CITY OF NASHUA  
BOARD OF FIRE COMMISSION  
AGENDA  

Monday, March 2, 2020  
177 Lake Street, Nashua, NH  
Training Classroom  
5:30 PM

Roll Call

Pledge of Allegiance

Moment of Silence

Period for Public Comment (RE: Agenda Items)

CONSENT AGENDA

Approval of Minutes:

20 22 February 3, 2020 Regular Meeting Minutes

Communications:

20 23 From: Windham Fire Department  
Re: Thank you – Mutual Aid

20 24 From: PTO New Searles Elementary School  
Re: Thank you – High Five a Home Town Hero Event

20 25 From: David Fredette  
Re: Thank you to staff

20 26 From: Jennifer Fisher  
Re: Thank you for the Safe Station program

Reports:

20 27 Departmental Detail Expenditures Report

20 28 Accidents (2)
REGULAR AGENDA

Staff Reports:

20 29 A. Chief Rhodes
B. Assistant Chief Walker

Discussion:

20 30 Local 789

Old Business:
N/A

New Business:
N/A

Remarks by Fire Commission

Period for Public Comment (RE: Non-Agenda Items)

Personnel:

20 31 Personnel Item A

Non Public if required

Date and Location of Next BFC Meeting:

Monday, April 6, 2020, 5:30 PM at 177 Lake St Training Classroom

Adjourn

Date and Location of other Events
Nashua Fire Rescue Recognition Night
To be held at the Nashua Community College - Wednesday, May 27, 2020 6:00 – 7:00 Reception

02/28/2020 arb
CITY OF NASHUA
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
FEBRUARY 3, 2020

MEMBERS PRESENT:
Kevin Burgess
Don Davidson
Paul Garant
Ken Marquis
Anthony Patti

MEMBERS NOT PRESENT:
N/A

STAFF PRESENT:
Chief Brian D. Rhodes
Assistant Chief George A. Walker

OTHERS PRESENT:
Alderman Tencza
Deputy Fire Chief Steve Buxton
Deputy Fire Chief Karl Gerhard
Deputy Fire Chief Kevin Kerrigan
Deputy Fire Chief Glen MacDonald
President of Local #789 - John McAllister
Vice President of Local #789 – Michael O’Brien
Members of Nashua Fire Rescue

THE MEETING CAME TO ORDER AT 5:36 PM

All stood as Fire Commissioner Ken Marquis lead The Pledge of Allegiance.

A Moment of Silence was held for all recent deaths and all those lost.

PUBLIC COMMENT (RE: NFR AGENDA ITEMS)

No discussion

CONSENT AGENDA

Motion by Commissioner Garant to accept as presented and place on file the Consent Agenda
Seconded by Commissioner Marquis
Vote: passed 4-yes

Approval of Minutes

Motion by Commissioner Garant to accept as presented the meeting minutes and place on file
Seconded by Commissioner Marquis
Vote: passed 4-yes
Communications: Thank You

Motion by Commissioner Garant to accept as presented the communication and place on file
Seconded by Commissioner Marquis
Vote: passed 4-yes

Departmental Detail Expenditures Report

Motion by Commissioner Garant to accept as presented the Departmental Detail Expenditures Report and place on file
Seconded by Commissioner Marquis
Vote: passed 4-yes

REGULAR AGENDA

Staff Reports

A. Chief Rhodes

Motion by Commissioner Marquis to accept Chief Rhodes’ report as presented and place on file
Seconded by Commissioner Burgess
Vote: passed 5-yes

B. Assistant Chief Walker

Motion by Commissioner Marquis to accept Assistant Chief Walker’s report as presented and place on file
Seconded by Commissioner Burgess
Vote: passed 5-yes

Discussions

Local 789

President McAllister had nothing new to report but wanted to thank the Commission and Administration for going back to the table for mediation regarding contract negotiations and happy to report a tentative agreement was reached.

