CITY OF NASHUA
BOARD OF FIRE COMMISSION
AGENDA

Monday, July 6, 2020
177 Lake Street, Nashua, NH
Training Classroom
5:30 PM

Roll Call

Pledge of Allegiance

Moment of Silence

Period for Public Comment (RE: Agenda Items)

CONSENT AGENDA

Approval of Minutes:

20 59  Monday, June 1, 2020  Regular Meeting Minutes

Communications:

20 60  From: Patricia Cole
Re: Resident Thank you – For Service

Reports:

20 61  Departmental Detail Expenditures Report

REGULAR AGENDA

Staff Reports:

20 62  A. Chief Rhodes
B. Assistant Chief Walker

07/01/2020 kmc
Discussion:

20 63     Local 789

Old Business:

20 54     Grievance update to be discussed in Non-Public

New Business:

Remarks by Fire Commission

Period for Public Comment (RE: Non-Agenda Items)

Personnel:

20 64     Personnel Item A
20 64     Personnel Item B – Non Public
20 64     Personnel Item C – Non Public
20 64     Personnel Item D – Non Public

Non Public if required

Date and Location of Next BFC Meeting:

Monday, August 3, 2020, 5:30 PM, 177 Lake Street

Adjourn

Date and Location of other Events

07/01/2020 kmc
CITY OF NASHUA
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
JUNE 1, 2020

MEMBERS PRESENT:
Kevin Burgess
Don Davidson
Paul Garant
Ken Marquis
Anthony Patti

MEMBERS NOT PRESENT:

STAFF PRESENT:
Chief Brian D. Rhodes
Assistant Chief George A. Walker

OTHERS PRESENT:
Deputy Fire Chief Steve Buxton
President of Local #789 - John McAllister (late to teleconference)

THE MEETING CAME TO ORDER AT 5:31 PM

The Pledge of Allegiance was not said due to being a remote teleconference meeting and no one had
flags readily available.
A Moment of Silence was held for all recent deaths and all those lost.

PUBLIC COMMENT (RE: NFR AGENDA ITEMS)

N/A

AGENDA ITEMS NOT INCLUDED IN 06/01/2020 MEETING

Motion by Commissioner Burgess to suspend the rules to bring up three items that did not make
the agenda
Seconded by Commissioner Marquis
Vote: passed 5-yes

Grievance
Motion needed: accept and forward a copy to Corporation Council for a Legal opinion

Motion by Commissioner Burgess to accept and forward a copy of the grievance to Corporation
Council for a Legal opinion
Seconded by Commissioner Marquis
Vote: passed 5-yes – roll call

07/01/2020
Promotional List
Motion needed: To accept the Promotional List from the interviews on the 19th and 20th of May, 2020 and place on file

Motion by Commissioner Burgess to accept the Promotional List and place on file
Seconded by Commissioner Garant
Vote: passed 5-yes – roll call

Water Heater
Motion needed: To accept and approve the emergency replacement of the water heater at Station 6. The quote from the plumber is not to exceed $8,000. It is a commercial 80 gallon direct vented water heater. It is a 199,999 BTU unit.

Motion by Commissioner Marquis to approve the emergency Water Heater replacement not to exceed $8,000.
Seconded by Commissioner Burgess
Vote: passed 5-yes – roll call

Return to Regular Order of Business
Motion by Commissioner Burgess to return to the regular order of business.
Seconded by Commissioner Marquis
Vote: passed 5-yes – roll call

CONSENT AGENDA

Approval of Minutes
March 2, 2020 Regular Meeting
May 19, 2020 Special Meeting
May 20, 2020 Special Meeting

Motion by Commissioner Marquis to accept as presented the meeting minutes and place on file
Seconded by Commissioner Burgess
Vote: passed 5-yes – roll call

Communications: Thank You(s) (3)

Motion by Commissioner Burgess to accept as presented the communications and place on file
Seconded by Commissioner Garant
Vote: passed 5-yes – roll call

Departmental Detail Expenditures Report

Motion by Commissioner Burgess to accept as presented the Departmental Detail Expenditures Report and place on file
Seconded by Commissioner Marquis
Vote: passed 5-yes – roll call
REGULAR AGENDA

Staff Reports

A. Chief Rhodes

Motion by Commissioner Marquis to accept Chief Rhodes’ report as presented and place on file
Seconded by Commissioner Burgess
Vote: passed 5-yes – roll call

B. Assistant Chief Walker

Motion by Commissioner Marquis to accept Assistant Chief Walker’s report as presented and place on file
Seconded by Commissioner Burgess
Vote: passed 5-yes – roll call

Discussions

Local 789
N/A (President McAllister was not on the teleconference call at this time.)

OLD BUSINESS

Documentation for previously approved items for reference A, B

Motion by Commissioner Garant to accept with regret as presented and place on file
Seconded by Commissioner Burgess
Vote: passed 5-yes – roll call

Documentation for previously approved items for reference C

Motion by Commissioner Marquis to approve the promotion of Firefighter Timothy Farrar to Lieutenant
Seconded by Commissioner Garant
Vote: passed 5-yes – roll call

President McAllister joined the teleconference call at this time and requested to speak on the grievance of 20 54
President McAllister presented his case and the previous decision was revisited.

