



THE CITY OF NASHUA

Division of Public Works

Administration

"The Gate City"

Board of Public Works Meeting of February 27, 2020

Agenda

A meeting of the Board of Public Works is scheduled for Thursday, February 27, 2020 at 5:30 p.m. in the Auditorium at City Hall, 229 Main Street, Nashua, NH 03060.

I. Roll Call

II. Motion: To approve the agenda as presented.

III. Motion: To approve the minutes of the Board of Public Works Meeting of December 19, 2019.

IV. Motion: To approve the minutes of the Board of Public Works Meeting of January 30, 2020.

V. Public Comment

VI. AFSCME Step III Grievance – 19-20

VII. Parks & Recreation

A. Motion: To approve the purchase of aquatic invasive weed treatment services from Aquatic Control Technology Inc. of Sutton MA. in the amount of \$33,824. Funding for this purchase will be from Department: 177 Park & Recreation; Fund: Trusts; Account Classification: 54 Property Services.

B. Motion: To approve the installation of 2-3 Mason Bee Houses along the wood line near the gardens at Greeley Park. This project is being proposed by Silver Award candidate Isabella Signoretti an 8th grade Nashua student and 3rd year Cadet Girl Scout.

VIII. Solid Waste

A. Motion: To approve Change Order #2 to the contract with SCS Field Services of Reston, VA in the amount of \$287,565 for the expansion of the Four Hills Landfill Gas Collection and Control System (GCCS). Funding will be through Department: 168 Solid Waste; Fund: Bond; Activity: Landfill Gas Expansion FY20.

B. Motion: To approve Amendment #2 for a two year extension to the contract with Casella Recycling LLC of Charlestown, MA for the transportation and processing of the City's single stream recyclables for an amount not to exceed \$400,000 annually. Funding through Department 168 Solid Waste; Fund: Solid Waste; Account Classification: 55 Other Contracted Services.

IX. Wastewater

A. Motion: To approve the User Warrants as presented.

B. Motion: To approve the purchase of a Fairbanks brand vertical solids handling pump from Hayes Pump, Inc., of Concord, MA for the amount of \$30,307. Funding will be

through Department 169 Wastewater.; Fund: Wastewater; Account Category: 71 Equipment.

X. Engineering

- A. Motion:** To approve the construction contract for the 2020 Paving Program – Contract 1 to Sunshine Paving Corporation of Hudson, NH in the amount of \$4,014,750. Funding will be through: Department: 160 Admin/Engineering; Funds: Bond and Trust; Activity: Paving and Department: 169 Wastewater; Fund: Bond; Activity: Sewer Rehab.
- B. Motion:** To approve the construction contract for the 2020 Paving Program – Contract 2 to Sunshine Paving Corporation of Hudson, NH in the amount of \$4,262,733.75. Funding will be through: Department: 160 Admin/Engineering; Funds: Bond and Trust; Activity: Paving and Department: 169 Wastewater; Fund: Bond; Activity: Sewer Rehab.
- C. Motion:** To approve the following Pole License Petitions: PSNH # 21-1487, #21-1488, #21-1447, #21-1448.
- D. Motion:** To approve the award of the construction contract for the 2020 Sewer Replacement Project to SUR Construction West, Inc. of Winchester, NH in the amount of \$1,497,993. Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Activity: Sewer Rehab.
- E. Motion:** To consider the request from owners John L and Collen Lyons Dupre of 7 Fairway St for one building service connection to service two lots (7 Fairway St and proposed lot 109) with the recommended stipulations.
- F. Motion:** To approve the emergency request for DPW to excavate in a five year moratorium street at 4 Steven Street for the repair and/or replacement of the sewer service connection.
- G. Motion:** To approve Drainlayer’s License for SUR Construction West, Inc., of Winchester, NH in accordance with Nashua City Code §255-19 Issuance of Drainlayer's License.
- H. Motion:** To consider the emergency request to excavate in a five year moratorium street from Nalpathu LLC, owner of 44 Kinsley Street, for the repair and/or replacement of the sewer service connection.
- I. Informational:** 2020 List of Streets to be Paved

XI. Administration

- A. Motion:** To approve the FY21 Budget as presented at the February 20, 2020 Budget Workshop.
- B. Informational:** Director’s Report

XII. Commissioner’s Comments

XIII. Personnel

- A. Motion:** To approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of January 30, 2020.
- B. Motion:** To accept the resignation of Emil Bravo, Assistant Construction Engineer, effective February 12, 2020.
- C. Motion:** To accept the resignation of Matthew Collins, Groundsman I, effective February 24, 2020.

XIV. Possible Non-Public Session

**Board of Public Works Meeting
Meeting Minutes
December 19, 2019**

A regular meeting of the Board of Public Works was held on Thursday, December 19, 2019, at 5:30 p.m. in the Auditorium at City Hall, 229 Main Street, Nashua, NH 03060.

Mayor Donchess, Chair, declared the meeting to order at 5:30 p.m. and called the roll.

Members Present:

Mayor James Donchess, Chair
Commissioner Joel Ackerman, Vice Chair
Commissioner Tracy Pappas
Commissioner Kevin S. Moriarty
Commissioner G. Frank Commissioner Teas

Also Present:

Ms. Lisa Fauteux, Director, Division of Public Works
Mr. Jeff Lafleur, Superintendent of Solid Waste
Mr. Nick Caggiano, Superintendent of Parks & Recreation
Mr. Dave Boucher, Superintendent of Wastewater
Mr. Jon Ibarra, Superintendent of Streets

Not Present:

Alderman Ernest A. Jette, Aldermanic Liaison

MOTION: Commission Ackerman made a motion to approve the agenda as presented.

Discussion:

MOTION: Commissioner Pappas made a motion to hear item A. under Administration directly after item B. under Aldermanic Referrals and approve the agenda as amended.

MOTION CARRIED: Unanimously

Approval of Meeting Minutes

- **November 7, 2019**

MOTION: Commissioner Pappas to approve the minutes from the Special Board of Public Works meeting of November 7, 2019.

MOTION CARRIED: Unanimously

- **November 21, 2019**

MOTION: Commissioner Pappas to approve the minutes from the Board of Public Works meeting of November 21, 2019.

MOTION CARRIED: Unanimously

Public Comment

There was no public comment.

Aldermanic Referrals

A. R-19-186 – AUTHORIZING THE MAYOR AND CITY TREASURER TO ISSUE BONDS NOT-TO-EXCEED THE AMOUNT OF ONE MILLION FOUR HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$1,495,000) FOR VARIOUS IMPROVEMENTS AT THE SOLID WASTE DEPARTMENT FOUR HILLS LANDFILL AND THE PURCHASE OF TWO REFUSE TRUCKS

MOTION: Commissioner Ackerman made a motion to favorably recommend R-19-186 to the Board of Aldermen.

Discussion:

Commissioner Pappas

I think it might be helpful for folks who are watching to have a breakdown of how much each refuse truck costs and to explain any of the improvements we are going to make at the landfill. The other thing I think might be helpful is to explain why we bond our refuse trucks as opposed to having...most of the vehicles we purchase are done through a planned expenditure.

Mayor Donchess

The first part of that I think can be covered by Mr. Lafleur.

Mr. Lafleur

As the Mayor just said, the first part of the program, the various improvements at the Solid Waste Department is the soil wall and gas expansion. We budgeted \$500,000 for the soil wall this year and that should help almost complete it. The gas expansion will be \$395,000 I think.

The second part of the question would be for the two refuse trucks. We budgeted \$300,000 each for a total of \$600,000. As far as bonding it, I would have to ask the Treasurer or someone else to answer that question.

Mayor Donchess

That part I can answer but are there any other questions or comments?

Commissioner Pappas

Again, just to explain to folks, I think we are all used to how expensive it is to keep up the landfill and what happens if we don't keep...and why we don't bond those.

Mr. Lafleur

The setback area walls are the 500-foot setback from where the trash is to the residents of the city and the gas expansions are annual gas expansions that we collect; the methane gases that help to eliminate odors and catch the emissions that go off into the atmosphere. We send that back to the plant and they make electricity with the gases.

Mayor Donchess

In terms of the question as to why we are bonding the purchase of refuse trucks as opposed to purchasing them out of current dollars; the decision was made ten years ago (or so) that the city would proceed in that fashion, in other words, borrowing or bonding to buy expensive pieces of equipment like garbage trucks and fire trucks. The reason for the decision was to limit the amount of current dollars that were being spent. I think especially given the constraints that were in place. It was hard to budget for it. In addition, there is the argument that if a truck gets used for seven years that it's better to pay for it over the seven years rather than the loaded upfront. I think the more conservative way would have been to pay upfront really but once we got into the bonding approach it requires an upfront tax increase to begin. If you are not reserving over the years to buy at the end of a savings period, if we were required to come up with hundreds of thousands of dollars it would result in a tax increase to pay for it upfront.

Commissioner Pappas

Director Fauteux, my sense is, just from my recollection, is that the other trucks last longer and there are a lot of moving parts in the refuse trucks.

Director Fauteux

You are correct with the automated trucks as there are more moving parts but we have gone to a different arm that is a little bit better. That is correct though, the packers last longer than the automated trucks.

Commissioner Pappas

Are they significantly more expensive than most of the trucks we have to get and do they have a shorter life?

Director Fauteux

No, they are all pretty much equal in terms of cost.

Commissioner Ackerman

As I recall, the lead time for these vehicles is several months, is that correct? Is it six to nine months?

Mr. Lafleur

Right now we are looking at a year for these two trucks by the time we order them.

Commissioner Ackerman

Earlier this fiscal year I think we passed a bond to order some other trucks. Have those come in yet?

Mr. Lafleur

Those are still six to eight months out as well. We have to wait about one year every time we order a truck.

Commissioner Ackerman

So we have a total of four or five new trucks after this passes, assuming it does on order. Will that get you up to full fleet?

Mr. Lafleur

We have a full fleet now. The ones we are ordering are replacements or putting two on the backline. These are just to keep with our ten-year replacement plan.

Commissioner Ackerman

How many trucks like this are in your fleet?

Mr. Lafleur

We have eight right now.

Mayor Donchess

Are there any other questions or comments?

MOTION CARRIED: Unanimously

B. R-19-187 - AUTHORIZING THE MAYOR AND CITY TREASURER TO ISSUE BONDS NOT-TO-EXCEED THE AMOUNT OF SIX MILLION DOLLARS (\$6,000,000) FOR THE DESIGN AND CONSTRUCTION OF A DIVISION OF PUBLIC WORKS OFFICE FACILITY

Discussion:

Director Fauteux introduced Ms. Janet Slemenda, Principal from HKT Architects who had been working with the Division of Public Works for a long time.

Mayor Donchess

Can you brief us on what this contract is and what will be accomplished pursuant to the contract?

Ms. Slemenda

When we were asked to build a fee proposal for this project, we looked at it as a comprehensive and inclusive fee proposal using all of the consultants it takes to do a normal building project to produce a well-corrugated set of drawings that could be bid and will be reflective of what the city's goals are for the building. Those include not just the architectural fees but all of our consultants including civil site engineers, landscape architects, code specialists, specification specialists, mechanical, electrical, plumbing, and fire protection engineers. It's basically a full team of typical building construction and we go out to them and solicit proposals from them based on the scope of work that I put in front of them based on all of the conversations we have had with the city and they then propose. In the letter, there are 14-pages of information and it describes every task that they will be doing and we will not be doing and our firm will be coordinating. There is also a list of assumptions and exceptions as well and that is standard, every engineer has a list of what they are going to do in front of me and then they all have about a half of dozen exceptions of things they won't do. You can see absolutely everything that I know about this project and is included in the letter.

Do you have specific questions? It's long but it's a pretty standard approach to building a fee.

Commissioner Pappas

My understanding was that we were going to use some of the plans from Burke Street for some savings.

Ms. Slemenda

The plans for Burke Street were for a renovation of a building and an addition. The renovation portion was the administration piece so there is nothing salvageable except for the program. The program was very comprehensive, we had a very lengthy programming process where we interviewed, had questionnaires, toured and created a very comprehensive program of spaces that the city needs and it's projected out with the years so we anticipate growth or no

growth in each department. We will use that document, that does not have to be done, it will need to be reviewed as far as what we are going to put in this building. Burke Street had an existing building and then it had four or five additions that were done to that building over the years and we are using parts of it and tearing some pieces down that weren't worth saving. We will be using all of the program pieces and then we will be planning for this new building and then anything that happens in the future. We will do a pre-planning process and the Board will know exactly what can be done on this site in the future. There are a lot of elements to a Public Works facility and we will be considering all of those.

Commissioner Pappas

I thought there was going to be some savings using HKT.

Director Fauteux

There is, all of the programming has been done. Janet met with all of the individual departments to determine what the needs were so she has a list of every single employee and what their space needs are.

Commissioner Pappas

I don't believe we ever got that.

Director Fauteux

We may have gone over that a long, long time ago but it's been a long time.

Mayor Donchess

It was way back when the Burke Street...

Director Fauteux

When we were talking about Burke Street.

Commissioner Pappas

I looked through my notes and I looked through the stuff and I didn't see it. I did write down in my notes that my understanding was this didn't go out to bid and part of the reason why was because there were some savings.

Director Fauteux

That's correct because we have come so far with all of the programming and what our needs are.

Ms. Slemenda

When we do site programming we do what we call “site bling” in that we don’t look at a specific building and try to place a space inside the building. We look at it comprehensively so that in the case just as what has happened with Burke Street is all of that information is transferable to another site. That is a standard way an architect should approach programming and make it so that the user could use that document on any site they would choose. Often times when we do programming, a city is looking at multiple sites for a building to purchase. Not all of that information is already completed and there are no major changes to the way you structure the department. All of the information should be good, it’s a matter of just going through it.

Director Fauteux

There were a lot of interviews that were conducted with all levels of staff and there was a fair amount of work that went into all of that.

Commissioner Pappas

Do we have any of that information that could be shared with the Board?

Director Fauteux

Yes, absolutely.

Commissioner Ackerman

Janet, thanks for joining us tonight, it’s a very comprehensive quote. A question to the Chair and perhaps the Director, it’s a huge quote with several pages and a couple of things that jump off of the page to me would be on page two where it talks about...and these are probably very nominal costs, sprinkler flow testing are excluded and the fire protection hydraulic design with piping and head layout is excluded. Are we taking that into consideration as we look at the big picture that there may be some additional costs beyond this?

Ms. Slemenda

In New Hampshire, we have been told that is the typical way the sprinkler portion of the project is done. I have talked with my engineers about that. These are the same engineers who we used on Burke Street and they approached it the same way the last time and this is the standard process for them. They do all of the initial set-up, all of the criteria and as is often the case, when it gets past construction and into the (inaudible), which is when the people that are actually going to build or produce drawings that show exactly what is going to happen they oftentimes do all of that work based on the calculations in hand. It’s pretty standard fare.

Commissioner Ackerman

I’m just trying to make sure the city is well positioned to absorb those costs after we look at the bonding and things like that. Are we prepared for that?

Mayor Donchess

The estimate is for the entire project so that is included in the overall estimate, the estimate of \$9.9 million includes the items you just mentioned along with everything else.

Commissioner Ackerman

Okay, so it includes the times that are excluded in this...

Mayor Donchess

From the architectural contract, yes.

MOTION: Commissioner Teas made a motion to favorably recommend R-19-187 to the Board of Aldermen.

Discussion:

Commissioner Pappas

I will preface my comments by saying there is no disagreement that our facilities are in an absolute deplorable condition and it is unfortunate that we have done absolutely no maintenance and they ended up in that position. I just have a couple of clarifications; I don't disagree that absolutely something needs to be done. I guess my issue is with information or lack thereof or lack of what I see as a plan to actually fix the worst of our health and safety issues. It's actually \$10 million...I'm rounding numbers so that would be the money left over from Burke Street combined with the new \$6 million bonds. Plus, it's really closer to \$11 million once you add in the \$9,97,204 from the architects.

Mayor Donchess

Just to be clear, the \$9,97,204 is part of the construction cost so the \$9,900,000 includes the so-called soft costs which are architects.

Commissioner Pappas

Okay, thank you.

My concern is when we went through this process...I'm sure that Harvey Construction is a great institution and they did a really good job but we never actually broke down to see what the costs were to fix some of the health and safety issues, for example, we never got a quote for the...what it would cost to do the HVAC system at Riverside. My understanding is that the police department is going to go ahead and take over that facility so the city is probably going to have to pay to have that remedied. I understand that it is easier to manage a place if it's all in one area but here is what this \$10 million-plus plan does not do. It does absolutely nothing to address the health and safety issues that they rank and file AFSCME employees who work at the Street Department and Parks & Recreation...they are still going to have to deal with that every day. We never got the amount of money that was going to be required

for that, and this has nothing to do with the architecture firm. We had a verbal explanation of the traffic study, again the traffic study was just done and it was kind of a guesstimate to who is going in and out for the office facilities and again, my understanding is that they did that and mixed it with...and this is an assumption since we did not get a written plan from kind of old traffic data and I could be wrong but since I didn't get anything in writing, I am uncertain. It did not address, and again, it was extensive and they did hard work and I fully understand...we don't have a new traffic study with 2019 or even 2016 or 2018 figures. It does not explain how the impact that all of our traffic...with the additional traffic once...my understanding is the plan is to move Parks & Recreation and the Street Department to that facility. We didn't get the numbers on that. We didn't get the numbers on how much it would cost...we did get an off the cuff...the gentleman from Harvey who was terrific, great guy and I think that he was honest in his answers off the top of his head. I had written in my notes \$50 to \$60 million additionally for those two facilities. It seems as if that would kind of be important to include that before we go ahead and jump into this office facility. Again, a huge concern is that we are spending this \$10 million and it doesn't sound like we have facts and figures in place for the Street and Parks & Recreation Departments and the traffic study and quite honestly, I am a little bit concerned over the message that we are sending to our rank and file AFSCME employees from both Streets and Parks & Recreation in that these facilities are so unhealthy that we are going to move all of your support staff off-site but you are going to stay here and we don't have a plan in place for these folks to be moving nor do we have any figures as to what it is going to cost even if we remedied some of the health and safety issues at those facilities. We just don't have those figures there and I do think that the lack of a plan is a problem regarding adding lots of trucks to an area that is already very congested and at this point, I really do think we need to do our homework and not leave AFSCME employees working in an unsafe environment and we need to come up with an honest price tag. I think I know with the...when we purchased Burke Street, it was a really difficult decision for me to make because again, we didn't have the traffic study and someone gave a top of your head figure of I think somewhere between \$10 - \$15 million for the whole shebang, everything together. I had actually been serving as a Commissioner long enough to say "you know what, if I don't see the facts and the figures then I can't support something because it's probably not going to be accurate." I think the \$57 million price tag on that facility...we really did not do our homework and I don't want us to continue to just go ahead and not do our homework and not come up with honest figures. We don't have a timeline in place. What if there is a new Board of Aldermen that come in and they say well we are really bonding a lot of money, what do we say to those folks over at the Street and the Parks & Recreation Departments. Honestly, to the neighbors of the landfill to say...not only the neighbors of the landfill but the folks who use that road every day...I just don't think we've done our homework and again, don't...it's not, this woman doesn't want...these health conditions to be addressed, that's not the case. I just don't think we've done our homework and that's why I am unable to support this but I certainly do support doing something because what we have is not acceptable to anyone and it's not working for anyone.

