

**Board of Public Works
Meeting Minutes**

May 26, 2016

A regular meeting of the Board of Public Works was held on Thursday, May 26, 2016 at 5:30 p.m. at City Hall, in the Auditorium, 3rd floor, 229 Main Street, Nashua, NH 03060.

Mayor Donchess called the meeting to order at 5:30 p.m. and called the roll.

Members Present:

Mayor Jim Donchess
Commissioner Tracy Pappas
Commissioner Joel Ackerman
Commissioner Kevin S. Moriarty (Arrived after Roll Call)

Members not Present:

Commissioner Paul G. Bergeron

Also Present:

Ms. Lisa Fauteux, Director of Public Works
Mr. Nick Caggiano, Superintendent of Parks & Recreation
Mr. Jeff Lafleur, Superintendent of Solid Waste
Mr. Steve Dookran, City Engineer
Ms. Carolyn O'Connor, Finance & Administration Manager
Alderman Ken Siegel, Aldermanic Liaison
Alderman Tom Lopez, Aldermanic Liaison, Alternate
Alderman-at-Large David W. Deane

MOTION: Commissioner Pappas to approve the Agenda as presented.

SECONDED: Commissioner Ackerman

MOTION CARRIED: Unanimously

MOTION: Commissioner Pappas to approve the Minutes of the Board of Public Works Meeting of May 5, 2016.

SECONDED: Commissioner Ackerman

DISCUSSION:

Commissioner Ackerman

On page 22 there is a small correction. Commissioner Bergeron voted "yeah" and Commissioner Moriarty voted "nay" with regard to the motion on Central Street.

MOTION CARRIED: Unanimously

Public Comment:

No public comment.

Discussion: Estimated FY16 Budget Surplus

Director Fauteux

In you packet you will see what our estimated end of year surplus to be which is about...can we please invite Carolyn O'Connor up to join us as she is our Finance & Administration Manager.

Ms. O'Connor

CFO John Griffin had hoped to be here but he was out sick and so he sent over a note that he was hoping I would read into the minutes.

Mayor Donchess

That's fine.

Ms. O'Connor

"I'm sorry that I could not make tonight's Board of Public Works meeting to discuss the amount in use of surplus from unspent appropriations. We are still a few weeks away from the closing year end so maintaining our current surplus position makes good fiscal sense for each division citywide. Once we do begin closing the fiscal year we will be in a much better position to identify the actual amounts of any surplus, any current funding needs in fiscal year 2016 and any future funding needs that could be handled through the escrow process. A few important targets to note are during July the respective departments can request the escrow of funds into the next fiscal year. Like for like escrows are approved by the Mayor unlike escrows where there is a new purpose for the funds which need to be submitted via resolution to be approved by the Board of Aldermen. Typically the first reading on the escrow legislation is in August. The escrow legislation is acted upon in September. On or before September 1st, the Mayor provides the Board of Aldermen a report on surplus and overlay. It is the letter that we detail the estimated unassigned fund balance and the recommended amount of unassigned fund balance that we use to reduce the tax rate. In summary, my recommendation would be to defer any use of estimated surplus funds at this time."

Commissioner Pappas

This is very disappointing to me that we don't have a figure yet and I certainly know that it's well within the Mayor's right to switch money around but I would really like us as a Board to have a little more discussion as to how we want to spend this money. The last time we had a big amount of money left over we were hung with the sidewalk project and there was no discussion on that. I know my view, and I don't want to speak for Commissioner Bergeron but I know that we feel really strongly about getting back to basics. Really the basic services that we should be providing in this division and I see those as paving and I don't think we've invested a whole lot in our landfill. I understand that people have paid \$60.00 for their recycling totes but I think if we had a short period of time and we had some money left over to say to folks okay, the city will put up \$30.00 if you are willing to put of \$30.00 for a recycling tote. My priority would be to get more recycling totes out to constituents and I understand that some people would be upset if they paid the full \$60.00 and someone else gets something for free. I really like the idea of subsidizing; I never regret spending the \$60.00 that I spent on my recycling tote. I think if the city said okay we will subsidize "X" number of carts for \$30.00; that's an investment in our landfill. Our landfill is an asset and it's something that is very important to me. I also think our roads are in horrible condition and I get that paving is ridiculously expensive and mill & fill is also expensive. I would say if I had my druthers it would be paving and/or mill & fill and since mill & fill is less

expensive than paving I would like to take a peek at that and I think to give an opportunity for a short period of time for folks to purchase those recycling totes for \$30.00; I think it would be a great investment in our landfill.

