

**CITY OF NASHUA  
BOARD OF FIRE COMMISSION  
AGENDA**

**Wednesday, April 7, 2021  
177 Lake Street, Nashua, NH  
Training Classroom  
5:30 PM**

**Roll Call**

**Pledge of Allegiance**

**Moment of Silence**

**Out of Order – New Hire – 21 39 - Dispatcher Lisa DiPrima**

**Period for Public Comment (RE: Agenda Items)**

**CONSENT AGENDA**

**Approval of Minutes:**

**21 40            March 3, 2021            Regular Meeting Minutes**

**Communications:**

**21 41            From: Citizen  
Re:    Thank you to NFR at Vaccination Clinic**  
**21 42            From: Linchris Hotel Corporation (Doubletree Hotel)  
Re:    Thank you to the NFR Fire Marshal's Office**

**Reports:**

**21 43            Departmental Detail Expenditures Report**

## **REGULAR AGENDA:**

### **Staff Reports:**

- 21 44      **A. Chief Rhodes**
- B. Assistant Chief Buxton**

### **Discussion:**

- 21 45      **Local 789**

### **Old Business:**

### **New Business:**

- 21 46      **New Hire Process – Chief Rhodes to discuss**
- 21 47      **Rules and Regulations – Chief Rhodes to discuss**

### **Remarks**

### **Remarks by Fire Commission**

### **Period for Public Comment (RE: Non-Agenda Items)**

### **Personnel:**

- 21 48      **Personnel Item A**
- 21 48      **Personnel Item B**

### **Non Public if required**

### **Date and Location of Next BFC Meeting:**

**Wednesday May 5, 2021, 5:30 PM at 177 Lake St Training Classroom**

### **Date and Location of other Events**

### **Adjourn**

**CITY OF NASHUA  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
WEDNESDAY, MARCH 3, 2021**

**THE MEETING CAME TO ORDER AT 17:33 PM**

**MEMBERS PRESENT:**

Kevin Burgess  
Paul Garant  
Gary Lambert  
Ken Marquis  
Anthony Patti

**MEMBERS NOT PRESENT:**

**STAFF PRESENT:**

Chief Brian D. Rhodes (17:40)  
Assistant Chief Steve M. Buxton

**STAFF NOT PRESENT:**

**OTHERS PRESENT:**

Deputy Fire Chief James Kirk  
Captain Telgen  
Captain Wholey  
Local 789 President Thomas Wholey  
Firefighter Michael McGovern  
Members of Local 789

All stood as Commissioner Lambert lead the Pledge of Allegiance.

A Moment of Silence was held for all those lost in the fire service.

**PUBLIC COMMENT (RE: NFR AGENDA ITEMS)**

N/A

**CONSENT AGENDA**

**Approval of Minutes**

February 3, 2021 Regular Meeting

21 30

Motion by Commissioner Marquis to accept as presented the meeting minutes and place on file  
Seconded by Commissioner Patti

Vote: passed 5-yes

03/09/2021 kmc

**Motion** by Commissioner Marquis to accept as presented the meeting minutes and place on file  
Seconded by Commissioner Patti  
Vote: passed 5-yes

Communication(s):

**From: Citizen** 21 32  
**Re: Thank you to NFR at Vaccination Clinic**

**Motion** by Commissioner Marquis to accept as presented the Citizen of Nashua Thank You and place on file  
Seconded by Commissioner Patti  
Vote: passed 5-yes

Departmental Detail Expenditures Report 21 33

**Motion** by Commissioner Marquis to accept as presented the Departmental Detail Expenditures Report and place on file  
Seconded by Commissioner Patti  
Vote: passed 5-yes

REGULAR AGENDA

Staff Reports

**A. Chief Rhodes** 21 34 A

**Motion** by Commissioner Marquis to accept Chief Rhodes' report as presented and place on file  
Seconded by Commissioner Lambert  
Vote: passed 5-yes

**B. Assistant Chief Buxton** 21 34 B

**Motion** by Commissioner Marquis to accept Assistant Chief Buxton's report as presented and place on file  
Seconded by Commissioner Patti  
Vote: passed 5-yes

## Discussions

Local 789

21 35

President Wholey had a few things to report.

He brought forth a grievance for Phillip MacCallum that needed to go to the Commission level.

