

REPORT OF THE FINANCE COMMITTEE

SEPTEMBER 21, 2016

A meeting of the Finance Committee was held on Wednesday, September 21, 2016, at 7:00 p.m. in the Aldermanic Chamber.

Mayor Jim Donchess, Chair, presided.

Members of the Committee present: Alderman-at-Large Mark S. Cookson, Vice Chair
Alderman-at-Large Lori Wilshire
Alderman-at-Large Michael B. O'Brien
Alderman Benjamin M. Clemons
Alderman June M. Caron
Alderman Ken Siegel

Also in Attendance: Mr. Dan Kooken, Purchasing Manger
Mr. John L. Griffin, Chief Financial Officer
Mr. Bill Mansfield, Radio Systems Manager

PUBLIC COMMENT - None

COMMUNICATIONS

From: John Griffin, Chief Financial Officer/Comptroller
Re: Notification of Entry into Contract with a 3rd Party Supplier for Natural Gas Supply

**MOTION BY ALDERMAN SIEGEL TO ACCEPT AND PLACE ON FILE, AND CONTINGENT UPON BOARD OF ALDERMEN APPROVAL, AWARD THE MULTI-YEAR CONTRACT TO DIRECT ENERGY BUSINESS MARKETING, LLC, D/B/A DIRECT ENERGY BUSINESS
MOTION CARRIED**

From: Dan Kooken, Purchasing Manager
Re: Purchase of Nashua Police Department Bulletproof Vests (Value: \$26,950)

**MOTION BY ALDERMAN SIEGEL TO ACCEPT, PLACE ON FILE AND AUTHORIZE THE PURCHASE FROM ATLANTIC TACTICAL IN THE AMOUNT OF \$26,950. FUNDS ARE AVAILABLE IN DEPARTMENT 150, POLICE; 50% FROM THE 2015 BULLETPROOF VEST PARTNERSHIP GRANT AND 50% FROM NPD PROTECTIVE CLOTHING
MOTION CARRIED**

From: Dan Kooken, Purchasing Manager
Re: Purchase of One (1) 2017 Ford Police Interceptor Utility Vehicle (Value: \$35,244)

MOTION BY ALDERMAN SIEGEL TO ACCEPT, PLACE ON FILE AND AUTHORIZE THE PURCHASE FROM M-H-Q MUNICIPAL VEHICLES IN THE AMOUNT OF \$35,244. SOURCE OF FUNDING IS DEPARTMENT 150, POLICE; CERF (\$27,594) AND DEPARTMENT 128, RISK MANAGEMENT; GENERAL OPERATING FUND; AUTOMOBILE CLAIMS (\$7,650)

ON THE QUESTION

Alderman Siegel

Is there anyone in the audience here to represent the police department?

Mayor Donchess

There is nobody from the police department here.

Alderman Siegel

Mr. Kooken, I really would like to know if this is going to be satisfied by insurance from the driver that blew into the police car? It is my understanding that the police car was stationary and that this really has nothing to do with the police officer trashing the vehicle.

Mr. Kooken

I don't know but I will check into that and get back to you. I know that one of the cruisers was totaled that is being replaced but I'll have to find out what the outcome was.

Alderman Siegel

I am aware of the incident but I'm a little concerned that this is coming out of the CERF fund because this is; my understanding is that this was a pretty new cruiser so it wasn't really ready for replacement it just got rear ended and totaled.

Alderman O'Brien

If the money is insurance would that go back into CERF to replenish this account if that is the case?

Mayor Donchess

I think that's what we should do that but that might require Aldermanic action but we can propose that if we are getting insurance money.

Alderman Siegel

Regarding replenishing expenditure out of CERF and putting the money back in there, that would technically represent a budget spending cap change? I'm not sure we can accept money and put it back into CERF that way. I'm not sure.

Mayor Donchess

Mr. Kooken, do you think there is any urgency to this purchase or do you think this might hold off for two weeks while we get these questions answered?

Mr. Kooken

I believe we could hold off.

Alderman Siegel

It was not my intention to change the purchase timeline because this clearly has to be taken care of. We have a cruiser that needs to be replaced. How we pay for the mechanics of it I think we can work in the background. It would be my preference to not hold up this purchase.

Mayor Donchess

If this becomes expenditure against the spending cap we do have about \$50,000 of room, right?

Mr. Griffin

The police cruiser that was totaled, it was determined as you can see from the proposal that \$7,650 is coming from the Property & Casualty Fund. Alderman Siegel's question is, are we going after the party that caused the damage and I just sent a text to Jen Deshaies and she will be able to get back to us on that. If we do get funds, let's say we get the \$25,000; it would generally go into that Property & Casualty fund. We do have enough money, if the Board so chooses, to move it from that fund into CERF. As you recall, one of the suggestions that the members of the Board of Aldermen had was to any funds, either through insurance or through the sale of vehicles that were originally purchased by CERF go back into CERF. There isn't any such mechanics right now because its revenue that's not an appropriation but there was some discussion during the budget process that if that could happen it might not conflict us from trading in versus outright sale of the vehicle to more effectively fund CERF. We can get those answers pretty quickly. If Jen sees my text she will probably get right back to me.

Alderman O'Brien

I don't want to hold up the purchase of this vehicle because I think we can work in the background and get a good operating vehicle back on the street for our police department.