Mayor Donchess

Is there any other discussion?

VOTE: 4 – 1 – 0 (Nay – Pappas)
MOTION CARRIED

[Agenda Taken out of Order]

Administration

A. MOTION: Commissioner Teas to approve the contract with HKT Architects for the design and construction oversight for the Division of Public Works facility in the amount not-to-exceed Nine Hundred Ninety Seven Thousand Two Hundred and Four Dollars (\$997,204). Funding will be through Department: 160 Admin/ Engineering; Fund: Bond; Activity: DPW – Facility.

**VOTE: 4 – 1 – 0 (Abstained – Pappas)
MOTION CARRIED**

[Agenda Returned to Original Order]

AFSCME Grievance 19-20 – Step III

Director Fauteux

The union contacted us and they have asked to postpone this grievance because they needed some additional time until January so we granted that.

Commissioner Pappas

I always find it really helpful when we have the written part of the contract if that kind of applies to that. What's interesting is to see how both sides respond to whatever written part it is because I want to be fair and I want to be objective. I find the more information...and then you can read the information and then you can ask whoever it is that is presenting, I find that really helpful.

Mayor Donchess

Are you talking about the contract itself or reports?

Commissioner Pappas

Whatever the issue at hand is because I have to tell you that this has always been very confusing to me and I do want to be fair. I take these very seriously and I don't want to favor one side or the other and I...whatever information, written or verbal or whatever, I find that really helpful.

Mayor Donchess

I am sure we can provide any written material that is prepared. Certainly, there is the contract and there might be a written grievance. There might be other writings which I am sure we can provide.

Commissioner Pappas

But the particular section highlighted in then to see how the different parties view it would be really helpful for me.

Mayor Donchess

That's fine.

Commissioner Pappas

Awesome, thank you.

Director Fauteux

I have to be honest, there's not really any clear language in the contract.

Mayor Donchess

Is it more of a past practice thing?

Director Fauteux

Yes, there's nothing in the contract that I could necessarily point to.

Mayor Donchess

If the Union cites a provision of the contract then that, of course, becomes relevant but this past practice idea...

Commissioner Pappas

I didn't think we did that.

Director Fauteux

But, I certainly will highlight anything that they have pointed to.

Commissioner Pappas

I think having stuff like that we normally would deal with and outlined when possible in negotiations would be really helpful.

Mayor Donchess

We will hear that in January.

Parks & Recreation Department

- A. MOTION:** Commissioner Teas to approve the purchase of a 2020 John Deere 5090M Utility Tractor with attachments off the Sourcewell Ag contract #021815-DAC from Padula Brothers Inc. of Lancaster, MA, for the price of \$121,984.58. Funding will be through Department: 177 Parks & Recreation; Fund: Trust; Activity: CERF.

Discussion:

Commissioner Pappas

Can you explain the item for the public?

Mr. Nick Caggiano, Superintendent of Parks & Recreation

This is part of our CERF Replacement Fund. The tractor is coming with some attachments that we are very excited about. One is an over-the-guardrail mower. We are still going to use our sub-contractor but the over-the-guardrail mower will allow us to do a more timely...especially when we have wet seasons where we have intersection problems. The other thing we are going to do is that we are ordering a stump grinder. We have always contracted out stump grinding and we think we can be a little more responsive. This is a mid-size one that will take care of the majority of our work but occasionally we will need to have someone come in for the big ones. We are excited. It will be a well-used unit and we will use it for all kinds of applications. It's truly needed.

Commissioner Pappas

Will you be able to interchange some of those new attachments with others of the same vehicle?

Mr. Caggiano

Yes.

MOTION CARRIED: Unanimously

Engineering Department

- A. MOTION:** Commissioner Ackerman to approve the Residential and Commercial Wastewater Service Permits and Fees as submitted.

MOTION CARRIED: Unanimously

- B. MOTION:** Commissioner Ackerman to approve the following Pole License Petition: PSNH # 21-1444.

MOTION CARRIED: Unanimously

Wastewater Department

A. MOTION: Commissioner Ackerman to approve the User Warrants as presented.

MOTION CARRIED: Unanimously

B. MOTION: Commissioner Teas to approve the contract to Wright Pierce to develop and prepare a 20-year Facility Planning Study for the Wastewater Treatment Facility in an amount not-to-exceed \$300,000. Funding for this contract will be through Department: 169 Wastewater; Fund: Wastewater; Activity: Facility Planning Study.

Discussion:

Mr. Dave Boucher, Superintendent of Wastewater

This is for Wright Pierce to develop the 20-year Wastewater Facility Plan. This study is for the course of 20 years and is to include some items...they will do a comprehensive review of current projects along with projected future flows and loads. They will assess the plant hydraulics and treatment capacity. They will also do an assessment on process & ancillary equipment and identify potential discharge issues, future capital improvement projects. We will also be meeting with state and federal regulators to go over potential future regulations as far as what can be discharged to the river so we can kind of stay ahead of the curb in building new parts of the treatment facility. It will also help us better understand our financial needs over the next 20 years. It is much needed.

Commissioner Ackerman

I was curious to learn how long ago we have done a similar study for the Wastewater Treatment Facility or have we ever done something similar?

Mr. Boucher

I can't answer that. I've never seen one so it's probably the first long-term study. I'm sure there were short studies done but it is typical to have a long-term study done.

Director Fauteux

That's correct, I am not aware of one either.

Commissioner Pappas

I think it's very much needed and very well done, thank you.

MOTION CARRIED: Unanimously

Solid Waste Department

- A. MOTION:** Commissioner Pappas to approve Change Order #2 to the contract with Charter Contracting Company, LLC of Boston, MA, in an amount not-to-exceed \$191,271.44 for the construction of the Phase III Landfill. Funding will be through Department: 168 Solid Waste; Fund: Solid Waste; Activity: Phase III Landfill.

Discussion:

Mr. Lafleur

The bulk of this change order is the change in design and amounts of soils that had to come in for the groundwater separation that we had to meet for the landfill separation for the liners. It also includes some of the extra liner that was needed once those elevations were changed. Once the elevations were changed some of the liners had to be increased to cover the area.

Commissioner Teas

I don't recall the overall project cost for Phase III but obviously, there was a buffer in there for change orders. I am wondering how we stand with respect to that buffer and how far along we are in this particular project.

Mr. Lafleur

We over-expended the amount of the bond that we did for the project by about \$191,000 which is this change order but everything was used up until then. When the bidding went out we assumed that we would meet the regulations for the groundwater separation and we didn't and that's why we needed the extra soils and then the added liner came in. I had other monies that we appropriated towards this and that's why there is no additional bonding that had to be done.

To answer your second question, the construction company actually pulled out today and 95% of the project is completed. We are waiting for some pumps that were back ordered for our leachate system and should be in by early January. I'll be requesting an NOI ASAP and we will hopefully be placing trash in there by January. I'll put some pressure on DES to get the approvals as fast as possible.

MOTION CARRIED: Unanimously

- B. MOTION:** Commissioner Pappas to approve Change Order #1 with Sanborn, Head & Associates, Inc. of Concord, NH, for \$89,700 to provide the Solid Waste Department with Construction Quality Assurance (CQA) services for the Phase III Landfill construction. Funding will be through Department: 168 Solid Waste; Fund: Solid Waste; Activity: Phase III Landfill.

Discussion:

Mr. Lafleur

This change order is basically the same reasoning that there was a delay in with DES approving some of the project and it pushed us back over a month and that's most of where the CQA came from. We had to have the construction company there and the engineers to make sure everything was being done properly. That should also cover us for the rest of the project.

MOTION CARRIED: Unanimously

Administration (Continued)

A. Informational

- I. The next Board of Public Works meeting is scheduled for January 30, 2019, at 5:30 p.m. in the City Hall Auditorium.

Director Fauteux

Please let me know if January 30th does not work for any Board members as the original date was January 23rd. We will then go back to holding meetings on the fourth Thursday of every month.

- II. Budget Transfers

Director Fauteux

There is just one budget transfer that has to do with a new postage meter and how things are being expended.

- III. Director's Report

- Artificial Turf at Roby Park
- Eaton Street Bridge is closed due to rotting decking and is going to be repaired.
- Shade sail poles at the Jeff Morin Field at Roby Park that has been installed.
- Downtown Stroll was a huge success.
- Santa in the Park was also very successful this year with about 300 children in attendance.
- The Turkey Bowl was held on November 27th and South was the winner.
- New York City Holiday bus trip occurred and about 60 residents attended.
- On December 10th we logged a new road for the Greeley Park Boat Ramp and it should be completed by December 21st.

- Snow clean-up from our first snowstorm of the year (a 3-day storm)
- This is our first year of full brine operation and have noticed a huge difference so far. We applied about 8,000 gallons during our first storm.

Mayor Donchess

How many miles of streets do you think we brine prior to a storm?

Mr. Jon Ibarra, Superintendent of Streets

Approximately 23 miles. I'll bring a more accurate number at the next Board meeting.

Commissioner Pappas

But that's just on main roads, right?

Director Fauteux

Yes.

Commissioner Pappas

I've seen a huge difference.

Director Fauteux

We also do the hills and the timberline areas.

- We also had to do our first snow removal downtown.
- This is the water booster station at the treatment plant. We are nearing completion on this. This is essentially the treatment of water that is reused in the plant.
- The primary clarifier construction is nearing completion including chains, etc. We are also redoing the sludge collection mechanisms inside the tanks to reduce the amount of water that would eventually get into the digester.
- The Energy Recovery Project is almost complete and hope it will be completed in March which will produce our own power for the plant.
- These are some of our mechanics and an electrician doing odor control repairs.
- The Solid Waste Department would like to remind all residents to please dig out carts and do not leave them buried in the snow. We can't pick them up if they are buried.

Commissioner Pappas

Residents should not leave the trash carts out the night before a snowstorm.

Director Fauteux

That's correct.

- Our excess holiday trash pick-up will be the week after Christmas from Thursday, December 26th through Thursday, January 2nd. You may place extra bags of trash at the curb and we will pick them up but try to keep them within 3 feet of the cart.
- Holiday Tree Collection: We will be picking up Christmas trees curbside on Monday, January 6th through Friday, January 17th and should be placed at the curb and not buried in the snow. All tinsel and ornaments should be removed.
- The Public Works Division will be closed on Wednesday, December 25th in observance of Christmas and curbside pick-up will be delayed by one day. Public Works will also be closed on Wednesday, January 1st in observance of New Year's Day and pick-up will again be delayed by one day.

Commissioner's Comments

Commissioner Teas

I would like to recognize my colleague, Joel Ackerman, whose last meeting is tonight after serving his term. I have enjoyed working with him. He has certainly made decisions with the city's best interest and pocketbook at heart and I thank him and he will be missed.

Mayor Donchess

We have a plaque for retiring Commissioner Ackerman which reads as follows:

With our greatest appreciation, we hereby present Commissioner Joel Ackerman, Vice Chair of the Board of Public Works, 2016 – 2019 for your unwavering support and guidance in helping the Division of Public Works build and maintain Nashua's infrastructure.

Commissioner Teas

I wonder if it might make sense for us as a group to consider a Strategic Planning session where we could learn about the Director's vision and her Superintendent's and then as a group we can put forward what goals we want to have in place. I would find great value in learning what lies ahead over the next year or two given the pending construction of the building, etc. We can address some of the things that Commissioner Pappas mentioned because I think she's straight on in that we need to have the second and third steps in place.

Mayor Donchess

I think we can do that.

Director Fauteux

Sure.

Mayor Donchess

It would probably be a special Board of Public Works meeting.

Director Fauteux

I would also like to schedule a meeting to discuss Union negotiations and the status of that.

Mayor Donchess

That might be a non-public.

Commissioner Pappas

Maybe we should do a workshop meeting or do it after a meeting that has a very short agenda.

Mayor Donchess

Again, it would be a non-public session.

Commissioner Ackerman

One of the things I didn't notice in tonight's agenda was a motion that one of my esteemed colleagues put on or tabled it from last month's meeting and that was a contract associated with the... I believe it was for Parks & Recreation, where the owners of a building on Arterially Lane and on November 8th you were going to reach out to Director Cummings about that activity. I didn't see that on tonight's agenda and I didn't know if we should bring that up.

Director Fauteux

Sure, we discussed that and I did get a letter from their Attorney saying that they were going to just use the one space and take down the parking signs. Because it was so late we decided not to have it on this agenda but it will probably be on the January agenda. We wanted to wait until that actually happened before we asked the Board for approval.

Commissioner Pappas

Has it been done?

Director Fauteux

I haven't checked on it as I just received the letter but I will.

Commissioner Ackerman

I would like to thank you, Director Fauteux, the Superintendents, and the Mayor. My tenure on the Board of Public Works has been very enjoyable. It's not goodbye, I will see you again hopefully in a couple of years and I look forward to supporting and representing the residents in Nashua.

Personnel

A. MOTION: Commissioner Teas to approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of November 7, 2019.

MOTION CARRIED: Unanimously

B. MOTION: Commissioner Teas to approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of November 21, 2019.

MOTION CARRIED: Unanimously

C. Non-Public Session

MOTION: Commissioner Ackerman moved by roll call that the Board go into a non-public session pursuant to RSA:91-A3 §2(b) the hiring of any person as a public employee.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Ackerman, Commissioner Pappas, Commissioner Moriarty & Commissioner Teas 5

Nay: 0

MOTION CARRIED: 5 – 0

MOTION: Commissioner Ackerman to seal the minutes of the Board of Public Works non-public session of December 19, 2019, until such time as the majority of the Board votes that the purpose of the confidentiality would no longer be served.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Ackerman, Commissioner Pappas, Commissioner Moriarty & Commissioner Teas 5

Nay: 0

MOTION CARRIED: 5 – 0

MOTION: Commissioner Ackerman to come out of non-public session.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Ackerman, 5
Commissioner Pappas, Commissioner Moriarty
& Commissioner Teas

Nay: 0

MOTION CARRIED: 5 – 0

Adjournment

Commissioner Ackerman made a motion to adjourn.

MOTION CARRIED: Unanimously

Meeting adjourned at 6:43 p.m.

**Board of Public Works Meeting
Meeting Minutes
January 30, 2020**

A regular meeting of the Board of Public Works was held on Thursday, January 30, 2020, at 5:30 p.m. in the Auditorium at City Hall, 229 Main Street, Nashua, NH 03060.

Mayor Donchess, Chair, declared the meeting to order at 5:30 p.m. and called the roll.

Members Present:

Mayor James Donchess, Chair
Commissioner Tracy Pappas
Commissioner Kevin S. Moriarty
Commissioner G. Frank Teas
Commissioner Shannon Schoneman

Also Present:

Ms. Lisa Fauteux, Director, Division of Public Works
Mr. Nick Caggiano, Superintendent of Parks & Recreation
Mr. Dan Hudson, City Engineer
Mr. Bill Keating, Wastewater Engineer
Alderman-at-Large Michael B. O'Brien, Aldermanic Liaison
Alderman Skip Cleaver, Alternate Aldermanic Liaison

MOTION: Commission Pappas made a motion to approve the agenda as presented.

MOTION CARRIED: Unanimously

Approval of Meeting Minutes

- **December 19, 2019**

MOTION: Commissioner Teas to approve the minutes from the Board of Public Works meeting of December 19, 2019.

Discussion:

Page 9 – Concerning the vote on R-19-187, Commissioner Pappas' vote should be changed from "abstained" to "nay." – Pappas

MOTION: Commissioner Pappas made a motion to table the approval of the minutes from the Board of Public Works meeting of December 19, 2019, until the February meeting.

MOTION CARRIED: Unanimously

Public Comment

There was no public comment.

Aldermanic Referrals

- A. R-20-007 – CHANGING THE PURPOSE OF FUNDS FOR A PARKS & RECREATION CAPITAL IMPROVEMENT PROJECT FROM “CROWN HILL POOL REPAIRS” TO “ROTARY POOL FILTER REPLACEMENT”

MOTION: Commissioner Pappas made a motion to recommend a favorable recommendation regarding R-20-007 to the Board of Aldermen.

Discussion:

Mr. Nick Caggiano, Superintendent of Parks & Recreation

When we were wrapping up the pools last fall and blowing things out we had what I would call a catastrophic failure at the filter at the Rotary Pool. The bottom legs rotted off and the filter actually shifted so it has to be replaced. It was put in the early '60s. Luckily, during our construction project for the Crown Hill Pool improvements we were able to come in under budget so there is some money available in the Crown Hill improvements budget to assist with this repair and we put forth legislation to move it from one bucket to another so we can utilize the funds, purchase the filter, and get it installed before pool season.

Commissioner Pappas

Are there trust funds for each and every pool and if something happens at Crown Hill might we shift money elsewhere if something unintended happens?

Mr. Caggiano

No, they are not trust funds, it was a capital improvements project so it's a capital account. When you go to capital they specify how you can spend the money so we had to go the capital improvements meeting at the beginning of January with our proposal and then it was referred to the Board of Aldermen to shift out the funds.

Mayor Donchess

So there is money leftover with respect to one project but you need the approval of the Aldermen to switch it to another purpose.

Commissioner Pappas

If I can further ask, I am curious regarding the capital improvement...how much of a heads up do you have to have that you might need it for something like this? How far in advance for example...if you are looking for stuff that you might need, is it years or months before you have to hit up capital improvement for...

Mr. Caggiano

Every year we put a capital improvement list together across the entire Division and it is prioritized and submitted to the Capital Improvements Committee and they give it a rating and then they send that rating to the Mayor and the Board of Aldermen.

Mayor Donchess

But if something comes up that is out of that cycle then that project could be taken to the Capital Improvements Committee for a rating. Most of the projects go pursuant to that schedule but if something came up then you could take it the Capital Improvements Committee out of cycle.

Commissioner Pappas

I think I had this comment at our last budget meeting, probably more directed towards the Mayor. I am wondering if we might take a look and see if the capital improvements for the city might be underfunded. If we know that it has been since the 60's that this pool had the same filter; I think not having funds to fall back on...I mean we wouldn't be able to deny the kids going to the pool in the summer. I think we should take a look at that.

