

PERSONNEL/ADMINISTRATIVE AFFAIRS COMMITTEE

MARCH 6, 2023

7:00 PM

Aldermanic Chamber

ROLL CALL

PUBLIC COMMENT

COMMUNICATIONS

INTERVIEWS

Mine Falls Park Advisory Committee

Steven Kenney (new appointment)
9 Sagamore Road
Nashua, NH 03062

Term to Expire: January 10, 2026

Performing Arts Center Board of Trustees

Marylou Blaisdell (new appointment)
206 Main Street
Nashua, NH 03060

Term to Expire: February 14, 2028

Ian Buckley (new appointment)
207 Main Street
Nashua, NH 03060

Term to Expire: February 14, 2027

Judith Carlson (new appointment)
15 Manchester Street
Nashua, NH 03064

Term to Expire: February 14, 2026

Richard Lannan (new appointment)
7D Taggart Drive
Nashua, NH 03060

Term to Expire: February 14, 2028

Jay Minkarah (new appointment)
13 Mt. Pleasant Street
Nashua, NH 03064

Term to Expire: February 14, 2025

Amber Morgan (new appointment)
20 Lock Street
Nashua, NH 03064

Term to Expire: February 14, 2026

Lindsay Rinaldi (new appointment)
2 Lock Street
Nashua, NH 03064

Term to Expire: February 14, 2027

Philip Scontsas (new appointment)
14 Ashland Street
Nashua, NH 03064

Term to Expire: February 14, 2024

Citizen's Advisory Commission

Amber Morgan (new appointment)
20 Lock Street
Nashua, NH 03064

Term to Expire: February 21, 2026

Environment and Energy Committee

William Darby (new appointment)
13 Jensen Street
Nashua, NH 03062

Term to Expire: February 21, 2026

APPLICATION TO LICENSE HAWKER'S, PEDDLER'S, ITINERANT VENDOR'S LICENSE

APPOINTMENTS BY THE MAYOR

Mine Falls Park Advisory Committee

Steven Kenney (new appointment)
9 Sagamore Road
Nashua, NH 03062

Term to Expire: January 10, 2026

Animal and Dog Park Advisory Committee

Amber Morgan (re-appointment)
20 Lock Street
Nashua, NH 03064

Term to Expire: September 10, 2025

Performing Arts Center Board of Trustees

Marylou Blaisdell (new appointment)
206 Main Street
Nashua, NH 03060

Term to Expire: February 14, 2028

Ian Buckley (new appointment)
207 Main Street
Nashua, NH 03060

Term to Expire: February 14, 2027

Judith Carlson (new appointment)
15 Manchester Street
Nashua, NH 03064

Term to Expire: February 14, 2026

Richard Lannan (new appointment)
7D Taggart Drive
Nashua, NH 03060

Term to Expire: February 14, 2028

Jay Minkarah (new appointment)
13 Mt. Pleasant Street
Nashua, NH 03064

Term to Expire: February 14, 2025

Amber Morgan (new appointment)
20 Lock Street
Nashua, NH 03064

Term to Expire: February 14, 2026

Lindsay Rinaldi (new appointment)
2 Lock Street
Nashua, NH 03064

Term to Expire: February 14, 2027

Philip Scontsas (new appointment)
14 Ashland Street
Nashua, NH 03064

Term to Expire: February 14, 2024

Citizen's Advisory Commission

Amber Morgan (new appointment)
20 Lock Street
Nashua, NH 03064

Term to Expire: February 21, 2026

Downtown Improvement Committee

Philip Scontsas (alternate to member)
169-173 Main Street

Term to Expire: December 1, 2024

Nashua, NH 03060

Edward A. Hayes, Sr. (reappointment)
15 Franklin Street #3
Nashua, NH 03064

Term to Expire: December 31, 2025

Environment and Energy Committee

William Darby (new appointment)
13 Jensen Street
Nashua, NH 03062

Term to Expire: February 21, 2026

UNFINISHED BUSINESS

NEW BUSINESS – RESOLUTIONS

R-23-093

Endorsers: Alderman-at-Large Shoshanna Kelly
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman-at-Large Melbourne Moran, Jr.
Alderwoman-at-Large Gloria Timmons