OLD BUSINESS

N/A

NEW BUSINESS

Authorization – Personnel – New Hire Dispatcher

Motion by Commissioner Garant to table the authorization for personnel action until the next meeting.
Seconded by Commissioner Marquis
Vote: passed 5-yes
02/18/2020 kmc
BADGE PRESENTATION

Badge Presentation to off probation Dispatcher Brisk by Chief Rhodes

REMARKS BY FIRE COMMISSION

Commissioner Garant mentioned the mediation of the contract and was grateful a tentative agreement has been met and supports the agreement. He thanked the members of Local 789.

PERSONNEL ITEMS

Personnel Item

Motion by Commissioner Garant to accept and place on file
Seconded by Commissioner Burgess
Vote: passed 5-yes

ITEMS NOT ON AGENDA – Introduced at Meeting

M.O.U. – State Fire Marshal’s Office

Deputy Fire Chief Steve Buxton spoke in regards to the Memorandum of Understanding with the State Fire Marshal’s office, hazmat response and the State Collaborative Hazmat Team in NH. The agreement for coverage is in the beginning stages. Deputy Buxton just wanted to bring this to the board’s attention.

Life Scan Physicals

Chief Rhodes provided the commission with information on a program that Life Scan offers that does a more comprehensive physical than NFR is currently providing for its members. The comprehensive physical is a much more in depth physical that can help with prevention. Chief Rhodes’ hope is that, eventually, the city can cover the cost but that is a long process. There is no contract with the current provider performing the physicals.

PUBLIC COMMENT (RE: NFR NON-AGENDA ITEMS)

No discussion

NON-PUBLIC SESSION

Motion by Commissioner Garant at 6:00 PM to enter into non-public session in accordance pursuant to N.H. RSA 91-A:3, subsection 2C by roll call, which is required, to discuss matters which, if discussed in public, could adversely affect the reputation of any person other than a member of this public body itself, unless that person requests an open meeting.
Seconded by Commissioner Marquis
Vote: passed 5-yes – by roll call

02/18/2020 kmc
Motion by Commissioner Garant that the Board comes out of non-public session at 6:44PM
Seconded by Commissioner Marquis
Vote: passed 5-yes

MOTION Seal Minutes of Non-Public Session
Motion by Commissioner Garant to seal the minutes of the Non-Public session until such time the board decides to unseal them. The reason for sealing the minutes is that divulgence of this information could adversely affect the reputation of a person other than a member of the board.
Seconded by Commissioner Burgess
Vote: passed 5-yes

MOTION TO ADJOURN
Motion by Commissioner Marquis to adjourn the meeting at 6:46 PM
Seconded by Commissioner Burgess
Vote: passed 5-yes

TIME AND LOCATION OF NEXT MEETING:

Monday, March 2, 2020, 5:30 pm
at 177 Lake Street, Classroom

Dates and Locations of Other Events/Meetings:
February 3, 2020

Chief Brian Rhodes
Nashua Fire-Rescue
70 East Hollis Street
Nashua, NH 03060

Re: Structure Fire #20 Balmorra Road

Dear Chief Rhodes,

On behalf of our department, I would like to thank you and the members of your department who provided assistance to us on Saturday February 1, 2020 at approximately 6:41PM with a 3-alarm residential building fire on Balmorra Road.

Without the assistance of your department and all of our mutual aid partners, this fire would have been more difficult for our department to handle this incident.

Although the home suffered significant fire damage, I'm happy to say that no Firefighters or civilians were injured during this incident.

Thank you again for the assistance your department provided us. Please know that our department stands ready to assist you whenever needed.