There are two other grievances that are at arbitration level. One is the military case against City Hall which is in April. The other is a stipend grievance on March 15, 2021.

Members did receive their rate changes and the Local wanted to thank the administration for their work on getting this processed. Retro should be paid out on March 11, 2021.

Local 789 is doing a shoe drive at Arlington Street Community Center. The date for the drive is to be determined.

Local 789 is on track with the contract. The promotional process committee has been decided. The members for the committee are Lt. Armstrong, Lt. Campbell, Pvt. C. Hebert, and Dispatcher Jenkins.

Commissioner Garant thanked Engine 6, Lt. M. Haynes and company for their call to his house for assistance.

Commissioner Garant is glad to see progress on the promotional committee.

Commissioner Garant stated, according to the contract, there has to be a report sent to the HR Manager indicating the status of the sick bank. The Board of Fire Commissioners participates at the very end of a sick bank case. If there is a need to extend the benefit the board has to make a decision. Commissioner Garant requested that the board be copied on the Sick Bank Report that is sent to HR so the board is aware of how their decision might affect the solvency of the bank. President Wholey agreed to send the report to the board.

**Motion** by Commissioner Marquis to accept and place on file discussion item 21 35

Seconded by Commissioner Patti

Vote: passed 5-yes

## OLD BUSINESS

### **Master Plan Discussion**

21 28

Chief Rhodes stressed the importance of the Master Plan and the importance of moving forward with the plan. He also hopes NFR has the full support of the board for the acceptance of the Master Plan. He is also hopeful the Board of Fire Commissioners will be present at the March 23, 2021 presentation to the Board of Aldermen. Having the board present would show a good statement of support from the Commissioners to the Alderman to hopefully get them to adopt The Master Plan and take some ownership of it as well. He is confident that a good Strategic Planning Committee will be formed from top to bottom and come up with a good plan to help move the organization forward.

**Motion** by Commissioner Patti to accept, as presented, the Master Plan and move forward with the Strategic Planning Committee.

Seconded by Commissioner Lambert

Vote: passed 5-yes

03/09/2021 kmc

## NEW BUSINESS

### **NFR Strategic Planning Committee discussion**

21 36

Chief Rhodes said he would meet with Local 789 President Wholey to ask for a recommendation from the local. The senior leadership of the organization will be asked as well. The liaison or alternate liaison from the board of aldermen should also be consulted. Ideally someone from the community should be involved. A good report on the Strategic Planning Committee will be presented at the next Commission meeting.

**Motion** by Commissioner Garant to move forward to approve the establishment of the NFR Strategic Planning Committee and to get future reports on an ongoing basis.

Seconded by Commissioner Patti

Vote: passed 5-yes

## REMARKS

Commissioner Garant brought up that a former resident and native of Nashua, Gary Ledoux, is looking to create a Nashua Fire Rescue History Facebook Page to bring the history up. He wanted to bring it to everyone's attention. Chief Rhodes expressed his concern about the page. Discussion was that he can do what he wishes but it has to be unofficial and not backed by NFR. The Board of Fire Commission should not authorize the page. Mr. Ledoux should go out of his way to make it look different than any official NFR sites. Commissioner Garant said he would tell him to be sure to use the word "unofficial". Chief Rhodes was not sure how to advise him. Commissioner Burgess suggested to not give any advice on the page. Commissioner Lambert stressed that Mr. Ledoux has to stay away from the Nashua Fire Rescue look.

## REMARKS BY FIRE COMMISSION

N/A

## PUBLIC COMMENT (RE: NFR NON-AGENDA ITEMS)

N/A

## PERSONNEL ITEMS

### **Personnel Item**

21 37 A

**Motion** by Commissioner Patti to accept and place on file

Seconded by Commissioner Garant

Vote: passed 5-yes

## NON-PUBLIC SESSION

N/A

**TIME AND LOCATION OF NEXT MEETING:**

Wednesday, April 7, 2021, 17:30 pm  
at 177 Lake Street, Classroom

**Date and Location of other Events**

Master Plan presentation to the Board of Alderman  
Tuesday, March 23, 2021, 19:30 pm

**MOTION TO ADJOURN**

**Motion by Commissioner Marquis to adjourn the meeting at 18:17 PM**  
**Seconded by Commissioner Lambert**  
**Vote: passed 5-yes**

**21 38**

CHIEF RHODES,

5 MAR 2021

THIS IS JUST A SHORT NOTE TO  
 SAY "THANK YOU" FOR THE EFFICIENT  
 & PROFESSIONAL WORK ON 11 FEBRUARY  
 WHEN MY WIFE CHRISTINA (ALTZ) AND I (AG170)  
 RECEIVED OUR 1ST COVID-19  
 VACCINATION AT THE SOUTH MARSHUA  
 HIGH SCHOOL SITE.