Motion by Commissioner Patti to reconsider the original decision regarding the grievance
Seconded by Commissioner Garant
Vote: passed 4-yes 1-no – roll call

Motion by Commissioner Garant to pay out the sick time presented in the grievance
Seconded by Commissioner Patti
Vote: passed 3-yes 2-no – roll call

07/01/2020 kmc
NEW BUSINESS

Authorization(s) for Actions: Expenditure(s) – HVAC Work – Station 1 – Gym

Motion by Commissioner Marquis to approve the HVAC Work in the Station 1 Gym
Seconded by Commissioner Burgess
Vote: passed 5-yes – roll call

REMARKS

REMARKS BY FIRE COMMISSION

PUBLIC COMMENT (RE: NFR NON-AGENDA ITEMS)

PERSONNEL ITEMS

Personnel Item

Motion by Commissioner Marquis to accept and place on file
Seconded by Commissioner Garant
Vote: passed 5-yes – roll call

ITEMS NOT ON AGENDA – Introduced at Meeting

NON-PUBLIC SESSION

N/A

MOTION TO ADJOURN

Motion by Commissioner Marquis to adjourn the meeting at 6:15 PM
Seconded by Commissioner Burgess
Vote: passed 5-yes – roll call

TIME AND LOCATION OF NEXT MEETING:

Monday, July 6, 2020, 5:30 pm
at 177 Lake Street, Classroom

Dates and Locations of Other Events/Meetings:

07/01/2020 kmc
Good morning C1 & C2,

Patricia Cole, a resident Nashua, called to express her gratitude for Nashua Fire Rescue for doing all their hard work and for all the dedication.
She wanted to express her appreciation for the professionalism that NFR has with all that is going on right now.
She has a life alert/great call button and has needed assistance in the past and is very grateful for the wonderful men and women who respond.
Her husband, Don Cole was a firefighter for Hudson 30 years ago.
Her son, also Don Cole, is a Hollis firefighter and EMT.
She wanted to show some positivity after seeing so much negativity going on in the news these days.

STAY SAFE!
#AloneTogether
Best Regards,
Karen M. Conde

Nashua Fire Rescue
Executive Assistant/Bus. Coordinator
70 East Hollis Street
Nashua, NH 03060
603-594-3651 Phone
condeknashuanh.gov
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**51. Salary & Wages**

**52. Fringe Benefits**

**53. Professional & Technical Services**

**54. Property Services**

**55. Consulting Services**

**56. Medical Services**

**57. Educational Assistance**

**58. Benefits**

**59. Post-employment Benefits**

**60. Retirement & Separation Pay**

**61. Separation Pay**

**62. Special Pensions**

**63. Social Security**

**64. Workers' Compensation**

**65. Workers' Benefits**

**66. Workers' Compensation**

**67. Workers' Benefits**

**68. Workers' Compensation**

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**96. Workers' Compensation**

**97. Workers' Benefits**

**98. Workers' Compensation**

**99. Workers' Benefits**

**100. General Fund**
| %     | 06/30/20 | 07/01/20 | 07/31/20 | 08/31/20 | 09/30/20 | 10/31/20 | 11/30/20 | 12/31/20 | 01/31/20 | 02/28/20 | 03/31/20 | 04/30/20 | 05/31/20 | 06/30/20 | 07/01/20 | 07/31/20 | 08/31/20 | 09/30/20 | 10/31/20 | 11/30/20 | 12/31/20 | 01/31/20 | 02/28/20 | 03/31/20 | 04/30/20 | 05/31/20 | 06/30/20 | 07/01/20 |
|-------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
|       | $150,000.00 | $28,483.47 | $32,864.21 | $27,457.90 | $9,739.92 | $10,679.50 | $13,586.60 | $15,000.00 | $15,000.00 | $15,000.00 | $15,000.00 | $15,000.00 | $15,000.00 |
| 28.09% | $5,673.71 | $2,179.30 | $5,359.48 | $4,752.97 | $1,531.87 | $1,761.64 | $2,144.00 | $3,500.00 | $3,500.00 | $3,500.00 | $3,500.00 | $3,500.00 | $3,500.00 |
| 5.67%  | $207.44 | $221.67 | $245.57 | $272.10 | $94.01 | $122.02 | $155.00 | $250.00 | $250.00 | $250.00 | $250.00 | $250.00 | $250.00 |
|       | $2,950.00 | $1,330.00 | $2,880.00 | $3,000.00 | $1,000.00 | $1,250.00 | $1,400.00 | $2,000.00 | $2,000.00 | $2,000.00 | $2,000.00 | $2,000.00 | $2,000.00 |
|       | $4,000.00 | $1,500.00 | $4,000.00 | $4,000.00 | $1,500.00 | $1,750.00 | $2,000.00 | $3,000.00 | $3,000.00 | $3,000.00 | $3,000.00 | $3,000.00 | $3,000.00 |