ADOPTING ENVIRONMENT AND ENERGY COMMITTEE RECOMMENDATIONS

NEW BUSINESS – ORDINANCES

TABLED IN COMMITTEE

APPOINTMENTS BY THE MAYOR

Board of Assessors

Abdallah "Jay" Minkarah (new appointment)
13 Mount Pleasant Street
Nashua, NH 03064

Indefinite Term at the pleasure of the Mayor

O-22-028

Endorsers: Alderman Derek Thibeault
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman-at-Large Melbourne Moran, Jr.
Alderman Thomas Lopez
Alderman-at-Large Ben Clemons
Alderwoman-at-Large Gloria Timmons

REQUIRING NONPUBLIC SESSIONS TO BE ENTIRELY IN-PERSON

- Tabled at 12/5/22 meeting

O-22-031

Endorsers: Alderman Derek Thibeault
Alderman-at-Large Melbourne Moran, Jr.
Alderman-at-Large Ben Clemons
Alderman Alex Comeau
Alderman Tyler Gouveia
Alderman June M. Caron
Alderwoman-at-Large Gloria Timmons
Alderwoman-at-Large Shoshanna Kelly

INCREASING THE VETERANS' OPTIONAL AND ALL VETERANS' TAX CREDITS

- Tabled at 11/1/2022 meeting – review at first Personnel meeting in April 2023

PUBLIC COMMENT

GENERAL DISCUSSION

REMARKS BY THE ALDERMEN

ADJOURNMENT

Alden, Jeni

From: noreply@civicplus.com
Sent: Friday, December 30, 2022 2:35 PM
To: Mayor Web Forms; Sullivan, Matthew
Subject: Online Form Submittal: Volunteer For A Board or Commission Form

CAUTION: This email came from outside of the organization. Do not click links/open attachments if source is unknown.

Volunteer For A Board or Commission Form

First Name	Steven
Last Name	Kenney
Your Email Address	[REDACTED]
Phone Niumber	[REDACTED]
Address	9 Sagamore Road
City	Nashua
State	New Hampshire
Zip Code	03062
Board or Commission Applying For:	Mine Falls Park Advisory Committee
Add Your Own Notes and Comments	Hello, I wish to be considered for this committee. As a life long resident of Nashua, I understand the value that Mine Falls adds to the city of Nashua. I would like to see that this amazing resource is maintained and updated to ensure it can be used by guests for years to come. As a frequent user of the park and native to Nashua, I believe I can bring useful insight to matters related to the park. Thank you for your consideration. Steve
Upload Resume or CV (.txt, .pdf, .doc, .ods)	<u>Steven Kenney Resume 8-11-22.docx</u>
Upload Letter of Intent (.txt, .pdf, .doc, .ods)	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)

Steven B. Kenney
9 Sagamore Road, Nashua, NH 03062

OBJECTIVE

I am looking for an opportunity where my passion, knowledge and drive can be utilized to further a company's goals. I wish to work for an organization that fosters an entrepreneurial spirit among its employees, where passion and hard work are expected and individual contributions are encouraged.

PROFESSIONAL EXPERIENCE

Masy Bioservices, Pepperell, MA, An Alcami Company (01/21 - Present)

Sales Manager, Equipment Sales & Rentals

- Responsible for directing all revenue generating activities for the equipment sales and rental division of a leading industry service company.
- Directly engage and assist customers and contractors thereof, primarily in bio-pharma and food processing industries, with critical test equipment rental and purchase solutions.
- Working with marketing, develop value propositions to better engage customers, improve online lead generation and help maintain market leadership across multiple industries.
- Working with vendors and corporate purchasing, establish all product and service pricing.
- Work with internal stakeholders including finance, shipping, technical support and others in the support of customer needs and issue resolution.
- Regional travel to customer sites for the delivery of presentations and equipment training.
- Manage dedicated inside customer support and direct warehouse, shipping and finance personnel regarding department and customer needs.
- Attend tradeshow and represent the company in other business settings.
- Exceeded Q1 2022 sales goals.
- Utilize Office, Hubspot, Salesforce and proprietary SM+ software package.