YOUR FIRE FIGHTERS PROVIDED TRAFFIC  
 CONTROL & DIRECTION WHICH GREATLY  
 ASSISTED THE VACCINATION OPERATIONS,

RELEASING US OF THE BITTER COLD & WIND.

THANKS AGAIN FOR THE WORK OF YOUR  
 FIRE FIGHTERS

WE ARE LOOKING FORWARD TO RECEIVING  
 OUR 2ND SHOTS NEXT THURSDAY,  
 11 MARCH, AT THE SAME LOCATION.

JOHN V. MADDAN  
 LTC, TC, USAR (RET.)  
 HUDSON, NH



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**From:** Buxton, Steve  
**Sent:** Thursday, April 01, 2021 10:15 AM  
**To:** Rhodes, Brian  
**Subject:** FW: Nashua Doubletree

**Importance:** High

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Please see below regarding K-2 work at Double Tree.

Steve

*Steve M. Buxton*

Assistant Fire Chief  
Nashua Fire Rescue  
70 East Hollis Street  
Nashua, NH 03060  
603-594-3651

**From:** Pouliot, Adam  
**Sent:** Thursday, April 1, 2021 8:49 AM  
**To:** Buxton, Steve <BuxtonS@nashuanh.gov>  
**Subject:** FW: Nashua Doubletree  
**Importance:** High

Just wanted to pass this on.

Adam

**From:** McKinney, William  
**Sent:** Monday, March 29, 2021 8:31 AM  
**To:** CD- Building Dept <BuildingDepartment@nashuanh.gov>  
**Cc:** Marchant, Sarah <marchants@nashuanh.gov>; Pouliot, Adam <AdamP@nashuanh.gov>  
**Subject:** FW: Nashua Doubletree  
**Importance:** High

Good morning all,

All of you know how much I love to share thanks and accolades given to our department for the great job that we do. This morning I was thrilled to have forwarded to me the below email thanking not only one of our inspectors from Building Safety but also our Fire Marshal's Office for our outstanding working relationship. In particular Dawn Michaud and Mark Rapaglia have worked for more than two years with Linchris Hotel Corporation to resolve some significant fire separation and firestopping issues discovered within the Doubletree Inn at #2 Somerset Drive. This project was further complicated by Covid that required additional negotiations and compromise with agreed to timelines. Dawn and Mark both agreed to adjust timeline to recognize the serious financial issues of the past year but also kept the project progressing as quickly as reasonably possible.

Sometimes we all need to remember the financial impacts strict adherence to codes and timelines can have on property owner and business. Often compromise by all parties involved is the best avenue and Dawn and Mark managed this complicated project perfectly. Great Job!!

What a great start to the week.

*William McKinney*

Building Official / Manager  
Department of Building Safety  
City of Nashua, New Hampshire  
229 Main Street, PO Box 2019  
Nashua, NH 03061-2019  
(603) 589-3084  
[mckinneyw@nashuanh.gov](mailto:mckinneyw@nashuanh.gov)



Visit Nashua Community Development on  and 

**From:** Steve Grundy [<mailto:steveg@linchris.com>]

**Sent:** Sunday, March 28, 2021 8:23 PM

**To:** Michaud, Dawn <[MichaudD@nashuanh.gov](mailto:MichaudD@nashuanh.gov)>; Rapaglia, Mark <[MarkR@nashuanh.gov](mailto:MarkR@nashuanh.gov)>

**Subject:** Nashua Doubletree

**CAUTION:** This email came from outside of the organization. Do not click links/open attachments if source is unknown.

Dawn, Mark,

I would like to thank you both for working with us to complete the corrections of our firestop issues. You have both been extremely helpful and most professional during this project, to a point where I felt it necessary to send you this message.

