

FINANCE COMMITTEE

MAY 21, 2020

7:30 PM or immediately following Special
Board of Aldermen Meeting

Call in Number: 1-978-990-5298 Access Code: 273974

If there is a problem with the audio, please dial 603-821-2049 to advise.

ROLL CALL

COMMUNICATIONS

From: Dan Kooken, Purchasing Manager
Re: 14 Court Street Fire Suppression System, Change Orders #1 and #2 on PO #154024

From: Dan Kooken, Purchasing Manager
Re: Contract for Two Year External Audit Contract with Melanson Heath (Value: \$122,500) Department:
126 Financial Services; Funds: Professional and Technical Services \$89,900; Department: 168
Solid Waste; Funds: Professional and Technical Services \$13,000; Department 169 Wastewater;
Funds: Professional and Technical Services \$19,600

UNFINISHED BUSINESS

NEW BUSINESS – RESOLUTIONS

NEW BUSINESS – ORDINANCES

RECORD OF EXPENDITURES

GENERAL DISCUSSION

REMARKS BY THE ALDERMEN

POSSIBLE NON-PUBLIC SESSION

ADJOURNMENT



THE CITY OF NASHUA

Administrative Services

Purchasing Department

"The Gate City"

May 14, 2020
Memo #20-105

TO: MAYOR DONCHESS
FINANCE COMMITTEE

SUBJECT: CONTRACT FOR TWO YEAR EXTERNAL AUDIT CONTRACT WITH MELANSON
HEATH (VALUE: \$122,500)
DEPARTMENT: 126 FINANCIAL SERVICES; FUNDS: PROGESSIONAL AND
TECHNICAL SERVICES \$89,900
DEPARTMENT: 168 SOLID WASTE; FUNDS: PROFESSIONAL AND TECHNICAL
SERVICES \$13,000
DEPARTMENT 169 WASTEWATER: FUNDS; PROFESSIONAL AND TECHNICAL
SERVICES \$19,600

Please see the attached communication from John L. Griffin, Chief Financial Officer, dated May 12, 2020 for information related to this purchase.

Pursuant to NRO § 5-83 **Professional Services** (A) In the purchase of accounting, architectural, auditing, engineering, legal, medical and ambulance services and purchases of independent professional consultant services for personnel, data processing, actuarial, planning, management and other comparable purchases competitive bidding shall not be required.

The Chief Financial Officer and the Purchasing Department recommend the approval of this contract in the amount of **\$122,500** to **Melanson Heath & Company of Nashua, NH**.

Respectfully,

Dan Kookan
Purchasing Manager

Cc: J. Griffin



THE CITY OF NASHUA

"The Gate City"

Administrative Services Division-Purchasing

To: Mayor Donchess
Finance Committee

From: Dan Kookan, Purchasing Manager

Date: May 14, 2020

Subject: 14 Court Street Fire Suppression System, Change Orders #1 and #2 on
PO#154024

Northpoint Construction had 2 Change Orders to PO 154024 totaling \$28,573 as they complete the 14 Court Street Fire Suppression System.

Change Order #1 totals \$15,290 for a number of changes to the original plan. Details are attached.

Change Order #2 totals \$13,283 for a number of changes to the original plan. Details are attached.

The source of funds for these changes is the Building Trust Fund