

HUMAN AFFAIRS COMMITTEE

MARCH 8, 2021

7:00 PM

To Join Zoom meeting: <https://us02web.zoom.us/j/84150245329?pwd=amFEEd3dkUTFDY0Zxay83VHFsYmFIUT09>

Meeting ID: 841 5024 5329

Passcode: 264919

To Join by Telephone: 1-929-205-6099 Meeting ID: 841 5024 5329

Passcode: 264919

If there is a problem with the audio, please dial 603-821-2049 to advise.

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ROLL CALL

PUBLIC COMMENT

PRESENTATIONS

Affordable Housing Update

COMMUNICATIONS

From: Carrie Schena, Urban Programs Manager

Re: FY2022 HUD HUD Entitlement Amounts

UNFINISHED BUSINESS

NEW BUSINESS – RESOLUTIONS

**R-21-119**

Endorsers: Mayor Jim Donchess  
Alderman-at-Large Ben Clemons  
Alderman Richard A. Dowd  
Alderman Jan Schmidt  
Alderman Linda Harriott-Gathright  
Alderman-at-Large David C. Tencza  
Alderman Patricia Klee  
Alderman Skip Cleaver  
Alderman-at-Large Michael B. O'Brien, Sr.  
Alderman Thomas Lopez  
Alderman-at-Large Lori Wilshire

**RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$29,777 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES, EXOTIC SPECIES PROGRAM AND AUTHORIZING THE TRANSFER OF MATCHING FUNDS**

NEW BUSINESS – ORDINANCES

TABLED IN COMMITTEE

GENERAL DISCUSSION

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

POSSIBLE NON-PUBLIC SESSION

ADJOURNMENT



**City of Nashua**  
**Community Development Division**  
City Hall, 229 Main Street, PO Box 2019  
Nashua, New Hampshire 03061-2019

Community Development 589-3095  
Planning and Zoning 589-3090  
Building Safety 589-3080  
Code Enforcement 589-3100  
Urban Programs 589-3085  
Conservation Commission 589-3105  
FAX 589-3398  
[www.nashuanh.gov](http://www.nashuanh.gov)

To: Human Affairs Committee  
cc: Mayor Jim Donchess; Cheryl Lindner, Chief of Staff  
From: Carrie Schena, UPD Manager  
Date: March 3, 2021  
Re: FY2022 HUD Entitlement Amounts

The City will be receiving \$661,009 of CDBG and \$447,023 of HOME Entitlement funds for our FY22 cycle. There is also a balance of \$27,859.91 from the Impact Fund program that was unexpended. I am suggesting these funds be reprogrammed toward FY22, as they are Entitlement funds and may be used for any eligible CDBG activity (versus the CARES Act funds that must remain restricted). Please see the attached breakdown for details on the amount of funds available/requested.

With this information, we are able to stay on schedule to create a draft funding plan based on the proposals submitted. As a reminder those proposals were submitted electronically and are available through Google Drive (link is posted on the Urban Programs webpage).

The UPD reached out to the applicants to clarify questions that were raised during review of the proposals at the February HAC meeting. General responses are coming in and will be shared at the meeting. Specific questions are addressed below:

**PAL – fire related funding request:** PAL was awarded \$20,000 in FY20 for fire-related improvements. Following that award PAL received another grant to significantly rehab their facility. They declined the CDBG funding, thinking the new grant would cover the work. At this time they are seeking \$11,370 for fire-related improvements that were ultimately not covered. Since this work is closely related and eligible, I recommend revising the FY20 award to \$11,370 to cover the work needed.

**Nashua Soup Kitchen and Shelter:** The CDBG request of \$425,000 would be applied toward roof replacement, new windows, and demo/abatement (current estimated costs of \$542,985, \$220,804, and \$203,350 respectively).

Regarding the NSKS, I would like to bring to your attention another potential funding source. The City receives loan repayments from Clocktower Place that was originally HUD funded, under a now closed program called HODAG. These funds are restricted program income and must be used for rental housing related activities, occupied by low income households (earning less than 50% AMI).

Previously we receipted these funds into the HOME program as they were closely related. However, HUD recently requested that we separate the funds in order to maintain their original identity. Now that these funds are not tied into HOME, they may be used toward the transitional housing component of the NSKS Spring Street project. There is a total of \$75,000 available, with an additional \$25,000 anticipated each year.

