

**Minutes of the Board of Assessors
Meeting of July 21, 2016**

A meeting of the Board of Assessors was held on Thursday, July 21, 2016 in Room 208, 2nd floor of City Hall. The meeting was called to order at 8:15 AM by Chair Dominic D'Antoni.

Members Present:

Dominic D'Antoni

Daniel Gagnon

Assessing Staff Present:

Jon Duhamel

Doug Dame

Greg Turgiss

Louise Brown

Cheryl Walley

Minutes of the Meeting:

The minutes for the meeting held on June 30, 2016 were approved.

Abatement Requests Presented:

A complete list is available in the Assessor's Office.

Appointments:

None.

Staff Items:

The members were presented with two Timber Tax Warrants for their signature. One for Map 48/Lot 8 and the other for Map 128/Lot 23 and each member present signed these.

Chief Assessor Jon Duhamel announced that Mr. Greg Turgiss is no longer Appraiser I as he is now Appraiser III and will be working on commercial properties. He has been working with Mr. Douglas Dame to become more familiar with the commercial properties. Mr. Dominic D'Antoni asked Mr. Turgiss if he has been taking courses to prepare and Mr. Turgiss replied the courses he takes throughout the year for his certification cover commercial as well as residential appraising. Mr. D'Antoni congratulated him.

Mr. Duhamel advised there are plans to update assessments city-wide for tax year 2018 including a full measure and list, which has not been done since 1991. The plan is to subcontract the project out using new technology developed by 3D Data out of Quincy, MA. He explained that a small device which can be carried in a backpack does the measuring and records the data as the appraiser just walks around the parcel. He said a few towns have used it but not to this extent. He said that is the goal right now.

MOTION BY Dominic D'Antoni to adjourn at 8:25 AM

SECONDED BY Daniel Gagnon.

MOTION CARRIED.

Transcribed by:
Cheryl Walley
Department Coordinator