I have been building in New England for 30 years and have worked with countless building and fire officials and it has always been a challenge whenever working with both at the same time as the two departments don't ordinarily maintain communication with each other, and myself, as well as you have. It is that communication that you have kept up that enabled this project to progress as smoothly as it did.

Thank you both, it has been a pleasure.

Steve Grundy  
Director Of Engineering



Linchris Hotel Corporation



CITY OF NASHUA, NEW HAMPSHIRE  
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT  
FISCAL YEAR 2021  
THROUGH APRIL 30, 2021

1000 GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
<b>152 FIRE</b>							
<b>51 SALARIES &amp; WAGES</b>							
51100 WAGES FULL TIME	12,535,398.00	12,535,398.00	-	234,371.93	9,151,665.11	3,383,732.89	
51300 OVERTIME	117,040.00	117,040.00	-	17,260.99	115,989.16	1,050.84	
51330 OVERTIME-COVERAGE	725,778.00	725,778.00	-	25,860.75	840,109.56	(114,331.56)	
51500 WAGES ELECTED OFFICIALS	7,500.00	7,500.00	-	-	5,625.00	1,875.00	
51600 LONGEVITY	140,000.00	140,000.00	-	-	126,642.69	13,357.31	
51614 SICK INCENTIVE	32,212.00	32,212.00	-	-	-	32,212.00	
51628 EXTRA HOLIDAY	672,417.00	672,417.00	-	-	479,462.26	192,934.74	
51660 ADDITIONAL HOURS	1,568,014.00	1,568,014.00	-	47,508.80	1,817,755.73	(248,741.73)	
51700 STIPENDS	254,500.00	254,500.00	-	4,879.30	181,868.35	72,631.65	
51712 SPECIAL DETAIL-PENSIONABLE	2,300.00	2,300.00	-	-	-	2,300.00	
51750 RETIREMENT & SEPARATION PAY	-	131,635.13	-	-	211,966.16	(80,331.03)	
51900 SALARY ADJUSTMENTS	1,148,458.00	1,148,458.00	-	-	1,125,652.55	22,805.45	
51995 CONTRACT RETRO- ESCROW TRANSFER	-	0.00	-	-	(438,725.00)	438,725.00	
	\$ 17,204,617.00	\$ 17,336,252.13	\$ -	\$ 329,881.77	\$ 13,618,031.57	\$ 3,718,220.56	78.55 %
<b>52 FRINGE BENEFITS</b>							
52100 FICAMEDICARE	335,780.00	335,780.00	-	5,831.84	253,321.33	82,458.67	
52150 PENSION EXPENSE	4,800,000.00	4,800,000.00	-	94,965.43	4,053,649.04	746,350.96	
52300 BENEFITS	3,288,632.00	3,288,632.00	-	83,585.06	2,526,527.22	762,104.78	
52800 EDUCATIONAL ASSISTANCE	24,000.00	24,000.00	-	-	2,573.50	21,426.50	
	\$ 8,448,412.00	\$ 8,448,412.00	\$ -	\$ 164,182.13	\$ 6,836,071.09	\$ 1,612,340.91	80.92 %
<b>53 PROFESSIONAL &amp; TECHNICAL SERVICES</b>							
53135 MEDICAL SERVICES	24,000.00	24,000.00	720.40	-	779.60	22,500.00	
53142 CONSULTING SERVICES	4,000.00	1,000.00	-	-	1,000.00	-	
53455 TESTING SERVICES	4,500.00	500.00	500.00	-	-	-	
	\$ 32,500.00	\$ 25,500.00	\$ 1,220.40	\$ -	\$ 1,779.60	\$ 22,500.00	11.76 %
<b>54 PROPERTY SERVICES</b>							
54100 ELECTRICITY	115,402.00	115,402.00	-	-	75,631.65	39,870.35	
54107 HEATING OIL	2,098.00	2,098.00	-	-	-	2,098.00	
54114 HEATING GAS	67,065.00	67,065.00	-	-	41,965.58	25,099.42	
54141 WATER	33,575.00	33,575.00	235.00	-	20,726.13	12,613.87	
54228 PEST CONTROL SERVICES	2,800.00	2,800.00	692.00	-	2,076.00	32.00	
54243 HVAC MAINTENANCE	23,000.00	23,000.00	3,637.62	-	39,276.43	(19,914.05)	

