

ROLL CALL

PUBLIC COMMENT

DISCUSSIONS/PRESENTATIONS

- United Way of Greater Nashua Presentation
- FY 2025 CDBG and HOME Annual Action Plan – *Draft*
- FY 2025 CDBG Grant Applicant Presentations
 - Nashua Children’s Home
 - Lamprey Health Care
 - Nashua PAL
 - Opportunity Networks

COMMUNICATIONS

From: Julian Long, Urban Programs Manager
Re: Urban Programs Department Updates – January 2024

UNFINISHED BUSINESS

NEW BUSINESS – RESOLUTIONS

R-24-018 (anticipated)

Endorser: Mayor Jim Donchess

RELATIVE TO THE ACCEPTANCE OF \$86,015 FROM THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF ENVIRONMENTAL SERVICES, EXOTIC SPECIES PROGRAM AND TO AUTHORIZE THE TRANSFER OF MATCHING FUNDS

R-24-019 (anticipated)

Endorser: Mayor Jim Donchess

RELATIVE TO THE ACCEPTANCE OF AN ADDITIONAL \$377,874 FROM THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF HEALTH AND HUMAN SERVICES INTO TRANSIT GRANT ACTIVITY “FEDERAL TRANSIT AUTHORITY (“FTA”) OPERATING GRANT”

NEW BUSINESS – ORDINANCES

TABLED IN COMMITTEE

R-24-003

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O’Brien, Sr.
Alderman-at-Large Gloria Timmons
Alderman-at-Large Melbourne Moran, Jr.
Alderman Thomas Lopez
Alderman Patricia Klee
Alderman Richard A. Dowd

AMENDING THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT CONSOLIDATED PLAN FOR FISCAL YEARS 2021-2025 TO REALLOCATE ROUND ONE CDBG-CV FUNDING UNDER THE 2020 CARES ACT

- Tabled at 1/18/24 meeting

GENERAL DISCUSSION

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

ADJOURNMENT



City of Nashua
Community Development Division
City Hall, 229 Main Street, PO Box 2019
Nashua, New Hampshire 03061-2019

Community Development	589-3095
Planning and Zoning	589-3090
Building Safety	589-3080
Code Enforcement	589-3100
Urban Programs	589-3085
Economic Development	589-3070
Conservation Commission	589-3105
FAX	589-3398

Memo

To: Human Affairs Committee
From: Julian Long, Urban Programs Manager (x3087 or longj@nashuanh.gov)
Date: February 6, 2024
Re: Urban Programs Department Updates – January 2024

Community Development Block Grant (CDBG) Updates

Prior Year Projects

The Ash St. futsal court lighting project is under contract. The final contract is slated for review by the Finance Committee in February. The Los Amigos playground project is under development for spring 2024 construction.

FY 2024 Projects

The Mary Sweeney Home project and Nashua Children's Home projects have been completed. The Nashua PAL sprinkler system project has been delayed, as PAL is considering relocating its boxing ring, which would impact the sprinkler system. The project is under contract, however, and a decision regarding the boxing ring is expected by mid-February.

The Stepping Stones transitional housing project has been delayed as the agency has not been able to negotiate a lease for the proposed project site at the former Daniel Webster College campus. The Urban Programs Department met with Stepping Stones in early January to discuss the project, and Stepping Stones has stated that it wishes to change the project to develop housing units at 3 Pine Street Extension rather than the former college. The Urban Programs Department is coordinating with other City departments (including Building, Planning, and Fire) on a joint site visit to the new proposed location to determine work scope and budget.

The First Church of Nashua/Family Promise permanent supportive housing project did not receive the funding requested through the New Hampshire Housing Finance Authority. The primary reason provided for the denial of funding was that the estimated cost per unit (\$503,343/unit) would be too high for the project. The Urban Programs Department has offered its assistance in identifying other funding sources for the project and has provided information to First Church of Nashua on the Housing Trust Fund's current open call for proposals.