Director Fauteux

Just to add what Commissioner Pappas said, we do have some numbers and I think Carolyn can present those to you now just to show you what the surplus is.

Ms. O'Connor

So what you have in your packet is what we are estimating could be a surplus in the general fund, that does not include enterprise funds because we can't escrow those. This is just your general fund account and I tried to detail that the surplus are due to vacancies within payroll and the lighter than normal winter. This is an estimate, it could be higher but I tried to be conservative because I didn't want us to get over excited but we could have up to \$318,000 in surplus.

Commissioner Pappas

But that means we couldn't use it towards recycling carts?

Ms. O'Connor

No, you couldn't use that, this is the general fund.

Commissioner Pappas

But we could go through the Board of Aldermen.

Ms. O'Connor

You would have to go through the Board of Aldermen with a resolution to change the appropriations.

Mayor Donchess

Does the director have anything else on this?

Director Fauteux

The only thing I was going to add is that usually the escrows are presented to the Board of Aldermen by the Mayor after he looks at all of the departments citywide and what he needs for next years' budget.

Commissioner Pappas

I've invested almost ten years on this Board and it's very hard to get things to move and I find that a little frustrating. As I said, regardless of how we have to do it, those would be my priorities. My other thought and I am not a genius but I have average intelligence and one of the things I would really like to understand is how it is a benefit to the city to have solid waste set up as it is, as an enterprise fund because I find it harder to keep track of dollars in that fashion. I understand that our CFO is busy and that would be something, again, not to put at a regular meeting so we are not here for four hours and everyone is getting antsy but I would love a special meeting for discussion on pros and cons because it's not all pros and it's not all cons for us having this enterprise fund that's not really an enterprise fund. I remember hearing that perhaps if we took out collections from that it would be a fund and I would really like to understand that issue and I would be willing to invest a

day or an evening and just try to understand that. Everyone is always busy for whatever reason and I would really like us to have some kind of analysis about this. My sense is Commissioner Ackerman understands numbers fairly well and I would like to tap into...we all bring different things to the table here and I would like a full understanding of why we do it the way we do it and maybe there is a good reason for why we do it but are we doing it because that's the best way to do it or because that's how we always did it

Mayor Donchess

I wanted to give my thoughts regarding Commissioner Pappas' remarks. I totally agree that the paving is very important. Later in the agenda we are going to discuss how we hope to schedule within the next couple of weeks a workshop where we are going to present the results of this paving software and what the consultants are beginning to say and I think we are going to recommend, using bonding, a major catch up project with respect to paving so it could be in the range of between \$8.5 million and \$10 million a year for a couple of years. Assuming that we are going to go forward with that, whether we allocate \$50,000 here or there is kind of insignificant as compared with the magnitude of the project that we will ultimately propose to you. I would like to, as the CFO suggested, continue with the surplus and see where we are as a city at the end of the year and see what we need to apply to the tax rate. As far as the enterprise fund, I think that other people have also raised the issue as to whether it even makes sense anymore. I think it was begun many years ago when the entire enterprise fund was a break even proposition or better and now that we are putting money into the enterprise fund every year it has less purpose. We could do a presentation on that. Tax wise it really doesn't make a difference which way it is run, the Board of Aldermen would have to approve any change to this but we could talk through whatever pros and cons there might be. On the recycling carts which I guess would require an escrow, what do you think? How much do you think we should put into that effort?

Commissioner Pappas

Without the figures, I don't know; do we want to try to give 100 households the...

Mayor Donchess

Let's say the cart costs \$60.00 and we would subsidize it by \$30.00 for \$10,000 we could do 333 houses.

(Inaudible from Mr. Lafleur who was seated in the audience)

Mayor Donchess

Mr. Lafleur is suggesting that we are slightly subsidizing it at this point but just to give it an order of magnitude at this point for \$10,000 if you made this offer to the public on a first-come first-serve basis we could do 300 and scale it up or down from there. For \$3,000 we could do 100 and for \$30,000 we could do 1,000.

Director Fauteux

I love the idea of getting more carts but my only concern with doing that is that we already have a number of residents that have purchased the toter's at \$60.00 and I'm concerned that they are going to come back so I guess we would just need to have a response to that.

Commissioner Pappas

I guess my response is that every other community supplies the cart for free.

Alderman Siegel

There is no such thing is free, it's coming from somebody's pocket.

Commissioner Pappas

Correct, but I chose to spend the \$60.00 and I know how much my tax bill is but other communities apply in their tax base and they get those. We got our garbage carts for nothing. Manchester has provided their carts for free and I think it's a good way to spend the money. I think a lot of times we are put at the bottom of the list and when we get a surplus it goes to other departments and I'd like to keep it here and I do think investing in the landfill is a decent idea.

