

# Nashua Business Industrial Development Authority

City Hall Room 208  
Friday, February 19, 2016  
8:15 a.m.

## Meeting Minutes

### 1. Call to Order and Welcome

The regular meeting of the Nashua Business and Industrial Development Authority was called to order at 8:17 on February 19, 2016 in City Hall Room 208 by Chairman Jack Tulley.

Present: Jack Tulley, Jason Haviland, Heath Gaffney, Brad Vear, David Fredette, Alderman Brian McCarthy, Carl Andrade, John Stabile, Lydia Foley

Others Attending: Tom Galligani (City of Nashua), Nina Stylianos, (City of Nashua) and Pete Schaefer (resident), Lydia Foley

T Galligani introduced Nina Stylianos from the Community Development Department. She will be taking future meeting minutes for the BIDA as part of her administrative support of Sarah Marchant, the Community Development Director. T Galligani explained that when he leaves the employ of the City of Nashua next week, Sarah will become the interim Economic Development Director. She and Nina will support the BIDA during, moving forward.

J Tulley welcomed N Sytlianos to the BIDA.

Chairman Tulley also welcomed new member, Lydia Foley, whose first meeting is today.

L Foley briefly introduced herself, speaking about her professional experience as a commercial real estate broker and personal passion for seeing Nashua improve. She mentioned that she is very excited about participating on the BIDA.

### 2. Approval of Meeting Minutes from January 15, 2016

**MOTION TO APPROVE THE JANUARY 15, 2016 MINUTES MADE BY C ANDRADE AND SECONDED BY J HAVILAND AND APPROVED UNANIMOUSLY.**

### 3. Bridge Street Project Update

T Galligani summarized the recent activity of the City and its development partners, Renaissance Downtowns and SMC Management. The entire team continues to work toward a late spring groundbreaking for the first phase of the project. Two critical issues remain: securing necessary permission from the US Army Corp of Engineers (USACE) and clarity on the future home of the skateboard park.

T Galligani indicated that the team has been working closely with City staff, including key permitting staff at the Community Development Department and Legal Department, to prepare the application for the USACE permits. This is the most immediate concern. Staff is meeting multiple times per week to finalize the application to USACE. The project proponents, Renaissance and SMC, have hired consultants to prepare the '408 application', which will officially request permission to develop property that sits adjacent to Merrimack River levee. Officially, only the City of Nashua can seek permission to the USACE. Thus, City staff, including those from the Engineering/DPW office, will carefully review the draft application before it is sent along to the USACE. It is expected that the draft application will be forwarded to the City any day. Once it is submitted, the team has been told by the USACE to expect a three-month review of the application.

T Galligani also reminded the BIDA that the first phase of the project will require that the skateboard park face relocation. As has been explained in prior BIDA meetings, the City has identified a handful of suitable new sites in an around the Exit 5 area near Stellos Stadium. These sites are all City-owned and would complement other uses in the immediate area (police headquarters, Nashua High School South, YMCA, Stellos Stadium, etc.). T Galligani observed that if the development team is going to keep their current project schedule, action will be required soon by the City.

J Tulley asked what next steps are needed.

Alderman McCarthy explained that the potential sites need to be reviewed by the Skateboard Park Committee, which Aldermen Deane continues to chair. He does not know if they have met.

T Galligani mentioned that he has been told that a meeting of the Skateboard Park Committee has been scheduled.

Mr. Schaefer asked if there is any new news about the East Hollis Street Traffic Project. He noted that at the last BIDA meeting, it was mentioned that a public meeting will be scheduled. He wanted to know who to contact to find out when it will be scheduled.

T Galligani indicated that a meeting hasn't been scheduled. However, he should follow up with the City Engineer—Steve Dookran in particular—to keep track of this project.

#### **4. Other Business**

Chairman Tulley reminded the membership that this will be T Galligani's last meeting with the BIDA as he will be leaving the City next week. He read aloud a letter that he prepared thanking T Galligani for his years of service to the Board over the past seven years.

#### **5. Next Meeting**

The meeting was adjourned at 8:53 a.m. The next meeting of the Nashua BIDA will take place on March 18, 2016.