FY 2025 Annual Action Plan

The grant applications for FY 2025 were due Friday, December 8th. The City of Nashua received fifteen applications, including four applications from three City departments. The grant applications and grant application summary are available via Google Drive at <https://drive.google.com/drive/folders/1n7gVyIW6OEqdibi-8O2TebR0umxscgCX?usp=sharing>.

The Urban Programs Manager has drafted the FY 2025 Annual Action Plan, which is attached to this memorandum as an informational item. As there have not yet been funding recommendations made by the Committee, significant portions of the plan contain placeholder information, which has been highlighted. The draft plan is available via Google Drive at https://docs.google.com/document/d/1DgRHY7vusc3p1tUuku7q9AoFQzGBR5DY/edit?usp=drive_link&oid=107794192286264694391&rtpof=true&sd=true.

HUD Public Comment

HUD released a CDBG proposed rule that would make changes to CDBG and the Section 108 component of the program that mainly address impediments to economic development activities, clarifies existing program rules, eliminates the current timeliness requirements, and provides more flexibility in other areas of the program. The Urban Programs Department has submitted a comment on the proposed rule, available at <https://www.regulations.gov/comment/HUD-2024-0002-0011>.

HOME Investment Partnerships (HOME) Program Updates

NeighborWorks of Southern NH - 249 Main Street

The full HOME award and full amount of City of Nashua InvestNH award have been disbursed for this project. The Urban Programs Department has started discussions with NeighborWorks regarding completion estimates, required tenant selection plan, required affirmative marketing plan, and other HOME program grant close-out requirements. The Urban Programs Department has received draft tenant selection plan and affirmative marketing plan from NeighborWorks, and after review, has submitted suggested changes to the draft plans.

Greater Nashua Habitat for Humanity – 14 Granite Street

Work proceeds on schedule for the 14 Granite St. single-family house construction. Approximately half of the HOME award has been requested and disbursed for this project.

Homebuyer Assistance Program

The Urban Programs Department has approved the newest homebuyer assistance program application received from a client household of Family Promise of Southern New Hampshire. The household has been approved for down payment assistance in the amount of \$10,000 for the purchase of a home with purchase price up to \$367,712.

Lead Remediation Program Updates

Lead program staff met with the Finance Department to discuss budget concerns identified regarding personnel funding. After reviewing the budget reports, lead program staff coordinated

with Finance Department staff on reallocations to cover personnel funding through the remainder of the lead grant. A budget amendment was submitted to HUD reflecting these changes.

Remediation work continues on the approved a 32-unit building project located at 28-36 Chestnut Street. Regular updates are provided to the City's HUD representative, at the request of HUD.

The lead program team has started meetings to discuss preparation for the next HUD lead remediation grant Notice of Funding Opportunity and the close-out of the current grant, which ends July 3, 2024. After the budget reallocations, the lead program is still on track to exceed remediation goals (remediating a total of about 210 units, whereas our stated goal for the grant was 206 units). We believe we are well-positioned to successfully obtain another lead remediation grant.

Report Attachments

- FY 2025 CDBG Grant Applications and Summary – electronic only - <https://drive.google.com/drive/folders/1n7gVyIW6OEqdibi-8O2TebR0umxscgCX?usp=sharing>
- FY 2025 CDBG and HOME Annual Action Plan – electronic only – https://docs.google.com/document/d/1DgRHY7vusc3p1tUuku7q9AoFOzGBR5DY/edit?usp=drive_link&oid=107794192286264694391&rtpof=true&sd=true



RESOLUTION

RELATIVE TO THE ACCEPTANCE OF \$86,015 FROM THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF ENVIRONMENTAL SERVICES, EXOTIC SPECIES PROGRAM AND AUTHORIZING THE TRANSFER OF MATCHING FUNDS