Sincerely,

Thomas L. McPherson Jr.
Fire Chief
get NBE
The PTO Board
Sincerely,

Support is very high and we appreciate your
every year and we appreciate your
the PTO and students look forward to
town here event. This is an event that
participation in our high event at Home
to Nashua FCE Rescue for Have Rent
school expenses they accept grants for
The PTO of New Seares Elementary

Dear Chief Rhodes,

2024
Begin forwarded message:

From: "Fredette, David" <FredetteD@nashuanh.gov>
Date: February 27, 2020 at 9:52:59 AM EST
To: "Rhodes, Brian" <BrianR@nashuanh.gov>
Subject: staff

Chief Rhodes, I have been meaning to tell you that on the 16th of Feb. I attended a retirement party for my cousin at Fratellos and when it was ending one of the relatives Don who is about 85 was having some health issues. The Fire Department came first and then AMR. There were 3 or 4 from the Fire Department and they were extremely helpful, attentive and kind to him. You could see they were well trained. I didn’t know who they were, all of them were very young but the lead was John McAllister.

David G. Fredette
Treasurer/Tax Collector
City of Nashua, NH
(603) 589-3193 work
fredette@nashuanh.gov
Good Morning Chief Rhodes and Asst. Chief Walker,

I just received a call from Jennifer Fisher. She was helped by the safe station program and today is the anniversary of her being 4 years sober. She just expressed how thankful she is for the fire department and how they have changed her life so much for the better. I just thought that you would like to know that the efforts that you have put toward the safe station program is appreciated in the community and the guys are having a great impact and are helping a lot of people. 😊

Best Regards,
Moriah A. Ferguson

Nashua Fire Rescue
Training Safety Division
Administrative Assistant II
177 Lake Street
Nashua, NH 03060
603-589-3434 Phone
603-589-3474 Fax
fergusonm@nashuanh.gov
### CITY OF NASHUA, NEW HAMPSHIRE
**GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT**  
**FISCAL YEAR 2020**  
**THROUGH FEBRUARY 29, 2020**

<table>
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<th>MTD Expended</th>
<th>YTD Expended</th>
<th>Amount Remaining</th>
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<tr>
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<td>GENERAL FUND</td>
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#### 51 SALARIES & WAGES

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<td>5110</td>
<td>WAGES FULL TIME</td>
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<td>12,544,943.00</td>
<td>-</td>
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<td>OVERTIME</td>
<td>99,040.00</td>
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<td>51330</td>
<td>OVERTIME-COVERAGE</td>
<td>725,778.00</td>
<td>725,778.00</td>
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<td>57,574.35</td>
<td>550,483.20</td>
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<td>WAGES ELECTED OFFICIALS</td>
<td>7,500.00</td>
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<td>5160</td>
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<td>140,421.72</td>
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<td>51614</td>
<td>SICK INCENTIVE</td>
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<td>32,212.00</td>
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<td>51628</td>
<td>EXTRA HOLIDAY</td>
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<td>685,330.00</td>
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<td>54,071.80</td>
<td>485,514.59</td>
<td>199,815.41</td>
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<td>51650</td>
<td>ADDITIONAL HOURS</td>
<td>1,527,864.00</td>
<td>1,527,864.00</td>
<td>-</td>
<td>117,574.21</td>
<td>1,205,132.06</td>
<td>322,731.94</td>
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<td>5170</td>
<td>STIPENDS</td>
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<td>18,666.79</td>
<td>168,013.01</td>
<td>88,486.99</td>
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<td>51712</td>
<td>SPECIAL DETAIL-PENSIONABLE</td>
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<td>2,300.00</td>
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<td>51750</td>
<td>RETIREMENT &amp; SEPARATION PAY</td>
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<td>75,440.92</td>
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<td>599.04</td>
<td>80,356.75</td>
<td>(4,916.83)</td>
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**Total:** $16,033,467.00 | $16,108,907.92 | $ - | $1,167,997.29 | $10,744,384.56 | $5,364,523.36 | 68.70 %