Alderman Siegel

One, it's not clear that recycling is even cost effective. At one point I think I might have even asked for a study to see if it even makes sense. I know that's controversial and all the touchy feely types will go bananas but it actually might not be cost effective or ecologically sound. The other thing is that we have a pension shortfall coming up so all of this money that we think is there it's not. I just spent weeks trying to get a piece of legislation through so if we have surplus money then you have to recognize that we are going to have a \$2 million bullet aimed at our head next year and we have to plan for that.

Commissioner Pappas

The way the garbage and the recycling is set up it would not be feasible for us to give up the recycling unless we take away all of the recycling toter's and have everyone have two garbage carts. I think the recycling market is up and down and that's the way it works. I just don't think we can continue with garbage and recycling pick-up if we said there will be no more recycling pick-up. Perhaps the director or the superintendent might know more if that were even logistically possible.

Director Fauteux

We haven't done a financial analysis and we certainly could. I wouldn't support abandoning recycling. I think the city has come too far. I think there are a lot of other reasons other than financial why it's important to support recycling. The market is up and down, but remember for the past three years we have paid nothing to get rid of recycling so we saved the city a tremendous amount of money if you were just looking at it financially in terms of air space. We certainly could do that analysis. It would be a disaster if we tried to abandon recycling in the city.

Commissioner Ackerman

Thank you for the report on the surplus. I'm actually pleasantly surprised that it's as low as it is; I think it goes to show that it's a well-managed department and if we could potentially have a copy of the CFO's memorandum that would be good. I think it has some great information in there and I think I would stick to his recommendation to sit tight and continue to monitor it and take appropriate action shortly after the fiscal year.

Mayor Donchess

So on that score is there a motion to accept the communication and place it on file?

MOTION: Commissioner Pappas to accept the communication from John L. Griffin, CFO, and place it on file.

SECONDED: Commissioner Ackerman

MOTION CARRIED: Unanimously

Mayor Donchess

Is there any other discussion on the budget surplus? There was none.

Solid Waste Department

- A. **MOTION:** Commissioner Pappas to approve a contract with Sanborn, Head & Associates, Inc. (SHA) of Concord, NH for professional assessment, design, bid and construction services for the landfill's Gas Collection and Control System in the amount of \$45,000. Funding for this contract is through Department 168 Solid Waste; Fund: Solid Waste; Account Classification: 81 Capital Improvements
SECONDED: Commissioner Ackerman

DISCUSSION:

Commissioner Ackerman

I just wanted to ask the Solid Waste Department director whether or not this was an annual expense or a quarterly expense or a one-time situation.

Mr. Lafleur

Yes, this is an annual expense. We at the Solid Waste Department and the director feel that we should be doing a gas expansion every year to control the odors at the landfill and as part of our permit.

MOTION CARRIED: Unanimously

- B. **MOTION:** Commissioner Pappas to approve the renewal of the Cooperative Service Agreement between the City of Nashua and the USDA Wildlife Management Service not to exceed \$67,696.46 for FY17 pending budget approval. Funding for this agreement is through Department: 168 Solid Waste; Fund: Solid Waste; Account Classification 53 Professional & Technical Services.
SECONDED: Commissioner Ackerman

DISCUSSION:

Commissioner Pappas

Just for clarification this is for critters at the landfill.

Mr. Lafleur

Yes, it is for the turkey vultures and any other issues that we have there and throughout the city.

Commissioner Pappas

I asked that for Commissioner Ackerman because I asked for details or explanation my first year and it wasn't a pleasant one.

MOTION CARRIED: Unanimously

Engineering Department

- A. **MOTION:** Commissioner Pappas to approve the Residential and Commercial Wastewater Service Permits and Fees as submitted.
SECONDED: Commissioner Ackerman
MOTION CARRIED: Unanimously
- B. **MOTION:** Commissioner Pappas to approve the purchase of manhole and catch basin castings from EJ Prescott, Inc. of Concord, NH in the amount of \$57,535.70. Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Activity: Sewer Structures.
SECONDED: Commissioner Ackerman

DISCUSSION:

Commissioner Ackerman

I was curious if this was to continue for us through the end of the fiscal year or is this going to take us into July, August or September?

Mr. Dookran

This is for the current contracts that we have so some of the contracts go beyond the fiscal year.

