

HUMAN AFFAIRS COMMITTEE

JUNE 14, 2021

7:00 PM

Aldermanic Chamber and Zoom

To Join Zoom meeting: <https://us02web.zoom.us/j/83545941651?pwd=ZGIkZ0hMQzBmTjNsV2hRV0c5c3o5QT09>
Meeting ID: 835 4594 1651 Passcode: 098543

To Join by Telephone: 1-929-205-6099 Meeting ID: 835 4594 1651 Passcode: 098543

If there is a problem with the audio, please dial 603-589-3329 to advise.

ROLL CALL

PUBLIC COMMENT

PRESENTATIONS

COMMUNICATIONS

From: Carrie Schena, Urban Programs Manager
Re: R-21-149 and R-21-150

UNFINISHED BUSINESS

NEW BUSINESS – RESOLUTIONS

R-21-137

Endorsers: Mayor Jim Donchess
Alderman Jan Schmidt
Alderman Richard A. Dowd
Alderman-at-Large David C. Tencza
Alderman Linda Harriott-Gathright
Alderman-at-Large Michael B. O'Brien, Sr.
Alderwoman Elizabeth Lu
Alderman Thomas Lopez
Alderman June M. Caron
Alderman Skip Cleaver
Alderman-at-Large Lori Wilshire

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$352,078 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES INTO PUBLIC HEALTH AND COMMUNITY SERVICES GRANT ACTIVITY “FY2022 REGIONAL PUBLIC HEALTH NETWORK SERVICES”

R-21-138

Endorsers: Mayor Jim Donchess
Alderman Jan Schmidt
Alderman Richard A. Dowd
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Linda Harriott-Gathright
Alderwoman Elizabeth Lu
Alderman June M. Caron
Alderman Thomas Lopez
Alderman-at-Large Lori Wilshire

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$25,563.84 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF SAFETY “STATE HOMELAND SECURITY GRANT PROGRAM” INTO POLICE GRANT ACTIVITY “2020 HOMELAND SECURITY GRANT PROGRAM”

R-21-149

Endorsers: Alderman Thomas Lopez
Alderman Patricia Klee
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Richard A. Dowd
Alderman June M. Caron
Alderman Jan Schmidt
Alderman-at-Large Ben Clemons
Alderman-at-Large Brandon Michael Laws
Alderman Elizabeth Lu
Alderman Skip Cleaver
Alderman Linda Harriott-Gathright
Alderman-at-Large Lori Wilshire

APPROVING THE USE OF U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS BY NEIGHBORWORKS OF SOUTHERN NEW HAMPSHIRE FOR 40 ASH STREET

R-21-150

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Patricia Klee
Alderman Richard A. Dowd
Alderman June M. Caron
Alderman Elizabeth Lu
Alderman-at-Large Brandon Michael Laws
Alderman Skip Cleaver
Alderman Linda Harriott-Gathright
Alderman-at-Large Lori Wilshire

AMENDING THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ANNUAL ACTION PLANS FOR FISCAL YEARS 2021 AND 2022 RELATIVE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG")

NEW BUSINESS – ORDINANCES

TABLED IN COMMITTEE

GENERAL DISCUSSION

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

POSSIBLE NON-PUBLIC SESSION

ADJOURNMENT



City of Nashua
Community Development Division
City Hall, 229 Main Street, PO Box 2019
Nashua, New Hampshire 03061-2019

Community Development 589-3095
Planning and Zoning 589-3090
Building Safety 589-3080
Code Enforcement 589-3100
Urban Programs 589-3085
Conservation Commission 589-3105
FAX 589-3398
www.nashuanh.gov

To: Human Affairs Committee
cc: Mayor Jim Donchess; Cheryl Lindner, Chief of Staff
From: Carrie Schena, UPD Manager
Date: June 7, 2021
Re: R-21-149 and R-21-150

The Urban Programs Department has two Resolutions related to our U.S. Department of Housing and Urban Development (HUD) funds. The first, R-21-149 seeks to allocate HOME Investment Partnership Program funds to a project sponsored by Neighborworks of Southern NH (NWSNH).