Hitachi Cable America, Manchester NH (12/04 - 06/20)

Marketing Manager – Business Development

- Responsible for all marketing and public relation strategies for a globally recognized manufacturer of high-performance copper and fiber optic communication products with annual sales of approximately \$250 million.
- Working collaboratively with sales management, developed value propositions & KPIs, and implemented B2B business development strategies in support of defined sales goals.
- As a subject matter expert, interacted daily with customers, inside sales, sales reps and regional sales managers in support of sales activities.
- Traveled with outside sales reps and regional managers, delivering sales presentations to existing customers and prospects.
- Helped achieve revenue growth goals by supporting channel distribution partners and OEM customers through development and management of unique, targeted marketing programs.
- Working with global brand management, created targeted sales and training collateral.
- Trained inside and outside sales (RSMs and sales representatives) on new products.
- Held Regional Sales Manager responsibilities concurrently with marketing (5-years), managing territory as well as sales representatives.

- Directed sales rep activities in territory to assure continued growth with existing customers and to secure new customers across multiple markets & business segments.
- Helped drive business through cold calling, engaging distribution channel partners and developing relationships with end users, installers and engineering/consulting firms.
- Represented sales/marketing in regular cross-functional team meetings regarding orders, RGAs, product/package and process improvements, quality & shipping issues.
- Managed internal resources and contracted vendor in the development all customer facing collateral (catalogs, brochures, data sheets, videos, infographics, etc.)
- Responsible for all website & social media content, electronic & email advertising & improving site traffic and visitor engagement via organic and paid SEO practices.
- Working with finance and sales management, managed marketing budget, oversaw all SPIF and distributor co-op programs and user rebate programs.
- Launched Salesforce CRM and drove associated website and advertising initiatives to gather lead information for use by sales.
- Scheduled and handled tradeshow logistics. Managed show schedule and staff and was the main POC at shows. Responsible for all event management at shows.
- Use of software: Microsoft 365 (PowerPoint, Word & Excel, Outlook) Salesforce.
- Within the territory, delivered technical sales presentations face-to-face to every level within the customer's business, from C-level personnel to branch managers and sales personnel.

Longchamps Electric, Inc. Manchester NH

(10/01-12/04)

Sales & Marketing Manager

- Established and helped lead communication division for LEI.
- Prepared and presented project estimates based on project CAD drawings.
- Developed all division literature and website content.
- Grew revenue for both electric and communications divisions through sales initiatives including direct marketing, industry organization involvement and cold calling.
- Traveled to construction sites for estimating & project reviews with GCs and owners.
- Attended site meetings regarding project progress and change order implementation.
- Helped determine and set price structure for labor/materials of division.
- Resolved customer and vendor issue.
- Managed contracts and subcontractor contracts for division.
- Enhanced regional awareness through participation in community organizations.

EDUCATION

Bachelor of Arts, English

Plymouth State University, Plymouth, NH - Graduated Magna cum Laude

MARYLOU BLAISDELL

Owner, Design Wares

Marylou has lived in Nashua since 1988 and for the past 15 years she has owned and operated Design Wares, a boutique at 206 Main Street. Prior to that she worked in banking in Colorado, California, and Massachusetts. Marylou is invested in the Nashua community and has served on several boards including Great American Downtown and as past president of Bridges in Nashua. Currently she is chair of the Downtown Improvement Committee and is a member of the steering committee for the Nashua Performing Arts Center and the Hillsborough County Drug Court.

Ian Buckley

Vice President, Michael Timothy's Dining Group

Ian was born and raised in southern New Hampshire and now lives in Epping with his wife and two daughters. He has worked in various positions within Michael Timothy's Dining Group (MTDG) for the last 15 years. After high school Ian went off to UNH where he received a bachelor's degree from their business school before returning to MTDG in a management role at the Surf Portsmouth location. After running that location for five years Ian moved onto the operations team for the company where he took over as the Vice President of Operations, a position that he continues to hold today.

JUDITH CARLSON, SECRETARY

CEO, Carlson Consulting Group

Judy is a freelance writer, editor, and public relations consultant. She brings extensive senior management experience from over 25 years in marketing, advertising, and public relations at FORTUNE 100 high tech companies, followed by 18 years with start-ups, small businesses, educational institutions, and non-profit organizations. Prior to that, Judy was a journalist at the Bangor (ME) Daily News and Hannibal (MO) Courier Post. She chairs the Arts Marketing Steering Committee and the Grants Committees of the Nashua Arts Commission and is a member of the Nashua Performing Arts Center Steering Committee. Judy formerly was president of the Boston Chapter of the Business/Professional Advertising Association, served on the Nashua Historic District Commission and was a board member of Symphony NH, the NH Philharmonic, the Friends of the Hunt Memorial Building and City Arts Nashua where she served as vice president and member of the executive and finance committees and was project manager for the restoration of the Yankee Flyer Diner and Margaret's View of Nashua murals. She has attended numerous workshops by the NH Center for Nonprofits, including financial management, board recruitment and governance and holds a BS in journalism and political science from the University of Maine. Judy and her husband Bob moved to Nashua in 1973, raised their daughter in the Nashua school system, and have lived in the Historic North End since 1976.