MOTION CARRIED

From: Dan Kooken, Purchasing Manager
Re: Purchase of Extrication Equipment Upgrade/Replacement (Value: \$77,792)

**MOTION BY ALDERMAN SIEGEL TO ACCEPT, PLACE ON FILE AND, CONTINGENT UPON FINAL PASSAGE OF R-16-064, AUTHORIZE THE PURCHASE FROM FIRE TECH AND SAFETY IN THE AMOUNT OF \$77,792. FUNDS ARE AVAILABLE IN DEPARTMENT 152, FIRE; DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT
MOTION CARRIED**

From: Dan Kooken, Purchasing Manager
Re: Purchase of Three (3) Bard Air Conditioning Units (Value: \$11,114)

**MOTION BY ALDERMAN SIEGEL TO ACCEPT, PLACE ON FILE AND AWARD THE CONTRACT TO AAA ENERGY SERVICE IN THE AMOUNT OF \$11,114. SOURCE OF FUNDING IS DEPARTMENT 157, CITYWIDE COMMUNICATIONS; CITYWIDE COMMUNICATIONS CAPITAL PROJECTS ACCOUNT
MOTION CARRIED**

From: Dan Kooken, Purchasing Manager
Re: Purchase of One (1) 10' X 12' Concrete Building to House a 50 KW Generator (Value: \$38,645)

MOTION BY ALDERMAN SIEGEL TO ACCEPT, PLACE ON FILE AND AWARD THE CONTRACT TO VFP, INC., IN THE AMOUNT OF \$38,645. FUNDS ARE AVAILABLE IN DEPARTMENT 157, CITYWIDE COMMUNICATIONS; CAPITAL IMPROVEMENTS, MACHINERY AND EQUIPMENT

ON THE QUESTION

Alderman Siegel

I know that Mr. Mansfield is here and I have a quick question about a pre-fab, drop down concrete room. Normally these things are built on-site, is that correct?

Mr. Bill Mansfield, Radio Systems Manager

All of the buildings that we currently have are all pre-fab buildings; they were built outside at another entity. As a matter of fact, two of the buildings came from Louisiana and they were shipped up and put in place.

Alderman Siegel

So it's more cost effective to just drop them down like that?

Mr. Mansfield

They are longer lasting buildings compared to having a cinder block type building put in place. The walls are much thicker than what they would be. We have also gone with and industry standard is pre-fab buildings.

MOTION CARRIED

From: Dan Kooken, Purchasing Manager

Re: Heritage Rail Trail Electrical Installation (Value: Not-To-Exceed \$67,000)

MOTION BY ALDERMAN SIEGEL TO ACCEPT, PLACE ON FILE AND AWARD THE CONTRACT TO JOHNSON'S ELECTRIC SUPPLY, INC., IN AN AMOUNT NOT-TO-EXCEED \$67,000. SOURCE OF FUNDING IS DEPARTMENT 177, PARKS & RECREATION; CAPITAL IMPROVEMENTS, RAIL TRAIL LIGHTING

ON THE QUESTION

Alderman Wilshire

I didn't see in here the timeframe, do you know what it is?

Mayor Donchess

We want to complete this by the end of the season; meaning this years' construction season.

MOTION CARRIED

UNFINISHED BUSINESS – None

NEW BUSINESS - None

TABLED IN COMMITTEE

From: Dan Kooken, Purchasing Manager

Re: Contract Award for City Hall Elevator Modernization (Value: \$184,000); Department: 126
Financial Services; Fund: Trust Fund; Accounting Classification: 81 Buildings and Improvements

- Tabled 8/3/16

DISCUSSION

RECORD OF EXPENDITURES

MOTION BY ALDERMAN SIEGEL THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD SEPTEMBER 2, 2016, TO SEPTEMBER 15, 2016

ON THE QUESTION

Alderman Siegel

I did have a question for Mr. Griffin on a school department expenditure and I recognize that we don't have any control over it but it seemed a little bit unusual to see a payment to the High Mowing School.

Mr. Griffin

I actually was able to meet with Dan Donovan after he had met with the Mayor on another matter and that is an out-of-district tuition.

Alderman Siegel

We are paying for people to go to the High Mowing School for an out-of-district tuition?

Mr. Griffin

That was the account that was charged and that was the purpose of the expenditure.

Alderman Siegel

But that's not a special education facility and I have my own viewpoints about what education may or may not be received there. It struck me as a little bit unusual.

Mayor Donchess

The out-of-district account is a special education related account so this must be regarded as a special education situation but we could inquire further and get back to you if you like.

Alderman Siegel

That would be great.

Mayor Donchess

Mr. Griffin, would you talk to him a little bit more about that?

Mr. Griffin

I don't have a problem with that. I don't know if there are any regulations about divulging purpose or not, I'm not sure. Special education has a unique set of rules but I will certainly follow-up with Mr. Donovan.

Alderman Siegel

I've been to that school as a possible alternative education for my oldest daughter and that's why I have the opinion that I do, I'll leave it at that.

MOTION CARRIED

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PUBLIC COMMENT - None

POSSIBLE NON-PUBLIC SESSION

ADJOURNMENT

MOTION BY ALDERMAN WILSHIRE TO ADJOURN

MOTION CARRIED

The Finance Committee meeting was adjourned at 7:16 p.m.

Alderman Ken Siegel
Committee Clerk