NWSNH acquired the 4-unit residential property, located at 40 Ash Street, and is seeking funds to assist toward a substantial renovation. NWSNH is a qualified CHDO (Community Housing Development Organization), meaning they are eligible for the annual set-aside required by HUD. The HOME funds request of \$188,000 is approximately 50% of the estimated rehabilitation costs. However, the Resolution identifies up to the total amount of CHDO funds available (FY19-22), as we have been seeing constructions costs rapidly rising. Other funds slated for the project include Nashua's Lead Paint & Healthy Homes grant (up to \$66,000), and NWSNH funding the difference.

The second Resolution, R-21-150, was prompted by HUD revising the City's annual CDBG allocation. Just as we were submitting the Annual Action Plan, they notified us that the formula grants contained an error in the calculation and the amount was to be increased. Following our Citizen Participation Plan, this change does not meet the threshold of a Substantial Amendment and does not require a public hearing or new 30-day comment period. However, allocating the funds is subject to BOA approval. The details of how the City wishes to allocate the funds is contained within the Resolution.

We are also taking this opportunity to further amend the Plan by reprogramming the balances of several completed projects, and to revise the Front Door Agency's FY21 CDBG award (see attached memo).

The Annual Action Plan cannot be submitted until the increase is addressed. It should be noted that this process puts our submission about six weeks later than the usual May 15th deadline. All activities contained in the original Resolution (R-21-126 amended) are included in this delay and subject to HUD's final approval of the Plan.



7 Concord Street
Nashua, NH 03064

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F (603) 886-9214
frontdooragency.org

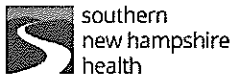
GOLD
PARTNER

BAE SYSTEMS

SILVER
PARTNER



BRONZE
PARTNERS



COMMUNITY
PARTNERS



May 25, 2021

Ms. Carrie Schena
Urban Programs Manager
Community Development Division
City of Nashua
P.O. Box 2019
Nashua, NH 03061

Dear Ms. Schena:

Per our email correspondence, please accept this letter as a formal request to reallocate Community Development Block Grant funding awarded to the Front Door Agency for FY2021 to its Victory House Transformational Housing Program Phase II property upgrade project. As you know, the Agency was granted \$30,000 towards its HVAC upgrade and installation at its Transformational Housing Program's Phase I site – the Norwell Group Home. However, with significant funding provided by the Governor's Office for Relief and Recovery Shelter Modification Program (Coronavirus Relief Fund established by the CARES Act) and private foundation contributions, the Agency was able to fully fund the project and successfully completed the conversion in December 2020.

Victory House, located at 65-69 ¾ Vine Street in Nashua, is one of the Front Door's Transformation Phase, Phase II, apartment buildings that provides long-term transitional housing to homeless single women, who are 200% of the federal poverty level, and their children. Families progressively proceed through the Stabilization, Transformation and Flourish Phases of the Transformational Housing Program while receiving affordable housing, extensive case management, life-skills classes and mandated formal higher education opportunities to empower them to increase their employability and income so self-sufficiency can be attained. Up to 80 women and children per year are served by the program.

With 6,300 square feet, Victory House has five apartments comprised of 18 beds and 7 baths with on-site laundry and storage. In an average year, 21 women and children will live in the Victory House apartments. CDBG funds will be specifically earmarked to replace the house's aging windows and exterior doors with high quality, environmentally friendly, energy efficient products. Since clients are required to pay their own utilities in Phases II and III, making these exterior upgrades will help significantly with their monthly utility costs.

The project has an estimated budget of \$50,000. The Agency is in its initial stages of fundraising with a projected completion date in the fall of 2021. The Agency takes great pride in keeping its properties well-maintained, safe and secure for all those we assist currently and in the future.

If you require further information, please do not hesitate to reach out to me at mwirbal@frontdooragency.org or 603-816-0290.

Thank you to the city of Nashua for its continued support of our mission and those we serve.