MOTION CARRIED: Unanimously

- C. **MOTION:** Commissioner Pappas to approve the engineering contract for the Wastewater Collection System Operation and Maintenance - Study to CDM/Smith of Manchester, NH in an amount not to exceed \$200,000. Funding will be through: Department: 169 - Wastewater; Fund: Wastewater; Activity: CSO Consent Decree Projects.
SECONDED: Commissioner Ackerman

DISCUSSION:

Commissioner Ackerman

Mr. Dookran, is this an annual expense?

Mr. Dookran

No, actually this is a plan that we need put together so that we do a proper asset management of the sewers and drains of all of the associated facilities. It's also required by the discharge program for the wastewater plant as well as the CSO Program required from the EPA for those. This is a one-time plan to tell us how to proceed in implementing a maintenance and facility management of the sewers and drains.

Commissioner Ackerman

How long does that plan; is that like a three to five year plan, sir?

Mr. Dookran

The actual study will take six months to put together and implementation could take three to five years but I believe the permit asks us to do it within three years. The permit right now requires three years

but we have an impending permit on the drainage side and that would probably be beyond to the five year timeframe.

Commissioner Ackerman

Would it be safe to say that within another four or five years out we might have to repeat this process, is that how this works?

Mr. Dookran

I think this plan will be comprehensive enough to have us figure out what resources are needed to maintain our system properly. I believe that it will be fluid enough so that we can adjust it as we go. I don't think we need to invest in another study. The firm that we hired has a lot of experience in similar communities. I think the plan will be one that we can rely upon to implement and build on that as we go.

MOTION CARRIED: Unanimously

- D. **MOTION:** Commissioner Pappas to approve the selection of Ms. Natalia Quintero of Nashua, NH for the position of Staff Engineer in the City Engineering Department. Starting salary is \$51,227.17 /year. Funding will be through: Departments: 160 Admin/Engineering and 169 Wastewater; Funds: General and Wastewater; Account Classification: 51 Salary and Wages.

SECONDED: Commissioner Ackerman

MOTION CARRIED: Unanimously

- E. **MOTION:** Commissioner Pappas to approve the purchase of two Trimble R10 GNSS Network Rovers from Waypoint Technology Group of Albany, NY in the amount of \$54,168.20 Funding will be through: Department: 169 - Wastewater; Fund: Wastewater; Activity: FEMA Hazard Mitigation (\$46,600); Department: 160 Admin & Engineering; Fund: General; Account Classification: 61 Supplies & Materials (\$2,000.20); Department: 169- Wastewater, Fund: Wastewater, Activity: Sewer Structures. (\$5,568).

SECONDED: Commissioner Ackerman

MOTION CARRIED: Unanimously

- F. **MOTION:** Commission Pappas to approve the contract to install new video detection and underground loop detection at five of the signalized intersections along Main Street with Electric Light Company of Cape Neddick, ME in the amount of \$26,120. Funding will be through Department 161 Street; Fund: General; Activity: Main Street.

SECONDED: Commissioner Moriarty

DISCUSSION:

Commissioner Ackerman

Perhaps the director could just add some commentary as to what the value is that this brings to the city.

Mr. Dookran

First the detection loops are not working in the five intersections that are listed so we don't have proper operations and we don't have the proper coordination as well so you might have a car sitting for a very

long time until the light changes so they need to be replaced. The Traffic Department went through and identified these and by replacing these we will have better operation and coordination.

Commissioner Pappas

I don't know how other people feel about this but I have noticed on Main Street; I think before we did our project on...and I've brought this up several times and I've never got any analysis so I will send an e-mail but the people who are on Canal Street taking a right onto Main and then sometimes they are trying to get in one of the left lanes for Amherst Street, they go through when they shouldn't and then traffic gets backed up and my understanding is that in the past there was a no right turn on red and if there is a right turn on red then I think we should really consider it whether we go in front of the Infrastructure Committee. I've seen it several times where people will cross two lanes and these big trucks and all of Main Street backs up. The other issue that I have expressed concern about is that when people do have to take that right hand turn from Canal Street to Main whether to take a right to get onto Concord Street or to take a left to get onto Amherst Street they block the crosswalk and they are not looking at the crosswalk, they are looking at traffic to go take their right and for a good portion of my tenure on this term I have expressed concern that I really think...and I know that we cannot put up a sign if there is no legislation on file; I know it has to go through the Aldermanic Infrastructure Committee. I think that number one it would improve the pedestrian safety; the no right turn on red because a big portion of the intersections on Main Street where you can't take a right turn on red between 7:00 a.m. and 7:00 p.m. I have notice on Main Street that a good portion of the problem is when trucks or even regular vehicles go ahead and take the right hand turn and they are not in the right lane, they are going in one of the two left lanes and the light turns green for people on Main Street to go straight and they can't move because of the blocked traffic so that's something I have probably brought up for a good eight years and I hope that it's seriously looked into because I think that has caused real problems on Main Street.