RICHARD LANNAN

President and Owner, The Lannan Company, Inc.

Rich Lannan began his real estate career with an office in Nashua NH in 1978. Six years later he formed a commercial brokerage firm that quickly turned into the acquisition arm for a large real estate investment firm. In 1986, Rich became a partner in an entity which focused on Factory Outlet Shopping Centers nationwide. The company developed shopping centers in Arkansas, South Carolina, Pennsylvania, and New Hampshire totaling over 500,000 square feet. The team was highly respected nationally; he served on the National Board of Directors for the "Developers of Outlet Centers" and chaired several national committees. In 1996 he formed The Lannan Company to purchase and build investment properties throughout southern New Hampshire. The Lannan Company is committed to Downtown Nashua, owning mixed use investment properties for over 25 years, and is dedicated to the vibrancy of the downtown community. In 2008 Rich was appointed to the Nashua's Service Advisory Committee and the Downtown Improvement Committee. Rich envisioned the importance of having the proposed Performing Arts Center to be located downtown and became the chair of the Steering Committee formed by the City to help locate and plan the Center. This was followed by the creation of several Boards which he is the President of including Nashua Community Arts a 501c3 nonprofit that is the fundraising arm of the Nashua Center for the Arts. He also is on the Southern NH Advisory Board for Enterprise Bank and a member of the Greater Nashua Chamber of Commerce. Rich resides in Pelham NH with his wife Brenda where they raised three daughters, who are all married.

Jay Minkarah

Jay Minkarah, Executive Director of the Nashua Regional Planning Commission, has worked in planning and economic development in New England for over thirty years. Prior to coming to the Nashua Regional Planning Commission in 2017, he served as President & CEO of DevelopSpringfield, a nonprofit development corporation in Springfield, MA and as Economic Development Director for the cities of Manchester and Nashua, NH. Jay has a Bachelor of Urban Planning from the University of Cincinnati and a Juris Doctor from The University of New Hampshire Franklin Pierce School of Law. He is an inactive member of the New Hampshire Bar Association, serves on the United Way of Greater Nashua Governance Board and is an alternate on the Nashua Zoning Board of Adjustment.

Amber Morgan

Voted NH Top Women Led Businesses by NH Business Magazine 3 years in a row, Amber Morgan is a Downtown Business Owner (Fortin Gage), a serial entrepreneur, consultant, and Nashua native who values dedication, service and social equality. She's been nominated as Young Professional of the year by the Nashua Chamber of Commerce, Diversity workplace of the year by the Chamber of Commerce, as well as others. Having moved to Las Vegas to attend UNLV, Amber returned to Nashua in 2013 and immediately immersed herself in the community through various events and volunteering. Recently she served as the Chair of the City Masterplan Committee, is the initiator and Chair of the Animal & Dog Park Advisory Committee, Owner of House of Morgan home fragrances, Owner of Fortin-Gage, and founder of Operation Enduring Welcome a non-profit focusing on events for the Veterans at Delanious house.

Lindsay Rinaldi

Lindsay Rinaldi (Stern) is an active musician, educator, and administrator originally from Nashua, NH. Rinaldi is a classically trained opera singer that is always on the hunt for new and exciting ways to bring good music to good people. This natural enthusiasm made her jump at the chance to assume the role of Executive Director of nonprofit The Nashua Community Music School in the Fall of 2014. Since then, Rinaldi has worked tirelessly to establish a string program, an active scholarship program for students in need, an enhanced student recital series, a Music Therapy Program, and a wide range of Music Outreach Programs that travel throughout the Greater Nashua Area bringing music education opportunities to those who need it most. Rinaldi has years of experience teaching throughout different schools in the greater New England Area including Rivier University, Southern New Hampshire University, The Nashua Community College, The Bedford Youth Performing Company, and The Yamaha Music School of Boston. Ms. Rinaldi has a Masters of Music Degree in Opera Performance from the Longy School of Music, a Bachelor's Degree in Voice Performance from the University of Maine, where she graduated with High Honors and as a member of the Pi Kappa Lambda and Phi Beta Kappa National Honor Societies. Rinaldi currently serves as the Chair of the Nashua Arts Commission and was heavily involved on the Steering Committee for the Nashua Performing Arts Center. Lindsay is truly grateful for the ongoing support and understanding of her family and friends, who never hesitate to volunteer their time to help execute her next big musical idea.