Kind Regards,

Maryse Wirbal, CEO

Front Door Agency
Victory House - Vine Street Exterior Upgrades

Anticipated Expenses

Materials (windows, doors)	\$24,610.85
Labor	\$21,000.00
Contingency 10%	\$4,561.00
Total:	\$50,171.85

Anticipated Revenue

CDBG Grant	\$30,000.00
Private Foundations	\$15,000.00
Property Reserves	\$5,000.00
Total:	\$50,000.00



RESOLUTION

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$352,078 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES INTO PUBLIC HEALTH AND COMMUNITY SERVICES GRANT ACTIVITY "FY2022 REGIONAL PUBLIC HEALTH NETWORK SERVICES"

CITY OF NASHUA

In the Year Two Thousand and Twenty One

RESOLVED by the Board of Aldermen of the City of Nashua that the City of Nashua and the Division of Public Health and Community Services are authorized to accept and appropriate \$352,078 from the State of New Hampshire Department of Health and Human Services into Public Health and Community Services Grant Activity "FY2022 Regional Public Health Network Services" for the purpose of providing regional public health network services in the Greater Nashua Public Health Region. This funding shall be in effect from July 1, 2021 through June 30, 2022.

LEGISLATIVE YEAR 2021

RESOLUTION:

R-21-137

PURPOSE:

Relative to the acceptance and appropriation of \$352,078 from the State of New Hampshire Department of Health and Human Services into Public Health and Community Services Grant Activity "FY2022 Regional Public Health Network Services"

SPONSOR(S):

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

Human Affairs Committee

FISCAL NOTE:

The fiscal impact is a \$352,078 grant to be used for a specific purpose.

ANALYSIS

This resolution authorizes the City to accept and appropriate funds from the State of New Hampshire Department of Health and Human Services for the purpose of providing regional public health network services in the Greater Nashua Public Health Region. This funding shall be in effect from July 1, 2021 through June 30, 2022.

**Approved as to account
structure, numbers,
and amount:**

Financial Services Division

By: /s/John Griffin

Approved as to form:

Office of Corporation Counsel

By: Douglas Clark

Date: 5 May 2021



RESOLUTION

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$25,563.84 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF SAFETY "STATE HOMELAND SECURITY GRANT PROGRAM" INTO POLICE GRANT ACTIVITY "2020 HOMELAND SECURITY GRANT PROGRAM"

CITY OF NASHUA

In the Year Two Thousand and Twenty One

RESOLVED by the Board of Aldermen of the City of Nashua that the City of Nashua and the Nashua Police Department are authorized to accept and appropriate \$25,563.84 from the State of New Hampshire Department of Safety "State Homeland Security Grant Program" into Police Grant Activity "2020 Homeland Security Grant Program" for the purpose of purchasing night vision equipment. This funding shall be in effect through August 31, 2023. No local match is required.

LEGISLATIVE YEAR 2021

RESOLUTION:

R-21-138

PURPOSE:

Relative to the acceptance and appropriation of \$25,653.84 from the State of New Hampshire Department of Safety "State Homeland Security Grant Program" into Police Grant Activity "2020 Homeland Security Grant Program"

SPONSOR(S):

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

Human Affairs Committee

FISCAL NOTE:

Fiscal impact is a \$25,563.84 grant to be used for a specific purpose.

ANALYSIS

This resolution authorizes the City of Nashua and the Nashua Police Department to accept and appropriate funds from the New Hampshire Department of Safety State Homeland Security Grant Program for the purpose of purchasing night vision equipment. This funding shall be in effect through August 31, 2023. No local match is required.

**Approved as to account
structure, numbers,
and amount:**

Financial Services Division

By: /s/John Griffin

Approved as to form:

Office of Corporation Counsel

By: Paul Clarke

Date: 5 May 2021



RESOLUTION

APPROVING THE USE OF U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS BY NEIGHBORWORKS OF SOUTHERN NEW HAMPSHIRE FOR 40 ASH STREET

CITY OF NASHUA

In the Year Two Thousand and Twenty-One

WHEREAS, Neighborworks of Southern New Hampshire has requested HOME Investment Partnership Program funds to rehabilitate a property they own and operate located at 40 Ash Street; and

WHEREAS, the City has funds reserved under the HOME Program specifically for the development of affordable housing by a "Community Development Housing Organization" ("CHDO") for which Neighborworks is eligible.