Mayor Donchess

Okay.

Does anyone else have questions or comments? There was none.

MOTION CARRIED: Unanimously

Engineering Department

A. MOTION: Commissioner Teas to approve the Residential and Commercial Wastewater Service Permits and Fees as submitted.

Discussion:

Commissioner Schoneman

I wanted to ask if someone could explain what the fees mean and why there are residential fees but not commercial fees.

Mr. Dan Hudson, City Engineer

I am new here so I am actually still learning. We are on the hook to repair the residential services if they are damaged and there is a \$600.00 fee. The commercial ones are the responsibility of the commercial entities.

MOTION CARRIED: Unanimously

B. MOTION: Commissioner Pappas to approve the following Pole License Petitions: PSNH #21-1445, #21-1447, and #21-1448.

Discussion:

Commissioner Pappas

We can handle this after if you want but I wanted to ask about the poles, especially the one that's on Tinker Road right past White Oak that are very dangerously close. I know Eversource owns them but it's an accident waiting to happen and I wasn't sure if anyone had contacted them.

Director Fauteux

I have multiple times.

Mayor Donchess

These are new poles, right?

Commissioner Pappas

That's correct but they are supposed to go through us. These poles are really precariously close to the road and I don't think it would take them a lot of money to put them back a few feet.

Mayor Donchess

Could you ask them?

Director Fauteux

I have a couple of times but I will make another request.

Commissioner Pappas

You don't want...if anyone has taught someone how to drive and you are a passenger with a new driver driving down Tinker Road the telephone poles are quite precarious.

Director Fauteux

I wish I had the power to force them to do it but I don't. I will continue to make the request.

Commissioner Pappas

I almost feel like voting no on their pole licenses.

Mayor Donchess

Director Fauteux will contact Eversource again to try to take up that issue.

Commissioner Moriarty

Just to add to that Director Fauteux, there is a light on Riverside Street that is blinking.

MOTION CARRIED: Unanimously

C. Informational: Sewer Main Repair on Barker Avenue at the intersection of Burke Street

Mr. Hudson

I just want to make the Board aware that there was a sewer main on Barker Avenue that collapsed right at the intersection of Burke Street. Burke Street was recently paved in 2016 so it's still under the moratorium. We had to go out and make an emergency repair so there is a temporary patch there and we will come back in the spring and make a permanent patch. This may be a more frequently occurring issue going forward given that we are doing a lot of paving around the city and we have some aging infrastructure. I wanted to make you aware of this and also make you aware that this is something that may happen in the future.

Parks & Recreation Department

A. MOTION: Commissioner Teas to approve a contract with Forcier Contracting & Building Services, Inc. of Nashua, NH, for the building repairs at the Crown Hill Pool bathhouse in the amount of \$34,200. Funding will be through Department: 177 Parks and Recreation; Fund: Capital; Activity: Crown Hill Pool Building.

Discussion:

Mr. Caggiano

If you remember, this was tabled back in November due to some legal work that had to be worked out. Those details have been worked out with the Legal Department and an agreement has been reached and we are good to go.

Commissioner Pappas

So have they agreed to no longer park on the city's right-of-way?

Mr. Caggiano

I wasn't given a signed document.

Director Fauteux

The agreement I believe was Economic Development that...we received a letter from the Forcier's attorney, Morgan Hollis, and he indicated that they were going to restore everything back to the way it was and they will just have one space for where their loading dock is so they can use their loading dock.

Commissioner Pappas

Will that just be during the day?

Director Fauteux

Yes.

Commissioner Moriarty

The second bidder's quote was very close to the first bidder's quote. Were you inclined to go with the lowest bid or did you think this was the best company to use for this project?

Mr. Caggiano

The company is local and they have done work for us in the past on many projects and they have a good record. That's why we went with them.

Commissioner Moriarty

Because of the issue that has come up with this company...that's why I was wondering why we were giving them a green light to do work for us after there was a difficult time and the second company is only an additional \$600.00 or less than that. That's why I was curious as to how you came to your decision.

Mr. Caggiano

If you remember at the last meeting we had in November we brought up the fact of going with the second bidder and the recommendation of the Board was to table it until the Legal Department could work out an agreement. I didn't re-look at the quotes after our November meeting.

Director Fauteux

Nick, do you know the location of the second bidder, Solid Roots Construction.

Mr. Caggiano

Solid Roots Construction is out of Manchester, NH, and I believe Mark Carrier is out of Manchester, NH, as well.

Director Fauteux

We do have a Nashua preference ordinance.

Commissioner Moriarty

Does that mean we have to go with that company if they are from Nashua?

Director Fauteux

Yes.

Mayor Donchess

I think it expresses a preference and it says, as I recall if the city contracts less than \$10,000 or up to \$10,000 can pay up to 3% more just to get the local contractor. I think it expresses a policy to go with local when possible but in certain instances, it says you don't actually have to go with the lowest bidder if the prices are pretty close. That's my memory of it.

Commissioner Moriarty

Okay but it doesn't really affect this because they weren't over, they were the lowest bidder. So we don't have to go with this company if this Board doesn't want to.

Mayor Donchess

It expresses a preference. It's probably not mandatory but more a policy preference. We would have to ask the Legal Department about the issues regarding any problems created when we don't take the lowest bid but I think it has to be justified. I presume that is within the discretion of the Board.

MOTION CARRIED: Unanimously

- B. MOTION:** Commissioner Pappas to approve the contract for portable toilet rentals with United Site Services of Haverhill, MA, for a two-year term with an annual cost of \$32,140. Funding for the contract will be through Department: 177 Park & Recreation; Fund: General and Trusts; Account Classification: 54 Property Services.

Mr. Caggiano

This is our annual contract for portable restrooms. We put out 32 throughout the city at various parks. The contract was up and we went out to bid. We sent it out to seven vendors and this was the sole bid and the purchasing manager recommended that we move forward with awarding the contract to United Site Services who we have used in the past and has had the past bids.

Commissioner Pappas

It looks like you have the additional weekly service but it looks like it is only available for the wheelchair accessible or am I reading that incorrectly? Are those services that they come and clean them out?

Mr. Caggiano

Yes, they will be cleaned twice per week and if you need an extra cleaning you can call them for that. Let's say there was a major event somewhere. The regular restrooms are \$119.00 per month and that includes twice per week cleaning and at three locations we have ADA units; Legacy Playground, Roby Park, and one other spot. Those are a little bit more because they are larger, those are \$169.00 per month.

Commissioner Pappas

The way I read it I thought it was only the deluxe ones that got cleaned twice per week. I don't know if the cleanings are not as effective towards the end of the year because I have had concerns placed...especially where they do soccer where there a lot of people and especially by the end of the season. I've had complaints that the restrooms get kind of wonky.

Mr. Caggiano

Just let us know and they are very responsive if we call them.

Commissioner Pappas

But they clean them twice per week even when they take them away?

Mr. Caggiano

At the end of the year? When they take them away they are brought off-site.

Commissioner Pappas

No, I understand, for example, in the summer obviously...I don't get a whole lot of complaints during summer, it's more when it comes to the fall season during soccer. Are they still cleaning them towards the end of the season?

Mr. Caggiano

Yes.

Commissioner Pappas

That's when I tend to get the most complaints. I don't know if they taper off on their service when it comes towards the end of the season.

Director Fauteux

If they are on-site they are still cleaned twice per week. That never stops while they are on-site.

Commissioner Pappas

Ok, so it might just be increased use because of tournaments.

Mr. Caggiano

It might be because of tournaments but also during the tournaments, the soccer council brings in their own additional port-o-johns. They are not all ours. You will see that for races or parades or events. The permit holder will order them.

Commissioner Pappas

So it might be someone else's that they are complaining about and not a city one?

Mr. Caggiano

It may not be but if you let me know we will take care of it.

MOTION CARRIED: Unanimously

Wastewater Department

A. MOTION: Commissioner Pappas to approve the User Warrants as presented.

MOTION CARRIED: Unanimously

B. MOTION: Commissioner Teas to approve Change Order #4 to the Energy Recovery Upgrade contract with Methuen Construction Company of Plaistow, NH, in an amount not-to-exceed \$49,167.26 for structural and electrical modifications to the energy recovery room. Funding will be through: Department: 169- Wastewater; Fund: Wastewater; Activity: Energy Recovery Upgrade Project.

Mr. Bill Keating, Wastewater Engineer

This change order came about as a result of some unexpected findings during construction. The project is to renovate the entire energy recovery facility because the existing facility was beyond repair and at the end of its life so we upgraded everything. It's always difficult to upgrade an existing building with the existing infrastructure with new stuff. We encountered some unexpected findings during the construction and that's what this is for. Everything on here was not originally realized during the design process.

Discussion:

Commissioner Pappas

Can you give a quick explanation of what would happen if we don't keep up with this?

Mr. Keating

It's pretty much set-up to run...we are flaring methane gas right now and we can't keep doing that. It's meant to be burned and sent through a generator to run and produce electricity rather than flaring it. That's how the whole process was built and it's beneficial to the city because we generate revenue from the generators which offsets the electrical cost and is a substantial amount of money over time.

Commissioner Pappas

Things in these systems are very expensive and I think a lot of times folks don't understand if we don't keep up with them that the consequences are much more dire than having to pay for them as we go along.

MOTION CARRIED: Unanimously

Administration

A. MOTION: Commissioner Moriarty to approve the proposed 2020 regular meeting dates for the Board of Public Works.

MOTION CARRIED: Unanimously

B. MOTION: Vote for Vice Chair to the Board

Commissioner Moriarty made a motion to nominate Commissioner Teas for the position of Vice Chair of the Board of Public Works.

Mayor Donchess

Are there any other nominations or discussion?

Commissioner Pappas

As I had said two years ago, I think it's really valuable and important to rotate this to give everyone an equal opportunity for those who want it and I think Commissioner Moriarty did it at least a couple of times. Commissioner Ackerman did it last time. It's really hard to put yourself out there for election and obviously, nobody wants to do it when they are first elected to the Board but I don't know that I will be here in two years or not. I would hope that it goes on a rotating basis to the next person in line who had put themselves out there for election. As I said, I do support Commissioner Teas as Vice Chair and I hope that we continue in

taking turns on that because I think it's really important and I think it's good for the Board to get turnover with that.

Commissioner Moriarty made a motion to close the nominations.

Mayor Donchess

Is there a motion to cast one vote for Commissioner Teas?

Commissioner Pappas

So moved.

MOTION CARRIED: Unanimously

Mayor Donchess

Commissioner Teas is duly nominated as Vice Chair of the Board of Public Works.

C. MOTION: Chair's appointment to the BPW Pension Board

Mayor Donchess

I would like to appoint, Commissioner Moriarty, should he accept the position, to the Board of Public Works Pension Board.

Commissioner Moriarty

I accept.

Mayor Donchess

Commissioner Moriarty is duly nominated to serve on the Board of Public Works Pension Board.

D. MOTION: Chair's appointment to the Strategic Planning Committee

Mayor Donchess

I would like to appoint, Commissioner Pappas, should she accept the position, to the Strategic Planning Committee.

Discussion:

Commissioner Pappas

Is it a Strategic Planning Committee for this Board?

Mayor Donchess

By ordinance, the city has a Strategic Planning Committee which is chaired by the Chair of the Aldermanic Planning & Economic Development Committee. By ordinance various positions are members. The Chair of the Infrastructure Committee is a member and there are others but the Board of Public Works has a representative on that committee. The purpose of the committee, depending on what the Chair wants to do with it, you can discuss the city's direction. It can meet several times during the course of a two-year term at night based on the Aldermanic schedule.

Commissioner Pappas

I think that I would respectfully decline. I would really rather be on the Strategic Planning for this Board. I'm not sure that I have the insight into the economic development for the city's long-term strategic planning, but thank you.

Mayor Donchess

You would represent the viewpoint of the Board of Public Works. Given that you have declined, would Commissioner Schoneman like to serve?

Commissioner Schoneman

I will.

Mayor Donchess

Commissioner Schoneman is duly nominated to serve on the Strategic Planning Committee.

E. Informational

Director's Report

- We have been doing a lot of bridge inspections and this is the Mine Falls Bridge. We had an issue with the Eaton Street Pedestrian Bridge so that prompted us to look at all the others. We are in the process of repairing the Eaton Street Bridge but that may not get completed until spring.
- This is some cameraing we are doing throughout the city. National Water Main is inspecting and giving us the assessment of the largest sewers in the city. This is 30" x 36" egg-shaped sewer and it was constructed in 1869 on Main Street near City Hall.

Commissioner Schoneman

Is it still in good shape?

Director Fauteux

It doesn't look like it was lined. I can let you know at the next meeting.

- This is another clay pipe on Lake Street and it has cracks and a missing bottom.
- This is turf installation at Roby Park. We've had nice weather so they have been able to continue working. There is about 80% of the turf installed.
- This is the Greeley Park Boat Ramp where 3.25 acres have been logged and the Street Department is now removing stumps.
- We have been doing a lot of tree removal and trimming work this winter. Parks & Recreation usually does that and we are through most of our orders. On the left is a tree removal on Gillis Street and on the right is brush cutting at Kirkpatrick Park.
- A gentleman by the name of Mr. Tony Ruiz from Lawrence, MA, was killed filling potholes. He was randomly shot three times and killed. There were 300 public works trucks show up in a procession and Nashua was one of them to show our respect for Mr. Ruiz and his family.
- This is winter maintenance that we are doing. This is our mechanics replacing wing cable on a damaged plow frame.
- We just possession of our new CAT loader and it will be assigned to Amherst Street during snow operations and will also work on construction projects.
- This is a new drainage area installed at the end of Mill Pond to allow water to make its way to Salmon Brook rather than ponding at the end of the street in front of the resident's driveways.
- This is a headwall on Dublin Avenue that was replaced.
- We had an emergency sewer dig at the intersection of Burke and Barker Streets.
- We are doing a lot of valve replacements at the treatment plant. One of the secrets to keeping the plant operating properly is to exercise the valves constantly.
- We are very proud of our own Ms. Noelle Osborn as she was awarded the NEWEA Operator Award. This award is given to individuals who have shown a high interest and performance in the wastewater operations and made a significant contribution to the wastewater field. We are very proud of Noelle!
- Our Christmas trees were finally all collected between January 6th through January 17th.

- We have new recycling guidelines signs that have been installed in the Recycling Center.
- We would like to remind all residents to please do not place extra trash on top or beside your carts. Extra trash needs to be brought into the Four Hills Landfill with a valid permit.
- Our 2020 Household Hazardous Waste Collection Schedule is now available online on the city's website and can also be picked up at the Solid Waste Department. Our first collection is April 18th and that will be at the Street Department's garage.
- The Four Hills Landfill will be closed on Monday, February 17, 2020, in observance of President's Day and all curbside collections will be delayed by one day that week.

Commissioner's Comments

Commissioner Schoneman

One of the items on the list in our packet was pavement degradation fees. What are those exactly?

Director Fauteux

That's one of the things we are working on and Commissioner Pappas, you are well versed in that. Essentially it is a fee that will be charged to utilities for cutting into the newly paved streets. We will give a presentation to the Board but they were not quite ready to do that yet.

Commissioner Schoneman

My other question was what is the building project that is going on at Charlotte Avenue?

Director Fauteux

That is a Safe Routes to School Project that we applied for approximately eight years ago and we finally getting the funding. It's numerous improvements around Charlotte Avenue including crosswalks, striping, and other things to make it safer for the kids who walk to school.

We just had a neighborhood meeting at the Charlotte Avenue School to present those plans to the PTO and families because we were concerned that the families that wanted this in the first place have probably moved on because it has been so long. I can send you the plans if you are interested.

Commissioner Teas

Would it be appropriate to share with us any updates with regard to the building?

Director Fauteux

The DPW facility?

Commissioner Teas

Yes.

Director Fauteux

Sure. We are in the very early stages. We have had a meeting with Harvey and HKT and we talked a little bit about both the budget and the schedule. We have our first meeting with the committee tomorrow to discuss the budget and the schedule. We, including Andy and Carolyn, also met with HKT to discuss programming and to go over our needs again. We did a lot of that originally when we were looking at Burke Street but now it's a little bit different because it's not all on one floor. We will certainly provide updates to the Board as we go. Tomorrow is sort of the kick-off meeting.

Commissioner Moriarty

Mayor and Director, I recently purchased my new residential permit at the landfill and I thought we had voted to increase the fee but it was still \$5.00. They were also still taking cash and I thought we voted not to allow cash anymore.

Director Fauteux

There were three things; the increase in the cost of C&D (construction and demolition), and the increase of the landfill permits and legal is working on legislation right now and that should be coming in very soon.

Commissioner Moriarty

Does it need Board of Aldermen approval?

Director Fauteux

That's correct.

Alderman-at-Large O'Brien

If I may follow-up on that, when would you have that target date of the start of the increases of the fee? Would it be the next calendar year in January or start immediately upon passage of the legislation?

Director Fauteux

I would say immediately. We won't generate much revenue this year because most of the permits have already been sold.

Mayor Donchess

The construction and demolition fees would go up and there is a lot of that coming in.

Director Fauteux

Yes.

Mayor Donchess

Are there any other comments from the Commissioners. There were none.

Personnel

A. MOTION: Commissioner Teas to approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of December 19, 2019.

MOTION CARRIED: Unanimously

B. Non-Public Session

MOTION: Commissioner Ackerman moved by roll call that the Board go into a non-public session pursuant to RSA:91-A3 §2(b) the hiring of any person as a public employee.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Pappas, 5
Commissioner Moriarty, Commissioner Teas,
& Commissioner Schoneman

Nay: 0

MOTION CARRIED: 5 – 0

MOTION: Commissioner Pappas to seal the minutes of the Board of Public Works non-public session of January 30, 2020, until such time as the majority of the Board votes that the purpose of the confidentiality would no longer be served.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Pappas, 5
Commissioner Moriarty, Commissioner Teas,
& Commission Schoneman

Nay: 0

MOTION CARRIED: 5 – 0

MOTION: Commissioner Pappas to come out of non-public session.

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Mayor Donchess, Commissioner Pappas, 5
Commissioner Moriarty, Commissioner Teas,
& Commissioner Schoneman

Nay: 0

MOTION CARRIED: 5 – 0

Adjournment

Commissioner Pappas made a motion to adjourn.

MOTION CARRIED: Unanimously

Meeting adjourned at 6:19 p.m.