PHILIP SCONTSAS

Owner, Scontsas Fine Jewelry and Home Décor

Philip and his wife Amalia are the force behind Scontsas Fine Jewelry and Home Décor, a third-generation family business located on Main Street in downtown Nashua. Philip has been working in his family business since his teenage years, balancing work and education at the University of New Hampshire and becoming a graduate gemologist at the Gemological Institute of America. In 1996 he and Amalia opened the Home Décor department in an adjoining store to complement the long-standing jewelry business. Philip has served his community as a board member of Great American Downtown and the Nashua Rotary Club and is now active in the Nashua Chamber of Commerce and serves on the Downtown Improvement Committee.

Amber Morgan

Executive with 14+ years of progressive experience in a wide variety of business disciplines. A proven ability to combine resourcefulness, business acumen, vision, and empathy. Adept at communicating purpose driven vision, managing operational initiatives, and creating seamless teams.

Nashua, NH



EXPERIENCE

Fortin Gage Flowers & Gifts & House Of Morgan- Owner

2021-Current

- Oversee operations of both companies
- Growth, development, and marketing
- Product and supply sourcing
- Balancing competing priorities
- Financial Projections

Keller Williams Gateway Realty – Director of Growth

2020

Real Estate Company

- Consult 200+ agents on independent business growth
- Advise on current and future market trends.
- Facilitate growth of market center through new agents
- Serve as market centers lead in newly developed national Diversity & Equity Task force

Marianne Willimason For President 2020 – National Campaign Scheduler (Senior Staff)

2019

2020 Presidential Candidate

- Orchestrate candidates itinerary based on campaign strategy and priorities.
- Brief candidate on daily, weekly, and monthly schedule.
- Coordinate & assist press and fundraising teams in achieving outcomes
- Negotiate & implement travel strategy with candidate, staff, and vendors

Excell Mobile Distributors, NH — Global Director of Operations

2013 - 2018

Wholesale / Omni-channel distribution

- Oversee daily global operations with 150MM revenue

SKILLS

Process Improvement
People Development
Logistics
Vendor Relations
Project Management
Public Relations
Contract negotiation

AWARDS

**Business NH - 2017 & 2016 #5
Top Women Led Companies**

**Business NH - 2016 #1
Fastest growing privately held
company in NH**

**INC 5000 - 2015 #1021
Fastest growing privately held
company in the US**

**Volunteer Work
Operation Enduring Welcome
Co-founder & President**

**City of Nashua - Animal
Advisory Committee
Inaugural Chair & Founder**

**Positive Street Art
board Director**

**City of Nashua - Masterplan
Committee**

Chair

- Managed convention involvement. Contract, marketing, promotion, booth creation and staffing. CeBIT Germany, World Mobile Congress (CTIA) Las Vegas.
- Create S&OP for all departments
- Strategize contract negotiations with trade insurance to leverage a line increase with banking partners of 5MM
- Develop company structure to shift from startup to corporation representing 18% of total state exports to UAE and Hong Kong
- **Created a reorganization with added process improvements launching the company from a 2mm deficit to 2.3mm profit within 6 months**
- People Operations-Through company process improvement initiatives re-evaluated and established new departments within the organization. Hired, trained, and continuously develop- Customer Service, e-commerce team, value recovery, QA, kitting, and pick & pack
- Initiate and develop relationships with city officials, state legislature, and government agencies to continue writing e-commerce trade policy

Additional accomplishments

- Lead 3 year growth of 430% with 13 jobs added

Dapper Dolls, NV — Owner

2010 - 2013

Events & Tradeshows

- Coordinated marketing efforts with clients to achieve maximum exposure at events and tradeshows
- Provided talent across the USA
- Created training material and trained all talent for seamless branding
- Managed on-site event campaigns
- CES, SEMA, MAGIC, CURVE, IBS., DICE, World Series Of Poker, Barrett-Jackson, X-Games, Motocross, Birdhouse skateboard tour.