<b>CDBG Sources</b>	<b>est 01/2021</b>	<b>Actual 2/25/21</b>	<b>Notes</b>
Entitlement Award	\$664,000.00	\$661,009.00	Decreased -\$2,991.00
Estimated program income	\$45,000.00	\$45,000.00	
Available for reprogramming:			
FY18 Salem St tot lot	\$547.00	\$547.00	
FY20 Nashua Children's Home	\$25.00	\$25.00	
FY20 PAL	\$20,000.00	\$8,630.00	Revise to cover current \$11,370 request
FY20 Opp Networks	\$4,100.00	\$4,100.00	Project cost less than award amt.
FY20 ALC tuition subsidy	\$7,142.34	\$7,142.34	COVID impacted attendance
FY20 Construction Mgmt	\$2,710.43	\$2,710.43	
FY20 Impact Fund balance		\$27,859.91	Unexpended balances from Impact Fund
<b>Total Available</b>	<b>\$743,524.77</b>	<b>\$757,023.68</b>	
<b>Subtotal Reprogrammed</b>	<b>\$34,524.77</b>	<b>\$51,014.68</b>	
<b>Requests:</b>			
Public Services estimated (15% cap)	\$99,600.00	\$99,151.00	CAC has completed app review, awaiting confirmation of CDBG amt.
UPD Project Delivery	\$125,000.00	\$125,000.00	
UPD, Administration (20% cap)	\$141,800.00	\$141,201.80	
Owner Occupied Housing Improvement	\$50,000.00	\$50,000.00	
Rental Improvement Program	\$125,000.00	\$125,000.00	
RailTrail match	\$68,307.00	\$68,307.00	
PLUS Company - ADA bath & HVAC	\$69,800.00	\$69,800.00	
Girls Inc - roof	\$29,685.00	\$29,685.00	
Marguerite's Place - boiler	\$59,400.00	\$59,400.00	
Nashua Children's Home - roof	\$35,000.00	\$35,000.00	
PAL - fire escape related	\$11,370.00		Revise FY20 award to cover current fire-related work
NSKS - Spring Street	\$425,000.00	\$425,000.00	
Area Agency/Gateways - fencing	\$21,270.00	\$21,270.00	
Nashua Center - HVAC	\$70,000.00	\$70,000.00	
Opportunity Networks - plumbing/water heater	\$45,000.00	\$45,000.00	
Contingency	TBD	TBD	
<b>Subtotal CDBG Requests</b>	<b>\$1,376,232.00</b>	<b>\$1,363,814.80</b>	
Net difference	-\$632,707.23	-\$606,791.12	
<b>HOME Entitlement Award</b>	<b>\$427,000.00</b>	<b>\$447,023.00</b>	Increased \$20,023.00
Administration	\$42,700.00	\$44,702.30	
CHDO	\$64,050.00	\$67,053.45	
Home Buyer Assistance	\$55,000.00	\$55,000.00	Place holder for conversation
Affordable Housing Development	\$265,250.00	\$280,267.25	
<b>Total HOME</b>	<b>\$427,000.00</b>	<b>\$447,023.00</b>	