CITY OF NASHUA, NEW HAMPSHIRE  
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT  
FISCAL YEAR 2021  
THROUGH APRIL 30, 2021



1000 GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
<b>152 FIRE</b>							
<b>54 PROPERTY SERVICES</b>							
54280 BUILDING/GROUNDS MAINTENANCE	62,000.00	62,000.00	2,404.61	-	35,931.71	23,663.68	
54414 HARDWARE MAINTENANCE	12,750.00	12,750.00	636.26	-	1,988.57	10,124.17	
54487 EQUIPMENT REPAIRS & MAINTENANCE	18,930.00	18,930.00	1,059.64	-	14,906.88	2,963.50	
54600 VEHICLE REPAIRS & MAINTENANCE	<b>28,000.00</b>	<b>28,000.00</b>	<b>2,224.25</b>	-	<b>21,124.40</b>	<b>4,651.35</b>	
	<b>\$ 365,620.00</b>	<b>\$ 365,620.00</b>	<b>\$ 10,889.38</b>	<b>\$ -</b>	<b>\$ 253,528.33</b>	<b>\$ 101,202.29</b>	<b>72.32 %</b>
<b>56 OTHER SERVICES</b>							
55118 TELEPHONE-CELLULAR	8,400.00	8,400.00	-	-	7,100.82	1,299.18	
55200 DUES AND MEMBERSHIPS	800.00	1,900.00	255.33	-	1,629.67	15.00	
56307 MILEAGE REIMBURSEMENTS	300.00	300.00	-	-	2.88	297.12	
55400 CONFERENCES AND SEMINARS	8,000.00	8,000.00	-	-	3,828.00	4,172.00	
55421 EMPLOYEE TRAINING & CERTIFICATIONS	8,000.00	21,000.00	-	-	13,572.80	7,427.20	
55600 PRINTING SERVICES	600.00	600.00	-	-	111.23	488.77	
55607 POSTAGE & DELIVERY	1,583.00	1,583.00	-	-	961.13	621.87	
55699 OTHER CONTRACTED SERVICES	<b>12,050.00</b>	<b>12,950.00</b>	<b>1,302.85</b>	-	<b>10,979.21</b>	<b>667.94</b>	
	<b>\$ 39,733.00</b>	<b>\$ 54,733.00</b>	<b>\$ 1,558.18</b>	<b>\$ -</b>	<b>\$ 38,185.74</b>	<b>\$ 14,989.08</b>	<b>72.61 %</b>
<b>61 SUPPLIES &amp; MATERIALS</b>							
61100 OFFICE SUPPLIES	8,000.00	8,000.00	50.39	-	4,741.13	3,208.48	
61107 CLOTHING & UNIFORMS	110,150.00	110,150.00	4,425.75	52.00	102,526.64	3,197.61	
61110 PROTECTIVE CLOTHING	71,200.00	71,200.00	37,744.82	-	7,704.88	25,750.30	
61135 EDUCATIONAL SUPPLIES	4,000.00	100.00	-	-	-	100.00	
61142 MEDICAL SUPPLIES	8,000.00	8,000.00	219.69	-	9,091.34	(1,311.03)	
61156 CHEMICALS	1,810.00	1,810.00	145.00	-	810.00	855.00	
61166 GASES	1,900.00	1,900.00	5.00	-	160.00	1,735.00	
61245 TRAINING MATERIALS	200.00	200.00	1.64	-	553.14	(354.78)	
61299 MISCELLANEOUS SUPPLIES	3,325.00	3,325.00	26.29	-	2,865.46	433.25	
61300 FUEL, UNLEADED	14,805.00	14,805.00	12.50	-	5,378.82	9,413.68	
61307 FUEL, DIESEL	45,000.00	45,000.00	101.04	-	9,450.68	35,448.28	
61428 CLEANING & JANITORIAL SUPPLIES	19,200.00	19,200.00	274.33	-	12,283.15	6,632.52	
61435 FIRE EXTINGUISHERS	1,000.00	1,000.00	12.64	-	1,137.36	(150.00)	
61499 BUILDING SUPPLIES	4,100.00	1,100.00	100.04	-	635.87	364.09	
61538 LIME AND FERTILIZER	2,500.00	2,500.00	789.00	-	711.00	1,000.00	
61650 COPIER SUPPLIES	2,000.00	1,300.00	-	-	364.56	935.44	
61699 EQUIPMENT MAINT SUPPLIES	28,550.00	28,550.00	2,747.89	-	8,419.38	17,382.75	