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the City of Nashua hereby approves the allocation of up to \$207,460 of CHDO Reserve funds from fiscal years 2019-2022, using the oldest funds first, for Neighborworks of Southern New Hampshire to rehabilitate a property they own and operate located at 40 Ash Street; and

BE IT FURTHER RESOLVED that the Mayor is authorized to execute all necessary understandings, assurances and agreements pursuant to this project.

LEGISLATIVE YEAR 2021

RESOLUTION:

R-21-149

PURPOSE:

Approving the use of U.S. Department of Housing and Urban Development Home Investment Partnership Program funds by Neighborworks of Southern New Hampshire for 40 Ash Street

SPONSOR(S):

Alderman Tom Lopez

COMMITTEE
ASSIGNMENT:

Human Affairs Committee

FISCAL NOTE:

No fiscal impact; all federal grant funds.

ANALYSIS

This legislation approves the use of HOME Investment Partnership Program funds for an eligible affordable housing development project as described. HOME funds stack from year to year and are allocated generally using oldest funds first.

Approved as to content:

Financial Services Division

By: /s/ John Griffin

Approved as to form:

Office of Corporation Counsel

By: Donley Clarke

Date: 1 June 2021



RESOLUTION

AMENDING THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ANNUAL ACTION PLANS FOR FISCAL YEARS 2021 AND 2022 RELATIVE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”)

CITY OF NASHUA

In the Year Two Thousand Twenty-One

WHEREAS, R-20-026, as amended, and R-21-126, as amended, authorized the Mayor to file an application with the U.S. Department of Housing and Urban Development (“HUD”) for the Community Development Block Grant (“CDBG”), and the HOME Investment Partnership Program, and to execute all understandings, assurances and agreements as required therein for certain activities funded in FY21 and FY22 respectively;

WHEREAS, HUD recently informed the City of an increase to its (local) fiscal year 2022 CDBG allocation in the amount of \$9,742.00;

WHEREAS, the City wishes to allocate this increase to FY21 and FY22 activities;

WHEREAS, several prior year activities have unexpended balances available to reprogram; and

WHEREAS, the Front Door Agency has requested a change in the use of their FY21 CDBG allocation.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NASHUA, that the following CDBG activities shall be amended:

1. These CDBG balances are available and shall be reprogrammed:

FY20 Impact Fund – Entitlement balance not allocated	\$2,149.50
FY21 Contingency	\$5,270.69
FY21 PLUS Company	\$725.20
TOTAL	<u>\$8,145.39</u>

RESOLUTION

R-21-150

2. FY21 CDBG funds for the Front Door Agency: revise the activity address from 12 Concord Street to 65-69 $\frac{3}{4}$ Vine Street to replace windows and exterior doors; funding will remain \$30,000.

3. FY21 CDBG funds for Sandy Pond Park: increase funding from \$10,000 to \$25,000 utilizing the reprogrammed funds listed above (\$8,145.39) and \$6,854.61 from the increased FY22 allocation.

4. FY22 CDBG Grant Administration: increase by \$1,948.40 to include 20% of the increased FY22 allocation, bringing total to \$143,150.20.

5. FY22 Contingency: increase by \$938.99, the balance of the increased FY22 allocation uncommitted, bringing the total to \$1,071.87

LEGISLATIVE YEAR 2021

RESOLUTION:

R-21-150

PURPOSE:

Amending the U.S Department of Housing and Urban Development Annual Action Plans for Fiscal Years 2021 and 2022 relative to the Community Development Block Grant ("CDBG")

SPONSOR(S):

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

Human Affairs Committee

FISCAL NOTE:

Fiscal impact will be an additional \$9,742.00 of CDBG funds for Fiscal Year 2022 to be used for specific purposes.

ANALYSIS

This resolution amends the HUD Annual Action Plans for fiscal years 2021 and 2022, as a result of additional CDBG funding, funds that are now available to reprogram, and a change in the use of one agency's FY21 CDBG funds.

Approved as to account structure, number and amount:

Financial Services Division

By: /s/ John Griffin

Approved as to form:

Office of Corporation Counsel

By: Marilyn Clarke

Date: 1 June 2021