousand and Twenty-One*

**RESOLVED** by the Board of Aldermen of the City of Nashua to appropriate \$250,000 into the expendable trust fund established by amended resolution R-21-116 for the Business and Industrial Development Authority from Unanticipated Revenue - Department # "118 Other General Government", Account #45103 – Sale of City Owned Land/Buildings."

**LEGISLATIVE YEAR 2021**

**RESOLUTION:**

R-21-160

**PURPOSE:**

Relative to supplemental appropriation of \$250,000 into expendable trust fund established for the Business and Industrial Development Authority

**SPONSOR(S):**

James W. Donchess

**COMMITTEE  
ASSIGNMENT:**

**FISCAL NOTE:**

This resolution reduces FY2022 surplus by \$250,000 through the supplemental appropriation into the BIDA Expendable Trust Fund

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**ANALYSIS**

This resolution appropriates \$250,000 into the expandable trust fund established for the Business and Industrial Development Authority. The funds are part of the proceeds from the sale of City land on Bridge and Sanders Streets (see R-19-148).

Charter Sec. 53 permits specific non-budget, supplementary appropriations. There should be notice and a public hearing. A two-thirds vote is required under Charter Sec. 56-b for an item or amount not in the mayor's budget. A roll call is required under Charter Sec. 49.

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structure, numbers,  
and amount:**

**Financial Services Division**

**By:** /s/ John Griffin

**Approved as to form:**

**Office of Corporation Counsel**

**By:** /s/ Celia K. Leonard

**Date:** August 3, 2021



## RESOLUTION

RELATIVE TO THE RE-APPROPRIATION OF FISCAL YEAR FY2022 ESCROWS

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty-One*

**RESOLVED** by the Board of Aldermen of the City of Nashua that the sum of \$5,262,014.25 as outlined in the attached FY2022 Escrow Requests document be re-appropriated as FY2022 Escrows in compliance with procedures established in NRO 5-130 and recorded in a manner consistent with previously established accounting procedures. The sources of said escrows shall be FY2021 unexpended appropriations as follows:

<b>General Fund Operating Budgets – Unlike (Within Specific Departments)</b>	<b>\$1,145,014.25</b>
<b>General Fund Operating Budgets – Unlike (Other or Multiple Departments)</b>	<b><u>4,117,000.00</u></b>
<b>Total</b>	<b><u>\$5,262,014.25</u></b>

The approved funds will be utilized only for the purposes set forth in the attached FY2022 Escrow Requests document. Prior to final passage, if the final FY2021 departmental and/or line item balance is determined to be less than any individual escrow request, then the lesser amount will be the amount actually escrowed.

City of Nashua  
Fiscal Year 2022 Escrow Unlike Requests  
Requiring Board of Aldermen Approval