Mayor Donchess

Mr. Dookran, do you have any thoughts on that?

Mr. Dookran

We will look into it. It so happens that that intersection is probably the worst in terms of level of service operations in the entire downtown Main Street. The biggest reason is that you have Franklin Street not really aligned well with Canal Street and therefore you can't have two opposing left turns. We do have them go but it's not an ideal situation because they cross each other. If they were aligned well then we wouldn't have that and we would have better operations. We have to look to see how the situation that is described here, trucks blocking the two lanes when they are on red, if that's a frequent problem then we have to evaluate it. We don't want to prohibit right turns on red and then you have a long queue causing a problem for the back on Canal Street.

Commissioner Pappas

My sense is that there is much more of a coordination problem on Main Street than Canal Street and I can tell you that regardless...it has nothing to do with Franklin Street; it has to do with people plowing through to the make a right hand turn from Canal Street...and if they were just going to get onto Concord Street that wouldn't be an issue because they wouldn't be blocking the way but they plow through and they take out the lanes and then people on Main Street are just stuck and sitting through

that light in front of the Peddler's Daughter. As I said, it's been almost ten years and I've been beating my head against the wall thinking that we really need...some of this is common sense and it also is an issue for pedestrians because the cars aren't looking at the crosswalk. Even if you go ahead as a pedestrian, you have to make eye contact with the driver and you can't because they are blocking your crosswalk. I think it's a very bad intersection and I think that Main Street backs up far worse than Canal Street and I think that's an easy fix. I know we can't do it but I would be willing to speak in front of the Board of Aldermen that we would improve traffic on Main Street if we put a no right turn on red 7:00 a.m. to 7:00 p.m. on Canal Street.

Mayor Donchess

I would like to add that as people have complained regarding the timing of the lights on Main Street including members of the public as well as others such as Alderman Deane, we have looked at the issue about what is causing this and if there is anything that can be improved and it has come to light that a number of the loops are not in operation. To undertake this and make these intersections fully operational may improve timing and traffic flow. I believe what you see here are some of the proposed acquisitions are for video detection equipment which would be on the poles which would mean then that operations such as snow plowing and the like would not re-break these with these loops so the idea of using the video equipment is to make sure that they remain operational rather than get destroyed again in the near future. The point of this contract is to see if we can make everything operational and thereby improve the overall traffic flow on Main Street. Have I misstated that in any way?

Mr. Dookran

No, you haven't. We have had very good success with video detection. There is one intersection that is at East Dunstable Road and Main Street and that was the first video operated intersection and it's been in service for fifteen years and we haven't had any real problems with it.

Commissioner Pappas

I thought part of what we were trying to do is to improve pedestrian usability and walkability on Main Street and I do think that is a real problem because a car cannot take a right hand turn unless they are in the middle of that crosswalk. Then, as you said about Franklin Street...so you are kind of in the middle of the road and trying to get out there and in years past when I had carriages and younger kids it was not easy and there are people who don't have vehicles. I think that if we put the no right turn on red it would help not only the traffic but again, if you want people to walk downtown then you have to make it safe for the crosswalks and I think that would go a long way in doing that.

Commissioner Ackerman

This information is very helpful and useful. Who monitors the actual video detection equipment and the cameras? Do we have someone monitoring it during the day and making changes to traffic flow?

Mr. Dookran

Yes, we do have a Traffic Department and we have technicians and an engineer and they respond to all of the issues as a problem is detected.

Mayor Donchess

But I think what Commissioner Ackerman is asking is how does this video equipment tell us whether there is traffic and I think the loops provide some kind of magnetic or some other electronic impulse that tells a computer system that there is somewhere there but what the camera does is it substitutes for that and the computer is reading the camera and not a person. There's not a person sitting there and watching this.

Commissioner Ackerman

Will that trip a light to...

Mayor Donchess

Yes, so if a camera is functional and it shows someone come up a side street and there's no one Main Street say, it would activate the light and let the person from the side street go and maybe this isn't a perfect example but even though it would let the person on the side street go because there's no other traffic whereas otherwise it might just let Main Street continue green. Is that accurate?

Mr. Dookran

Yes it is and I'm sorry I misunderstood the question. There are no eyes behind the camera. There is one system that is used, it's a couple of locations and it's a radar system. The popular ones are loops and videos.