#### 52 FRINGE BENEFITS

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<th>Amount Remaining</th>
<th>% Used</th>
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<td>FICA/MEDICARE</td>
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<td>297,339.00</td>
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<td>335,115.75</td>
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<td>52300</td>
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<td>14,171.75</td>
<td>9,328.25</td>
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**Total:** $8,006,018.00 | $8,006,018.00 | $ - | $801,586.77 | $5,424,018.19 | $2,581,997.81 | 67.75 %

#### 53 PROFESSIONAL & TECHNICAL SERVICES

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<th>Amount Remaining</th>
<th>% Used</th>
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<td>MEDICAL SERVICES</td>
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<td>24,000.00</td>
<td>1,577.10</td>
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<td>3,422.90</td>
<td>19,000.00</td>
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<tr>
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<td>CONSULTING SERVICES</td>
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<td>4,000.00</td>
<td>-</td>
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<td>2,422.00</td>
<td>1,578.00</td>
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<td>4,500.00</td>
<td>1,175.00</td>
<td>1,140.00</td>
<td>4,821.55</td>
<td>(1,498.55)</td>
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**Total:** $32,500.00 | $32,500.00 | $2,752.10 | $1,140.00 | $10,866.45 | $19,081.45 | 41.29 %

#### 54 PROPERTY SERVICES

<table>
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<th>Code</th>
<th>Description</th>
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<th>Available Budget</th>
<th>ENC/COMMIT</th>
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<th>YTD Expended</th>
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<tr>
<td>5410</td>
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<td>8,205.52</td>
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<td>54107</td>
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<td>54114</td>
<td>HEATING GAS</td>
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<td>7,194.14</td>
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<td>54141</td>
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<td>30,000.00</td>
<td>30,000.00</td>
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<td>894.68</td>
<td>17,235.79</td>
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<tr>
<td>54228</td>
<td>PEST CONTROL SERVICES</td>
<td>2,800.00</td>
<td>2,800.00</td>
<td>1,028.00</td>
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<td>267.00</td>
<td>1,740.00</td>
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<td>54243</td>
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<td>23,000.00</td>
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<td>1,942.15</td>
<td>25,098.32</td>
<td>(6,341.20)</td>
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<tr>
<td>54280</td>
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<td>62,000.00</td>
<td>3,548.42</td>
<td>3,864.27</td>
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<td>475.15</td>
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<td>4,809.41</td>
<td>7,485.44</td>
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**Total:** $163,142.00 | $163,142.00 | $2,752.10 | $1,140.00 | $10,866.45 | $19,081.45 | 41.29 %

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February 27, 2020
7:59:26AM

2027
## 1000 GENERAL FUND

### 54 PROPERTY SERVICES

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<th>Code</th>
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<th>Amount Remaining</th>
<th>% Used</th>
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<tbody>
<tr>
<td>54450</td>
<td>OFFICE EQUIP REPAIRS &amp; MAINTENANCE</td>
<td>200,00</td>
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<td>54487</td>
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<td>1,715.03</td>
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<td>54600</td>
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<td>28,000.00</td>
<td>4,650.37</td>
<td>3,108.33</td>
<td>15,411.85</td>
<td>7,937.98</td>
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</table>

**Total:** $358,670.00 | $358,670.00 | $15,659.85 | $26,761.54 | $215,662.85 | $127,347.30 | 64.49 %

### 55 OTHER SERVICES

<table>
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<th>Code</th>
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<tr>
<td>55118</td>
<td>TELEPHONE-CELLULAR</td>
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<td>8,400.00</td>
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<td>55200</td>
<td>DUES AND MEMBERSHIPS</td>
<td>800.00</td>
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<td>-</td>
<td>-</td>
<td>1,239.00</td>
<td>(439.00)</td>
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<td>55307</td>
<td>MILEAGE REIMBURSEMENTS</td>
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<td>-</td>
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<td>81.00</td>
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<td>55400</td>
<td>CONFERENCES AND SEMINARS</td>
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<td>100.00</td>
<td>-</td>
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<td>55421</td>
<td>EMPLOYEE TRAINING &amp; CERTIFICATIONS</td>
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<td>10,386.71</td>
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<td>576.20</td>
<td>8,650.47</td>
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**Total:** $36,633.00 | $39,633.00 | $1,119.17 | $1,339.88 | $31,996.49 | $6,517.34 | 83.56 %