R-21-162

8/5/2021

Line No.	Fund	Dept Number	Department Requesting the Escrow	FROM Department	Original Budgeted Purpose	Explanation For Escrow Request	Escrow Request Amount
<b>General Fund Operating Budgets - Funding within Specific Departments</b>							
1	1000	122	IT	School	Salaries & Wages	To fund the costs associated with budgeting and planning software	\$ 150,000.00
2	1000	129	City Buildings	City Buildings	Property Services	To fund Building & Grounds Maintenance	12,000.00
3	1000	160	Admin & Engineering	Admin & Engineering	Salaries & Wages	To fund the STEP Grant matching funds	113,000.00
4	1000	161	Streets	Streets	Salaries & Wages	To fund the Street Dept Garage Door Replacement	130,000.00
5	1000	161	Streets	Streets	Salaries & Wages	To fund the cost of Infrastructure Improvements	75,000.00
6	1000	161	Streets	Streets	Property Services	To fund the cost of Fiber - Traffic Cabinet Communications	75,000.00
7	1000	166	Parking Operations	Parking Operations	Salaries & Wages	To fund the cost of Parking Interns	7,370.00
8	1000	177	Parks & Recreation	Parks & Recreation	Other Services	To fund the cost of Sports Tournament Travel	2,000.00
9	1000	177	Parks & Recreation	Parks & Recreation	Salaries & Wages	To fund the cost of Disc Golf	30,000.00
10	1000	177	Parks & Recreation	Parks & Recreation	Other Services	To fund the cost of conferences & seminars	3,000.00
11	1000	177	Parks & Recreation	Parks & Recreation	Salaries & Wages	To fund the cost of the Stonehouse Roof Replacement	150,000.00
12	1000	191	School	School	Multiple Purposes	To fund the cost of a School District legal matter payment	200,000.00
13	1000	191	School	School	Multiple Purposes	To fund the cost of common area maintenance for Brentwood School	14,000.00
14	1001	177	Parks & Recreation	Parks & Recreation	Capital Improvements	To repurpose a prior year escrow to fund city wide playground improvements	56,644.25
15	1001	177	Parks & Recreation	Parks & Recreation	Capital Improvements	To repurpose a prior year escrow to fund city wide ballfield improvements	127,000.00
16							
17			<b>Subtotal</b>				<b>\$ 1,145,014.25</b>
18							
<b>General Fund Operating Budgets - Funding from Other or Multiple Departments</b>							
20	1000	126	Financial Services	School	Multiple Purposes	To transfer funds to CERF	\$ 2,700,000.00
21	1000	126	Financial Services	Debt Service	Debt Service	To transfer funds to CERF	300,000.00
22	1000	150	Police	Debt Service	Debt Service	To transfer funds to the Police Overtime ETF	100,000.00
23	1000	170	Hydroelectric	Debt Service	Debt Service	To fund the cost of the Hydro Interconnection Agreement	100,000.00
24	1000	170	Hydroelectric	Library	Multiple Purposes	To fund the cost of Jackson Falls Fish Ladder Replacement; ARPA match	240,000.00
25	1000	181	Community Development	Planning	Salaries & Wages	To fund the cost of cell phone stipends for employees	7,000.00
26	1000	181	Community Development	Hydrants	Hydrants	To fund the cost of matching funds for NHDOT grant for Lock Street - Engineering	90,000.00
27	1000	181	Community Development	Debt Service	Debt Service	To provide matching funds for ARPA - Upgrade of Heritage Railtrail East	240,000.00
28	1000	181	Community Development	Library	Multiple Purposes	To fund the cost of FY2022 Your Voice, Your Choice	50,000.00
29	1000	183	Economic Development	Contingency	General Contingency	To fund the cost of real estate consulting	25,000.00
30	1000	183	Economic Development	Contingency	General Contingency	To fund the cost of conferences and seminars	10,000.00
31	1000	183	Economic Development	Contingency	General Contingency	To fund the cost of an Elm Street Middle School Study	75,000.00
32	1000	183	Economic Development	Contingency	General Contingency	To fund the cost of a Millyard Study	105,000.00
33	1000	183	Economic Development	Contingency	General Contingency	To fund the cost of an Affordable Housing Study	25,000.00
34	1000	183	Economic Development	Contingency	General Contingency	To fund the cost of a West Pearl Street Design	50,000.00
35							
36			<b>Subtotal</b>				<b>\$ 4,117,000.00</b>
37							
38			<b>Total Proposed Unlike Escrows</b>				<b>\$ 5,262,014.25</b>



## LEGISLATIVE YEAR 2021

**RESOLUTION:** R-21-162  
**PURPOSE:** Relative to the re-appropriation of Fiscal Year 2022 escrows  
**SPONSOR(S):** Mayor Jim Donchess

**COMMITTEE  
ASSIGNMENT:**

**FISCAL NOTE:** The escrows shown on the attached worksheet are department requests for unlike purposes. The proposed unlike escrow amount of \$5,262,014.25 represents approximately 1.9% of the FY2021 Adopted General Fund Operating Budget. Note that any approved escrows decrease surplus at fiscal year's end.

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### ANALYSIS

This resolution authorizes the re-appropriation of FY2022 escrows for the stated amounts and purposes, in compliance with procedures established in NRO 5-130. The sources of said escrows are FY2021 unexpended appropriations. The approved funds will be utilized only for the purposes set forth in the attached FY2022 Escrow Request document. If, prior to final passage, the final FY2021 departmental and/or line item balance is determined to be less than any individual escrow request, then the lesser amount will be the amount actually escrowed.

Charter Sec. 53 permits specific non-budget, supplementary appropriations. There should be notice and a public hearing. A two-thirds vote is required under Charter Sec. 56-b for an item or amount not in the mayor's budget. A roll call is required under Charter Sec. 49.

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structure, numbers,  
and amount:**

**Financial Services Division**

**By:** /s/ John Griffin

**Approved as to form:**

**Office of Corporation Counsel**

**By:** /s/ Steven A. Bolton

**Date:** August 5, 2021