MOTION CARRIED: Unanimously

Wastewater Department

- A. **MOTION:** Commissioner Pappas to approve the User Warrants as presented.
SECONDED: Commissioner Moriarty
MOTION CARRIED: Unanimously
- B. **MOTION:** Commissioner Pappas to approve the selection of Michelle Gaudette of Goffstown, NH to the position of Process Chemist at the Wastewater Treatment Plant. Starting salary for this position will be \$51,536 per year. Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Account Classification: 51 Salaries & Wages.
SECONDED: Commissioner Moriarty
MOTION CARRIED: Unanimously
- C. **MOTION:** Commissioner Pappas to approve the selection of Stephan Lecomte of Milford, NH to the position of Mechanic 1st Class at the Wastewater Treatment Plant. Starting salary for this position will be \$26.44 per hour for a yearly salary of \$54,995.20. Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Account Classification: 51 Salaries & Wages.
SECONDED: Commissioner Moriarty
MOTION CARRIED: Unanimously

Street Department

- A. **MOTION:** Commissioner Pappas to approve the purchase of one pair MP series Mobile Columns from Tool & Equipment Connection, Inc. of North Attleborough, MA in the amount of \$22,038.75. Funding will be through Department: 161- Streets; Fund: General; Account Category: 71 Equipment.
SECONDED: Commissioner Moriarty
MOTION CARRIED: Unanimously

B. **MOTION:** Commissioner Pappas to approve the selection of Scott Perkins of Nashua, NH for the position of Street Operations Supervisor, Street Department. Starting salary for this position will be \$25.47 per hour for a yearly salary of \$52,984. Funding will be through: Department: 161- Street Department; Fund: General; Account Classification: 51-Salaries & Wages.

SECONDED: Commissioner Moriarty

MOTION CARRIED: Unanimously

Administration

A. **Informational:** Update on Burke Street

Director Fauteux

I don't have a lot for you since the last meeting but we did meet with the architect and the school department; Alderman Deane and Commissioner Bergeron were present and we talked about the school's needs and also public works needs just to determine exactly what the need for space is. We also discussed the garage and what the disposition of that will be, whether it makes more sense to up fit it or tear it down and rebuild. Right now we are waiting for the report from the architect and once we receive that we will share that. We will have that for the next meeting.

Commissioner Pappas

The architect has done a commercial garage before?

Director Fauteux

Yes, it's HKT and they have done several public works facilities and that's one of the reasons that we chose them.

Commissioner Pappas

Will they be able to give you a detailed financial analysis of building new as opposed to up fitting?

Director Fauteux

Yes.

Commissioner Ackerman

Director Fauteux, are we still under a crunch to be able to get something ready for the next school year for the school department?

Director Fauteux

We are. The school department needs a home one year from July, so July of 2017.

Commissioner Pappas

But that's just the administrative offices, correct?

Director Fauteux

That's correct.

Commissioner Moriarty

Is there a school member on this committee for Burke Street? Have you selected someone from the school board?

Director Fauteux

Yes, Sandra Ziehm was also present from the school board.

Mayor Donchess

She's not formally on the committee but she was at the meeting where they were discussing their needs. They were certainly represented but we could put one of them on the committee but we haven't done that yet. It's not a bad idea, at least when it comes to the school department.

Commissioner Pappas

I think they have a lot on their plate.

Director Fauteux

Mark Conrad who is the Superintendent and Dan Donovan, the COO was also there.

- B. **MOTION:** Commissioner Pappas to approve the proposed locations for creative crosswalks to be placed at Holman Stadium.
SECONDED: Commissioner Moriarty

DISCUSSION:

Director Fauteux

The creative crosswalks here are not in the streets anywhere they are on the facility in the parking lot and other areas. When I met with the Director of Community Development I told her that I don't support these in the streets for a couple of reasons. I think crosswalks are to provide safe passage for pedestrians and they should not be fun, they should be to get someone from point A to point B very quickly and safely. I think when you have fun things like bats and balls in the road it causes adults and children to kind of linger in the crosswalk and we don't want people to do that. The other thing that concerns me about the creative crosswalks in the streets is that we want motorists to see the pedestrians in the crosswalks and not looking at the fun design in the street and I'm very concerned that if we distract motorists...and that is also supported by federal highway and DOT as well. Here at Holman it can be kind of fun. The other thing too that I want to mention is that I know there was some concern about striping and making sure that we are getting as much striping as we can possibly get done in terms of crosswalks. I had agreed to just paint one of these and the Director of Community Development is going to paint the others with her parking staff. We are not utilizing public works resources to do this but I felt it was important given that the Board of Public Works oversees Homan Stadium.