CITY OF NASHUA

In the Year Two Thousand and Twenty-Four

RESOLVED by the Board of Aldermen of the City of Nashua that the City of Nashua and the Division of Community Development are authorized to accept \$86,015 from the State of New Hampshire, Department of Environmental Services, Exotic Species Program into Community Development Grant Activity “FY2024 Exotic Aquatic Plant Control” for the purpose of controlling and managing aquatic invasive species in various portions of the Nashua River and Mill Pond and Canal, and to authorize the transfer of matching funds in the amount of \$86,015 from the following funds and accounts:

Fund	Fund Description	Dept #	Dept Description	Account	Account Description	Amount	
1010	General Fund Escrow	181	Community Development	89300	Transfer Matching Funds to Grant Activity	\$ 34,755	
7052	Mine Falls Trust Fund	177	Parks & Recreation	89300	Transfer Matching Funds to Grant Fund Activity	51,260	
					Total:	\$ 86,015	

LEGISLATIVE YEAR 2024

RESOLUTION: R-24-018

PURPOSE: Relative to the acceptance of \$86,015 from the State of New Hampshire, Department of Environmental Services, Exotic Species Program and authorizing the transfer of matching funds

SPONSOR(S): Mayor Jim Donchess

COMMITTEE ASSIGNMENT: Human Affairs Committee

FISCAL NOTE: The fiscal impact is a \$86,015 grant to be used for a specific purpose.

ANALYSIS

This legislation authorizes the City to accept funds from the State of New Hampshire, Department of Environmental Services, Exotic Species Program for the purpose of controlling and managing aquatic invasive species in the Nashua River, Mill Pond and Canal.

This legislation also authorizes the transfer of matching funds in the amount of \$86,015.

Charter Sec. 53 permits the Board of Aldermen to transfer any unencumbered appropriation balance or any portion thereof from one department, fund or agency to another. NRO § 5-130, H provides that "when proposed legislation to transfer or reappropriate a particular appropriation or portion thereof has had its first reading, such funds shall not be expended or transferred while the legislation is pending".

Approved as to account number and/or structure, and amount:

Financial Services Division

By: /s/ John L. Griffin

Approved as to form:

Office of Corporation Counsel

By: *Donna Clarke*

Date: *7 February 2024*



RESOLUTION

**RELATIVE TO THE ACCEPTANCE OF AN ADDITIONAL \$377,874 FROM THE
STATE OF NEW HAMPSHIRE, DEPARTMENT OF HEALTH AND HUMAN
SERVICES INTO TRANSIT GRANT ACTIVITY
“FEDERAL TRANSIT AUTHORITY (“FTA”) OPERATING GRANT”**

CITY OF NASHUA

In the Year Two Thousand and Twenty-Four

RESOLVED by the Board of Aldermen of the City of Nashua that the City of Nashua and the Division of Community Development are authorized to accept an additional \$377,874 from the State of New Hampshire, Department of Health and Human Services into Transit Grant Activity “Federal Transit Authority (“FTA”) Operating Grant” for the purpose of providing fixed route transportation services for individuals ages 60 and up. This funding shall be in effect from July 1, 2024 through June 30, 2026.

LEGISLATIVE YEAR 2024

RESOLUTION:

R-24-019

PURPOSE:

Relative to the acceptance of an additional \$377,874 from the State of New Hampshire, Department of Health and Human Services into Transit Grant Activity "Federal Transit Authority ("FTA") Operating Grant"

SPONSOR(S):

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

Human Affairs Committee

FISCAL NOTE:

The fiscal impact is a \$377,874 grant to be used for a specific purpose.

ANALYSIS

This resolution authorizes the city to accept additional funds from the State of New Hampshire, Department of Health and Human Services for the purpose of providing fixed route transportation services for individuals ages 60 and up. These funds are in addition to funds previously authorized under R-20-044 and R-22-006. This funding shall be in effect from July 1, 2024 through June 30, 2026.

**Approved as to account
structure, numbers,
and amount:**

Financial Services Division

By: 

Approved as to form:

Office of Corporation Counsel

By: 

Date: 