THE CITY OF NASHUA

Division of Public Works

"The Gate City"

Board of Public Works Meeting of February 27, 2020

AFSCME Grievance 19-20 – Step III

19-20



APPENDIX C

AFSCME Council 93

OFFICIAL GRIEVANCE FORM

Employee City of Nashua Date Submitted: _____ Step 1

Local No. 365 Dept. Streets 2. _____

Local Grievance No. 19-20 _____ Class Action 3. _____

Grievant Roger Laverie 4. _____

Title Traffic Tech 1 5. _____

Address 4 Bowman Ct Work Phone _____
Merrimack NH Home Phone _____

Immediate Supervisor D Kirby Title _____
J Bara

I Authorize AFSCME Local 365 As My Representative To Act For Me In The Processing Of This Grievance.

Date 9/14/19 Signature of Employee Roger Laverie

Signature of Union Rep. [Signature] Title Check Chair

AT EACH STEP, MAKE 3 COPIES OF THE GRIEVANCE
1 TO THE UNION. 1 TO MANAGEMENT. 1 WORKING COPY

STATEMENT OF GRIEVANCE

ARTICLES AND SECTIONS of the contract which have been violated:

Article 9 Overtime Any and all other provisions
CBIT, Past Practice

and any related articles, agreements, practices, rules, regulations, and law.

GRIEVANCE: State the facts (include date/s who, when, where, what, why.)

Line Painting, Called in laborer

Did not go by out of Classification Master
Rotation by Qualification
I held position for 5 yrs call for DT always
by Sm. qualifications

Witnesses: _____

REMEDY:

Make whole, pay hours lost at time and
cost.



THE CITY OF NASHUA

Division of Public Works

Street Department

"The Gate City"

Date: 9/26/19

To: Roger Lavoie

cc: Scott Leard, Chapter Chair - AFSCME

From: Jon Ibarra, Superintendent of Streets

RE: Grievance response

I am in receipt of the Grievance you submitted on 9/23/19 in which you state that you were not asked to work an overtime striping opportunity as sign maintenance on the date of 9/14/19.

On the date in question we staffed two sign maintenance and one truck driver laborer for traffic control.

Management believes it met the contract language by calling out sign maintenance to perform the striping work and truck driver/laborer to perform traffic control as they normally perform the work.

This grievance is denied.

A handwritten signature in black ink, appearing to be "Jon Ibarra".



THE CITY OF NASHUA

Division of Public Works

Parks & Recreation Department

"The Gate City"

Board of Public Works Meeting of February 27, 2020 Parks & Recreation Department

Agenda

- A. Motion:** To approve the purchase of aquatic invasive weed treatment services from Aquatic Control Technology Inc. of Sutton MA. in the amount of \$33,824. Funding for this purchase will be from Department: 177 Park & Recreation; Fund: Trusts; Account Classification: 54 Property Services.
- B. Motion:** To approve the installation of 2-3 Mason Bee Houses along the wood line near the gardens at Greeley Park. This project is being proposed by Silver Award candidate Isabella Signoretti an 8th grade Nashua student and 3rd year Cadet Girl Scout.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020

From: Nicholas Caggiano - Superintendent
Parks and Recreation Department

Re: Aquatic Herbicide Treatment for Mine Falls Park Mill Pond and Canal.

A. Motion: To approve the purchase of aquatic invasive weed treatment services from Aquatic Control Technology INC. of Sutton MA. in the amount of \$33,824. Funding for this purchase will be from Department: 177 Park & Recreation; Fund: Trusts; Account Classification: 54 Property Services.

Attachments: Proposal and treatment plan from Aquatic Control Technology.

Discussion: This proposal is for the Mine Falls portion of the treatments that are part of the treatment of the Nashua River and Sandy Pond being managed through Community Development by Waterways Manager Debra Chisolm. These water bodies in Mine Falls Park receive the treatments every other year. The treatments help to combat invasive aquatic weeds such Milfoil and Water Chestnuts. This program has been in place since 2009 and has made a substantial improvement to both the Mill Pond and Canal. This work will be performed in late June or July of 2020.

NEW HAMPSHIRE PUBLIC LAKE TREATMENT CONTRACT

PROPERTY NAME: MINE FALLS POND & CANAL, Nashua, NH (P2125)

CONTRACT TERM: November 15, 2019 through November 30, 2020

SUBMITTED TO: Deb Chisholm, Waterways Manager - City of Nashua

SUBMITTED BY: Pete Beisler, Environmental Scientist

SPECIFICATIONS: The scope of work described below includes services for performing a **Depth Charge (2,4-D & flumioxazin)** aquatic herbicide treatment to control several invasive aquatic weeds in **Mine Falls Pond and Canal** during the 2020 season.

Permitting:

1. SOLitude staff will be responsible for the following:
 - a. Preparing and filing a Special Permit Application and supporting documentation with the NH Division of Pesticide Control.
 - b. Notifying affected abutters of the permit application submission; list of abutters to be provided/updated by Client.
 - c. Publishing a legal notice in a local newspaper about the permit application filing.

Lake Aquatic Weed Control:

1. Growth of invasive aquatic weeds specified by NHDES shall be treated and controlled through the application of **Depth Charge (2,4-D & flumioxazin) aquatic herbicide** as required for control of the specific varieties of aquatic weeds found in the lake at the time of application.
2. **Depth Charge herbicide** will be applied at a targeted rate of **20.5 qts/ac (Canal)** and **25.7 (Pond) qts/ac (assuming a 4-5-foot average depth)** to achieve long-term control of variable milfoil present at the time of application.
3. Application will be performed using SOLitude's specially designed and calibrated treatment systems and boats. GPS systems will be used to provide real-time navigation and to record treatment passes.
4. Pre-treatment inspection of designated areas will occur prior to treatment.
5. Notification of affected abutters and Town officials via certified mail – return receipt will occur prior to treatment in accordance with Special Permit conditions.
6. Publication of legal notices in a local newspaper for two consecutive weeks will occur prior to treatment in accordance with Special Permit conditions.
7. Shoreline posting will be coordinated and performed by SOLitude prior to treatment in accordance with Special Permit conditions.

Post-Treatment Survey, Herbicide Residue Testing and Reporting:

1. A post-treatment survey of the treatment areas will be performed to assess the level of target plant control achieved and to document impact to non-target plants. This survey will be performed in accordance with Special Permit conditions.
2. SOLitude will hire an independent, NELAC accredited laboratory to collect and analyze water samples for herbicide residues following treatment in accordance with Special Permit conditions. Copies of sample results will be provided to the client via email as soon as they are available from the lab.
3. A project-completion report will be prepared that details the treatment program performed, provides results of the herbicide residue testing and summarizes results of the treatment program. The report will be prepared and submitted in accordance with Special Permit conditions.

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Client Responsibilities:

1. **Client will be responsible for the following:**
 - a. **Providing information required for the permit application process upon request.**
 - b. **Providing Certified Abutters List and copy of Town Tax Maps for abutter notification as required and certifying to the best of their knowledge that the abutters list is accurate to date (by no later than February 1st).**
 - c. **Assisting with querying abutting property owners as to their source of domestic water.**
 - d. **Providing a copy of the Long-Term Management Plan (LTMP) prepared by DES.**
 - e. **If clients are not able to post the treatment poster, SÓlitude will provide this service at an additional cost agreed upon prior to posting.**
 - f. **Provide bottled drinking water or alternate water to affected abutters for the duration of the restriction periods resulting from this treatment program, as required by conditions of the Special Permit.**

General:

1. Contractor is a licensed pesticide applicator in the state of New Hampshire.
2. Individual Applicators are Certified Pesticide Applicators in Aquatics in New Hampshire.
3. Contractor is a SePRO Preferred Applicator and dedicated Steward of Water. Each individual applicator has been trained and educated in the water quality testing and analysis required for site specific water quality management prescriptions, and utilizes an integrated approach that encompasses all aspects of ecologically balanced management. Each applicator has received extensive training in the proper selection, use, and application of all aquatic herbicides, algacides, adjuvants, and water quality enhancement products necessary to properly treat our clients' lakes and ponds as part of an overall integrated pest management program.
4. Contractor guarantees that all products used for treatment are EPA registered and labeled as appropriate and safe for use in lakes, ponds, and other aquatic sites, and are being applied in a manner consistent with their labeling.
5. All pesticide applications made directly to the water or along the shoreline for the control of algae, aquatic weeds, or other aquatic pests as specified in this contract will meet or exceed all of the contractor's legal regulatory requirements as set forth by the EPA and related state agencies for NPDES and FIFRA. Contractor will perform treatments that are consistent with NPDES compliance standards as applicable in and determined by the specific state in which treatments are made. All staff will be fully trained to perform all applications in compliance with all federal, state, and local law.
6. Contractor will continue to maintain all appropriate licensing necessary to perform all specified work in a safe and legal manner throughout the entire contract period.
7. Contractor will furnish personnel, equipment, boats, materials, and other items required to provide the forgoing at his expense.
8. Contractor is dedicated to environmental stewardship in all of its work and maintains a diligent program to recycle all plastic containers, cardboard, paper and other recyclable wastes generated through the performance of our contract work.
9. Client understands and acknowledges that there are drinking and irrigation restrictions associated with many of the products used to treat their lakes. The client is responsible for notifying the contractor in advance of the contract signing and the start of the contract treatment if abutters use lake water for drinking or irrigation purposes. The client accepts full responsibility for any issues that may arise from the irrigation of turf, ornamentals, trees, crops, or any other plants as a result of treated water being used by the client for irrigation without the consent or knowledge of the contractor.
10. Although there is no direct fish toxicity with the products used for treatment when applied at the labeled rate, any time there is an extreme infestation of algae and aquatic weeds, there is a risk of dissolved oxygen drops as a result of large masses of algae and aquatic weeds dying and

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decomposing simultaneously. This risk is most severe in times of extremely hot weather and warm water temperatures, as these are the conditions during which dissolved oxygen levels are naturally at their lowest levels. Often ponds will experience natural fish kills under these conditions even if no treatment is performed. Every effort, to include the method and timing of application, the choice of products, and the skill and training of the applicators is made to avoid such problems. This risk is especially mitigated by the use of systemic herbicides wherever possible, which results in a very slow steady control of the target weed species. However, the client understands and accepts that there is always a slight risk of the occurrence of adverse conditions outside the control of the contractor that will result in the death of some fish and other aquatic life. The client also understands and accepts that similar risks would remain if the algae or submersed invasive vegetation present in the pond goes uncontrolled, as it will over time interfere with the health and well-being of the existing fish population. The client agrees to hold the contractor harmless for any issues with fish or other aquatic life which occur as described above, or are otherwise outside the direct control of the contractor, unless there is willful negligence on the part of the contractor.

- 11. Contractor will maintain general liability and workman's compensation insurance.
- 12. Contractor shall be reimbursed by the client for any non-routine expenses, administrative fees, compliance fees, or any other similar expense that are incurred as a result of requirements placed on the contractor by the client that are not covered specifically by the written specifications of this contract.
- 13. Neither party may assign this Agreement without the written consent of the other party; provided, that Company may assign this Agreement upon the merger, reorganization, consolidation, change of control or sale of all or substantially all of the assets of Company. This Agreement shall inure to the benefit of, and be binding upon, the parties and their respective successors and permitted assigns.
- 14. The term of this agreement is for a period of twelve (12) months, with payment to be made within thirty (30) days of the invoice date. Please see the Payment Schedule section below.
- 15. The client covenants and agrees to pay reasonable attorney's fees and all other related costs and expenses of SOLitude Lake Management for collection of past due invoices and account balances and for any other actions required to remedy a material breach of this contract.

Service & Payment Schedule:

DEPTH CHARGE (flumioxazin & 2,4-D) Treatment

Task 1: Prepare and file Special Permit application with NH DPC - inclusive of required direct mailing to a maximum of up to 10 abutters and publication of 1 newspaper legal notice. (Note: any changes to the prior permitting process, requirement for a public hearing, or notification to additional abutters may incur additional charges.)

February-March	\$1,360.00	Payment due upon completion
----------------	------------	-----------------------------

> If the entire contract cannot be signed at this time, please sign here to approve only the permitting Task 1 (this will allow SOLitude to start compiling the permit application to submit to the State as early as possible. Work on permitting will not begin until written permission is given; Remaining Tasks will need to be signed no later than 1 month prior to targeted treatment date to allow time for proper notification process)

Authorized signature

Date

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Task 2: Perform chemical treatment of up to **38.6** acres with **Depth Charge @ 20.5 qts/ac (Canal) and 25.7 qts/ac (Pond) (assuming a 4-5-foot average depth)**- inclusive of required certified mailings to a maximum of **10** abutters and publication of 2 newspaper legal notices; all labor, chemical & equipment needed for the treatment.

(Note: should less acreage require treatment and/or a different herbicide application rate be required, the cost will be adjusted accordingly; please note that less acreage may require higher application rate; notifying additional abutters via certified mail will carry an additional cost per abutter)

June \$28,164.00 Payment due upon completion

Task 3: Perform herbicide residue testing, assuming **2** sampling rounds and analysis of **4** samples for each active ingredient (**8 samples total**) is required.

(Note: The number and frequency of post-treatment herbicide residue samples is determined by the NH DPC following approval of the NH DES final treatment map. SOLitude is only responsible for coordination of sample collection and has no influence on the number of samples required by the Special Permit. Should additional sampling be necessary, there will additional charges of \$300/sample analyzed and \$350-\$500 per sample collection round.)

July \$3,200.00 Payment due upon completion

Task 4: Perform post-treatment survey and submittal of the required written project completion report to the State.

Late October \$1,100.00 Payment due upon completion

Total: \$33,824.00*

**Note: adjustments to the program cost will be confirmed with the Client in advance; payment is due within 30 days of an invoice date*

DEPTH CHARGE TREATMENT APPROVED:

Marc D Belland SOLitude Lake Management®
City of Nashua
(Authorized Signature)

(Print Name and Title) _____ (Date)

➤ Don't forget, we need your help with the following tasks and deadlines! Thank you in advance!	
Task	Due date
✓ Return signed permit application signature page	January 17 th
✓ Written approval to proceed with permitting or signed contract	January 17 th
✓ Signed contract, if not received with permitting approval	January 17 th
✓ Updated abutters list	February 1 st

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Nashua River System

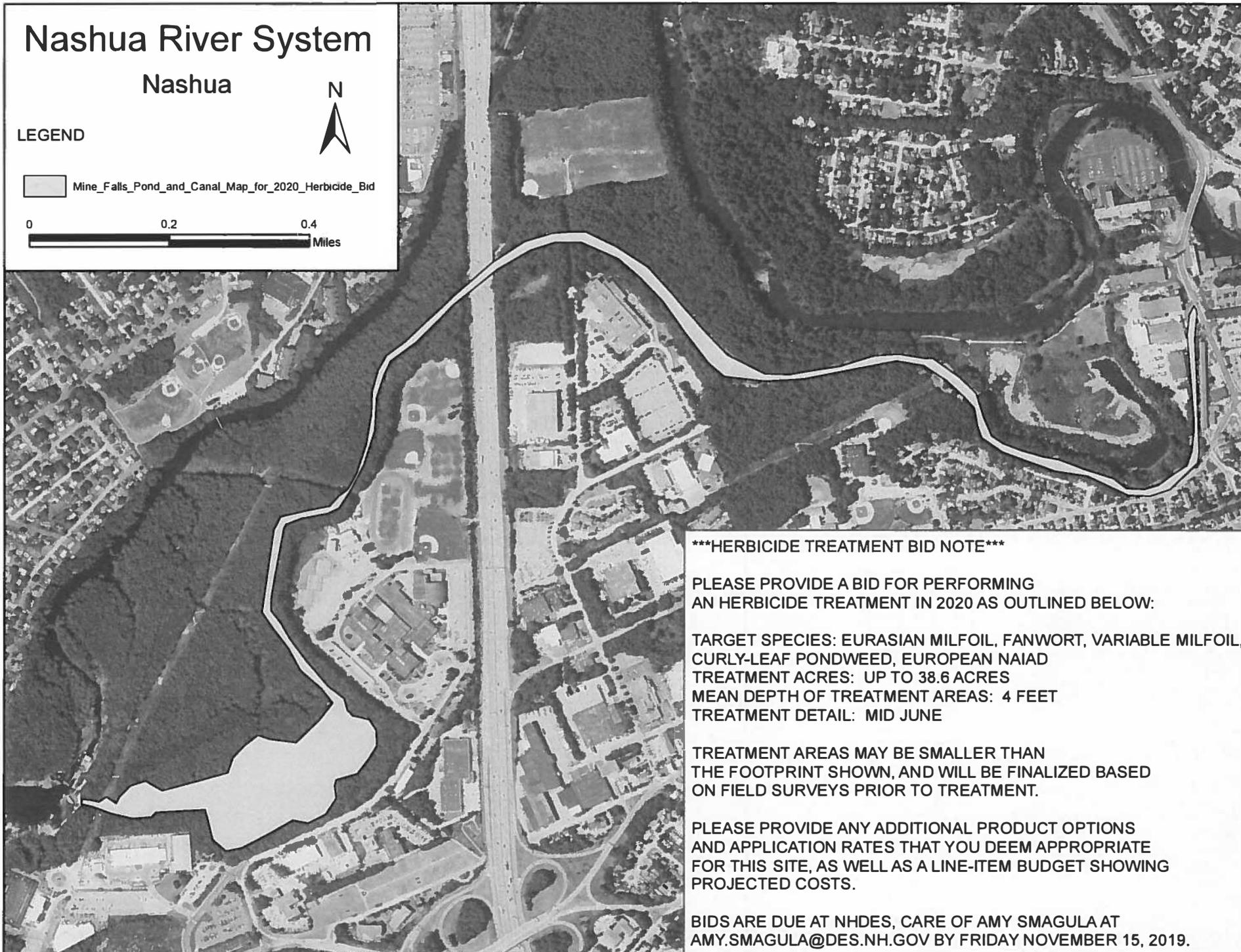
Nashua



LEGEND

 Mine_Falls_Pond_and_Canal_Map_for_2020_Herbicide_Bid

0 0.2 0.4
Miles



HERBICIDE TREATMENT BID NOTE

PLEASE PROVIDE A BID FOR PERFORMING AN HERBICIDE TREATMENT IN 2020 AS OUTLINED BELOW:

TARGET SPECIES: EURASIAN MILFOIL, FANWORT, VARIABLE MILFOIL, CURLY-LEAF PONDWEED, EUROPEAN NAIAD
TREATMENT ACRES: UP TO 38.6 ACRES
MEAN DEPTH OF TREATMENT AREAS: 4 FEET
TREATMENT DETAIL: MID JUNE

TREATMENT AREAS MAY BE SMALLER THAN THE FOOTPRINT SHOWN, AND WILL BE FINALIZED BASED ON FIELD SURVEYS PRIOR TO TREATMENT.