Mr. Nick Caggiano, Superintendent of Parks & Recreation

I did meet with Director Marchant at Director Fauteux's request and she had some questions on the flow and how the parking flows and we came up with these three locations for the ball and bat creative crosswalk design right at the entrance by Sergeant Avenue where many people park on Sergeant Avenue and they do cross that section anyway and then the area over in front of the stadium. We threw in a third area to kind of highlight the Cal Ripken field which I think will be a nice little touch there.

Commissioner Pappas

Do we think if we just did regular crosswalks because I can say when you are coming in and out and people are backing up...are these going to be safe or will they add a distraction? I know that the red is being viewed as being very unattractive but it does catch your eye.

Director Fauteux

These are in the parking lot or the entrances or exits so they are not in the street but for the same reasons they can be distracting and that's why I don't support them in the streets but I think it would be reasonable to try them in this application. You are correct, Commissioner Pappas but I don't know the answer to that because we haven't tried them.

Commissioner Pappas

Is the cost similar or do you not know?

Director Fauteux

This would be more expensive because you have to use a template to paint it.

Commissioner Pappas

I can say after that I think I would support having crosswalks but being a starchy old crab I think I am going vote no because I would prefer the regular crosswalks that are a little bit more safe.

Commissioner Ackerman

Do we have a cost?

Mr. Caggiano

I believe, and I'm not 100% sure of this but I believe there is a grant that was received from the NRPC to purchase the template.

Director Fauteux

I also believe that is correct.

Commissioner Pappas

I know the funds don't come from us. Would we lose the grant if we did just a regular old fashioned crosswalk?

Director Fauteux

I can check but I believe so, yes.

Commissioner Pappas

I see, so it's either this or nothing?

Director Fauteux

That is my understanding, yes.

Commissioner Pappas

Okay, well I guess that changes things.

Commissioner Ackerman

Do you see any annualized or periodic maintenance to this crosswalk if we go forward?

Mr. Caggiano

Yes, there will be. It will probably have to be repainted yearly.

Director Fauteux

Just like all of our crosswalks because the paint will wear.

Commissioner Ackerman

I think we need a little bit more information on this motion. I don't think we have enough information to make a wise, accurate and safe vote.

Director Fauteux

What other information, Commissioner Ackerman, would you like?

Commissioner Ackerman

I don't think that we are making a fiscally wise decision without any back-up information. We don't know what the cost is going to be or the annualized expenses for a crosswalk. If we postpone this are we impacting this other department's ability to get the grant?

Director Fauteux

We could be but the cost to public works will be very minimal because the parking, which is under Community Development, will be painting these and maintaining them.

Mayor Donchess

So the idea is that Community Development would also repaint them later?

Director Fauteux

Yes, they have a painting machine too, a striping machine.

Mayor Donchess

It was a little bit unclear to me, are they doing all of them or is public works doing one?

Director Fauteux

Originally when I had spoken with director there was one and then when she met with Nick there were five or six and that's when I said that I wouldn't feel comfortable trying to maintain that many when we have so many crosswalks in the streets that need to be maintained. That's when she said that she felt the Parking Department could take that on.

Mayor Donchess

But we are looking at three different ones so is Community Development going to do all three of those initially or is public works doing one or is it two and one?

Director Fauteux

I think they will be doing all of them but there is a possibility we could do one but that would be all.

Commissioner Pappas

I'm not sure whether to give it an up or down vote or whether we should table it because I don't feel comfortable supporting it. We don't have it in writing who is going to be maintaining them.

Mayor Donchess

So the outstanding questions are where is the money coming from, what's the status of the grant and who is going to maintain them over the years, is that correct?

Commissioner Pappas

Yes.

Mayor Donchess

Well, we have a workshop coming up so we can put it on the agenda.

Director Fauteux

I've had very little to do with this to be honest with you. The grant is through Community Development.

Mayor Donchess

So we can get more explicit information were there a motion to table.

MOTION: Commissioner Pappas to Table.

SECONDED: Commissioner Moriarty

MOTION CARRIED: Unanimously

C. Informational: Director's Report

Director Fauteux

First we have the Concord Street crosswalks, somebody had brought to our attention and the Board of Aldermen's attention that one of the crosswalks on Concord Street was not lined up and that's because the old crosswalk went right into a fire hydrant so we had to move it. We have since taken care of that and we painted the new crosswalk. The plan is to do the XD pattern much like what is on Manchester Street right now, that's held up very well and also held up well on West Hollis and it's the same pattern. It will be done sometime this summer but definitely by the end of August.