### 61 SUPPLIES & MATERIALS

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## CITY OF NASHUA, NEW HAMPSHIRE
### GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
#### FISCAL YEAR 2020
##### THROUGH FEBRUARY 29, 2020

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<th>YTD EXPENDED</th>
<th>AMOUNT REMAINING</th>
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<td>YTD EXPENDED</td>
<td>AMOUNT REMAINING</td>
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<td>64.90 %</td>
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To: Chairman Donald C. Davidson / BoFC
From: Brian D. Rhodes, Chief of Department
Date: February 28, 2020
Re: February 2020 Report

Administrative Meetings/Activities: Attended the NH Assoc. of Fire Chiefs Monthly meeting, City GIS stakeholder meeting on 3rd, Mayors Office on 4th & 12th re FY21 Budget, met with Local Leaders on 14th re Ladder 2, Represented NFR at Service for deceased Manchester FF on 21st, phone interview with Mike Gulino, ESCI, 24th re Master Plan. Safe Stations meeting with Mayors Office and SNHH on 21st & 25th, attended CERF meeting with Deputy Buxton on 26th, Staff Meeting 26th.

FY 20 Budget Update: 35 weeks of FY 20 have been completed and the attachment details our status.

NFR Activity Summary: As of February 28th we provided 74 calls for service of which 37 were NFIRS applicable.

Good of the Department: Pierce Mfg. brought in a trouble shooter to evaluate and diagnose persistent issues with Ladder 2. Ladder 2 will be heading back to Wisconsin for in depth evaluation and repair. Logistics of this operation are being worked out. New FAO, Chris Carter, began on the 24th.

Project Updates: Master Plan Project Site Visit will be first week of May 2020. Specifics will be communicated once finalized.

Personnel Items:
Grievance Status:
Next Meeting: April 6, 2020

Respectfully submitted,

Brian D. Rhodes
Chief of Department
To: Chief of Department Rhodes  
    Chairman Donald Davidson/ BFC
From: Assistant Chief Walker
Date: March 2, 2020
Re: February 2020 Fire Commission Report

TRAINING / SAFETY DIVISION
Department wide Cancer screening educational class presented. Training Division is opening the application period for new Firefighter positions. Spring Entrance recruit class being planned. Several training classes for the spring are planned.

FIRE MARSHAL
The Fire Marshal division continues to handle inspections and permitting.
The fire marshal office continues review new construction plans.

FIRE ALARM
A new dispatcher has been hired and began on Monday February 24, 2020.
A standalone server has been installed in the IT computer room. This has improved connectivity to REDNMX. We will continue to monitor the testing.

MECHANICAL
Ladder 2 is OOS. Pierce sent a representative here to work with our mechanical division as well as with a representative from Allegiance Fire Apparatus. They have determined that the best plan of action is to return the Ladder to Pierce in Wisconsin to make repairs. We will keep you informed of the time line.
Engine 6 has a few minor repairs that will need to be addressed by Allegiance Fire Apparatus. We will be working with them to get these completed. Preventative Maintenance continues on our fleet.

FACILITIES
Some minor plumbing/electrical issues have been addressed at several stations.
Station 2 HVAC replacement phase will begin on March 2, 2020. Excavation in the rear of the Marshals kitchen will begin on Monday. Painting and finish work on the last of the boiler work is wrapping up.
MEETING/NOTABLE Events

- NHAFC Meeting
- NHRS Board of Trustee Meeting
- NHRS Benefits and PPCC Meetings
- Meetings with City Officials/Budget/Safe Station
- Lions Club Meeting

Respectfully Submitted,

George A. Walker
Assistant Fire Chief