PLEASE PROVIDE ANY ADDITIONAL PRODUCT OPTIONS AND APPLICATION RATES THAT YOU DEEM APPROPRIATE FOR THIS SITE, AS WELL AS A LINE-ITEM BUDGET SHOWING PROJECTED COSTS.

BIDS ARE DUE AT NHDES, CARE OF AMY SMAGULA AT AMY.SMAGULA@DES.NH.GOV BY FRIDAY NOVEMBER 15, 2019.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020
From: Nicholas Caggiano - Superintendent
Parks and Recreation Department
Re: Girl Scout Silver Award Project at Greeley Park.

B. Motion: To approve the installation of 2-3 Mason Bee Houses along the wood line near the gardens at Greeley Park. This project is being proposed by Silver Award candidate Isabella Signoretti an 8th grade Nashua student and 3rd year Cadet Girl Scout.

Attachments: Mason Bee information

Discussion: This project is being proposed by Silver Award candidate Isabella Signoretti and 8th grade Nashua student and 3rd year Cadet Girl Scout with Troop 51605.

The Silver award is the highest award a Cadet can earn. After reading about the decreasing bee population - Isabella learned about Mason Bees. Mason bee's only job is to pollinate. They differ from honey bees because they are very docile and will not sting unless they are squished. Mason bees are child and pet friendly.

Isabella would like to build 2-3 Mason bee homes and set them on 6 foot post facing south. She proposes to build the homes, supply the bees and provide educational information about them.



Mason Bee Facts



While honey bees tend to get all the headlines regarding colony collapse disorder -- which makes sense, seeing as they produce delicious honey, and there's no better way to get people's attention than saying a food they love may disappear -- mason bees are also heavily affected by CCD. And this is worrying not just because mason bees are super cute -- just look at that photo above again and tell me I'm wrong -- but because they're amazing at pollinating. In fact, a single mason bee can pollinate as much as 100 honey bees can, because of how they kind of hilariously sloppily flop right onto flowers. Their clumsiness is nature's gain.

10. They are "solitary," meaning that every female mason bee is a queen. There's no worker bees, meaning every queen makes her own nest.

9. Their nests are round, hollow shelters roughly the diameter of a pencil. When found, the female gathers pollen, brings it back, stuffs it in the nest, lays an egg, gathers some mud (this is where they get the "mason" part of their name), and packs that inside. Then, she repeats this process with more eggs.

8. The female's whole life span is 6 weeks.

7. The male, meanwhile, only sticks around for 2 weeks. Once their "job" is done, if you catch him drift, that's that. (Bonus fact: You can tell the male because they have a white nose.)

6. During the female's life span, she lays about 15 to 20 eggs in two tubes.

5. By August of each year, the next generation of mason bees are fully grown, but hibernate through the winter.

4. When the temperature gets warm enough in the spring, they come out and the new generation of bees begins the process all over again.

3. There are 130 species of mason bees throughout North America.

2. They very, very, very, *very* rarely use their stinger. As this article states, they have "all the pollination benefits, no sting." If you do get stung, it feels roughly as painful as a mosquito bite.

1. It's super easy to keep mason bees.



THE CITY OF NASHUA

Division of Public Works

Solid Waste Department

"The Gate City"

Board of Public Works Meeting of February 27, 2020 Solid Waste Department

Agenda

- A. Motion:** To approve Change Order #2 to the contract with SCS Field Services of Reston, VA in the amount of \$287,565 for the expansion of the Four Hills Landfill Gas Collection and Control System (GCCS). Funding will be through Department: 168 Solid Waste; Fund: Bond; Activity: Landfill Gas Expansion FY20.
- B. Motion:** To approve Amendment #2 for a two year extension to the contract with Casella Recycling LLC of Charlestown, MA for the transportation and processing of the City's single stream recyclables for an amount not to exceed \$400,000 annually. Funding through Department 168 Solid Waste; Fund: Solid Waste; Account Classification: 55 Other Contracted Services.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020

From: Jeff Lafleur, Superintendent
Solid Waste Department

Re: 2020 Landfill Gas Collection and Control System Expansion Change Order #2

A. Motion: To approve Change Order #2 to the contract with SCS Field Services of Reston, VA in the amount of \$287,565 for the expansion of the Four Hills Landfill Gas Collection and Control System (GCCS). Funding will be through Department: 168 Solid Waste; Fund: Bond; Activity: Landfill Gas Expansion FY20.

Attachments: Schedule of Values

Discussion: The City issued Change Order #1 to SCS Field Services to repair a gas header that has failed. While SCS is onsite to do the repairs this month the Solid Waste Department and Sanborn Head decided to have them install more wells and to make additional repairs to the Landfill Gas Collection and Control System (GCCS). The additional GCCS work was going to be completed this year to ensure the system is capturing emissions and controlling odors. By doing the work now, while SCS is already onsite, the Solid Waste Department is saving the City future mobilization charges.

The Solid Waste Department's engineering firm, Sanborn Head and Associates, Inc. (SHA) prepared the scope of work that will be performed in Change Order #2. This work is required to control odors, mitigate fugitive methane surface emissions and comply with the NHDES approved Operating Plan – Phase II Secure Landfill Expansion and the Landfill Gas Collection System Enhanced Monitoring Protocol/Standard Operating Procedures (EMP/SOP).

Schedule of Values
2019 Landfill Gas System Expansion - Change Order

Four Hills Landfill
Nashua, New Hampshire
Prepared February 3, 2020

Item No.	Description	Quantity (w/ units)		Bid Unit Cost (\$/units)		Extended Prices (\$)
1	Mobilization/Demobilization	1	LS	\$24,000	LS	\$24,000
2	Pipe Trench					
	a. Single Pipe - 2"Ø SDR 9 HDPE Compressed Air Pipe	630	LF	\$45.00	LF	\$28,350
	b. Single Pipe - 3"Ø SDR 11 HDPE Condensate Main	115	LF	\$47.00	LF	\$5,405
	c. Single Pipe - Perforated Pipe Collection Trench	1,665	LF	\$55.00	LF	\$91,575
	d. Single Pipe - 4"Ø Solid SDR 17 HDPE Pipe Trench	185	LF	\$86.00	LF	\$15,910
	e. Single Pipe - 6"Ø Solid SDR 17 HDPE Pipe Trench	545	LF	\$84.00	LF	\$45,780
	f. Dual Pipe Trench - 2"Ø SDR 9 HDPE Compressed Air Pipe & 3"Ø SDR 11 HDPE Condensate Main	125	LF	\$81.00	LF	\$10,125
	g. Three-Pipe Trench - 2"Ø SDR 9 HDPE Compressed Air Pipe, 3"Ø SDR 11 HDPE Condensate Main, and 6"Ø Solid SDR 17 HDPE Gas Conveyance Pipe	135	LF	\$52.00	LF	\$7,020
	h. Three-Pipe Trench - 2"Ø SDR 9 HDPE Compressed Air Pipe, 3"Ø SDR 11 HDPE Condensate Main, and 4"Ø perforated SDR 17 HDPE Pipe in crushed stone	500	LF	\$72.00	LF	\$36,000
	i. Three-Pipe Trench - 12"Ø SDR 17 HDPE Gas Conveyance Pipe, 3"Ø SDR 11 HDPE Condensate Main, and 4"Ø perforated SDR 17 HDPE Pipe in crushed stone	250	LF	\$88.00	LF	\$22,000
	j. Four-Pipe Section - 12"Ø SDR 17 HDPE Gas Conveyance Pipe, 3"Ø SDR 11 HDPE Condensate Main, 2"Ø SDR 9 HDPE Compressed Air Pipe, and 4"Ø perforated SDR 17 HDPE Pipe in crushed stone	370	LF	\$92.00	LF	\$34,040
	k. Condensate Main Cleanouts	2	EA	\$1,300.00	EA	\$2,600
	l. Compressed Air Pipe Isolation Valves	3	EA	\$800.00	EA	\$2,400
	m. Cut & Connect to Existing 12"Ø HDPE Pipe	1	EA	\$2,000.00	EA	\$2,000
3	Wellhead Assemblies (8 new, reuse 5 existing)	13	EA	\$700.00	EA	\$9,100
4	Remote Well Connection	1	EA	\$3,200.00	EA	\$3,200
5	Bentonite Seals	20	EA	\$2,900.00	EA	\$58,000
6	Decommission Existing Gas Collection Trenches	5	EA	\$1,000.00	EA	\$5,000
7	Condensate Trap Drain Repair	1	LS	\$5,200.00	LS	\$5,200
8	Survey	1	LS	\$15,000.00	LS	\$15,000
Change Order # 1 and #2 Total						\$422,705
Less Previously Approved Change Order #1						(\$135,140)
Change Order # 2 Total						\$287,565

Notes:

- Quantities were obtained from drawings titled "2019 Landfill Gas System Expansion - Change Order," dated February 2020.
- All pipe lengths in the table above are plan view lengths (2D) and do not account for slope.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020
From: Jeff Lafleur, Superintendent of Solid Waste
Re: Single Stream Recycling Contract

B. Motion: To approve Amendment #2 for a two year extension to the contract with Casella Recycling LLC of Charlestown, MA for the transportation and processing of the City's single stream recyclables for an amount not to exceed \$400,000 annually. Funding through Department 168 Solid Waste; Fund: Solid Waste; Account Classification: 55 Other Contracted Services.

Attachment: Casella Recycling Agreement Amendment #2

Discussion: The recycling commodities markets continue to struggle with depressed prices. The City's contract for recycling with Casella ends on June 30, 2020 and the City of Nashua needs to secure a vendor. The Solid Waste Superintendent, after looking at other community's costs for recycling, has determined that remaining with Casella is the best option available. Continuing with Casella allows the Solid Waste Department to keep a more favorable cost structure that would otherwise not be available.

The Solid Waste Department has worked with Casella Recycling for six years. Their strength in today's difficult markets and their willingness to work with the City of Nashua to keep our costs down leads us to recommend that the contract for single stream recycling with Casella should be extended for the next two years in an amount not to exceed \$400,000 annually pending budget approval.

**AMENDMENT No. 2
TO
CONTRACT
FOR INDEPENDENT CONTRACTOR**

**SINGLE STREAM RECYCLABLE MATERIAL PROCESSING
RFP1058-022318**

**BETWEEN
CITY OF NASHUA
AND
CASELLA RECYCLING, LLC**

This **AMENDMENT No. 2**, dated _____ is attached to and made part of the **CONTRACT FOR INDEPENDENT CONTRACTOR** between the City of Nashua, New Hampshire and Casella Recycling, LLC for Single Stream Recyclable Material Processing (RFP1058-022318) dated September 10, 2018 (“AGREEMENT”).

WHEREAS, Section 28 of the **AGREEMENT’s** General Terms and Conditions allows for written amendments to the Agreement when signed by both parties;

WHEREAS, both parties wish to extend the term and renew the pricing for an additional two (2) years.

NOW, therefore, in consideration of the mutual covenants contained herein, the parties hereby mutually agree as follows:

1. That the period of performance for this **AMENDMENT No. 2**, shall be for two (2) years commencing on July 1, 2020 and terminating on June 30, 2022. Each year is subject to annual budget appropriations and at the City of Nashua's sole discretion. A separate/amended purchase order shall be issued for each year of the contract.
2.
 - A. **INDEPENDENT CONTRACTOR** agrees to perform the work, under this **AMENDMENT No. 2**, in accordance with pricing formula, attached; and
 - B. that the City of Nashua will accept glass at \$16.00/ton and a minimum of 1,000 tons per month, for a total cost not to exceed

**FOUR HUNDRED THOUSAND DOLLARS (\$ 400,000.00) annually, for the term of
AMENDMENT No. 2.**

3. All other terms and conditions of the **AGREEMENT** shall remain in force until the completion of the work authorized under this **AMENDMENT No.2**.

**AMENDMENT No. 2
TO
CONTRACT
FOR INDEPENDENT CONTRACTOR**

**SINGLE STREAM RECYCLABLE MATERIAL PROCESSING
RFP1058-022318**

**BETWEEN
CITY OF NASHUA
AND
CASELLA RECYCLING, LLC**

4. This **AMENDMENT No. 2**, with attachments, along with the **AGREEMENT, CHANGE ORDER No. 1** dated April 12, 2019, and **AMENDMENT No.1** dated June 11, 2019 constitutes the entire **AGREEMENT** and understanding between the parties and supersedes all prior agreements and understandings relating hereto.

OWNER:

INDEPENDENT CONTRACTOR:

City of Nashua, NH (signature)

Casella Recycling, LLC. (signature)

James Donchess, Mayor
(Printed Name and Title)

(Printed Name and Title)

Date

Date

CITY OF NASHUA DIVISION OF PUBLIC WORKS SOLID WASTE DEPARTMENT

REQUEST FOR PROPOSALS
SINGLE STREAM RECYCLABLE MATERIALS PROCESSING
RFP1058-022318

ATTACHMENT B - PROPOSAL COSTS

<p>CEILING PRICE per ton Highest cost per ton that could be charged for processing recyclables from City (estimated annual tonnage: 5000 - 5500 tons)</p>	<p><u>\$ 150.00</u> / ton</p>
<p>TRANSPORTATION COST per load (estimated annual # loads: 300)</p>	<p><u>\$ 275.00</u> / load</p>
<p>Name of Hauling company, if different from vendor</p>	<p>CASELLA</p>
<p>Formula that would reduce Processing Costs or produce revenue sharing List indexes used to calculate recycling costs</p>	<p>Caseella A.C.R. (Average Commodity Revenue) per ton threshold of \$800 with a 50% Revenue share when A.C.R. is above threshold and Dollar for Dollar change to customer when under threshold. Current change to Nashua, based on this the ACR Formula Price calculations is: \$ 74.56 per ton change / February</p>

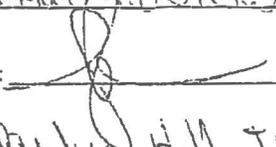
EXCEPTIONS:

N/A

CITY OF NASHUA DIVISION OF PUBLIC WORKS SOLID WASTE DEPARTMENT

REQUEST FOR PROPOSALS
SINGLE STREAM RECYCLABLE MATERIALS PROCESSING
RFP1058-022318

Bidder: CASMA RECYCLING LLC

Authorized Signature: 

Address: 24 Parker Hill Industrial Park

Email Address: DOB.CARROLL@CASMA.COM

Phone: 617-242-7746 Fax: 617-241-5306

ATTACHMENT B



THE CITY OF NASHUA

Division of Public Works

Wastewater Department

"The Gate City"

Board of Public Works Meeting of February 27, 2020 Wastewater Department

Agenda

- A. Motion:** To approve the User Warrants as presented.
- B. Motion:** To approve the purchase of a Fairbanks brand vertical solids handling pump from Hayes Pump, Inc., of Concord, MA for the amount of \$30,307. Funding will be through Department 169 Wastewater.; Fund: Wastewater; Account Category: 71 Equipment.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020

From: David L. Boucher, Superintendent
Wastewater Department

Re: Replacement of Pump at Northgate Pump Station

B. Motion: To approve the purchase of a Fairbanks brand vertical solids handling pump from Hayes Pump, Inc., of Concord, MA for the amount of \$30,307. Funding will be through Department 169 Wastewater.; Fund: Wastewater; Account Category: 71 Equipment.

Attachments: Quote

Discussion: The Northgate Pump Station is the biggest pump station within the City and operates with two pumps - one in use and one as a backup. It is currently running one old pump and one new pump. The Wastewater Facility would like to purchase a spare new pump to have on the shelf in the event of a failure. The lead time on these pumps is 12-14 weeks, and if there is failure of the pump station, it could mean no sewer services for any of the connected area.

The Fairbanks brand vertical solids handling pump that is in the attached quote is a direct replacement to the failed pump. Hayes Pump, Inc. is the local distributor of Fairbanks, making this a sole source purchase.

QUOTATION



Quote From:
 Hayes Pump, Inc- (01-WC)
 66 Old Powder Mill Road
 Concord MA 01742
 US

Quote Number	Quote Date	Payment Terms	FOB
00130504	2/10/2020	NET 30 DAYS	Shipping point

Sell Loc: 01

Cust PO: .

Mark #:

ORDER BY

CITY OF NASHUA
 ACCOUNTS PAYABLE DEPT
 229 MAIN ST/ PO BOX 2019
 NASHUA NH 03061
 US

SHIP TO

CITY OF NASHUA
 WASTEWATER TREATMENT PLAN
 SAWMILL RD
 NASHUA NH 03061
 US

Thank you for your inquiry.

Terms-
 FOB: Shipping Point.
 Freight: Prepaid & Added to Invoice.
 Estimated Shipment: 12 to 14 Weeks ARO.
 Estimated Shipping Weight: 1400 LBS.
 Quotation is valid 30 days.

LINE	ITEM / DESCRIPTION	QUANTITY UOM	UNIT PRICE DISCOUNT	NET UNIT PRICE EXTENDED PRICE
0010	6" B5444 PUMP UNIT (130504) FAIRBANKS VERT SLDS HNDLG 15HP 900RPM 6" VERTICAL COUPLED SOLIDS HANDLING PUMP STANDARD FITTED CONSTRUCTION WITH STAINLESS STEEL CASING AND IMPELLER WEAR RING WITH A VERTICAL BASE DRIVEN BY A 15HP 900RPM 3/60/460V 324HPV PREMIUM EFF MARATHON MOTOR. INCLUDES CERTIFIED HYDRO. ROTATION: CCW DISCHARGE POSITION: PLEASE PROVIDE POSITION CONDITIONS OF SERVICE: 800 GPM @ 43FT	1.00 EA	30,307.0000	30,307.0000 30,307.00
			Total Price	30,307.00

Payment terms are subject to Credit Approval.

The parties agree that this quote and any order arising from it are expressly subject to and incorporate by reference Hayes' Terms of Sale which are available at <http://hayespump.com/Terms>. Customer's acceptance of this quotation is expressly conditional on Customer's assent to such incorporated Terms of Sale.

Please send a copy of your tax exempt certificate when placing your order. Email the tax certificate to tmackenzie@hayespump.com or fax to 978-369-8461.