Parks & Rec has been very busy cleaning up; this is mulching at Kinsley and Lake Street. This is a picture of the community gardens at Greeley Park and Park Social. The tennis courts rehabilitation at Greeley Park and Sergeant's Avenue tennis courts are complete. Dugout repairs at Holman Stadium and the repairs on the roof are shown. The Main Street flower beds are in full bloom and looking very nice.

Nick Caggiano, our Superintendent of Parks & Recreation, received the APWA 2016 Professional Manager of the Year Award for Facilities and Grounds. This is a really big deal and he was recognized at a May 18th luncheon that I was proud to attend with him and he will be presented the award officially in Minneapolis at the end of August.

This is some of the work that some of the mechanics at the Street Department are doing.

We started our mill and fill program and this is on Conant Road. The interim superintendent has identified a number of other areas and that's something else that we can discuss when we talk about paving.

This is a picture of a catch basin installation at Artillery Lane.

The flashing school zone and speed sign was knocked down on Manchester Street near St. Christopher's and that has been repaired. It wasn't one of our trucks that knocked it down.

We installed a sports legend Hall of Fame plaque at Holman Stadium. The street masons did that and it looks really nice.

We had 70 students from Bishop Brady High School in Concord come into our wastewater treatment plant and the staff did an amazing job setting up this whole lab and let them do experiments. We'd like to do more of that to educate students on wastewater. The wastewater lab is an award winning and accredited lab and it's really pretty neat with some great staff.

The landfill will be closed on Monday, May 30th in observance of Memorial Day and that means that collections will not be happening. Collections will be delayed by one day that week.

Our second household hazardous waste collection day will be on Thursday, June 2nd at the Street Department from 3:00 p.m. to 7:00 p.m. and is open to all Nashua residents. The only cost is a \$10.00 fee per vehicle and you can dispose of up to 10 gallons or 20 lbs. of material.

Administration

Mayor Donchess

Maybe we should talk about the scheduling of the workshop. We were hoping to do this during the week of June 6th maybe at a 5:30 p.m.

Director Fauteux

Right, we want to discuss a few things. We would like to have Kathy Hersh give a presentation on the art program and we also want to talk about some ideas for the Court House Oval.

Mayor Donchess

And the paving?

Director Fauteux

I think we will need another meeting for paving but we can try but that might be a lot to fit in.

Commissioner Pappas

I will probably answer via e-mail because I've got a couple of graduations coming up. I also want to make sure that when we have these workshops that we are not saddled down with too much because you lose your attention span.

Mayor Donchess

We can't do June 9th because that's the public hearing on the budget. Please get back on your availability on the 6th, 7th and 8th.

Alderman Siegel

I'm not a commissioner but I'm not available; don't schedule it around me.

Director Fauteux

You had also asked about flow charts for each of the departments and we've asked HR for that. We are not allowed to keep our own, they are housed in HR.

Commission Ackerman

The workshop that you are talking about in regards to paving, is that as a result of the conversation we had with Mr. Dookran last month where he needed four to six weeks to analyze the data?

Director Fauteux

Correct.

Commissioner Ackerman

Will that workshop include Aldermen or just this immediate Board?

Mayor Donchess

Just the Board of Public Works.

Commissioner Pappas

But the 6th, 7th or 8th; we are not going to do paving?

Director Fauteux

We can talk about how much time these other things take. If we are ready and we have the time we might be able to.

Commissioner Pappas

I've been waiting ten years to take a look at that and I would respectfully request that we do paving on its' own.

Mayor Donchess

It appears we might not be ready anyway. I don't mind holding a separate meeting on paving.

Commissioner Moriarty

On the workshop, are we talking about daytime or evening?

Mayor Donchess

I think for convenience purposes it would be later in the afternoon, like a 5:30 p.m. timeframe.

Commissioner's Comments

Commissioner Ackerman

I didn't see the sweepers sweeping but I am sure they are out there and I didn't realize that we had five so congratulations and I've been seeing plenty of lines painted and some of the more prominent roads like West Hollis Street so keep up the good work.

Commissioner Pappas

I was driving down Kinsley Street right before Elm Street and it looked like we may have done some patches for pot holes but it didn't look quite like mill and fill. Okay so that wasn't a sad attempt at mill

and fill? I mean it seems to have worked, there were no pot holes there but it didn't look as flush to the ground as...

(Inaudible from a member of the audience)

Commissioner Pappas motioned to adjourn.

Commissioner Moriarty seconded the motion.

Meeting adjourned at 6:40 p.m.