Additional accomplishments

- Multiple magazine coverage and features for clients.
- "Les Ch'Tis a Las Vegas"- French TV show feature 2013 for Freegun
- Various internet video interviews for Kicker Audio

Divine One Customs, NV — Business Manager

2008 - 2013

Automotive Customization

- Coordinated and executed all scheduling, payroll, business licenses, taxes, sales, marketing and publicity, compensation packages, events & tradeshows, ordering, full cycle accounting, client relationship development, vendor relationship development, and travel arrangements.

- Coordinated events and tradeshow with marketing partners to maximize brand exposure
- Acquired sponsors and created marketing alliances
- Coordinated public relations with various companies to maximize brand awareness
- Implemented new products to increase revenue and drive core product sales.
- Negotiated with IRS, Department of Sales Tax, and Department of Employment, Training, and Rehabilitation for payment plans and waiver of penalties and interest.

Additional Accomplishments

- Multiple magazine features, covers, local and national television coverage
- Negotiated over 30 thousand in penalties, and bad debt.

Great Expectations, NV — Director

2004 - 2008 National Dating Service

- As director of the Las Vegas office, I managed new membership sales, hired and trained all staff. Directly oversaw new membership sales, member services, photography, and events.
- Interview clients for membership to dating service with a 90-minute one-time emotional close.
- Perform takeovers when sales representatives were having trouble closing.
- Trained center director in Pittsburgh, PA, hired and trained member services and photography staff in Las Vegas, Pittsburg, PA, New Hampshire, and Washington D.C on upsells and package add-ons.
- Hired and trained sales representatives in contracts, sales presentation, finance agreements, and scripts.
- Introduced events into Las Vegas center and increased events from one a month to four while increasing event attendance 200%

Additional Accomplishments

- Youngest director in the history of Las Vegas office

Alden, Jeni

From: noreply@civicplus.com
Sent: Friday, January 20, 2023 12:48 AM
To: Mayor Web Forms; Sullivan, Matthew
Subject: Online Form Submittal: Volunteer For A Board or Commission Form

CAUTION: This email came from outside of the organization. Do not click links/open attachments if source is unknown.

Volunteer For A Board or Commission Form

First Name	William
Last Name	Darby
Your Email Address	[REDACTED]
Phone Niumber	[REDACTED]
Address	13 Jensen St
City	Nashua
State	NH
Zip Code	03062
Board or Commission Applying For:	Environment and Energy Committee
Add Your Own Notes and Comments	Please see the attached application letter which describes my background and qualifications for the Committee Member of the Environment and Energy Committee.
Upload Resume or CV (.txt, .pdf, .doc, .ods)	<i>Field not completed.</i>
Upload Letter of Intent (.txt, .pdf, .doc, .ods)	<u>Nashua Environment and Energy Committee Community Member Application.pdf</u>

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January 20, 2023

Mayor Jim Donchess
229 Main St.
Nashua, NH 03060

Dear Mayor Donchess and the Nashua Environment and Energy Committee Members,

I would like to volunteer for the open Community Member position on the Environment and Energy Committee. A brief summary of my background: I have lived in Nashua for 20 years this year and been a New Hampshire resident for almost 30 years, after growing up in Vermont. I am married, and our family has six adult daughters; two having attended Nashua public schools. I am a software engineer and manager by trade, and work at Arista Networks in the Gateway Hills complex in south Nashua.

I was elected as a State Representative from Ward 8 in 2022, and am serving my first term in the House this year, assigned to the Resources, Recreation and Development Committee. While my first choice would have been Science, Technology and Energy to review energy efficiency and related legislation, the significant time commitment during the day required too much time away from my job. However, if selected for Nashua's Environment and Energy Committee, I will work with my colleagues in the House on legislation to support the committee's goals. As an example, I am currently co-sponsoring two relevant bills: HB208-FN - "establishing greenhouse gas emission reduction goals for the state and establishing a climate action plan", and HB576-FN-A-L - "establishing an energy conservation program and an energy conservation project fund and establishing the state PACE reserve fund."

