

HUMAN AFFAIRS COMMITTEE

MAY 11, 2020

7:00 PM

Call in Number: 978-990-5298; Access Code: 273974

If there is a problem with the audio, please dial 603-821-2049 to advise.

ROLL CALL

COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS – RESOLUTIONS

R-20-026

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Linda Harriott-Gathright
Alderman Patricia Klee
Alderman-at-Large Shoshanna Kelly
Alderman Jan Schmidt
Alderman Richard A. Dowd
Alderman-at-Large Lori Wilshire

ADOPTING THE 2020 CONSOLIDATED PLAN AND AUTHORIZING THE MAYOR TO APPLY FOR AND EXPEND THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") AND HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS FOR FISCAL YEAR 2021

R-20-031

Endorsers: Mayor Jim Donchess
Alderman Richard A. Dowd
Alderman Patricia Klee
Alderman-at-Large David C. Tencza
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Jan Schmidt
Alderman Linda Harriott-Gathright
Alderman Thomas Lopez
Alderman June M. Caron
Alderman-at-Large Lori Wilshire

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$122,122 FROM THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF JUSTICE INTO POLICE GRANT ACTIVITY "2020 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF) PROGRAM"

NEW BUSINESS – ORDINANCES

GENERAL DISCUSSION

REMARKS BY THE ALDERMEN

POSSIBLE NON-PUBLIC SESSION

ADJOURNMENT



RESOLUTION

ADOPTING THE 2020 CONSOLIDATED PLAN AND AUTHORIZING THE MAYOR TO APPLY FOR AND EXPEND THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) AND HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS FOR FISCAL YEAR 2021

CITY OF NASHUA

In the Year Two Thousand Twenty

RESOLVED by the Board of Aldermen of the City of Nashua

That the Board of Aldermen hereby adopt by reference the “Consolidated Plan of the City of Nashua for the period of July 1, 2020 to June 30, 2024”. Said Plan must be submitted to and approved by the U.S. Department of Housing and Urban Development (“HUD”) at least every five years. The Consolidated Plan is designed to help the City evaluate our affordable housing and community development needs & market conditions, and to make data-driven, place-based investment decisions. It includes a strategic plan that provides a course of action for building livable communities;

That the Mayor be, and hereby is, authorized to file an application with the U.S. Department of Housing and Urban Development (“HUD”) for the annual Community Development Block Grant (“CDBG”) under the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and the HOME Investment Partnership Program under the provisions of Title II of the Cranston-Gonzales National Affordable Housing Act, and to execute all understandings, assurances and agreements as required therein;

That the following CDBG activities shall be carried out with an annual grant of \$664,515; estimated program income of \$45,000; and reprogrammed funds in the amount of \$41,527.69, as described herein, for a total of \$751,042.69. All activities are more fully described and shall be consistent with the proposals contained in the communications to the Human Affairs Committee dated January 29, 2020;

Reprogrammed Funds:

FY19 Administration	\$2,467.60
FY19 Nashua Center lighting project balance	\$420.44
FY19 Nashua PAL lighting project balance	\$4,329.00
FY19 Arlington St Center Director balance	\$20,333.46
FY19 Construction Management	\$1,052.08

RESOLUTION**R-20-026**

FY18 Crown Hill Pool balance	\$4,024.00
FY18 Administration	\$73.40
FY17 Vietnam Vet's basketball court balance	\$8,827.71

Activities to be funded in FY21:

1. Public Services - \$99,677
Support of public service programs principally benefiting low-moderate income beneficiaries of Nashua. This pool of funds shall be applied to CDBG eligible activities identified through the Citizens Advisory Commission for Community Grants process. Public Services shall not exceed 15% of the entitlement award plus prior year program income.
2. CDBG Grant Administration - \$141,903
General administration and planning costs of carrying out the CDBG and other related HUD projects by the Urban Programs Department, including but not limited to regulatory compliance monitoring, IDIS management, preparation of required grant reports, advertising, recording fees, etc. Amount shall not exceed 20% of the entitlement award plus actual program income received during the program year.
3. Project Delivery - \$122,111
Construction management related to physical CDBG projects and Housing Improvement Program, including but not limited to the direct cost of the Urban Programs Department staff to conduct environmental reviews, drafting scope of work, preparation of bid documents, bidding, construction management and Davis Bacon compliance.
4. Ash Street Futsal Court Lighting - \$10,000
Purchase and installation of light posts at the new futsal court located on Ash Street. The costs will be shared with the YMCA who has offered just under \$25,000 toward the project. The park serves an area that is approximately 98% low-moderate income.
5. Boys and Girls Club - \$39,000
Rehabilitation of the indoor pool area to include grouting and resealing of the tiled deck and renovation of the locker rooms located at One Positive Place.
6. Front Door Agency - \$30,000
Conversion of heating system from electric to natural gas at transitional housing facility located at 12 Concord Street.
7. Los Amigos Park - \$15,000
Rehabilitation of neighborhood park to include new play structures and general improvements. Funds will cover the cost of materials and delivery, with installation completed by DPW personnel.
8. Marguerite's Place - \$30,000
Window replacement at 85-87 Palm Street transitional housing facility comprised of two buildings and one child care center.

9. Opportunity Networks - \$33,000
Rehabilitation of two bathrooms at 116 Perimeter Road, Unit A. Work will result improved accessibility and safety, including ADA compliant fixtures, flooring, walls and purchase/installation of a ceiling lift and track, as further described in their proposal.
10. Owner-Occupied Housing Improvement Program (HIP) - \$50,000
Financial and technical assistance to eligible low-moderate income, owner-occupants in for essential repairs of 1-4 family residential properties. Financial assistance provided in the form of 0% deferred payment loans and/or grants for certain emergency work, as described in the Program's Guidelines. Minor rehab work, including code and safety corrections, repairs, accessibility, etc. Emergency work, costing at least \$1,000 and up to \$5,000, may be offered in the form of a grant rather than a loan to owners at or below 30% AMI. Owners earning above 30% AMI may be offered assistance in the form of a loan. Repayment of prior HIP loans during the fiscal year, in excess of annual estimated program income, shall be distributed between this Program and the Rental Improvement Program.
11. PLUS Company - \$15,000
Rehabilitation of second floor bathroom to include ADA accessible stall and replacement of flooring at front & rear entrances located at 19 Chestnut Street.
12. Rental Improvement Program - \$150,000
Program offering 0% interest, deferred payment loans for essential repairs of residential rental properties containing 1-8 units, occupied by income eligible tenants. Financing and other terms more fully described in the Program's Guidelines. Properties located in the City's lowest income census tracts will receive priority.
13. Sandy Pond Park - \$10,000
Park improvements including additional playground structures, a replacement fishing dock, fencing repair, signage, and walkway repairs. The park serves an area that is approximately 60% low-moderate income. Funds would be applied to the cost of materials as well as construction of the fishing pier. Installation of the playground structures to be carried out by DPW personnel.
14. Contingency - \$5,351.69
Reserve funds that may be applied to any of the activities described herein for unforeseen costs. Funds may be directed to other unforeseen eligible community needs, subject to Board of Aldermen approval. Contingency budget may be adjusted to reflect an increase or decrease in the annual CDBG allocation, as announced by HUD following approval of this Resolution. If CDBG award is significantly less than anticipated and this Contingency line cannot cover the reduction, all activities will be adjusted proportionately.