Sales Rep(s): Alan Hummer

Questions? Phone: 978 369-8800 Nicole Fernandes - nfernandes@hayespump.com Fax: 978 369-8461



Board of Public Works Meeting of February 27, 2020 Engineering Department

Agenda

- A. Motion:** To approve the construction contract for the 2020 Paving Program – Contract 1 to Sunshine Paving Corporation of Hudson, NH in the amount of \$4,014,750. Funding will be through: Department: 160 Admin/Engineering; Funds: Bond and Trust; Activity: Paving and Department: 169 Wastewater; Fund: Bond; Activity: Sewer Rehab.
- B. Motion:** To approve the construction contract for the 2020 Paving Program – Contract 2 to Sunshine Paving Corporation of Hudson, NH in the amount of \$4,262,733.75. Funding will be through: Department: 160 Admin/Engineering; Funds: Bond and Trust; Activity: Paving and Department: 169 Wastewater; Fund: Bond; Activity: Sewer Rehab.
- C. Motion:** To approve the following Pole License Petitions: PSNH # 21-1487, #21-1488, #21-1447, #21-1448.
- D. Motion:** To approve the award of the construction contract for the 2020 Sewer Replacement Project to SUR Construction West, Inc. of Winchester, NH in the amount of \$1,497,993. Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Activity: Sewer Rehab.
- E. Motion:** To consider the request from owners John L and Collen Lyons Dupre of 7 Fairway St for one building service connection to service two lots (7 Fairway St and proposed lot 109) with the recommended stipulations.
- F. Motion:** To approve the emergency request for DPW to excavate in a five year moratorium street at 4 Steven Street for the repair and/or replacement of the sewer service connection.
- G. Motion:** To approve Drainlayer's License for SUR Construction West, Inc., of Winchester, NH in accordance with Nashua City Code §255-19 Issuance of Drainlayer's License.
- H. Motion:** To consider the emergency request to excavate in a five year moratorium street from Nalpathu LLC, owner of 44 Kinsley Street, for the repair and/or replacement of the sewer service connection.
- I. Informational:** 2020 List of Streets to be Paved

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: 2020 Paving Program – Contract 1

A. Motion: To approve the construction contract for the 2020 Paving Program – Contract 1 to Sunshine Paving Corporation of Hudson, NH in the amount of \$4,014,750. Funding will be through: Department: 160 Admin/Engineering; Funds: Bond and Trust; Activity: Paving and Department: 169 Wastewater; Fund: Bond; Activity: Sewer Rehab.

Discussion: The 2020 Paving Program has been divided into two contracts. There is approximately 22 miles of work with both contracts containing local and collector roadways.

The 2020 Paving Program – Contract 1 is expected to pave approximately 11.5 miles of City streets located approximately west of the turnpike. Repair methods such as shim, overlays, milling and reclamation will be used. The contract also includes replacing nonstandard and broken drainage and sewer castings.

The contract was advertised on January 9, 2020. Four contractors submitted bids on January 30, 2020 and are listed below:

Sunshine Paving of Hudson, NH	\$4,014,750.00
Continental Paving, Inc. of Londonderry, NH	\$4,571,660.00
Newport Construction Corporation of Nashua, NH	\$4,669,205.00
Brox Industries, Inc. of Dracut, MA	\$4,745,775.00

Sunshine Paving of Hudson, NH at a bid price of \$4,014,750.00 is the qualified low bidder. Sunshine Paving successfully completed the 2019 Paving Program Local and Collector Contract that was a similar size and amount as Contract 1.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020
From: Daniel Hudson, P.E., City Engineer
Engineering Department
Re: 2020 Paving Program – Contract 2

B. Motion: To approve the construction contract for the 2020 Paving Program – Contract 2 to Sunshine Paving Corporation of Hudson, NH in the amount of \$4,262,733.75. Funding will be through: Department: 160 Admin/Engineering; Funds: Bond and Trust; Activity: Paving and Department: 169 Wastewater; Fund: Bond; Activity: Sewer Rehab.

Discussion: The 2020 Paving Program has been divided into two contracts. There is approximately 22 miles of work with both contracts containing local and collector roadways.

The 2020 Paving Program – Contract 2 is expected to pave approximately 10.5 miles of City streets located approximately east of the turnpike. Repair methods such as shim, overlays, milling and reclamation will be used to rehabilitate the roadways. The work also includes replacing nonstandard and broken drainage and sewer castings.

The contract was advertised on January 23, 2020. Four contractors submitted bids on February 13, 2020 and are listed below:

Sunshine Paving of Hudson, NH	\$4,262,733.75
Brox Industries, Inc. of Dracut, MA	\$4,319,710.00
Continental Paving, Inc. of Londonderry, NH	\$4,617,435.00
Newport Construction Corporation of Nashua, NH	\$4,797,300.00

Sunshine Paving of Hudson, NH at a bid price of \$4,262,733.75 is the qualified low bidder. Sunshine Paving successfully completed the 2019 Paving Program Local and Collector Contract.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Pole License Petitions

C. Motion: To approve the following Pole License Petitions: PSNH # 21-1487, #21-1488, #21-1447, #21-1448.

Discussion: The Engineering Department received the following pole license petitions:

- PSNH # 21-1487: 355/9 for one pole installation on Dexter Street.
- PSNH # 21-1488: 907/20, 907/6 for two poles installation on Otterson Street.
- PSNH # 21-1447: 183/69 for one pole installation on Burke Street.
- PSNH # 21-1448: 1516/3 for one pole installation on Governors Lane.

The City Surveyor has reviewed the plans and field installations and recommends the approval of these pole license petitions.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: 2020 Sewer Replacement
Construction

D. Motion: To approve the award of the construction contract for the 2020 Sewer Replacement Project to SUR Construction West, Inc. of Winchester, NH in the amount of \$1,497,993. Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Activity: Sewer Rehab.

Discussion: The annual sewer program addresses failing, aged sewers and associated structures and piping. This 2020 Sewer Replacement project is expected to replace approximately 3,000 linear feet of sewer mains along with connecting drainage basins and pipes. The streets included in this contract include Crescent, Crown, Factory, Fifield, Locust Orange and Summer along with miscellaneous other locations in the downtown area of the City.

Six bids were received on February 12 as follows:

SUR Construction West of Winchester, NH	\$1,497,993
Albanese D&S, Inc. of Dracut, MA	\$2,272,428
Defelice Corporation of Dracut, MA	\$2,281,650
Newport Construction Corp. of Nashua, NH	\$2,464,695
N Granese & Sons, Inc. of Salem, MA	\$2,929,255
J.A. Polito & Sons, Inc. of Shrewsbury, MA - not accepted	\$3,599,430

The low bid was reviewed and found to be acceptable. SUR Construction West has performed satisfactorily on other sewer projects with other public works entities in New Hampshire based on review of previous projects and references. Work is expected to start as early as April to address significant pipe issues.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Request for private sewer service for more than one lot.

E. Motion: To consider the request from owners John L and Collen Lyons Dupre of 7 Fairway St for one building service connection to service two lots (7 Fairway St and proposed lot 109) with the recommended stipulations.

Attachments: Letter from Hayner/Swanson, Inc. and proposed subdivision plan

Discussion: City Ordinance Section 255-22.A. states:
“A separate and independent private building sewer shall be provided for every building on an individual lot.”

However, Section 255-22.B. states:

“The Board of Public Works may authorize a private sewer servicing more than one lot when in the opinion of the Board, such an arrangement is in the best interest of the City and to require separate sewers would result in significant impracticality. Such authorization may be conditioned upon other reasonable requirements as the Board of Public Works or corporation counsel may impose.”

Property owners John L and Collen Lyons Dupre of 7 Fairway St and their consultant, Hayner/Swanson, Inc. have requested that the Board consider authorizing a sewer connection to service two lots. The existing single family home on 7 Fairway Street is being divided into two lots. The existing house on 7 Fairway Street has a 4 inch cast iron sewer service that connects to a sewer main in Taylor Street via an easement with the property on 171 Taylor Street. The new lot for a single family home will have frontage on Fairway St. There is no sewer main in Fairway St. Authorization for the two properties to share a single building service connection used by the existing house which was constructed about eighty years ago is requested.

Should the Board grant this request, it is recommended that the following stipulations be included in the approval:

- The maintenance of the sewer service within the right-of-way shall become the responsibility of the property owner(s).
- An agreement between the properties regarding the responsibility for maintenance of the sewer service should be approved by the Engineering Dept. prior to filing with the Hillsborough County Registry of Deeds.
- The applicant must prove that the existing sewer connection is capable of handling the flow from the two lots.
- An easement between the new lot and 171 Taylor Street allowing rights for the new lot to use the connection crossing the 171 Taylor Street property.
- A CCTV inspection of the sewer service connection from the existing building to the sewer main be submitted and the CCTV imagery shall include a linear footage counter

and be of superior quality so a condition assessment of the pipe can be made. The service connection pipe shall have no ratings greater than a 2 on the PACP (Pipeline Assessment Certification Program) condition assessment scale. If the pipe condition warrants replacement as determined by Engineering, the service connection will be replaced with a pipe meeting current specifications.



Hayner/Swanson, Inc.

Civil Engineers/Land Surveyors

February 19, 2020
Job #2795-DUPRE

Mr. Dan Hudson, P.E.
City of Nashua
Division of Public Works
9 Riverside Street
Nashua, NH 03062

**RE: Proposed Subdivision Plan
Sewer Service Connection
7 Fairway Street
Nashua, NH**

Dear Mr. Hudson:

On behalf of our clients, John DuPre & Colleen Lyons-DuPre, we respectfully request to be placed on the agenda for the City of Nashua Board of Public Works meeting on February 27, 2020. The reason for the request is to obtain approval in order to connect a proposed sewer service to an existing sewer service as part of the above-referenced subdivision plan. Per City Ordinance Section 255-22 (A), it is required that a separate and independent private building sewer be provided for every building on an individual lot.

The subject property – 7 Fairway Street - contains an existing single-family home where our clients currently reside. Based on previous plans and City records, the existing home is serviced by a 4-inch C.I. sewer main that exits from the northeast corner of the home. The sewer main then runs through the adjacent parcel (Map 1, Lot 106 – 171 Taylor Street) to the existing sewer main in Taylor Street. As background, the owners of the 171 Taylor Street lot are relatives of our clients. An easement exists for the sewer main that runs across 171 Taylor Street from 7 Fairway Street. That easement is recorded at the Hillsborough County Registry of Deeds (HCRD) at Book 1657 Page 163 and shown on HCRD Plan #20163.

As shown on the subdivision plan, it is proposed to subdivide Lot 102 into two new lots (New Lot 102 & Lot 109). Our clients are proposing to build a single-family home that they will move into on Lot 109. As there is no existing sewer in Fairway Street, Lot 109

needs to connect to the existing sewer service that exits the 7 Fairway Street home in order to gain access to the existing sewer main in Taylor Street. Even if sewer existed in Fairway Street, the street is currently under moratorium having been paved within the past five years.

Our subdivision plan proposes a private 10-foot wide sewer easement across Lot 102 for the sewer service for Lot 109. The plan also proposes a non-exclusive 10-foot wide sewer across a portion of the existing 7 Fairway Street sewer that grants access to that portion of the sewer main to both Lots 102 and Lot 109.

Additionally, the existing building that will be torn down as part of this project has in the past served as a living quarters adjacent to the 7 Fairway Street home. That living quarters, according to my clients, had at one time a functioning toilet/sink/shower that was connected to the existing sewer main for the 7 Fairway Street home. This site has a history of having a second sewer service line connected to the active sewer service, which is what we are proposing with this subdivision.

Joe Mendola has requested that we have the existing 4-inch C.I. sewer service inspected with a camera prior to connecting the proposed 4-inch PVC line from Lot 109. My clients are in agreement with this request and we have listed it as Note #20 on Sheet 1 of 4 of the subdivision plan set.

We thank you for your assistance in this matter.

Respectfully,

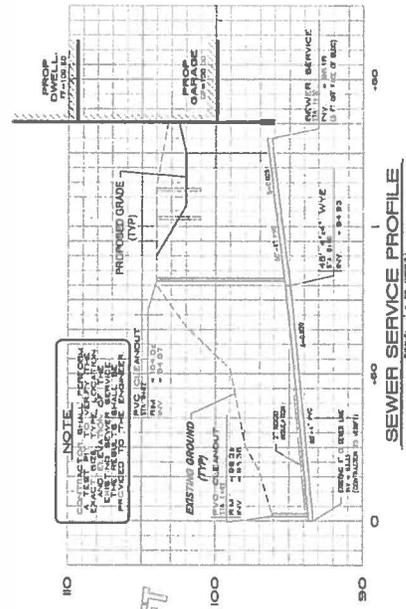
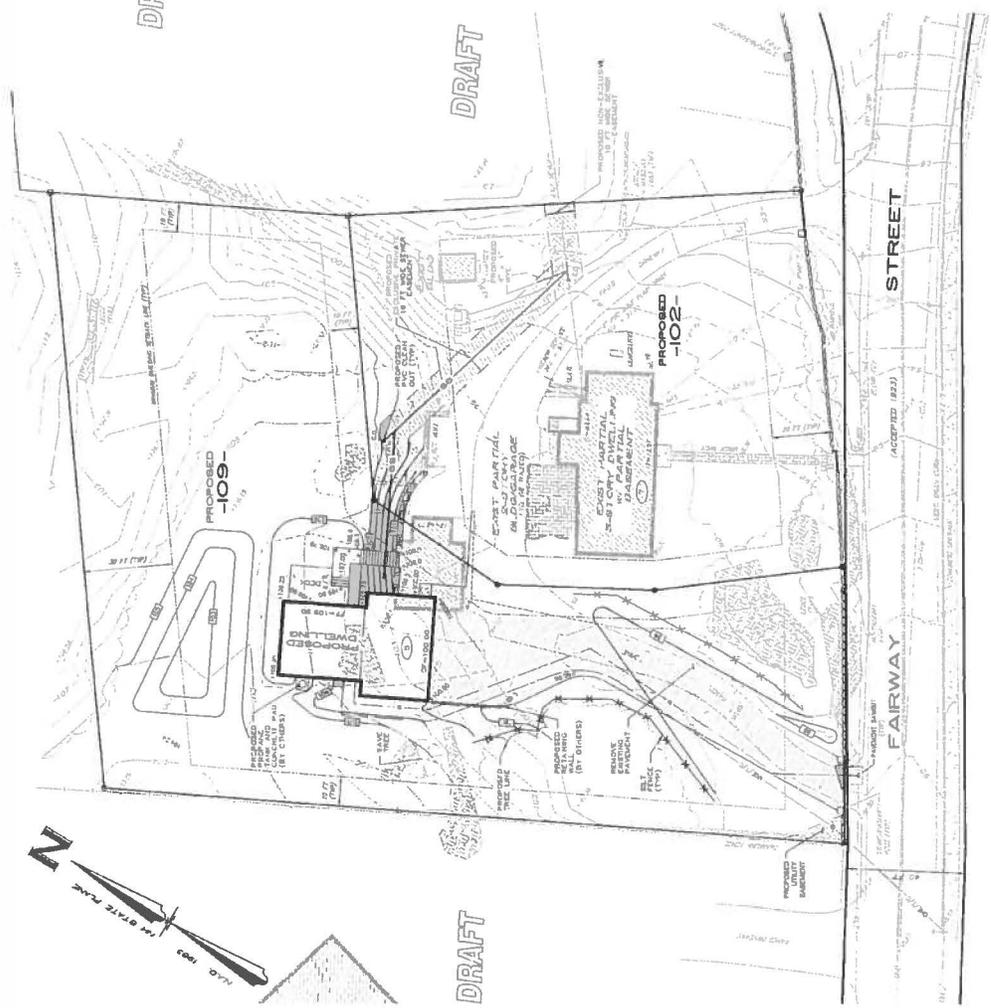


Steven J. Auger

Project Manager

Hayner/Swanson, Inc.

Enclosures: Lot Grading Plan – DRAFT (previously submitted)



NOTE
 1. ALL UTILITIES SHOWN ON THIS PLAN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY DATA. THE CLIENT IS RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION.
 2. THE PROPOSED GRADE IS BASED ON THE EXISTING GROUND AND THE PROPOSED GRADE IS SUBJECT TO CHANGE BASED ON THE RESULTS OF THE FIELD SURVEY.
 3. THE SEWER SERVICE PROFILE IS BASED ON THE PROPOSED GRADE AND THE PROPOSED GRADE IS SUBJECT TO CHANGE BASED ON THE RESULTS OF THE FIELD SURVEY.

SITE MAINTENANCE PLAN
 THE FOLLOWING PROCEDURES ARE RECOMMENDED TO MAINTAIN THE SITE MAINTENANCE PLAN AND TO ENSURE THAT THE SITE MAINTENANCE PLAN IS KEPT UP TO DATE. THE CLIENT IS RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION.

ROUTINE INSPECTIONS
 1. INSPECT THE SITE ON A QUARTERLY BASIS OR AFTER A SIGNIFICANT RAIN EVENT.
 2. CLEAN AND REPAIR AS NECESSARY.
 3. REPORT ANY PROBLEMS TO THE ENGINEER IMMEDIATELY.

PREVENTATIVE MAINTENANCE
 1. CLEAN AND REPAIR AS NECESSARY.
 2. REPORT ANY PROBLEMS TO THE ENGINEER IMMEDIATELY.

GOOD HOUSEKEEPING PRACTICES
 1. KEEP THE SITE FREE OF DEBRIS AND OTHER OBSTRUCTIONS.
 2. REPORT ANY PROBLEMS TO THE ENGINEER IMMEDIATELY.