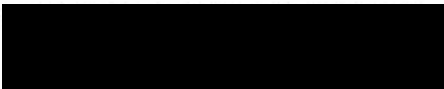
I attended the Committee's meeting on Thursday, January 19th to observe before volunteering for the open Community Member role. I found the meeting to be well organized, and the members to be passionate about their objectives, creative, and diverse. Overall, I believe my skills and background will complement this group.

The environment, conservation, and energy efficiency have long been my grounding principles. From recycling before it was mandated, to composting with Grow Nashua to driving fuel efficient vehicles, my family and I consider the environmental impacts of each of our decisions. I hope to bring this passion for the environment to the Committee, and use my technical and problem solving abilities to support our city's environmental and energy objectives.

Thank you for your consideration,

William Darby

NH State Rep. Will Darby
Hillsborough District 11, Nashua Ward 8
13 Jensen St, Nashua



ABDALLAH “JAY” MINKARAH
13 Mt. Pleasant Street
Nashua, NH 03064

EDUCATION

Juris Doctor – 1994

University of New Hampshire School of Law, Concord, New Hampshire (formerly Franklin Pierce Law Center)

Bachelor of Urban Planning – 1986

University of Cincinnati, College of Design, Art, Architecture & Planning, Cincinnati, Ohio

PROFESSIONAL EXPERIENCE

10/17 to NASHUA REGIONAL PLANNING COMMISSION

Present MERRIMACK, NEW HAMPSHIRE

Executive Director: Responsible for leading the 13-community Nashua Regional Planning Commission (NRPC) and Metropolitan Planning Organization (MPO), facilitating transportation planning and providing comprehensive land-use planning, economic development and environmental protection services along with GIS mapping and data analysis. NRPC also staffs the Nashua Region Solid Waste Management District, serves as a forum for communities to share resources and information and provides a clear voice for the region at the state and federal levels.

11/12 to DEVELOPSRINGFIELD CORPORATION

10/17 SPRINGFIELD, MASSACHUSETTS

President & CEO: Responsible for leading a dynamic nonprofit economic development corporation focused on stimulating economic development and revitalization within the City of Springfield through investment in bricks-and-mortar redevelopment projects, urban planning and targeted grant programs in collaboration with aligned non-profit organizations, the business community, city government and other key stakeholders.

04/07 to CITY OF MANCHESTER, NEW HAMPSHIRE – ECONOMIC

11/12 DEVELOPMENT OFFICE

Economic Development Director: Responsible for leading multi-faceted economic development strategy for state’s largest city focused on selective acquisition and development of commercial and industrial sites and disposition of surplus city-owned property, implementation of aggressive marketing campaign, business recruitment, and administration of City’s revolving loan fund, Section 108 loan program and other business assistance and incentive programs. Staffed nonprofit Manchester Development Corporation.

02/04 to CITY OF NASHUA, NEW HAMPSHIRE – COMMUNITY DEVELOPMENT

04/07 DIVISION, OFFICE OF ECONOMIC DEVELOPMENT

Economic Development Director: Directed City’s economic development program including development of downtown *Riverwalk*, historic mill and brownfields redevelopment, marketing, business recruitment and administration of revolving loan fund. Developed and coordinated business roundtables, educational seminars and business expositions. Spearheaded development of *City Arts Nashua*, a nonprofit umbrella arts organization. Staffed Nashua Business and Industrial Development Authority.

PROFESSIONAL EXPERIENCE (Continued)

10/94 to 02/04 TOWN OF MERRIMACK, NEW HAMPSHIRE – COMMUNITY DEVELOPMENT DEPARTMENT

Community Development Director (7/95 to 02/04): Responsible for administration of Planning & Zoning, Building & Code Enforcement, Health, Conservation and Economic Development divisions. Coordinated Master Plan update and several other long-range planning projects. Drafted multiple land use regulations. Led several major redevelopment and land conservation initiatives. Provided staff support to Town Manager, Board of Selectmen, Conservation Commission, Planning Board and Zoning Board of Adjustment. Served as Planning & Zoning Administrator from 10/94 to 7/95.

10/86 to 10/94 NASHUA REGIONAL PLANNING COMMISSION - NASHUA, NEW HAMPSHIRE

Regional Planner: Provided wide range of local & regional planning services. Primary duties and accomplishments described below.