CITY OF NASHUA, NEW HAMPSHIRE  
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT  
FISCAL YEAR 2021  
THROUGH APRIL 30, 2021



1000 GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
<b>152 FIRE</b>							
<b>61 SUPPLIES &amp; MATERIALS</b>							
61705 TIRES	36,700.00	36,700.00	5.46	-	13,924.54	22,770.00	
61709 LUBRICANTS	6,158.00	6,158.00	121.62	-	2,753.38	3,283.00	
61798 VEHICLE PARTS & SUPPLIES	53,642.00	53,642.00	2,150.03	-	45,221.96	6,270.01	
61807 PUBLICATIONS	4,400.00	500.00	-	-	-	500.00	
61830 SUBSCRIPTIONS	1,000.00	17,500.00	-	-	154.95	17,345.05	
61900 MEALS	400.00	400.00	-	-	224.52	175.48	
61910 MEALS - FUNCTIONS	400.00	400.00	-	-	-	400.00	
	\$ 428,440.00	\$ 433,440.00	\$ 48,933.13	\$ 52.00	\$ 229,122.74	\$ 155,364.13	64.15 %
<b>68 OTHER EXPENSES</b>							
68335 ARSON INVESTIGATION EXPENSES	4,000.00	4,000.00	-	-	2,270.67	1,729.33	
68337 NEW HIRE APPLICATION EXPENSES	1,000.00	1,000.00	100.00	-	790.00	110.00	
68355 SPECIAL AWARDS	2,000.00	0.00	-	-	-	-	
	\$ 7,000.00	\$ 5,000.00	\$ 100.00	\$ -	\$ 3,060.67	\$ 1,839.33	63.21 %
<b>71 EQUIPMENT</b>							
71000 EQUIPMENT	1,100.00	1,100.00	-	-	-	1,100.00	
71025 SMALL TOOLS	4,850.00	4,850.00	54.84	-	2,540.61	2,264.56	
71400 EMERGENCY RESCUE EQUIPMENT	24,600.00	24,600.00	150.06	-	43,801.83	(19,351.89)	
71414 PHOTOGRAPHIC EQUIPMENT	400.00	400.00	-	-	218.00	182.00	
71432 FIRE APPARATUS EQUIPMENT	67,016.00	67,016.00	460.43	-	51,365.22	15,190.35	
71450 AUDIO VISUAL EQUIPMENT	1,300.00	1,300.00	-	-	-	1,300.00	
71800 FURNITURE & FIXTURES	11,100.00	11,100.00	1,799.08	-	14,154.19	(4,653.27)	
71999 MISCELLANEOUS EQUIPMENT	25,500.00	14,500.00	68.45	-	5,340.54	9,091.01	
	\$ 135,866.00	\$ 124,866.00	\$ 2,532.86	\$ -	\$ 117,420.39	\$ 4,912.75	96.07 %
<b>90 BUDGET ADJUSTMENTS</b>							
80120 MAYORAL BUDGET ADJUSTMENTS	(621.00)	(621.00)	-	-	-	(621.00)	
	\$ (621.00)	(\$ 621.00)	\$ -	\$ -	\$ -	\$(621.00)	-
<b>TOTAL - FIRE</b>	\$ 26,661,567.00	\$ 26,793,202.13	\$ 65,233.95	\$ 494,115.90	\$ 21,097,200.13	\$ 5,630,768.05	78.98 %



CITY OF NASHUA, NEW HAMPSHIRE  
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT  
FISCAL YEAR 2021  
THROUGH APRIL 30, 2021

1000 GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENG/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
<b>TOTAL - GENERAL FUND</b>	\$ 26,661,567.00	\$26,793,202.13	\$ 65,233.95	\$ 494,115.90	\$ 21,097,200.13	\$ 5,630,766.05	78.98 %



**CITY OF NASHUA, NEW HAMPSHIRE**  
**GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT**  
**FISCAL YEAR 2021**  
**THROUGH APRIL 30, 2021**