1	01/17/18	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
2	02/14/18	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
3	03/14/18	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
4	04/14/18	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
5	05/14/18	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
6	06/14/18	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
7	07/14/18	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
8	08/14/18	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
9	09/14/18	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
10	10/14/18	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
11	11/14/18	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
12	12/14/18	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
13	01/14/19	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
14	02/14/19	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
15	03/14/19	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
16	04/14/19	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
17	05/14/19	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
18	06/14/19	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
19	07/14/19	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
20	08/14/19	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
21	09/14/19	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
22	10/14/19	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
23	11/14/19	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
24	12/14/19	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
25	01/14/20	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
26	02/14/20	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
27	03/14/20	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
28	04/14/20	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
29	05/14/20	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
30	06/14/20	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
31	07/14/20	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
32	08/14/20	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
33	09/14/20	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
34	10/14/20	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
35	11/14/20	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
36	12/14/20	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
37	01/14/21	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
38	02/14/21	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
39	03/14/21	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
40	04/14/21	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
41	05/14/21	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
42	06/14/21	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
43	07/14/21	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
44	08/14/21	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
45	09/14/21	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
46	10/14/21	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
47	11/14/21	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
48	12/14/21	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
49	01/14/22	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
50	02/14/22	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
51	03/14/22	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
52	04/14/22	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
53	05/14/22	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
54	06/14/22	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
55	07/14/22	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
56	08/14/22	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
57	09/14/22	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
58	10/14/22	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
59	11/14/22	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
60	12/14/22	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
61	01/14/23	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
62	02/14/23	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
63	03/14/23	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
64	04/14/23	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
65	05/14/23	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
66	06/14/23	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
67	07/14/23	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
68	08/14/23	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
69	09/14/23	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
70	10/14/23	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
71	11/14/23	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
72	12/14/23	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
73	01/14/24	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
74	02/14/24	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
75	03/14/24	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
76	04/14/24	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
77	05/14/24	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
78	06/14/24	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
79	07/14/24	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
80	08/14/24	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
81	09/14/24	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
82	10/14/24	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
83	11/14/24	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
84	12/14/24	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
85	01/14/25	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
86	02/14/25	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
87	03/14/25	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
88	04/14/25	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
89	05/14/25	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
90	06/14/25	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
91	07/14/25	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
92	08/14/25	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
93	09/14/25	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
94	10/14/25	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
95	11/14/25	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
96	12/14/25	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
97	01/14/26	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
98	02/14/26	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
99	03/14/26	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795
100	04/14/26	ANNEK SUTHERLAND NEWY ENGINEERING CONSULTANTS, INC.	2795

LOT GRADING PLAN AND DETAILS
7 FAIRWAY STREET
NASHUA, NEW HAMPSHIRE
 PREPARED FOR/RECORD OWNER:
John L. Dupre & Colleen Lyons Dupre
 7 FAIRWAY STREET, NASHUA, NEW HAMPSHIRE 03089-0130 (603) 889-3500

DATE: 18 JULY 2019
 SCALE: 1"=10'-0"
 1"=10'-0" = 1:120
 1"=10'-0" = 1:120

ESI *Engineering & Surveying, Inc.*
 3 One Engineering Plaza
 Nashua, NH 03083
 (603) 889-3500
 www.esi-engineering.com

PLD MOD: 1123
 DRAWN: LAC/MLB, J. SUTHERLAND
 2795
 3 OF 4

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: License to Excavate for a Sewer Service Repair – 4 Stevens Street

F. Motion: To approve the emergency request for DPW to excavate in a five year moratorium street at 4 Steven Street for the repair and/or replacement of the sewer service connection.

Discussion: This request is to allow the City to excavate in a street in a five year moratorium to make a sewer service repair to a single family home located at 4 Stevens Street. The City ordinance allows owners of 1 and 2 unit dwellings to request the DPW to make repairs to a structurally unsound sewer service located in the City right-of-way (ROW). Video inspection of the sewer service provided by the owners show the pipe contains several fractures and appears to be at risk of collapse. The necessary repair is needed in a street that was paved in the fall of 2019.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Drainlayer's License Application – SUR Construction West, Inc.

G. Motion: To approve Drainlayer's License for SUR Construction West, Inc., of Winchester, NH in accordance with Nashua City Code §255-19 Issuance of Drainlayer's License.

Discussion: SUR Construction West is requesting approval for a Drainlayer's License in accordance with Nashua City Code § 255-19 Issuance of Drainlayer's License. SUR Construction West, Inc. has successfully completed many sewer and water improvement projects for many municipalities including Concord NH, Keene NH, and Peterborough, NH. SUR Construction West is the apparent low bidder for the 2020 Sewer Rehabilitation project. References were checked and found to be acceptable.

The City Engineer's Office recommends approval of the request.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Request to Excavate – Five Year Moratorium – 44 Kinsley Street

H. Motion: To consider the emergency request to excavate in a five year moratorium street from Nalpathu LLC, owner of 44 Kinsley Street, for the repair and/or replacement of the sewer service connection.

Discussion: Kinsley Street was paved in the fall of 2019 and is in the five year moratorium period. The owner of the 4 unit property at 44 Kinsley Street, Nalpathu LLC, has notified the City that the sewer service for this 1880 building has failed. A hardship waiver on the five-year moratorium on disturbing a City street after paving has been requested. Under 285-13 Section A of City Ordinances, such a waiver may be granted by the Board of Public Works. The ordinance states that construction shall not be permitted on any street paved within the past five years except for emergency or hardship purposes only, and should approval be given by the Board, resurfacing for 20 feet beyond either end of the paved area, curb to curb, would be required.

In 2007, the sewer main in front of his property was replaced by the City. It is likely that the sewer service for this building was replaced to the right-of-way at that time, which would place it under the sidewalk, but this can only be confirmed once excavation commences. However, given that it may be necessary to excavate in the street to complete the repair, a waiver is requested so as to not unduly delay the construction. Should the Board approve the waiver and it is necessary to excavate in the street, the roadway would be resurfaced 20 feet beyond either end of the excavated area, per City Ordinance.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020

From: Dan Hudson, P.E., City Engineer
Engineering Department

Re: 2020 Paving Program - Paving Lists

I. Informational: 2020 List of Streets to be Paved

Attachment: Paving List Contract 1 and Paving List for Contract 2

Discussion: The streets have been selected for the 2020 Paving Program. Two contracts have been developed by grouping the streets approximately west of the highway (Contract 1) and east of the highway (Contract 2) to reduce the mobilization efforts of the contractor. Attached are the streets proposed to be completed in each of the contracts. The paving lists include roughly 22 miles of streets. Standard treatments include milling, reclaim, shim/binder, and overlay. Other work required includes replacing nonstandard and broken drainage and sewer castings, repairing/replacing catch basins and manholes (sewer and drains), and reconstructing driveway transitions.

Modifications will be made to the list, as needed, to accommodate utility work (e.g., water, gas, sewer, etc.), and other abutting projects, as necessary. Coordination occurs with utility agencies and City departments to plan and perform necessary preparatory work prior to the City paving. Preparatory work includes such activities as utility work, sewer inspections and catch basin repairs. However, some streets may still have long term infrastructure issues or schedule conflicts and need to be postponed until a later year. Similarly, if there is available budget in the contract, streets may be substituted for those postponed.

City of Nashua, New Hampshire
Division of Public Works
IFB0660-013020
2020 Paving Program - Contract 1

STREETNAME	From	To	Roadway Treatment
AIRPORT RD	AMHERST ST (EB)	DEAD END	2" Mill & Overlay
AVARD ST	AMHERST ST (EB)	DEAD END	2" Mill & Overlay
BARISANO WAY	PEMBERTON RD	LUTHERAN DR	2" Mill & Overlay
BAYMEADOW DR	WATERSEdge DR	THORNTON RD	2" Mill & Overlay
BECKMANN LN	EAST DUNSTABLE RD	CUL-DE-SAC LOOP	2" Mill & Overlay
BOLIC ST	RALEIGH DR	SHELLEY DR	2" Mill & Overlay
BRAMBLE DR	GREENWOOD DR	HARRIS RD	2" Mill & Overlay
CARMINE RD	UPSTONE DR	BEAVER ST	2" Mill & Overlay
CARROLL ST	BROAD ST	MARIE ST	2" Mill & Overlay
CHERRYWOOD DR	BUCK MEADOW RD	150' E OF BAYBERRY CT	2" Mill & Overlay
CLYDESDALE CIR	EAST DUNSTABLE RD	CUL-DE-SAC	2" Mill & Overlay
DUNBARTON DR	DUBLIN AVE	BIRCH HILL DR	2" Mill & Overlay
ECHO AVE	DEAD END	CUL-DE-SAC	2" Mill & Overlay
FEDERAL HILL RD	RIDGE RD	CUL-DE-SAC LOOP	2" Mill & Overlay
FRIAR TUCK LN	LACY LN	HARRIS RD	2" Mill & Overlay
HOLLY DR	BEAVER ST	EDMOND DR	2" Mill & Overlay
HUNTERS LN	WHEATON DR	STONYBROOK RD	2" Mill & Overlay
INDIAN FERN DR	SALMON BROOK DR	SEARLES RD	2" Mill & Overlay
KIPLING ST	TENNYSON AVE	SHELLEY DR	2" Mill & Overlay
MARLOWE RD	TENNYSON AVE	SCOTT AVE	2" Mill & Overlay
MASEFIELD RD	PEELE RD	CUL-DE-SAC	2" Mill & Overlay
MILLBROOK DR	VALHALLA DR	FORDHAM DR	2" Mill & Overlay
MONICA DR	EAST DUNSTABLE RD	VIECKIS DR	2" Mill & Overlay
NANCY CT	LESLIE LN	DEAD END	2" Mill & Overlay
PEMBERTON RD	BARISANO WAY	BARISANO WAY	2" Mill & Overlay
ROWLEY ST	FOXBORO ST	DEAD END	2" Mill & Overlay
SALMON BROOK DR	SEARLES RD	INDIAN FERN DR	2" Mill & Overlay
SHEFFIELD RD	SEARLES RD	DEAD END	2" Mill & Overlay
SIOUX AVE	BEAVER ST	AC (House# 28)	2" Mill & Overlay
TAMMY CIR	GILSON RD	DEAD END	2" Mill & Overlay
TANGUAY AVE	AMHERST ST (EB)	DEAD END	2" Mill & Overlay
TRINITY DR	EDMOND DR	BEAVER ST	2" Mill & Overlay
WESTBORN DR	SHORE DR	LANTERN LN	2" Mill & Overlay
WESTRAY DR	LANGHOLM DR	LANGHOLM DR	2" Mill & Overlay
WHITFORD RD - 2	MUSKET DR	PIONEER DR	2" Mill & Overlay
COBURN AVE	PINE HILL RD	BRANDER CT	3.5" Mill & Overlay
PANTHER DR	WEST HOLLIS ST	RIVERSIDE ST	3.5" Mill & Overlay
BERWICK ST	BRADFORD ST	CANDIA ST	Reclaim
BIRCH HILL DR	WOODLAND DR	END of CITY R.O.W.	Reclaim
CANDIA ST	BRADFORD ST	BERWICK ST	Reclaim
COVEY RD	RIDGE RD	QUARRY RD	Reclaim
EAST DUNSTABLE RD	LAMB RD	AC (CITY LIMIT)	Reclaim
EMERSON RD	PINEHURST AVE	ADDISON RD	Reclaim
GREENOCK LN	NEWBURGH RD	LANGHOLM DR	Reclaim
HOWE RD	COBURN AVE	CITY LINE	Reclaim
HYANNIS ST	BROAD ST	RICHMOND ST	Reclaim
MARGATE RD	MILL POND DR	SHEFFIELD RD	Reclaim
MARIAN LN	SHINGLE MILL DR	FRIAR TUCK LN	Reclaim
MILLPOND DR	SEARLES RD	DEAD END	Reclaim
PITTSBURGH DR	CAMBRIDGE RD	TOPSFIELD DR	Reclaim
WHITFORD RD - 1	MAIN DUNSTABLE RD	MUSKET DR	Reclaim
WINCHESTER ST	RICHMOND ST	CAMPTON ST	Reclaim

City of Nashua, New Hampshire
Division of Public Works
IFB0660-021320
2020 Paving Program - Contract 2

Street Name	From	To	Roadway Treatment
ALDER DR	LUND RD	FOX MEADOW RD	2" Mill & Overlay
ASH ST-1	LAKE ST	DEAD END	2" Mill & Overlay
CHANDLER ST-2	MORGAN ST	LINDEN ST	2" Mill & Overlay
DANFORTH RD	DANIEL WEBSTER HWY	DEAD END	2" Mill & Overlay
EASTBROOK DR	FARMINGTON RD	WESTBROOK	2" Mill & Overlay
EDWARDS ST	WEST HOLLIS ST	KINSLEY ST	2" Mill & Overlay
FARMINGTON RD	S MAIN ST	EASTBROOK DR	2" Mill & Overlay
GAFFNEY ST	WEST HOLLIS ST	NEW DUNSTABLE RD	2" Mill & Overlay
GILMAN ST-1	BALCOM ST	PINE ST	2" Mill & Overlay
GRAY AVE	GILLIS ST	BOWERS ST	2" Mill & Overlay
HUNT ST	LAKE ST	PINE ST	2" Mill & Overlay
LAFRANCE AVE	ROBY RD	LAMPLIGHTER DR	2" Mill & Overlay
LINWOOD ST	LAKE ST	NOWELL ST	2" Mill & Overlay
LOVELL ST	PINE ST	DEAD END	2" Mill & Overlay
NEW DUNSTABLE RD	KINSLEY ST	WEST HOLLIS ST	2" Mill & Overlay
PIERCE CT	PIERCE ST	DEAD END	2" Mill & Overlay
POND ST	BOWERY ST	HARBOR AVE	2" Mill & Overlay
PRESCOTT ST-1	AC (HOUSE #56)	BALDWIN ST	2" Mill & Overlay
RESERVOIR ST	MANCHESTER ST	DEAD END	2" Mill & Overlay
SOUTHINGTON ST	FARMINGTON RD	FAIRHAVEN RD	2" Mill & Overlay
WESTBROOK DR	EASTBROOK DR	FAIRHAVEN RD	2" Mill & Overlay
WHITNEY ST	CHANDLER ST	LOCK ST	2" Mill & Overlay
WILLIAMS ST	ALLDS ST	ARLINGTON ST	2" Mill & Overlay
CHANDLER ST-1	CANAL ST	MORGAN ST	3.5" Mill & Overlay
LUND RD	MAIN DUNSTABLE RD	75'E OF CALDWELL RD	3.5" Mill & Overlay
ROBINSON RD	EAST DUNSTABLE RD	DANIEL WEBSTER HWY	3.5" Mill & Overlay
ASH ST-2	AC HOUSE #35	WEST HOLLIS ST	Reclaim
BUCHANAN ST	MAIN ST	NUTT ST	Reclaim
BURNETT ST	EAST DUNSTABLE RD	DEAD END	Reclaim
DODGE ST	CONCORD ST	DEAD END	Reclaim
EARLEY ST	WOODWARD AVE	DEAD END	Reclaim
EVERGREEN ST	STEVENS ST	MORTON ST	Reclaim
FACTORY ST	MAIN ST	CHESTNUT ST	Reclaim
FARLEY ST	ELLIOT ST	HALL AVE	Reclaim
FERNWOOD ST	REVERE ST	FIELD ST	Reclaim
FIELD ST	MAIN ST	FERNWOOD ST	Reclaim
FOSSA AVE	MAIN ST	DEAD END	Reclaim
GILMAN ST-2	SAWYER ST	BALCOM ST	Reclaim
LOVEWELL ST	RITTER ST	PINE ST	Reclaim
MAJOR DR	BURKE ST (W)	BURKE ST (E)	Reclaim
MORTON ST	PARK AVE	EVERGREEN ST	Reclaim
NUTT ST	FAXON ST	LINCOLN AVE	Reclaim
ORANGE ST	CONCORD ST	CANAL ST	Reclaim
PENNICHUCK ST	CONCORD ST	DEAD END	Reclaim
PIERCE ST	KINSLEY ST	WEST HOLLIS ST	Reclaim
PRESCOTT ST-2	BALDWIN ST	BRUCE ST	Reclaim
REVERE ST	MAIN ST	LAWNDALE AVE	Reclaim
RITTER ST	KINSLEY ST	GILMAN ST	Reclaim
RUSSELL AVE	MAIN ST	DEAD END	Reclaim
WOODWARD AVE	KINSLEY ST	GILMAN ST	Reclaim



THE CITY OF NASHUA

Division of Public Works

Administration Department

"The Gate City"

Board of Public Works Meeting of February 27, 2020 Administration

Agenda

- A. Motion:** To approve the FY21 Budget as presented at the February 20, 2020 Budget Workshop.
- B. Informational:** Directors Report

Board of Public Works Meeting of February 27, 2020

Department Report

Engineering Department

- **2019 Pipeline Assessment Project.** The Ted Berry Company has been awarded a contract which consists of 60,000 feet of sewer line video. The video will help to determine which pipes are in immediate need of rehabilitation or replacement. Work is essentially complete.
- **Sewer Video Review.** Engineering is continuing to select streets for sewer pipe inspection as well as reviewing and assessing CCTV footage as they are completed by Kenyon, Ted Berry, National Water Main and City Waste Water crews. The video will help choose sewers to be rehabilitated in 2020.
- **2019 Sewer Rehabilitation – Lining.** Kenyon Pipeline Inspection is continuing installation of polyethylene liners for aging sewer pipes throughout the City. The work involves the cleaning and video of pipes, then review of the video with a determination of pipes needing lining and finally the installation of the liner. This process saves significant time and money compared to replacing the pipe entirely.
- **2020 Sewer Replacement Project.** This project will replace over 3000' of crumbling sewer pipe and over 30 sewer structures in the downtown area of the City. Bids were received February 12, 2020 with the apparent low bidder being SUR Construction West of Winchester, NH with a bid of \$1,497,993.
- **Long Term Control - Integrated Plan.** Hazen presented the criterion to be used for comparing alternative projects which will be used to evaluate and properly balance the needs for wastewater and stormwater management.
- **CMOM Project.** Engineering consultant Hazen and Sawyer continues to assess the condition of the wastewater collection system using CCTV inspection and is making recommendations for rehabilitation for sewers in need of repair. Planning of the sewers to be inspected in the upcoming year is ongoing. A workshop is scheduled to discuss updating the City Specification and Details for Construction and an Operation and Maintenance Manual for the collection systems, including Standard Operating Procedures (SOP).
- **MS4 Stormwater Permit.** Meeting held with DPW Parks and Wastewater to discuss required Stormwater Management Pollution Prevention Plans for City properties that have pollutants on site that can discharge directly to the storm drain system or waterways. This citywide permit required investigation of all City owned properties. The Nashua River Watershed Association was contacted to discuss required outfall sampling to occur this summer. Characterization of all stormwater outfalls is ongoing.
- **Monica Drive Drainage Improvements.** Work has been completed. The contractor RWC will be responsible for maintenance of landscape areas with possible re-seeding required at no additional cost to the contract.
- **2018 Paving Program.** The carry-over streets from 2018 that could not be paved due to weather conditions, utility conflicts and new site development conflicts have been paved in the 2019 Paving Program. Staff continues to oversee the completion of punch list items. We are working towards closing the project out.
- **2019 Paving Program (Arterial/Major Roads).** Brox has completed paving of Spit Brook Road, Main Dunstable Road, Amherst Street, West Hollis Street, Canal Street, Pine Hill Rd,

East Hollis Street and Kinsley Street. Paving will resume in the spring on Lake Street, Allds Street, East Hollis Street, West Hollis Street and Progress Avenue.