- **Circuit Rider:** Served as contract planner/zoning administrator for Hollis, NH (1988-91 & 1994), Litchfield, NH (1987-89), and Hudson, NH (1987).
- **Master Plans:** Coordinated Master Plan updates for Hudson, NH (1993-94); Pelham, NH (1991-92); Hollis, NH (1990-91) & Litchfield, NH (1989-90).
- **Capital Improvements Programs:** Prepared capital improvements programs and annual updates for nine communities between 1986 and 1994.
- **Natural Resources:** Prepared parks & recreation and water resources management & protection plans for Nashua Region, Hollis, Pelham and Merrimack, NH.
- **Local Land Use Regulation:** Developed comprehensive zoning, subdivision and site plan regulation amendments for several towns including Hudson, Pelham & Litchfield, NH.
- **Solid Waste:** Served as principal staff to Nashua Region Solid Waste District (1988-94). Authored 1990 *Nashua Region Solid Waste Management Plan* & 1992 update. Co-authored 1988 *Regional Recycling Plan*.

INTERNSHIPS

Society for the Protection of New Hampshire Forests - 1994

City of Cincinnati, Ohio – City Planning Department - 1984

City of Covington, KY – Planning & Economic Development Division - 1983

Northern Kentucky Area Planning Commission - 1982 & 83

PROFESSIONAL/COMMUNITY ACTIVITIES

New Hampshire Bar Association: 1995 to present

United Way Greater Nashua Community Advisory Committee – 2020 to present

United Way Greater Nashua Governance Board – 2022 to present

Nashua Zoning Board of Adjustment – 2019 to present

Springfield Central Cultural District Board of Directors – 2013 to 2017

Leadership Greater Manchester: Class of 2009

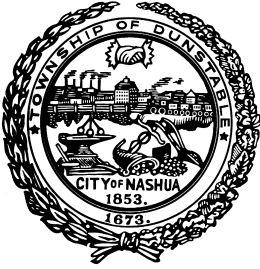
Capital Region Development Council (NH): Board of Directors – 2008 to 2012

New Hampshire Rail Transit Authority: 2007 to 2012 and 2017 to present

City Arts Nashua: Vice President and founding member - 2005 to 2013

Nashua Symphony Association: Board of Directors – 2005 to 2007

YMCA of Nashua: Board of Directors 1996 to 2002



RESOLUTION

ADOPTING ENVIRONMENT AND ENERGY COMMITTEE RECOMMENDATIONS

CITY OF NASHUA

In the Year Two Thousand and Twenty-Three

WHEREAS, the purpose of the Environment and Energy Committee (“Committee”) is to further sustainability and livability in Nashua by promoting environmental stewardship and renewable energy, encouraging energy conservation and energy efficiency, reducing environmental impacts, and encouraging green initiatives both within the municipality and beyond to reach businesses and residents; and

WHEREAS, the Committee has developed goals it recommends that the City adopt.

NOW THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Nashua that the Mayor and the Board of Aldermen of the City of Nashua adopt the following goals:

- 1) Develop a Sustainability Plan to create a roadmap for the City of Nashua’s Sustainability Goals by 2024.
- 2) Improve city building efficiency by:
 - Selecting three buildings annually for energy auditing.
 - Create a replacement age list for HVAC equipment throughout the City.
 - For new building or major renovation projects with a joint special committee attached, consult the Sustainability Department before the project is finalized.
- 3) Strengthen Alternative Transportation in the City:
 - Improve city walkability and bikeability by creating sidewalk corridors and bike lanes on all main streets.
- 4) Increase Renewable Energy Generation:
 - Evaluate public land space for more renewable energy, in particular solar.

5) Reduce Municipal Vehicle Emissions:

- Have CERF (Capital Equipment Replacement Fund) passenger vehicle purchases be fully electric, or when not possible, have a fuel efficiency of at least 40 miles per gallon, if possible.
- All city operated buildings to have at least one charging station by 2030.

LEGISLATIVE YEAR 2023

RESOLUTION: R-23-093

PURPOSE: Adopting Environment and Energy Committee
Recommendations

ENDORSERS: Alderwoman-at-Large Shoshanna Kelly

COMMITTEE Personnel/Administrative Affairs Committee
ASSIGNMENT:

FISCAL NOTE: Fiscal impacts are not known at this time.

ANALYSIS

This resolution adopts the Environment and Energy Committee's recommended goals.

Approved as to form: Office of Corporation Counsel

By: 

Date: 21 February 2023