That all open and active CDBG activities from previous Action Plans be carried forward and entered in the FY21 Action Plan as applicable; and

That the following HOME activities be carried out with an annual grant of \$427,876:

1. HOME Grant Administration - \$42,787
Administration of the HOME Program by the Urban Programs Department, including determining eligibility, technical assistance to participants, compliance with program regulations, underwriting, preparation and review of construction specs, environmental review, long-term monitoring and reporting to HUD.
2. Community Housing Development Organization (CHDO) Reserve - \$64,182
Mandatory set aside, equal to 15% of the annual grant, for specific activities to be undertaken by a private nonprofit, community-based organization that has staff with the capacity to develop affordable housing for the community it serves. In order to qualify for designation as a CHDO, the organization must meet certain requirements pertaining to their legal status, organizational structure, capacity and experience as it relates to the project they are developing.
3. Affordable Housing Development - \$320,907
Acquisition, rehabilitation and /or conversion of residential and/or non-residential buildings to create affordable rental and/or home-owner housing, occupied by HOME-eligible households. Projects may be developed by non-profit, for-profit, public or private entities.

LEGISLATIVE YEAR 2020

RESOLUTION: R-20-026

PURPOSE: Adopting the 2020 Consolidated Plan and Authorizing the Mayor to apply for and expend the Community Development Block Grant ("CDBG") and Home Investment Partnership Program Funds for Fiscal Year 2021

SPONSOR(S): Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Linda Harriott-Gathright
Alderman Patricia Klee
Alderwoman-at-Large Shoshanna Kelly
Alderman Jan Schmidt
Alderman Richard A. Dowd
Alderman-at-Large Lori Wilshire

COMMITTEE ASSIGNMENT: Human Affairs Committee

FISCAL NOTE: Fiscal impact will be a total of \$751,042.69 CDBG funds and a total of \$427,876 in HOME Investment Partnership funds to be used for specific purposes.

ANALYSIS

This resolution adopts the 5-year Consolidated Plan and authorizes the Mayor to apply for and expend the Fiscal Year 2021 annual Community Development Block Grant and HOME Investment Partnership Funds.

Approved as to form: Office of Corporation Counsel

By: Dorothy Clarke

Date: 19 March 2020



RESOLUTION

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$122,122 FROM THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF JUSTICE INTO POLICE GRANT ACTIVITY "2020 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF) PROGRAM"

CITY OF NASHUA

In the Year Two Thousand and Twenty

RESOLVED by the Board of Aldermen of the City of Nashua that the City of Nashua and the Nashua Police Department are authorized to accept and appropriate \$122,122 from the State of New Hampshire, Department of Justice into Police Grant Activity "2020 Coronavirus Emergency Supplemental Funding (CESF) Program" for the purpose of preventing, preparing for, and responding to the Coronavirus. This funding shall be in effect for the period of 1/20/2020 – 1/20/2022. No local match is required.

LEGISLATIVE YEAR 2020

RESOLUTION:

R-20-031

PURPOSE:

Relative to the acceptance and appropriation of \$122,122 from the State of New Hampshire, Department of Justice into Police Grant Activity "2020 Coronavirus Emergency Supplemental Funding (CESF) Program"

SPONSOR(S):

Mayor Jim Donchess
Alderman Richard A. Dowd
Alderman Patricia Klee
Alderman David C. Tencza
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Jan Schmidt
Alderman Linda Harriott-Gathright
Alderman Thomas Lopez
Alderman June M. Caron
Alderman-at-Large Lori Wilshire

**COMMITTEE
ASSIGNMENT:**

Human Affairs Committee

FISCAL NOTE:

Fiscal impact is a \$122,122 grant to be used for a specific purpose.

ANALYSIS

This resolution authorizes the City of Nashua and the Nashua Police Department to accept and appropriate \$122,122 from the State of New Hampshire, Department of Justice for the purpose of preventing, preparing for, and responding to the Coronavirus. This funding shall be in effect for the period of 1/20/2020 – 1/20/2022. No local match is required.

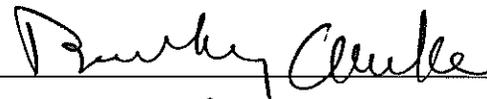
**Approved as to account
number and/or structure,
and amount:**

Financial Services Division

By: /s/ John Griffin

Approved as to form:

Office of Corporation Counsel

By: 

Date: 21 April 2020