- **2019 Asphalt Testing.** S.W. Cole performed the plant testing of the asphalt mix and laboratory testing of the cores for both the Local and Arterial Roadway contracts. Engineering plans on drafting a change order to extend S.W Cole's quality assurance contract for the 2020 contracts.
- **2020 Paving Program.** Engineering is developing CAD plans for roads scheduled to be reclaimed this year. These plans shall be used to assist with documenting each road existing conditions.
- **2019 Paving Program (Local/Residential Roads).** Sunshine Paving has completed their base contract with the exception of Lincoln Avenue due to which was delayed due to utility conflicts. They also finished paving all of the streets in the change order. Paving will resume in the spring.
- **2020 Paving Program – Contract 1.** Bids for Contract 1 were received on January 30, 2020. Four contractors submitted a bid for the project. The apparent low bidder was Sunshine Paving of Hudson, NH at a bid price of \$4,014,750. Sunshine Paving has successfully completed other projects similar in size in Nashua.
- **2020 Paving Program – Contract 2.** Bids for Contract 2 were received on February 13, 2020. Four contractors submitted a bid for the project. The apparent low bidder was Sunshine Paving of Hudson, NH at a bid price of \$4,262,733.75. Sunshine Paving has successfully completed other projects similar in size in Nashua.
- **Federal Aid Paving Project.** All work the resurfacing work has been completed. The final walk through was completed and a punch list is being generated. The contractor submitted pricing for a change order to construct ADA ramps at Exit 6 and Exit 7. The change order has been submitted to the DOT for review and is pending approval.
- **Pavement Degradation Fees.** Engineering is reviewing the draft NRO prepared by Legal for the addition of degradation fees.
- **Intersection Improvements at Pine Hill Rd & Charron Ave.** Engineering has developed concept plans for unsignalized and signalized traffic improvements. The existing condition is experiencing heavy peak hour volumes with right turns from Charron Ave and left turns onto Charron Ave from Pine Hill Rd. These high traffic volumes during morning and afternoon peak hours are resulting in excess delays and long traffic queues. The intent of this project is to identify an improvement that will improve traffic flow, reduce queue lengths, promote better site distances for approaching vehicles and also to make the intersection safer for the surrounding public and pedestrians.
- **Courtland St at Concord St.** Engineering is investigating damages to sidewalk bollards caused by large vehicles turning off of Courtland St onto Concord St. The sidewalk bollards were damaged by vehicles that are unable to complete their turn around the SE corner of this intersection. Engineering will determine if this corner needs to be reconstructed to better accommodate larger vehicles or if no improvements shall be made.
- **Sidewalk Program FY2020.** The project is in the bidding phase with Contract Documents and plans for sidewalk reconstruction on Allds Street and East Hollis Street, and for sidewalk ADA ramp improvements on Harris Road and Northeastern Boulevard developed by Engineering.
- **Charlotte Ave Elementary School SRTS.** Engineering has submitted Final Design plans to NHDOT for review. Coordination with overhead wire utility companies for pole and service

relocation work is ongoing with construction expected to start June 2020, after the school year has been completed.

- **FHWA – Every Day Counts Grant.** Engineering is working with Community Development and the NHDOT to apply for a Federal Highway grant to implement safer pedestrian travel counter measures. The project will focus on safety and connectivity in the greater downtown area. The narrative has been drafted and sent to DOT for submittal.
- **Greeley Park Boat Ramp.** Land clearing and stump removal was recently completed on site. The DPW Streets Department has begun construction of the access road to the ramp. The contractor, Northeast Earth Mechanics has begun construction of the actual boat ramp on the shore of the Merrimack River with oversight by Engineering and Parks & Rec. will continue through July of this year.
- **Canal Street Bridge–Weep Holes.** Weep hole installation work has been completed. Engineering is now working with Fuss & O’Neill on plans, specifications and estimate for repair on the east abutment and piers. This repair work is expected to be completed by this summer.
- **Utility Coordination.** The Engineering Department works on a daily basis with various utility companies to coordinate the timing and location of their work throughout the City. Coordination of work for 2020 has begun in earnest with water, gas and electric utility companies. The restoration of roads and sidewalks is also monitored to ensure conformance to City standards.
- **Private Development Review.** Plan reviews include resubmittal or newly submitted: 303 Main St (existing Poor Pierre’s, proposed Pizza Hut pre-order only location), 69 Kessler Farm Pennichuck Water Tank, Applewood Estates (proposed 7 dwellings at 1086 West Hollis St near the City Line), 110 East Hollis St (proposed residential units at the Henry Hanger building), Renaissance Phase 2 preliminary plan on Sanders St.
- **Transit Center Retrofit Project.** Engineering is working with Community Development, Nashua Transit and Greenman Peterson Inc. on a design for upgrades to Garden St between City Hall and the parking garage. Engineering provided additional sewer, drain, and lighting information to consultant Greenman Peterson Inc. (GPI), has requested additional information for types of drainage proposed by GPI. Engineering expressed concerns with traffic flow to GPI and anticipates plan revisions to be submitted.
- **Construction Inspection.** Multiple smaller land development projects are in construction and being inspected. Sewer and gas main installation has been halted for the winter however individual services are still being installed to residences and being inspected by City staff. Liberty Utilities has been given permission to make repairs on their leaking gas mains with stipulations to account for winter weather.
- **Survey Work.** Survey of Reed Street for new sewer connection, Main Street at Franklin up to Fletcher Street for new sewer design, Charlotte Ave. for the safe routes to school, Fairway Street for a repair to sewer line from Farmington Road thru the golf course, Greeley Park for the layout of the new roadway to the boat ramp. Continued work on plan of the Four Hills Landfill for the proposed new DPW building.
- **Eaton Street Bridge Repairs.** Engineering is coordinating design of fence attachment methods with Gate City Fence. Repair work is planned to be completed by DPW staff.
- **Pedestrian Bridge Inspections.** Engineering has formalized an inventory of the 17 pedestrian bridges located in Mines Falls Park and throughout the City. This inventory

includes a complete updated inspection with all results logged in a new GIS database. Maintenance issues found will be prioritized for maintenance and repairs.

- **Nashua Levee.** A Request for Proposals to repair the slide gate on the North Merrimack Interceptor where the pipe penetrates the earthen levee is being drafted. The US Army Corps of Engineers requires that the slide gate be operational. The FY19 Routine Inspection Report was received. Updates to the Emergency Action Plan and Operation and Maintenance Manual are required.
- **Street Opening Permits.** Engineering issued seven Street Opening Permits in January, 2020.
- **Encumbrance Permits.** Engineering issued two in the month of January 2020.
- **Sewer Permits.** No sewer permits were issued from January 1 through January 31, 2020.
- **Sewer Services and Mains Issues.** Engineering responded to private sewer service issues at 4 Stevens St, 6 Carroll St, 350 Main St/Faxon St, 17 Sims St, 8 Buchanan St.

Parks & Recreation Department

- **Holman Stadium.** The stadium is receiving interior work and repairs for the winter.
- **Stellos Stadium.** The stadium is receiving interior maintenance work. We have had to plow off the field once this year. We are currently replacing the flooring in the press box.
- **Summerfun.** The 2020 fund raising campaign has begun. We have a goal of raising \$20,000 in sponsorships. There has been \$10,000 raised to date.
- **Downtown.** Main Street, West Pearl Street and the Rail Trail were cleaned up before this latest round of snow.
- **Eaton Street Bridge.** The bridge was inspected earlier this month and plans are being put together to replace the decking. We are hoping to complete this project before spring.
- **Projects.** We are looking to start work at the following locations;
 - ❖ Greeley Park Boat Ramp the new road has been roughed in and is currently at sub grade. The contractor has mobilized and is currently working on the coffer dam in the river.
 - ❖ The shade sails at the Jeff Moring Playground at Roby Park have arrived and will be installed in April. The play surface has been completed and is awaiting final inspection
 - ❖ The Atherton Ave field development is moving forward. The area has been surveyed and we are currently looking at grading plans.
 - ❖ The Rotary Pool Filter replacement project is underway. The filter is ordered and is due to arrive in mid-March. We will be removing the old filter and setting up the filter room so it is ready for the installation.
 - ❖ We are planning on removing the Salem Street Tot Lot over the next month preparing the area for the new playground. The playground has arrived and is being stored until the installation can be scheduled.
 - ❖ We are working on a material list for the Lincoln Park improvements scheduled for this spring.
- **Winter Skating.** We were able have ice at Roby Park again for February vacation due to a little cold spell.
- **Winter League Meetings.** We have met with most groups to issue permits. A few groups remain.

- **Winter Work.** We have been working on winter tasks between the snow storm, building sheds and tables, doing interior maintenance on our buildings and cutting brush in problem areas.
- **Winter Orders.** We are putting together are winter order list for fertilizer, seed, clay, mulch, flowers, and playground cushion.
- **Winter Tree Work.** We have completed our log of winter tree work. We are now doing proactive trimming.
- **Biddy Basketball.** The 2019 / 2020 season is completed aside from the all-star games. The season went well.
- **Summer Camps.** The 2020 summer camp information will be released in March. New this year, an outdoor education camp named Camp Mine Falls. We are going to try wrestling camp again for 2020 as well.
- **Water Treatments.** Plans are being made to treat the Mine Falls Park Mill Pond and Canal as well as Sandy Pond for invasive aquatic weeds. These treatments will occur in the late June / July time period.

Wastewater Department

- **Operations:** The Operations department continues daily operations of the facility as well as monthly inspections and checks maintaining proper operation of the facility. The operators replaced the pH and ORP probes in our other two odor control towers. Operations removed the old media and replaced it with new media in all three scrubber towers. We took the long channel offline and cleaned to prepare for repairs to be done by the manufacturer. One rain event occurred.
- **Maintenance:** Maintenance has continued preventative maintenance at the Treatment plant and the 13 outlying Pump stations. The mechanics rebuilt one of our two WAS pumps. Repairs were made to the National street pump station pump rails. Pipes were repaired and valves replaced on the wash water line for a belt thickener. Downspouts were installed inside the roof tank air scrubbers. The electrician worked on emergency generator issues, replacing a failed PLC UPS and troubleshooting an emergency stop. The breaker for a scrubber pump was replaced.
- **Collections:** The collection crews have completed all monthly checks of our CSO's and siphon stations, as well as assisting Maintenance in pump station inspections. The collections crew worked with street crews televising and cleaning sewer lines for replacement and repair. They shot lines on Amherst Street to clear grease buildup. We continue to perform CCTV and cleaning sewer line around the city
- **Laboratory:** The Laboratory continues daily analyses for permit compliance and process control. The monthly QC checks for November are acceptable. The laboratory welcomed Tom Hudon as the new Process Chemist on November 12, 2019. The SQC results conducted on September 25, 2019 are within acceptable range. The Laboratory completed sampling for the NPDES Permit Renewal and submitted all data per application to Superintendent for review. The biannual ERA proficiency test arrived November 13, 2019 and the Analytical Chemist will be performing all analysis.

- **Energy Recovery Upgrades:** Methuen Construction continued with installation of piping and equipment for this project. Several heat exchangers were installed with associated piping, and wiring/conduit run from the breakers to controls and new generators. The gas blending skid has been installed but not connected yet. The work is estimated to be completed and ready for startup by the end of March.
- **SCADA:** Contractor EII was substantially complete with the project on 04/15/19. NHDES has provided comments on the O&M manual and these are being addressed. Continuing to work with IT to have them setup a redundant server which has been delayed due to software issues with VMware that is not completely downloading on the server.
- **HVAC Upgrades:** We are working with another HVAC company to address the issue of reorienting one of the air supply fans for the lab. Once corrected the system will be rebalanced.
- **Water Booster Station Upgrades:** The new water booster station building was installed complete with internal pipe, valves and pumps. TBuck's electrical contractor has installed wiring and conduit to the new building and it should be powered soon. New water meter is inside building but not yet installed. The project is scheduled for substantial completion on February 28th.
- **Primary Tank Upgrades:** Methuen construction has received the new chains and rakes from vendor Brentwood. They have completed demo work in tanks 1 and 2. After inspecting a clean tank with no equipment we decided the existing tank walls warrant a cementitious coating which is in the bid. The inlet channel, which has been emptied in front of tanks 1 and 2, was found to have an existing coating that is worn away. We are looking into getting costs to coat the inlet channel while it is empty. The new electric building has been delivered and is in place. The electrical subcontractor is working on installing new conduit and wiring from the pipe gallery to the new building.
- **Pump Station Upgrades:** Contractor DeFelice cited additional delays on the package pump station delivery and has stated delivery is set for February 2020. City is working on addressing design issues on the fiber optic installation brought up by the fiber installation subcontractor.
- **Wet Weather Screening Upgrades:** The project went out to bid and Waterline Industries was the low bidder with a bid of \$1,237,677. Upgrades will include complete new screens and rake mechanisms. Final contract approvals are being obtained.
- **Gas Tank Coating:** JB Safety had completed the majority of the work both inside and outside the tank. They have minor touchup work to do after the diaphragm have been installed.
- **Gas Tank Diaphragm Replacement:** Methuen construction had received the new diaphragm, cables for counter weights and other components as part of tank upgrades. They are currently working on installing the new diaphragm. Work should be completed in the next few weeks after which the tank will be tested to make sure there are no leaks.

Street Department

- **Street Department completed tasks**
 - 7 manhole repairs
 - 122 pothole repairs
 - 30 mailbox repairs

- 3 emergency sewer repair
- **Asphalt Repairs**
 - Street department crews continue to fill pot holes city wide as the weather permits.
- **Traffic**
 - 16 traffic signal problems were responded to and fixed.
 - Numerous electrical issues involving street lights have been addressed.
 - 83 street signs were replaced, repaired, investigated with no action required.
- **Fleet**
 - Preventative maintenance and repair of the fleet is ongoing daily.
 - Solid Waste equipment and vehicles are repaired daily.
 - Spreaders are being repaired and serviced.
 - Sidewalk tractors are having repairs and services done.
 - Many trucks are having hydraulic leaks and hoses repaired
- **Weld shop**
 - Snow plows are having repairs made to the trip edges and push frames.
 - Plow hitches are being repaired.
 - Body crossmembers are being replaced on the traffic aerial truck
- **Winter weather events**

Solid Waste Department

- **Solid Waste Department:**
 - Phase III pump house is on the final steps for completion.
 - The new, wireless radio system has been installed for relaying data for the landfill gas monitoring system.
- **Recyclables Shipped in January 2020:**
 - 502 tons of single stream recycled materials.
 - 80 tons of scrap metal sold.
 - 10 tons of E-waste.
 - 5 tons textiles and books.
 - 900 gallons of used motor oil.
 - 145 appliances evacuated of CFC's.
 - 2 boxes rechargeable batteries.
 - The charge for single stream recycling for January is \$101.77/ ton, which cost ~ \$41,992.34 including the shipping cost for 33 loads of recyclables in the month.
- **Recycling Bins & Carts:**

- 67 Recycling carts were sold in January.
- 13 Recycling bins were given to 7 residents.
- 13 Trash carts distributed.
- 43 Trash carts repaired.

- **Permits Sold for 2020:**

- 6275 Residential Permits.
- 439 Commercial Permits.

- **Curbside Collection:**

- 1801 tons MSW
- 356 tons Recycling



THE CITY OF NASHUA

Division of Public Works

Administration Department

"The Gate City"

Board of Public Works Meeting of February 27, 2020 Personnel

Agenda

- A. **Motion:** To unseal the minutes for Personnel from the Board of Public Works Meeting of January 30, 2020.
- B. **Motion:** To accept the resignation of Emil Bravo, Assistant Construction Engineer effective February 12, 2020.
- C. **Motion:** To accept the resignation of Matthew Collins, Groundsman I effective February 24, 2020.

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: February 27, 2020

From: Dan Hudson, P.E., City Engineer
Engineering Department

Re: Resignation of Emil Bravo

B. Motion: To accept the resignation of Emil Bravo, Assistant Construction Engineer effective February 12, 2020.

Attachments: Letters of Resignation and Acceptance

Discussion: Emil started with the city in February, 2018 as the Assistant Construction Engineer and has been instrumental in assisting with the City's sewer inspection and lining program. We wish him well with his future pursuits.

January 29, 2020

Amy,

Please accept this letter as formal notification of my resignation from my position with the City of Nashua. I plan to work until February 12th.

During my last two weeks, I will help you to wrap up my duties and organize all my materials.

I truly loved having you as my manager and mentor. I personally wish you continual joy in your career and life.

Sincerely,

A handwritten signature in cursive script that reads "Emil Bravo".

Emil Bravo



THE CITY OF NASHUA

Division of Public Works

Engineering

"The Gate City"

February 3, 2020

Mr. Emil Bravo
Manchester, NH 03104

Re: Acceptance of Resignation

Dear Emil:

We have received your letter dated January 29, 2020 and accept your resignation as Assistant Construction Engineer. We understand your last day in the office will be February 12, 2020.

We thank you for your service to the City of Nashua and wish you the best in your future endeavors!

Very Truly Yours,

A handwritten signature in black ink, appearing to read 'Daniel Hudson', written over a horizontal line.

Daniel Hudson, P.E.
City Engineer

Cc: Lisa Fauteux
Human Resources

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 27, 2020
From: Nicholas Caggiano - Superintendent
Parks and Recreation Department
Re: Resignation of Matthew Collins

C. Motion: To accept the resignation of Matthew Collins, Groundsman I effective February 24, 2020.

Attachments: Resignation letters

Discussion: Mr. Collins has performed well in his positions both at the Waste Water Department and the Parks and Recreation Department. We wish him all the best of luck.



City of Nashua

Board of Public Works Retirement System
229 Main Street
Nashua, NH 03060

Treasurer's Office (603) 589-3194
Human Resources (603) 589-3230
Treasurer's Office Fax (603) 589-3228

****FOR SERVICE RETIREMENT OR RESIGNATION USE ONLY****

Name: Matthew Collins

Address: _____

Lowell, MA 01850

Date: 2/7/20

Note: To avoid delays in processing your request, your retirement date must be at least 45 calendar days from today's date.

Please accept this letter as the formal notification of my retirement or resignation (Please circle one) from the City of Nashua. My last day of employment will be 2/21/20.
(Date)

I understand I must submit this letter to the Department Superintendent and the Human Resources Department. Additionally, I understand I must contact the Pension Administration firm Hooker and Holcombe at 1 866-495-3548 to file for retirement benefits or I can begin the process through the portal found at www.pensionedge.com. If I have any questions about this process, I may call the Office of the Treasurer or the Human Resources department at the phone numbers listed above. MC (Initial)

Sincerely,


(Signature)

Accepted by:


Department Superintendent, Division of Public Works

Director of Human Resources, or designee



THE CITY OF NASHUA

Division of Public Works

Parks & Recreation Department

"The Gate City"

February 10, 2020

Mr Matthew Collins.

Dear Mr. Collins

This letter is an acknowledgement of your February 8, 2020 notice of resignation effective February 24, 2020. I would like to thank you for your service to the city. I would like to add that you have always conducted yourself as a true professional.

Please contact the Human Resources Department to discuss any questions you may have regarding your benefits or other items. I wish all the best in your future endeavors.

Best regards,

A handwritten signature in black ink, appearing to read "Nicholas Caggiano".

Nicholas Caggiano

Superintendent

Nashua Parks and Recreation Department

Cc: Lisa Fauteux Director of Public Works

Human Resources Department