1001	GF-CAPITAL IMPROVEMENTS	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
81	MAJOR CAPITAL OUTLAY/IMPROVEMENTS							
81100	CAPITAL IMPROVEMENTS	40,000.00	73,956.73	-	-	-	73,956.73	0.00 %
		\$ 40,000.00	\$73,956.73	\$ -	\$ -	\$ -	\$ 73,956.73	0.00 %
<b>TOTAL - FIRE</b>		<b>\$ 40,000.00</b>	<b>\$73,956.73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 73,956.73</b>	<b>0.00 %</b>
<b>TOTAL - GF-CAPITAL IMPROVEMENTS</b>		<b>\$ 40,000.00</b>	<b>\$73,956.73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 73,956.73</b>	<b>0.00 %</b>

CITY OF NASHUA, NEW HAMPSHIRE  
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT  
FISCAL YEAR 2021  
THROUGH APRIL 30, 2021



1010	GF-PRIOR YEAR ENC & ESCROWS	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
52	FRINGE BENEFITS							
52800	EDUCATIONAL ASSISTANCE	\$ -	5,600.00	\$ -	\$ -	5,600.00	\$ -	100.00 %
53	PROFESSIONAL & TECHNICAL SERVICES							
53135	MEDICAL SERVICES	\$ -	20,000.00	18,507.00	\$ -	1,493.00	-	-
53142	CONSULTING SERVICES	\$ -	18,981.00	-	\$ -	18,981.00	-	-
54	PROPERTY SERVICES							
54243	HVAC MAINTENANCE	\$ -	\$36,961.00	\$ 18,507.00	\$ -	\$ 18,454.00	\$ -	100.00 %
61	SUPPLIES & MATERIALS							
61135	EDUCATIONAL SUPPLIES	\$ -	\$12,450.00	\$ -	\$ -	\$ 12,450.00	\$ -	100.00 %
61699	EQUIPMENT MAINT SUPPLIES	\$ -	4,000.00	-	\$ -	-	4,000.00	-
		\$ -	78.40	-	\$ -	78.40	-	-
71	EQUIPMENT							
71999	MISCELLANEOUS EQUIPMENT	\$ -	\$4,078.40	\$ -	\$ -	\$ 78.40	\$ 4,000.00	1.92 %
		\$ -	8,251.04	-	\$ -	8,251.04	-	-
		\$ -	\$8,251.04	\$ -	\$ -	\$ 8,251.04	\$ -	100.00 %
	<b>TOTAL - FIRE</b>	\$ -	\$67,340.44	\$ 18,507.00	\$ -	\$ 44,833.44	\$ 4,000.00	94.06 %
	<b>TOTAL - GF-PRIOR YEAR ENC &amp; ESCROWS</b>	\$ -	\$67,340.44	\$ 18,507.00	\$ -	\$ 44,833.44	\$ 4,000.00	94.06 %
	<b>GRAND TOTAL:</b>	\$26,701,567.00	\$26,934,498.30	\$83,740.96	\$494,115.90	\$21,142,033.57	\$5,708,724.78	





**Nashua Fire Rescue**  
 Administrative Office  
 70 East Hollis Street, Nashua, NH 03060  
 www.nashuafire.com

Brian D. Rhodes  
 Chief of Department  
 (603) 594-3651  
 FAX (603) 594-3654  
 Rhodesb@NashuaNH.gov

To: Chairman Kevin Burgess / BoFC  
 From: Brian D. Rhodes, Chief of Department  
 Date: April 1, 2021  
 Re: March 2021 Chief's Report

**Administrative Meetings/Activities:** Covid-19 Partner Call each Monday at 8am, Citywide Covid-19 call, NHAFC BoD call with NH DoS on 1<sup>st</sup>, NHAFC BoD meeting on 3<sup>rd</sup>, responded to Meadowbrook Dr fire on the 6<sup>th</sup>, attended final inspection of Ladder 3 in Wisconsin 10<sup>th</sup>-13<sup>th</sup>, Healthcare meeting with City, Local 789 and their Atty. On 17<sup>th</sup>, Master Plan presentation to BoA on 23<sup>rd</sup>, Staff meeting 24<sup>th</sup>, Budget numbers given to Rose Evans on 25<sup>th</sup>, site visit to vacant Sears store on 26<sup>th</sup> for possible State run vaccination site, call with CFO Griffin and Rose Evans re: current budget on 29<sup>th</sup>, inspection of Ladder 3 at Allegiance in Walpole Ma. On 31<sup>st</sup>, worked on budget with staff all month.