FY21 CDBG-HOME Distributions

<b>CDBG Sources</b>	<b>est 01/2021</b>	<b>Actual 2/25/21</b>
Entitlement Award	\$664,000.00	\$661,009.00
Estimated program income	\$45,000.00	\$45,000.00
Available for reprogramming:		
FY18 Salem St tot lot	\$547.00	\$547.00
FY20 Nashua Children's Home	\$25.00	\$25.00
FY20 PAL	\$20,000.00	\$8,630.00
FY20 Opp Networks	\$4,100.00	\$4,100.00
FY20 ALC tuition subsidy	\$7,142.34	\$7,142.34
FY20 Construction Mgmt	\$2,710.43	\$2,710.43
FY20 Impact Fund balance (non-profits)		\$27,859.91
<b>Total Available</b>	<b>\$743,524.77</b>	<b>\$757,023.68</b>
<b>Subtotal Reprogrammed</b>	<b>\$34,524.77</b>	<b>\$51,014.68</b>
<b>Requests:</b>		
Public Services estimated (15% cap)	\$99,600.00	\$99,151.00
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UPD, Administration (20% cap)	\$141,800.00	\$141,201.80
Owner Occupied Housing Improvement	\$50,000.00	\$50,000.00
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Nashua Center - HVAC	\$70,000.00	\$70,000.00
Opportunity Networks - plumbing/water heat	\$45,000.00	\$45,000.00
Contingency		
<b>Subtotal Requests</b>	<b>\$1,376,232.00</b>	<b>\$1,363,814.80</b>
<b>Net difference</b>	<b>-\$632,707.23</b>	<b>-\$606,791.12</b>
<b>HOME Grant</b>	<b>\$427,000.00</b>	<b>\$447,023.00</b>
Administration	\$42,700.00	\$44,702.30
CHDO	\$64,050.00	\$67,053.45
Home Buyer Assistance	\$55,000.00	\$55,000.00
Affordable Housing Development	\$265,250.00	\$280,267.25
<b>Total HOME</b>	<b>\$427,000.00</b>	<b>\$447,023.00</b>

FY21 CDBG-HOME Distributions

Notes
-\$2,991.00
Bal. after contractor paid
Original \$20k, revise to cover current
Bid lower than grant amt
COVID impacted attendance
Unexpended balances from Impact F
Activities identified through Citizens A
Revise FY20 award to cover current f
Increase
\$20,023.00
Place holder for conversation



## RESOLUTION

**RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$29,777 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES, EXOTIC SPECIES PROGRAM AND AUTHORIZING THE TRANSFER OF MATCHING FUNDS**

### *CITY OF NASHUA*

*In the Year Two Thousand and Twenty One*

**RESOLVED** by the Board of Aldermen of the City of Nashua that the City of Nashua and the Division of Community Development are authorized to accept and appropriate \$29,777 from the State of New Hampshire Department of Environmental Services, Exotic Species Program into Community Development Grant Activity "Exotic Aquatic Plant Control" for the purpose of controlling and managing aquatic invasive species in various portions of the Nashua River and to authorize the transfer of matching funds in the amount of \$44,665 from the follow funds and accounts:

<b>Fund</b>	<b>Fund Description</b>	<b>Dept. #</b>	<b>Dept. Description</b>	<b>Account</b>	<b>Account Description</b>	<b>Amount</b>
1000	General Fund	181	Community Development	55699	Other Contracted Services	\$ 16,268
1010	General Fund Escrow	181	Community Development	55699	Other Contracted Services	7,706
1000	General Fund	181	Community Development	55699	Other Contracted Services	20,691 (1)
<b>Total:</b>						<b>\$ 44,665</b>

(1) Additional matching funds from Community Development in the amount of \$20,691 will be included in the FY2022 proposed operating budget, as part of the FY2022 budget resolution. The funds will be transferred to the grant activity upon passage of the FY2022 budget.

**LEGISLATIVE YEAR 2021**

**RESOLUTION:** R-21-119

**PURPOSE:** Relative to the acceptance and appropriation of \$29,777 from the State of New Hampshire Department of Environmental Services, Exotic Species Program and authorizing the transfer of matching funds

**SPONSOR(S):** Mayor Jim Donchess

**COMMITTEE ASSIGNMENT:** Human Affairs Committee

**FISCAL NOTE:** The fiscal impact is a \$29,777 grant to be used for a specific purpose.

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**ANALYSIS**

This legislation authorizes the City to accept and appropriate funds from the State for the purpose of controlling and managing aquatic invasive species in various portions of the Nashua River. This legislation also authorizes the transfer of matching funds in the amount of \$44,665 of which \$20,691 will be included in the Fiscal Year 2022 proposed operating budget and transferred to the grant activity upon passage of the budget.

Charter Sec. 53 permits the Board of Aldermen to transfer any unencumbered appropriation balance or any portion thereof from one department, fund or agency to another. NRO § 5-130, H provides that "when proposed legislation to transfer or reappropriate a particular appropriation or portion thereof has had its first reading, such funds shall not be expended or transferred while the legislation is pending".

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**Approved as to account number and/or structure, and amount:**

**Financial Services Division**

By: /s/John Griffin

**Approved as to form:**

**Office of Corporation Counsel**

By: 

Date: 17 February 2021