



City of Nashua

Division of Public Health & Community Services
18 Mulberry Street, Nashua, NH 03060

BOARD of HEALTH MEETING

April 13, 2016

12:30 PM

18 Mulberry Street, 2nd floor
Nashua, NH 03060

MEETING MINUTES

BOH Members Present: Anthony Storace, M.D., Chair
Thomas Astolfi, M.D.
Charles Cappetta, M.D.

Division of Public Health and Community Services Present: Jackie Aguilar - Community Health Department Manager, Bobbie D. Bagley – Division Director, Rene Beaudoin, Environmental Health Laboratory Director, Bob Mack - Welfare Department Manager, Heidi Peek - Environmental Health Department Manager, Lisa Vassquez – Substance Misuse Coordinator, Beverly Doolan – Community Services Program Coordinator

Dr. Astolfi called the meeting to order at 12:40pm
Dr. Cappetta and Dr. Astolfi approved the March 2016 minutes.

Board members were provided copies of the agenda and department reports.

I. Director Update:

Director Bobbie Bagley provided the following updates

- Mayor's Opioid Task Force has met and working on a key goal to improve communications among all groups that are part of this cross sector collaborative. Several local physicians are included. Currently approximately 50 members and using google docs to share information and updates electronically. Next meeting tomorrow, 4/14 will include a data presentation from AMR. Director will add BOH members to google docs site.
- Division initiated a proposal in January 2016 to accept a new medical van from St. Joseph Hospital that would allow DPHCS to expand primary care services, including dental care, to more regional locations. Director working with Dr. Boehler and Ashley Conley from SJH to confirm staffing, maintenance and other sustainability concerns related to the project. Dr. Astolfi to follow up with St. Joseph CEO to confirm his support for this effort.

- Possible move to Burke Street is still under consideration, possible considerations include sharing available office space with Nashua School District, as proposed by the District.
- DPHCS worked with local PA-C Nicole Corso to complete a draft “Policy for Management of Occupational Blood Exposures.” Plan has been agreed by City of Nashua Community Health Department, Legal and Risk Departments. Next steps are to navigate the process for city wide acceptance of the policy. Dr. Storace informed DPHCS of the requirement for an infection control officer. Community Health Manager to verify.

II. Department Managers and Program Coordinators summarized their written reports for the month of March 2016. Highlights follow:

Public Health Network Services (EP & SMP):

- Lisa Vasques reported for Patty Crooker.
- BRACE grant approved at 4/22/16 Aldermen Meeting and related contract with NRPC completed
- Open Doors grant application will not proceed; cancelled by State of NH
- FY17 PHEP funding will be cut \$42K due to state funds reallocated to Zika efforts
- Updates shared for all regional Substance Prevention Coalitions—note Pelham Coalition Summit is April 21.
- Both the SMP Coordinator and Continuum of Care Coordinator are active on the Mayor’s Opioid Task Force
- The SMP Coordinator participated in 2 local talk shows (English and Spanish) and 2 local radio shows (English and Spanish) this month.
- SMP Coordinator met with Prime ATC regarding their planned opening for medically prescribed cannabis in July 2016 and site requirements to provide educational materials for clients.

Community Services Program Coordination: Beverly Doolan, Program Coordinator

- Nashua has been selected as a Beacon Community to plan a Farm to School initiative
- Plan4Health Nashua provided 3 Complete Streets trainings in March
- Two interns completed placements at DPHCS resulting in two final projects: Management of Occupational Blood Exposures policy (previously discussed) and a Community Guide to Proper Medical Sharps Disposal Toolkit.
- April Accreditation Challenge is a new internal tool for staff to finalize documentation efforts by April 30, 2016. Progressing as planned.

Community Health: Jackie Aguilar – Department Manager, Chief Public Health Nurse

- TB day event on March 4 included State experts and was a great success with 22 nurses attending
- Planning meeting on March 9 with 16 school nurses to plan fall flu clinics
- Planning first Annual Health Conference –save the date for 7/20/16
- Outreach included events at Nashua Public Library, Nashua Soup Kitchen and Shelter, Milford SHARE, and Keystone Hall, however overall outreach numbers are down.

Environmental Health: Heidi Peek, Department Manager

- 125 routine inspections and 2 emergency responses in March; also 3 new licenses issued
- Ready for pool season; developing additional sampling strategies
- Finalizing ordinance for ticketing process for food service

- Staff attended training for all involved in licensing and permitting of City Events
- Staff attended Narcan training, Bloodborne Pathogens Training, NH Arsenic Consortium, and participated in WSMN radio program on ticks and Lyme disease.
- Staff member A. Torhan recognized with award to attend National EH Association meeting in San Antonio, anticipated outcome will include REHS credential.
- Working on proposed legislation for licensing of boarding houses, to also include long term stay motels.
- Meeting with schools regarding indoor air quality and strategies to test for lead
- Ongoing efforts with Rivier lab to analyze bacteria toxin in rice samples
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Welfare Department: Bob Mack, Department Manager

- Some increases in shelter expenses but not anticipating significant budget impact
- Assisted 11 families and 1 individual in March
- Conducted survey of clients, including how referred to City Welfare
- Ongoing efforts to look at housing availability and affordability in Nashua.

Board Chair Dr. Storace adjourned the non-public meeting at 1:36pm to open for Public Comment

Public Comments

None

Dr. Capetta made a motion to adjourn at 1:37pm. Dr. Astolfi seconded the motion. The motion passed.

Meeting adjourned at 1:37 The next meeting will be May 11, 2016 at 12:30pm