**FY 20 Budget Update:** 40 weeks of FY 21 have been completed and the copy in your packet details our status. We are working with Financial Services to highlight the payroll impact brought on by Covid-19.

**NFR Activity Summary:** Calls for Service in March emailed to Commission members.

**Good of the Department:** Ladder 3 final inspection completed March 10-13. Promotional Review Committee established. Asst. Chief Buxton and the Apparatus Committee did an incredible job with design and build of Ladder 3. Thank you to Karen and Anne-Marie for their hard work preparing the FY 22 budget.

**Project Updates:** Strategic Planning Committee selection has begun

**Personnel Items:**

**Grievance Status:**

**Next Meeting:** May 5, 2021

Respectfully submitted,

Brian D. Rhodes  
 Chief of Department



**Nashua Fire Rescue**  
 Administrative Office  
 70 East Hollis Street, Nashua, NH 03060  
[www.nashuafire.com](http://www.nashuafire.com)

Steve M. Buxton  
 Assistant Fire Chief  
 Nashua Fire Rescue  
 (603) 594-3651  
[BuxtonS@nashuanh.gov](mailto:BuxtonS@nashuanh.gov)

**To:** Chief of Department Brian D. Rhodes  
 Chairman Kevin Burgess  
**From:** Assistant Chief Steve M. Buxton  
**Date:** April 01, 2021  
**Re:** April 2021 Fire Commission Report

**Department Activity Summary Report**

- In the month of March the organization handled 4,963 calls for service, of which 857 were NFRIS applicable calls.

**Training / Safety Division**

- We continue to move forward with the training programs with the appropriate Covid-19 precautions.
- Department wide EMS recertification is completed.
- Continued work on the hiring process.
  - We need to discuss a date for second interviews and determine if the BOFC wishes to be involved with interviews.
  - The goal is to establish a list for potential Spring 2021 hiring
- Second quarter training objectives for 2021 are out.
- Division is running point on the reconstitution effort in the area of IT
  - Tablets
  - Wi-Fi network (training only) has been established
    - Thank you to Fire alarm W- units for the assistance.

**Fire Marshal**

- Continue to handle inspections and permitting
  - Place of Assembly permits currently 5-6 months behind
- Continued participation with city tech review committee
  - Plans review for new construction
- Continued work to close out open incident investigations

- The division will need assistance if outdoor dining occurs again in 2021
  - Participation in Outdoor Dining Task Force
- Participating as assigned by the Infrastructure Committee to review the renaming of the Broad Street Parkway.

### Fire Alarm

- Continued maintenance work on Gamewell system.
- Dispatch supervisors performing well to date.
- New Dispatcher will be starting on Monday April 5, 2021
- Assisted IT with Wi-Fi infrastructure within the stations

### Mechanical

- Normal mechanical issues being handled
- Preventative maintenance schedule continues
- Reoccurrence of the L-2 aerial issue still at Allegiance
  - High level discussion taking place regarding the future of L2

### Facilities

- Normal maintenance issues being handled
- HVAC start ups

### Apparatus


- Ladder Three in Walpole due to be delivered to the City in next week.
- Engine Three / Five
  - Contract signed
  - Order has been placed
  - Precon date forthcoming

### Meetings / Notable Events

- Master plan external presentation (3/23/21)
- COVID vaccine management
- COVID vaccination site support
- COVID testing site support
- NHAFC meeting

- Board of Aldermen meetings (resolution regarding funding for vaccination sites)
- Infrastructure Committee (Broad Street Parkway naming issue)
- State of NH Hazmat Collaborative
- Covid-19 Healthcare partner meeting (Monday / Thursday AM)
- Covid-19 City Coordination meeting (Monday AM)
- Covid-19 State EOC meeting (Wednesdays 12:00)
- Staff Meeting 03/24/21
- Meetings with IAFF local 789

Respectfully submitted,

A handwritten signature in black ink that reads "Steve M. Buxton". The signature is written in a cursive style with a large, prominent "S" and "B".

Steve M. Buxton  
Assistant Fire Chief