**Budget Adjustments**

- Miscellaneous Equipment: $0
- Furniture & Fixtures: $0
- Audio Visual Equipment: $0
- Fire Equipment: $0
- Photographic Equipment: $0
- Emergency Rescue Equipment: $0
- Tools & Small Tools: $0
- Equipment: $0
- Fire Equipment: $0

**Special Awar: $0**

**New Hire Application Expenses: $0**

**Passion Investment Expenses: $0**

**Other Expenses**

- Meals - Functions: $0
- Meals: $0
- Subscriptions: $0
- Publications: $0
- Other: $0

**Supplies & Materials**

- Fire: $0

**General Fund**

<table>
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<tr>
<td>General Fund - Departmental Detail Expenditures Report</td>
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<tr>
<td>City of Nashua, New Hampshire</td>
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**Through June 30, 2020**

**1000 General Fund**

Page 3 of 6
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TOTAL - GF:CAPITAL IMPROVEMENTS

TOTAL - FIRE

81100  CAPITAL IMPROVEMENTS

81  MAJOR CAPITAL OUTLAY/IMPROVEMENTS

10  GF:CAPITAL IMPROVEMENTS

1001  GF:CAPITAL IMPROVEMENTS

THROUGH JUNE 30, 2020

FISCAL YEAR 2020

GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT

CITY OF MASHUA, NEW HAMPSHIRE
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<tr>
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TOTAL - FIRE

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TOTAL - CLOTHING & UNIFORMS

TOTAL - SUPPLIES & MATERIALS

TOTAL - PROFESSIONAL & TECHNICAL SERVICES

TOTAL - FIRE

TOTAL - GP PRIOR YEAR & ESCROWS

PAGE 6 OF 6

THROUGH JUNE 30, 2020
FISCAL YEAR 2020
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
CITY OF NASHUA, NEW HAMPSHIRE
To: Chairman Donald C. Davidson / BoFC  
From: Brian D. Rhodes, Chief of Department  
Date: June 26, 2020  
Re: June 2020 Chief’s Report

**Administrative Meetings/Activities:** IMT was pared down on the 7th to three members, call with Mayor on 7th to discuss Safe Station future, special BoA meeting on 10th, spoke with operators of the new Doorway on 12th, Safe Station Letter sent out to City and Community stakeholders on 12th, many meetings throughout the month related to COVID-19. BoA meeting on 22nd.

**FY 20 Budget Update:** 52 weeks of FY 20 have been completed and the attachment details our status.

**NFR Activity Summary:** I will present verbally.

**Good of the Department:** New R1 vehicle arrived on the 17th and was put in service on the 24th, R2 test was given on the 24th. IMT is planning to disband on July 5th, Congratulations to John McAllister on his election to PFFNH Sec./Tres. and Congratulations to Local 789 President Elect Tom Wholey.

**Project Updates:** Master Plan Project Site Visit is on hold until travel restrictions are lifted. Specifics will be communicated once finalized.

**Personnel Items:** Yes

**Grievance Status:**

**Next Meeting:** August 3, 2020

Respectfully submitted,

Brian D. Rhodes  
Chief of Department
To: Chief of Department Rhodes  
Chairman Donald Davidson/ BFC  
From: Assistant Chief Walker  
Date: July 2, 2020  
Re: June 2020 Fire Commission Report  

TRAINING / SAFETY DIVISION  
The Training Lieutenant Exam (R2) Exam was held on June 24, 2020 and we are awaiting exam results.  
The new Training/Safety pickup truck is in service. R1 continues to handle to the day to day operations.  
We will look at hiring (Firefighters) in the late summer/early spring, pending the status of the Covid Pandemic.  

FIRE MARSHAL  
The Fire Marshal division continues to handle inspections and permitting.  
The fire marshal office continues review new construction plans. There workload is increasing after a lull as the outside dinning is opening and crews returning to the workforce, requiring permits and inspections.  

FIRE ALARM  
Call volume is back to pre Covid levels. The division is back to full strength, but maintaining health checks and non-contact shift changes.  

MECHANICAL  
Mechanical division continues on repairs and preventative maintenance.  

FACILITIES  
HVAC Project at Station 2 is in the final stages. Fire Marshal side is up and running and Firefighters side is expected to be up and running July 3. Amherst Street Gym A/C replacement project was started last week and we expect completion early this week. Small bathroom project at station 6 is 90% completed. Replacement of water heater at station 6 was completed last week and under the original estimate.  

MEETING / NOTABLE Events  
- NHRS Board of Trustee Meeting  
- NHRS Benefits and PPCC Meetings  
- Meetings with City Officials/Budget/Safe Station  
- Daily City Conference Meetings  
- Training/Safety Exam  

Respectfully Submitted,  
George A. Walker  
Assistant Fire Chief